Oneida Nation

Post Office Box 365

Phone: (920)869-2214 Oneida, WI 54155

BC Meeting Materials <u>August 24, 2016</u>

Open Session

CERTIFICATION

I, the undersigned, as Secretary of the Oneida Business Committee, hereby certify that the following 464 pages are the Open Session meeting materials presented at a meeting duly called, noticed and held on the 24th day of August, 2016 and reconvened on the 29th day of August, 2016.

Lisa Summers, Tribal Secretary
Oneida Business Committee

Oneida Business Committee

Executive Session
9:00 a.m. Tuesday, August 23, 2016
Executive Conference Room, 2nd floor, Norbert Hill Center

Regular Meeting
9:00 a.m. Wednesday, August 24, 2016
BC Conference Room, 2nd floor, Norbert Hill Center

Agenda

To get a copy of the agenda, go to: oneida-nsn.gov/government/business-committee/agendas-packets/

I. CALL TO ORDER AND ROLL CALL

II. OPENING

III. ADOPT THE AGENDA

IV. OATHS OF OFFICE *page 9*

A. Oneida Land Commission – Rebecca Webster and Lloyd Powless Jr.

B. Oneida Land Claims Commission – Charles Wheelock, Chris Cornelius, and Tomas Escamea

C. Oneida Nation Commission on Aging – Mary Ann Kruckeberg, Dale Webster, and Arlie Doxtator

D. Oneida Trust/Enrollment Committee – Norbert Hill Jr., Dylan Benton, and Loretta Metoxen

E. Oneida Nation School Board – Shanna Torres

F. Oneida Election Board – Brian Beaulieu and Teresa Schuman

V. MINUTES

***A.* Approve August 3, 2016, special meeting minutes** *page 11*
Sponsor: Lisa Summers, Tribal Secretary

B. Approve August 10, 2016, regular meeting minutes *page 14*
Sponsor: Lisa Summers, Tribal Secretary

VI. RESOLUTIONS

A. Adopt resolution titled Adoption of the Oneida Youth Leadership Institute's Charter *page 32*
Sponsor: Joanie Buckley, Division Director/Internal Services

1. Approve corresponding Oneida Youth Leadership Institute's by-laws *page 45*

B. Adopt resolution titled Wisconsin Dept. of Transportation (WisDOT)/Tribal Historic Preservation Office (THPO) Project *page 54*
Sponsor: Joanie Buckley, Division Director/Internal Services

C. Adopt resolution titled Oneida Nation of Wisconsin 2015-2020 Pre-Disaster Mitigation Plan *page 63*
Sponsor: Kaylynn Gresham, Director/Emergency Management

VII. APPOINTMENTS

A. Approve recommendation to appoint Beverly Anderson and Twylite Moore to Oneida Police Commission *page 84*
Sponsor: Tina Danforth, Tribal Chairwoman

B. Approve recommendation to appoint Jennifer L. Hill and Michael Denny to Oneida Library Board *page 87*
Sponsor: Tina Danforth, Tribal Chairwoman

C. Approve recommendation to appoint Peter Stevens to Southeastern Oneida Tribal Services Advisory Board *page 90*
Sponsor: Tina Danforth, Tribal Chairwoman

D. Approve recommendation to appoint Teresa Schuman to Oneida Pow Wow Committee *page 92*
Sponsor: Tina Danforth, Tribal Chairwoman

E. Approve recommendation to appoint Melinda K. Danforth and Wesley Martin Jr. to Child Protective Board *page 94*
Sponsor: Tina Danforth, Tribal Chairwoman

F. Approve recommendation to appoint Leland Wigg-Ninham, Eric Krawczyk, and Jennifer L. Hill to Oneida Personnel Commission *page 97*
Sponsor: Tina Danforth, Tribal Chairwoman

VIII. STANDING COMMITTEES

A. <u>Legislative Operating Committee</u>
Sponsor: Councilman Brandon Stevens, Chair

1. Accept August 3, 2016, Legislative Operating Committee meeting minutes *page 100*

B. <u>Finance Committee</u>
Sponsor: Tribal Treasurer Trish King, Chair

1. Approve August 15, 2016, Finance Committee meeting minutes *page 103*

IX. GENERAL TRIBAL COUNCIL

A. Approve three (3) requests regarding a Reconvened Special General Tribal Council meeting from the August 10, 2016, Special General Tribal Council meeting *page 113*
Sponsor: Lisa Summers, Tribal Secretary

B. Approve meeting date and time for 2017 Annual General Tribal Council meeting; reserving February 13, 2017, as an alternate date in event of inclement weather *page 304*
Sponsor: Lisa Summers, Tribal Secretary

C. Accept verified petition submitted by Madelyn Genskow and Yvonne Metivier regarding incentive stipends for Oneida Nation elections starting 2017; and request appropriate analyses *page 306*
Sponsor: Lisa Summers, Tribal Secretary

X. STANDING ITEMS

A. Accept update regarding Work Plan for Cemetery Improvements project # 14-002 *page 317*
Sponsor: James Petitjean, Interim Assistant Division Director/Development

XI. UNFINISHED BUSINESS

A. Review update regarding Oneida Sacred Burial Grounds and determine appropriate next steps *page 322*
Sponsor: Brandon Stevens, Councilman and Liaison/Trust and Enrollment Committee

EXCERPT FROM JUNE 8, 2016: Motion by Lisa Summers to accept the information in the memorandum from the Trust Department dated May 31, 2016, as information, noting there have been two (2) identified alternative sites for a cemetery should the need arise and to send this item to the next available Officers' meeting for continued follow-up with the overall cemetery work plan, seconded by Tehassi Hill. Motion carried unanimously.
*EXCERPT FROM MARCH 9, 2016: **(1)** Motion by Tehassi Hill to accept the presentation regarding the Oneida Sacred Burial Grounds per GTC Directive, seconded by Trish King. Motion carried unanimously. **(2)** Amendment to the main motion by Tehassi Hill to request an update at the first regular Business Committee meeting in June regarding potential locations of the cemetery, seconded by Trish King. Motion carried unanimously.*

B. Approve updated Oneida Head Start/Early Head Start Selection Criteria *page 327*
Sponsor: Don White, Division Director/Governmental Services

EXCERPT FROM AUGUST 10, 2016: Motion by Trish King to defer the remaining agenda items to the August 24, 2016, regular Business Committee meeting…, seconded by Lisa Summers. Motion carried unanimously.

C. Approve request from Tribal Member to direct Division Director of Environmental Health & Safety to provide timelines, clarifications, and accountability regarding Environmental Health & Safety FY '16 3rd quarter report ***(This item is scheduled at 10:00 a.m.)*** *page 330*
Sponsor: Tina Danforth, Tribal Chairwoman

EXCERPT FROM AUGUST 10, 2016: Motion by Trish King to defer the remaining agenda items to the August 24, 2016, regular Business Committee meeting…, seconded by Lisa Summers. Motion carried unanimously.

XII. TABLED BUSINESS

A. Adopt resolution titled Implementing Per Capita Plan for Fiscal Year 2017 to Fiscal Year 2021 Adopted by General Tribal Council on June 13, 2016 *page 341*
Sponsor: Lisa Summers, Tribal Secretary

EXCERPT FROM AUGUST 10, 2016: Motion by Trish King to defer the remaining agenda items to the August 24, 2016, regular Business Committee meeting…, seconded by Lisa Summers. Motion carried unanimously.
*EXCERPT FROM JULY 13, 2016: **(1)** Motion by Lisa Summers to adopt resolution titled Implementing Per Capita Plan for Fiscal Year 2017 to Fiscal Year 2021 Adopted by General Tribal Council on June 13, 2016, seconded by Brandon Stevens. Motion ruled out of order by Chairwoman Tina Danforth. **(2)** Motion by Lisa Summers to table this item to the July 27, 2016, regular Business Committee meeting, seconded by David Jordan. Motion carried unanimously.*

XIII. NEW BUSINESS

A. Approve request to post one (1) vacancy on the Southeastern Oneida Tribal Services Advisory Board with a term end date of November 12, 2017 *page 352*
Sponsor: Lisa Summers, Tribal Secretary

B. Approve request to direct Business Committee Officers to complete reorganization of Utilities/Wastewater Dept. to the Dept. of Public Works in accordance with Standard Operating Procedure titled Reorganizing Positions *page 354*
Sponsor: Trish King, Tribal Treasurer

XIV. TRAVEL

A. UNFINISHED TRAVEL REPORTS

1. Accept travel report – Chairwoman Tina Danforth – American Indian Sovereignty in Action – Havana, Cuba – July 18-22, 2016 *page 357*

EXCERPT FROM AUGUST 10, 2016: Motion by Trish King to defer the remaining agenda items to the August 24, 2016, regular Business Committee meeting…, seconded by Lisa Summers. Motion carried unanimously.

B. TRAVEL REPORTS

1. Accept travel report – Secretary Lisa Summers – National Congress of American Indians (NCAI) mid-year conference – Spokane, WA – June 27-30, 2016 *page 362*

2. Accept travel report – Secretary Lisa Summers – Midwest Alliance of Sovereign Tribes (MAST) summer meeting – New Buffalo, MI – July 20-21, 2016 *page 365*

C. UNFINISHED TRAVEL REQUESTS

1. Enter E-Poll results into the record for approval of Oneida Arts Board travel request in accordance with the Travel & Expense Policy – Three (3) Music from Our Culture (MOC) teachers and six (6) Kids Learning their Culture/Ways (KLU) students – National Indian Tourism Conference – Seattle, WA – September 13-15, 2016 *page 368*
Sponsor: Lisa Summers, Tribal Secretary

EXCERPT FROM AUGUST 10, 2016: Motion by Trish King to defer the remaining agenda items to the August 24, 2016, regular Business Committee meeting…, seconded by Lisa Summers. Motion carried unanimously.

D. TRAVEL REQUESTS

1. **Approve travel request in accordance with Travel & Expense Policy – Four (4) Oneida Language Department staff – Kaliwiyo Ceremonies – Corfu, NY (Tonawanda Seneca Longhouse) – September 9-16, 2016** *page 378*
   Sponsor: Don White, Division Director/Governmental Services

XV. REPORTS *(This section of the agenda is scheduled to begin at 1:30 p.m.)*

A. UNFINISHED REPORTS

1. **Accept Internal Services Division FY '16 3rd quarter report *(1:30 p.m.-1:50 p.m.)*** *page 384*
   Sponsor: Joanie Buckley, Division Director/Internal Services

   EXCERPT FROM AUGUST 10, 2016: Motion by Lisa Summers to defer the Internal Services Division FY '16 3rd quarter report to the August 24, 2016, regular Business Committee meeting, seconded by Tehassi Hill. Motion carried unanimously.

B. OPERATIONAL REPORTS

1. **Accept Comprehensive Health Division FY '16 3rd quarter report *(1:50 p.m.-2:10 p.m.)*** *page 398*
   Sponsors: Debra Danforth Division Director/Comprehensive Health Operations; Dr. Ravinder Vir, Division Director/Medical Operations

C. BOARDS, COMMITTEES, AND COMMISSIONS

1. **Accept Land Claims Commission FY '16 3rd quarter report *(2:10 p.m.-2:35 p.m.)*** *page 448*
   Vice-Chair: Loretta Metoxen
   Liaison: Brandon Stevens, Councilman

2. **Accept Oneida Nation School Board FY '16 3rd quarter report *(2:35 p.m.-2:50 p.m.)*** *page 450*
   Chair: Debra Danforth
   Liaison: Fawn Billie, Councilwoman

3. **Accept Oneida Library Board FY '16 3rd quarter report *(2:50 p.m.-3:05 p.m.)*** *page 453*
   Vice-Chair: Roxanne Anderson
   Liaison: Fawn Billie, Councilwoman

4. **Accept Environmental Resources Board FY '16 3rd quarter report *(3:05 p.m.-3:20 p.m.)*** *page 456*
   Chair: Marlene Garvey
   Liaison: Tehassi Hill, Councilman

5. **Defer Child Protective Board FY '16 3rd quarter report to the September 14, 2016, regular Business Committee meeting** *page 460*
   Chair: Dale Powless
   Liaison: Lisa Summers, Tribal Secretary

XVI. EXECUTIVE SESSION

A. REPORTS

1. **Accept Intergovernmental Affairs & Communications report –** Nathan King, Director *page 462*

2. **Accept Chief Counsel report –** Jo Anne House, Chief Counsel *page 475*

   a. **Enter E-Poll results into the record approving 1st Amendment to Attorney McAndrews employment contract # 2013-0873** *page 476*

   b. **Approve limited waiver of sovereign immunity – LexisNexis-Time Matters Annual Maintenance Agreement – contract # 2016-0909** *page 483*

   c. **Approve Andrus Intellectual Property Law LLP. – contract # 2016-0912** *page 493*

3. **Accept Chief Financial Officer report –** Larry Barton, Chief Financial Officer *page 501*

B. STANDING ITEMS

1. **Land Claims Strategy** ***(No Requested Action)***

2. **Oneida Golf Enterprise – Ladies Professional Golf Association** *page 508*
   (This item is scheduled at 10:00 a.m.)
   Sponsor: Trish King, Tribal Treasurer

C. UNFINISHED BUSINESS

1. **Accept Chief Counsel report dated August 9, 2016 –** Jo Anne House, Chief Counsel *page 516*

   EXCERPT FROM AUGUST 10, 2016: Motion by Trish King to defer the remaining agenda items to the August 24, 2016, regular Business Committee meeting…, seconded by Lisa Summers. Motion carried unanimously.

2. **Approve two (2) recommendations by sub-committee; and close-out complaint # 2016-DR06-01** *page 518*
   Sponsors: Tehassi Hill, Councilman; Brandon Stevens, Councilman; Jennifer Webster, Councilwoman

   EXCERPT FROM AUGUST 10, 2016: Motion by Trish King to defer the remaining agenda items to the August 24, 2016, regular Business Committee meeting…, seconded by Lisa Summers. Motion carried unanimously.
   EXCERPT FROM JUNE 22, 2016: Motion by Jennifer Webster to defer the update regarding complaint # 2016-DR06-01 to the August 10, 2016, regular Business Committee meeting, seconded by Tehassi Hill. Motion carried unanimously.
   EXCERPT FROM MAY 25, 2016: Motion by Lisa Summers to accept the update regarding complaint # 2016-DR06-01; and to defer item to the June 22, 2016, regular Business Committee meeting, seconded by David Jordan. Motion carried unanimously.
   EXCERPT FROM MARCH 30, 2016: Motion by Tehassi Hill to accept Complaint # 2016-DR06-01, to acknowledge merit, and to assign Councilman Brandon Stevens, Councilman Tehassi Hill, and Councilwoman Jennifer Webster, seconded by Fawn Billie. Motion carried with one abstention.

3. **Approve investigation results and close-out concern # 2016-CC-09** *page 523*
   Sponsor: Melinda J. Danforth, Tribal Vice-Chairwoman; Fawn Billie, Councilwoman

   EXCERPT FROM AUGUST 10, 2016: Motion by Trish King to defer the remaining agenda items to the August 24, 2016, regular Business Committee meeting…, seconded by Lisa Summers. Motion carried unanimously.
   EXCERPT FROM JUNE 22, 2016: Motion by Jennifer Webster to defer concern # 2016-CC-09 to Vice-Chairwoman Melinda J. Danforth and Councilwoman Fawn Billie, seconded by Fawn Billie. Motion carried unanimously.

4. **Approve two (2) requests regarding complaint # 2016-DR07-01** *page 547*
   Sponsors: Lisa Summers, Tribal Secretary; David Jordan, Councilman; Brandon Stevens, Councilman

   EXCERPT FROM AUGUST 10, 2016: Motion by Trish King to defer the remaining agenda items to the August 24, 2016, regular Business Committee meeting…, seconded by Lisa Summers. Motion carried unanimously.
   EXCERPT FROM JULY 27, 2016: Motion by Melinda J. Danforth to assign Secretary Lisa Summers, Councilman David Jordan, and Councilman Brandon Stevens to form a subcommittee to investigate the complaint, seconded by Fawn Billie. Motion carried unanimously.

5. **Enter E-Poll results into the record approving (4) four requests regarding Family Court Judge job description and position** *page 550*
   Sponsor: Lisa Summers, Tribal Secretary

   EXCERPT FROM AUGUST 10, 2016: Motion by Trish King to defer the remaining agenda items to the August 24, 2016, regular Business Committee meeting…, seconded by Lisa Summers. Motion carried unanimously.

6. **Approve limited waiver of sovereign immunity – First Data Merchant Services – contract # 2016-0564** *page 596*
   Sponsor: Louise Cornelius, Gaming General Manager

   EXCERPT FROM AUGUST 10, 2016: Motion by Trish King to defer the remaining agenda items to the August 24, 2016, regular Business Committee meeting…, seconded by Lisa Summers. Motion carried unanimously.

7. **Approve request to support procedural exception to reallocate funds from CapEX to Technology Set Aside regarding Surveillance System Replacement project for FY '16 and FY '17** *page 629*
   Chair: Mark A. Powless Sr., Gaming Commission
   Liaison: Brandon Stevens, Councilman

   EXCERPT FROM AUGUST 10, 2016: Motion by Trish King to defer the remaining agenda items to the August 24, 2016, regular Business Committee meeting…, seconded by Lisa Summers. Motion carried unanimously.

8. **Approve request from Tribal Member for accountability to be provided regarding violation of Code of Ethics by Oneida Business Committee member at the July 27, 2016, regular Business Committee meeting** *page 632*
   Sponsor: Tina Danforth, Tribal Chairwoman

   EXCERPT FROM AUGUST 10, 2016: Motion by Trish King to defer the remaining agenda items to the August 24, 2016, regular Business Committee meeting…, seconded by Lisa Summers. Motion carried unanimously.

9. **Review request from Tribal Member regarding depletion of Bureau of Indian Affairs – General Assistance Grant funds and determine appropriate next steps** *page 644*
   Sponsor: Tina Danforth, Tribal Chairwoman

   EXCERPT FROM AUGUST 10, 2016: Motion by Trish King to defer the remaining agenda items to the August 24, 2016, regular Business Committee meeting…, seconded by Lisa Summers. Motion carried unanimously.

10. **Accept update regarding Chief Financial Officer employment contract as information** *page 649*
    Sponsor: Trish King, Tribal Treasurer

    EXCERPT FROM AUGUST 10, 2016: Motion by Trish King to defer the remaining agenda items to the August 24, 2016, regular Business Committee meeting…, seconded by Lisa Summers. Motion carried unanimously.

D. NEW BUSINESS

1. **Approve limited waiver of sovereign immunity – BDO USA LLP. – contract # 2016-0279** *page 665*
   (This item is scheduled at 9:00 a.m.)
   Sponsor: Patrick Pelky, Division Director/Environmental Health & Safety

XVII. ADJOURN

Posted on the Oneida Nation's official website, www.oneida-nsn.gov, at 3:00 p.m., Friday, August 19, 2016, pursuant to the Open Records and Open Meetings Law, section 7.17-1.

The meeting packet of the open session is available by going to the Oneida Nation's official website at: https://oneida-nsn.gov/government/business-committee/agendas-packets/

For information about this meeting, please call the Business Committee Support Office at (920) 869-4364 or (800) 236-2214.

Oneida Business Committee Agenda Request

1. Meeting Date Requested: 08 / 24 / 16

2. General Information:

Session: ☒ Open ☐ Executive - See instructions for the applicable laws, then choose one:

Agenda Header: Oaths of Office

☐ Accept as Information only

☒ Action - please describe:

Administer Oath of Office to Rebecca Webster and Lloyd Powless Jr, to the Oneida Land Commission. Charles Wheelock, Chris Cornelius, and Tomas Escamea to the Oneida Land Claims Commission. Mary Ann Kruckeberg, Dale Webster, and Arlie Doxtater to the Oneida Nation Commission on Aging. Norbert Hill Jr, Dylan Benton and Loretta Metoxen to the Oneida Trust/Enrollment Committee. Shanna Torres to the Oneida School Board. Brian Beaulieu and Teresa Schuman to the Oneida Election Board.

3. Supporting Materials

☐ Report ☐ Resolution ☐ Contract

☐ Other:

1.
2.
3.
4.

☐ Business Committee signature required

4. Budget Information

☐ Budgeted - Tribal Contribution ☐ Budgeted - Grant Funded ☐ Unbudgeted

5. Submission

Authorized Sponsor / Liaison: Lisa Summers, Tribal Secretary

Primary Requestor: Kathleen M. Metoxen, Executive Tribal Clerk
Your Name, Title / Dept. or Tribal Member

Additional Requestor:
Name, Title / Dept.

Additional Requestor:
Name, Title / Dept.

Oneida Business Committee Agenda Request

6. Cover Memo:

Describe the purpose, background/history, and action requested:

There was a Special Election on July 9, 2016 for Elected Boards, Committees and Commissions.

1) Save a copy of this form for your records.

2) Print this form as a *.pdf *OR* print and scan this form in as *.pdf.

3) E-mail this form and all supporting materials in a **SINGLE** *.pdf file to: BC_Agenda_Requests@oneidanation.org

Oneida Business Committee Agenda Request

1. Meeting Date Requested: 08 / 24 / 16

2. General Information:

Session: ☒ Open ☐ Executive - See instructions for the applicable laws, then choose one:

Agenda Header: Minutes

☐ Accept as Information only

☒ Action - please describe:

Approve August 3, 2016, special meeting minutes

3. Supporting Materials

☐ Report ☐ Resolution ☐ Contract

☒ Other:

1. August 3, 2016, special meeting minutes
2.
3.
4.

☐ Business Committee signature required

4. Budget Information

☐ Budgeted - Tribal Contribution ☐ Budgeted - Grant Funded ☐ Unbudgeted

5. Submission

Authorized Sponsor / Liaison: Lisa Summers, Tribal Secretary

Primary Requestor/Submitter: Submitted by: Heather Heuer, Info. Mgmt. Specialist/BC Support Office
Your Name, Title / Dept. or Tribal Member

Additional Requestor:
Name, Title / Dept.

Additional Requestor:
Name, Title / Dept.

Oneida Business Committee

Special Meeting
8:00 a.m. Wednesday, August 3, 2016
Executive Conference Room, 2nd floor, Norbert Hill Center

Minutes - DRAFT

SPECIAL MEETING
Present: Vice-Chairwoman Melinda J. Danforth, Treasurer Trish King, Council members: Tehassi Hill, David Jordan, Brandon Stevens, Jennifer Webster;
Not Present: Chairwoman Tina Danforth, Secretary Lisa Summers;
Arrived at: Councilwoman Fawn Billie at 8:55 a.m.**;**
Others present: Larry Barton, Jo Anne House, Janice Hirth-Skenandore, Josh Doxtator, Heather Heuer, Chris Liro, Steve Krueger;

I. CALL TO ORDER AND ROLL CALL

For the record: Secretary Lisa Summers is attending the Community Analysis Process for Planning Strategies in Prior Lake, MN.

II. OPENING

III. ADOPT THE AGENDA

Motion by Trish King to adopt the agenda as presented, seconded by David Jordan. Motion carried unanimously:

Ayes: Tehassi Hill, David Jordan, Trish King, Brandon Stevens, Jennifer Webster
Not Present: Tina Danforth, Fawn Billie, Lisa Summers

Motion by David Jordan to go into executive session at 8:05 a.m., seconded by Trish King. Motion carried unanimously:

Ayes: Tehassi Hill, David Jordan, Trish King, Brandon Stevens, Jennifer Webster
Not Present: Tina Danforth, Fawn Billie, Lisa Summers

Councilwoman Fawn Billie arrives at 8:55 a.m.

Motion by David Jordan to come out of executive session at 9:35 a.m., seconded by Fawn Billie. Motion carried unanimously:

Ayes: Fawn Billie, Tehassi Hill, David Jordan, Trish King, Brandon Stevens, Jennifer Webster
Not Present: Tina Danforth, Lisa Summers

IV. EXECUTIVE SESSION

A. NEW BUSINESS

1. Review update regarding Oneida Golf Enterprise – Ladies Professional Golf Association
Agent: Janice Skenandore-Hirth
Liaison: Trish King, Tribal Treasurer

Motion by Jennifer Webster that the Business Committee acting as the representative of the shareholder of the Oneida Golf Enterprise operating the business Thornberry Creek at Oneida Golf Course selects Thornberry Creek LPGA Classic as the name of the LPGA tournament, seconded by Trish King. Motion carried with one opposed:

Ayes: Fawn Billie, Tehassi Hill, David Jordan, Trish King, Jennifer Webster
Opposed: Brandon Stevens
Not Present: Tina Danforth, Lisa Summers

Motion by Brandon Stevens to direct the Oneida Law Office to bring forward options with regards to this issue to the August 24, 2016, regular Business Committee meeting, seconded by Trish King. Motion carried unanimously:

Ayes: Fawn Billie, Tehassi Hill, David Jordan, Trish King, Brandon Stevens, Jennifer Webster
Not Present: Tina Danforth, Lisa Summers

V. ADJOURN

Motion by David Jordan to adjourn at 9:37 a.m., seconded by Fawn Billie. Motion carried unanimously:

Ayes: Fawn Billie, Tehassi Hill, David Jordan, Trish King, Brandon Stevens, Jennifer Webster
Not Present: Tina Danforth, Lisa Summers

Minutes prepared by Heather Heuer, Information Management Specialist
Minutes approved as presented/corrected on _____.

_____
Lisa Summers, Secretary
ONEIDA BUSINESS COMMITTEE

Oneida Business Committee Agenda Request

1. Meeting Date Requested: 08 / 24 / 16

2. General Information:

Session: ☒ Open ☐ Executive - See instructions for the applicable laws, then choose one:

Agenda Header: Minutes

☐ Accept as Information only

☒ Action - please describe:

Approve August 10, 2016, regular meeting minutes

3. Supporting Materials

☐ Report ☐ Resolution ☐ Contract

☒ Other:

1. August 10, 2016, regular meeting minutes
2.
3.
4.

☐ Business Committee signature required

4. Budget Information

☐ Budgeted - Tribal Contribution ☐ Budgeted - Grant Funded ☐ Unbudgeted

5. Submission

Authorized Sponsor / Liaison: Lisa Summers, Tribal Secretary

Primary Requestor/Submitter: Submitted by: Heather Heuer, Info. Mgmt. Specialist
Your Name, Title / Dept. or Tribal Member

Additional Requestor:
Name, Title / Dept.

Additional Requestor:
Name, Title / Dept.

D R A F T

Oneida Business Committee

Executive Session
9:00 a.m. Tuesday, August 9, 2016
Executive Conference Room, 2nd floor, Norbert Hill Center

Regular Meeting
9:00 a.m. Wednesday, August 10, 2016
BC Conference Room, 2nd floor, Norbert Hill Center

Minutes - DRAFT

EXECUTIVE SESSION
Present: Treasurer Trish King, Secretary Lisa Summers, Council members: Fawn Billie, David Jordan, Brandon Stevens, Jennifer Webster;
Not Present: Vice-Chairwoman Melinda J. Danforth, Councilman Tehassi Hill;
Arrived at: Chairwoman Tina Danforth at 9:11 a.m.;
Others present: Jo Anne House, Larry Barton, Mark A. Powless Sr., Dave Cluckey, Matt Denny, Tom Danforth, Barbara Erickson, Cathy Metoxen, Denise Beans, Gerald Hill, Katrina Mungo, Nancy Barton;

REGULAR MEETING
Present: Chairwoman Tina Danforth, Treasurer Trish King, Secretary Lisa Summers, Council members: Fawn Billie, Tehassi Hill, David Jordan, Brandon Stevens;
Not Present: Vice-Chairwoman Melinda J. Danforth, Councilwoman Jennifer Webster;
Arrived at: ;
Others present: Brad Graham, Bill Graham, Geraldine Danforth, Don White, Ravinder Vir, Patrick, Stensloff, Norbert Hill Jr., Jessica Wallenfang, Jo Anne House, Heather Heuer, Tonya Webster, Wes Martin Jr., Henrietta Cornelius, Jessica Wallenfang, Lisa Hill, Kathleen Danforth, James Poels, William Stempski, Doreen Perrote, Cheryl Stevens, Nancy Barton, Rhiannon Metoxen, Ed Delgado, Mike Debraska, Cathy Metoxen, Larry Barton, Leyne Orosco, Brian Doxtator, Jen Falck, Matt Denny, Nic Reynolds, RaLinda Ninham-Lamberies, Josh Cottrell, Barbara Kolitsch, Dianne McLester-Heim, Chris Johns, Mark A. Powless Sr., Janet Danforth, Yetsi Danforth, Sheila Huntington, David Danforth, Kurt Jordan, Kate Miller, Dave Bischoff, Robin Doxtator, Sue Doxtator, Joan Christnot, Travis Wallenfang, Jed Schacht, Marsha Danforth, Sylvia Cornelius, Ken Hill, Apache Danforth, Tom Danforth, Dawn Moon-Kopetsky, Lisa Liggins, Jennifer Berg-Hargrove, Sarah Wunderlich, Lois Strong, Lois Powless, Vickie Cornelius, Jeff Metoxen;

I. CALL TO ORDER AND ROLL CALL by Chairwoman Tina Danforth at 9:03 a.m.

For the record: Vice-Chairwoman Melinda J. Danforth out of the office on vacation time.
Councilwoman Jennifer Webster is out of the office on personal time.
Councilman David Jordan is excused for the afternoon on personal time.

D R A F T

II. OPENING by Councilman Tehassi Hill

A. Special Recognition for Years of Services
Sponsor: Geraldine Danforth, Area Manager/Human Resources Department

Special Recognition by Patrick Stensloff of Lisa Hill (35 years); Special Recognition by James Poels of Kathleen Danforth (35 years); Special Recognition by Dr. Ravinder Vir of Dr. William Stempski (30 years); Special Recognition by Cheryl Stevens of Doreen Perrote (30 years); Special Recognition by Kurt Jordan of David Danforth (25 years); Special Recognition by Jeff Metoxen of Vickie Cornelius (25 years); Special Recognition by Geraldine Danforth of the following individuals who were not present: Jean Metoxen for 35 years of service, Allen Doxtator for 35 years of service, Cecelia Cornelius for 35 years of service, Kendall Barton for 30 years of service, Wendy Bloedorn for 30 years of service, Gregory Laehn for 30 years of service, Albert King for 30 years of service, Cynthia Niesen for 25 years of service, Robert Ninham for 25 years of service, Lawrence Cornelius for 25 years of service, and Timothy Huff for 25 years of service.

III. ADOPT THE AGENDA (00:23:07)

Motion by Lisa Summers to adopt the agenda with the following changes: [Delete item 10.A Accept update from Constitutional Amendments Implementation Team; and to delete item 11.A. Approve request to delete from agenda the approval of concept paper for Capital Improvement Project # 13-011 – Oneida Nation High School], seconded by David Jordan. Motion carried unanimously:

Ayes: Fawn Billie, Tehassi Hill, David Jordan, Trish King, Brandon Stevens, Lisa Summers
Not Present: Melinda J. Danforth, Jennifer Webster

IV. OATHS OF OFFICE *(No Requested Action)*

V. MINUTES (00:23:58)

A. Approve July 27, 2016, regular meeting minutes
Sponsor: Lisa Summers, Tribal Secretary

Motion by Tehassi Hill to approve the July 27, 2016, regular meeting minutes, seconded by Trish King. Motion carried with two abstentions:

Ayes: Fawn Billie, Tehassi Hill, Trish King, Brandon Stevens
Abstained: David Jordan, Lisa Summers
Not Present: Melinda J. Danforth, Jennifer Webster

VI. RESOLUTIONS (00:24:45)

A. Adopt resolution titled Oneida Airport Hotel Corp. dba Radisson Inn-Green Bay Selling Alcohol Beverages in Accordance with the Oneida Alcohol Beverage Licensing Law
Sponsor: Larry Barton, Chief Financial Officer

Motion by David Jordan to adopt resolution # 08-10-16-A Oneida Airport Hotel Corp. dba Radisson Inn-Green Bay Selling Alcohol Beverages in Accordance with the Oneida Alcohol Beverage Licensing Law; to adopt resolution # 08-10-16-B Oneida Bingo & Casino Selling Alcohol Beverages in Accordance with the Oneida Alcohol Beverage Licensing Law; to adopt resolution # 08-10-16-C Oneida Golf Enterprise for Thornberry Creek at Oneida Selling Alcohol Beverages in Accordance with the Oneida Alcohol Beverage Licensing Law; to adopt resolution # 08-10-16-D Oneida One Stop – Larsen Selling Alcohol Beverages in Accordance with the Oneida Alcohol Beverage Licensing Law; to adopt resolution # 08-10-16-E Oneida

D R A F T

One Stop – Packerland Selling Alcohol Beverages in Accordance with the Oneida Alcohol Beverage Licensing Law; to adopt resolution # 08-10-16-F Oneida One Stop – E & EE Selling Alcohol Beverages in Accordance with the Oneida Alcohol Beverage Licensing Law; to adopt resolution # 08-10-16-G Oneida One Stop – Westwind Selling Alcohol Beverages in Accordance with the Oneida Alcohol Beverage Licensing Law; to adopt resolution # 08-10-16-H Oneida Casino Travel Center Selling Alcohol Beverages in Accordance with the Oneida Alcohol Beverage Licensing Law; to adopt resolution # 08-10-16-I Three Clans Airport Wingate by Wyndham Selling Alcohol Beverages in Accordance with the Oneida Alcohol Beverage Licensing Law; to adopt resolution # 08-10-16-J West Mason Street Casino Selling Alcohol Beverages in Accordance with the Oneida Alcohol Beverage Licensing Law, seconded by Fawn Billie. Motion carried with one opposed and one abstention:

Ayes:	Fawn Billie, David Jordan, Trish King, Brandon Stevens
Opposed:	Lisa Summers
Abstained:	Tehassi Hill
Not Present:	Melinda J. Danforth, Jennifer Webster
For the record:	Secretary Lisa Summers stated I just want to note that I oppose these every year. It's not that I don't support the businesses or the entities that apply for the licenses. I just have a personal philosophy that we shouldn't be selling alcohol in our facilities and that's just for clarification for the record.

B. Adopt resolution titled Oneida Bingo & Casino Selling Alcohol Beverages in Accordance with the Oneida Alcohol Beverage Licensing Law
Sponsor: Larry Barton, Chief Financial Officer

Motion by David Jordan to adopt resolution # 08-10-16-A Oneida Airport Hotel Corp. dba Radisson Inn-Green Bay Selling Alcohol Beverages in Accordance with the Oneida Alcohol Beverage Licensing Law; to adopt resolution # 08-10-16-B Oneida Bingo & Casino Selling Alcohol Beverages in Accordance with the Oneida Alcohol Beverage Licensing Law; to adopt resolution # 08-10-16-C Oneida Golf Enterprise for Thornberry Creek at Oneida Selling Alcohol Beverages in Accordance with the Oneida Alcohol Beverage Licensing Law; to adopt resolution # 08-10-16-D Oneida One Stop – Larsen Selling Alcohol Beverages in Accordance with the Oneida Alcohol Beverage Licensing Law; to adopt resolution # 08-10-16-E Oneida One Stop – Packerland Selling Alcohol Beverages in Accordance with the Oneida Alcohol Beverage Licensing Law; to adopt resolution # 08-10-16-F Oneida One Stop – E & EE Selling Alcohol Beverages in Accordance with the Oneida Alcohol Beverage Licensing Law; to adopt resolution # 08-10-16-G Oneida One Stop – Westwind Selling Alcohol Beverages in Accordance with the Oneida Alcohol Beverage Licensing Law; to adopt resolution # 08-10-16-H Oneida Casino Travel Center Selling Alcohol Beverages in Accordance with the Oneida Alcohol Beverage Licensing Law; to adopt resolution # 08-10-16-I Three Clans Airport Wingate by Wyndham Selling Alcohol Beverages in Accordance with the Oneida Alcohol Beverage Licensing Law; to adopt resolution # 08-10-16-J West Mason Street Casino Selling Alcohol Beverages in Accordance with the Oneida Alcohol Beverage Licensing Law, seconded by Fawn Billie. Motion carried with one opposed and one abstention:

Ayes:	Fawn Billie, David Jordan, Trish King, Brandon Stevens
Opposed:	Lisa Summers
Abstained:	Tehassi Hill
Not Present:	Melinda J. Danforth, Jennifer Webster
For the record:	Secretary Lisa Summers stated I just want to note that I oppose these every year. It's not that I don't support the businesses or the entities that apply for the licenses. I just have a personal philosophy that we shouldn't be selling alcohol in our facilities and that's just for clarification for the record.

C. Adopt resolution titled Oneida Golf Enterprise for Thornberry Creek at Oneida Selling Alcohol Beverages in Accordance with the Oneida Alcohol Beverage Licensing Law
Sponsor: Larry Barton, Chief Financial Officer

D R A F T

Motion by David Jordan to adopt resolution # 08-10-16-A Oneida Airport Hotel Corp. dba Radisson Inn-Green Bay Selling Alcohol Beverages in Accordance with the Oneida Alcohol Beverage Licensing Law; to adopt resolution # 08-10-16-B Oneida Bingo & Casino Selling Alcohol Beverages in Accordance with the Oneida Alcohol Beverage Licensing Law; to adopt resolution # 08-10-16-C Oneida Golf Enterprise for Thornberry Creek at Oneida Selling Alcohol Beverages in Accordance with the Oneida Alcohol Beverage Licensing Law; to adopt resolution # 08-10-16-D Oneida One Stop – Larsen Selling Alcohol Beverages in Accordance with the Oneida Alcohol Beverage Licensing Law; to adopt resolution # 08-10-16-E Oneida One Stop – Packerland Selling Alcohol Beverages in Accordance with the Oneida Alcohol Beverage Licensing Law; to adopt resolution # 08-10-16-F Oneida One Stop – E & EE Selling Alcohol Beverages in Accordance with the Oneida Alcohol Beverage Licensing Law; to adopt resolution # 08-10-16-G Oneida One Stop – Westwind Selling Alcohol Beverages in Accordance with the Oneida Alcohol Beverage Licensing Law; to adopt resolution # 08-10-16-H Oneida Casino Travel Center Selling Alcohol Beverages in Accordance with the Oneida Alcohol Beverage Licensing Law; to adopt resolution # 08-10-16-I Three Clans Airport Wingate by Wyndham Selling Alcohol Beverages in Accordance with the Oneida Alcohol Beverage Licensing Law; to adopt resolution # 08-10-16-J West Mason Street Casino Selling Alcohol Beverages in Accordance with the Oneida Alcohol Beverage Licensing Law, seconded by Fawn Billie. Motion carried with one opposed and one abstention:

Ayes:	Fawn Billie, David Jordan, Trish King, Brandon Stevens
Opposed:	Lisa Summers
Abstained:	Tehassi Hill
Not Present:	Melinda J. Danforth, Jennifer Webster
For the record:	Secretary Lisa Summers stated I just want to note that I oppose these every year. It's not that I don't support the businesses or the entities that apply for the licenses. I just have a personal philosophy that we shouldn't be selling alcohol in our facilities and that's just for clarification for the record.

D. Adopt resolution titled Oneida One Stop – Larsen Selling Alcohol Beverages in Accordance with the Oneida Alcohol Beverage Licensing Law
Sponsor: Larry Barton, Chief Financial Officer

Motion by David Jordan to adopt resolution # 08-10-16-A Oneida Airport Hotel Corp. dba Radisson Inn-Green Bay Selling Alcohol Beverages in Accordance with the Oneida Alcohol Beverage Licensing Law; to adopt resolution # 08-10-16-B Oneida Bingo & Casino Selling Alcohol Beverages in Accordance with the Oneida Alcohol Beverage Licensing Law; to adopt resolution # 08-10-16-C Oneida Golf Enterprise for Thornberry Creek at Oneida Selling Alcohol Beverages in Accordance with the Oneida Alcohol Beverage Licensing Law; to adopt resolution # 08-10-16-D Oneida One Stop – Larsen Selling Alcohol Beverages in Accordance with the Oneida Alcohol Beverage Licensing Law; to adopt resolution # 08-10-16-E Oneida One Stop – Packerland Selling Alcohol Beverages in Accordance with the Oneida Alcohol Beverage Licensing Law; to adopt resolution # 08-10-16-F Oneida One Stop – E & EE Selling Alcohol Beverages in Accordance with the Oneida Alcohol Beverage Licensing Law; to adopt resolution # 08-10-16-G Oneida One Stop – Westwind Selling Alcohol Beverages in Accordance with the Oneida Alcohol Beverage Licensing Law; to adopt resolution # 08-10-16-H Oneida Casino Travel Center Selling Alcohol Beverages in Accordance with the Oneida Alcohol Beverage Licensing Law; to adopt resolution # 08-10-16-I Three Clans Airport Wingate by Wyndham Selling Alcohol Beverages in Accordance with the Oneida Alcohol Beverage Licensing Law; to adopt resolution # 08-10-16-J West Mason Street Casino Selling Alcohol Beverages in Accordance with the Oneida Alcohol Beverage Licensing Law, seconded by Fawn Billie. Motion carried with one opposed and one abstention:

Ayes:	Fawn Billie, David Jordan, Trish King, Brandon Stevens
Opposed:	Lisa Summers
Abstained:	Tehassi Hill
Not Present:	Melinda J. Danforth, Jennifer Webster
For the record:	Secretary Lisa Summers stated I just want to note that I oppose these every year. It's not that I don't support the businesses or the entities that apply for the licenses. I just have a personal philosophy that we shouldn't

be selling alcohol in our facilities and that's just for clarification for the record.

E. Adopt resolution titled Oneida One Stop – Packerland Selling Alcohol Beverages in Accordance with the Oneida Alcohol Beverage Licensing Law
Sponsor: Larry Barton, Chief Financial Officer

Motion by David Jordan to adopt resolution # 08-10-16-A Oneida Airport Hotel Corp. dba Radisson Inn-Green Bay Selling Alcohol Beverages in Accordance with the Oneida Alcohol Beverage Licensing Law; to adopt resolution # 08-10-16-B Oneida Bingo & Casino Selling Alcohol Beverages in Accordance with the Oneida Alcohol Beverage Licensing Law; to adopt resolution # 08-10-16-C Oneida Golf Enterprise for Thornberry Creek at Oneida Selling Alcohol Beverages in Accordance with the Oneida Alcohol Beverage Licensing Law; to adopt resolution # 08-10-16-D Oneida One Stop – Larsen Selling Alcohol Beverages in Accordance with the Oneida Alcohol Beverage Licensing Law; to adopt resolution # 08-10-16-E Oneida One Stop – Packerland Selling Alcohol Beverages in Accordance with the Oneida Alcohol Beverage Licensing Law; to adopt resolution # 08-10-16-F Oneida One Stop – E & EE Selling Alcohol Beverages in Accordance with the Oneida Alcohol Beverage Licensing Law; to adopt resolution # 08-10-16-G Oneida One Stop – Westwind Selling Alcohol Beverages in Accordance with the Oneida Alcohol Beverage Licensing Law; to adopt resolution # 08-10-16-H Oneida Casino Travel Center Selling Alcohol Beverages in Accordance with the Oneida Alcohol Beverage Licensing Law; to adopt resolution # 08-10-16-I Three Clans Airport Wingate by Wyndham Selling Alcohol Beverages in Accordance with the Oneida Alcohol Beverage Licensing Law; to adopt resolution # 08-10-16-J West Mason Street Casino Selling Alcohol Beverages in Accordance with the Oneida Alcohol Beverage Licensing Law, seconded by Fawn Billie. Motion carried with one opposed and one abstention:

Ayes:	Fawn Billie, David Jordan, Trish King, Brandon Stevens
Opposed:	Lisa Summers
Abstained:	Tehassi Hill
Not Present:	Melinda J. Danforth, Jennifer Webster
For the record:	Secretary Lisa Summers stated I just want to note that I oppose these every year. It's not that I don't support the businesses or the entities that apply for the licenses. I just have a personal philosophy that we shouldn't be selling alcohol in our facilities and that's just for clarification for the record.

F. Adopt resolution titled Oneida One Stop – E & EE Selling Alcohol Beverages in Accordance with the Oneida Alcohol Beverage Licensing Law
Sponsor: Larry Barton, Chief Financial Officer

Motion by David Jordan to adopt resolution # 08-10-16-A Oneida Airport Hotel Corp. dba Radisson Inn-Green Bay Selling Alcohol Beverages in Accordance with the Oneida Alcohol Beverage Licensing Law; to adopt resolution # 08-10-16-B Oneida Bingo & Casino Selling Alcohol Beverages in Accordance with the Oneida Alcohol Beverage Licensing Law; to adopt resolution # 08-10-16-C Oneida Golf Enterprise for Thornberry Creek at Oneida Selling Alcohol Beverages in Accordance with the Oneida Alcohol Beverage Licensing Law; to adopt resolution # 08-10-16-D Oneida One Stop – Larsen Selling Alcohol Beverages in Accordance with the Oneida Alcohol Beverage Licensing Law; to adopt resolution # 08-10-16-E Oneida One Stop – Packerland Selling Alcohol Beverages in Accordance with the Oneida Alcohol Beverage Licensing Law; to adopt resolution # 08-10-16-F Oneida One Stop – E & EE Selling Alcohol Beverages in Accordance with the Oneida Alcohol Beverage Licensing Law; to adopt resolution # 08-10-16-G Oneida One Stop – Westwind Selling Alcohol Beverages in Accordance with the Oneida Alcohol Beverage Licensing Law; to adopt resolution # 08-10-16-H Oneida Casino Travel Center Selling Alcohol Beverages in Accordance with the Oneida Alcohol Beverage Licensing Law; to adopt resolution # 08-10-16-I Three Clans Airport Wingate by Wyndham Selling Alcohol Beverages in Accordance with the Oneida Alcohol Beverage Licensing Law; to adopt resolution # 08-10-16-J West Mason Street Casino Selling Alcohol Beverages in Accordance with the Oneida Alcohol Beverage Licensing Law, seconded by Fawn Billie. Motion carried with one opposed and one abstention:

Ayes:	Fawn Billie, David Jordan, Trish King, Brandon Stevens

DRAFT

Opposed:	Lisa Summers
Abstained:	Tehassi Hill
Not Present:	Melinda J. Danforth, Jennifer Webster
For the record:	Secretary Lisa Summers stated I just want to note that I oppose these every year. It's not that I don't support the businesses or the entities that apply for the licenses. I just have a personal philosophy that we shouldn't be selling alcohol in our facilities and that's just for clarification for the record.

G. Adopt resolution titled Oneida One Stop – Westwind Selling Alcohol Beverages in Accordance with the Oneida Alcohol Beverage Licensing Law
Sponsor: Larry Barton, Chief Financial Officer

Motion by David Jordan to adopt resolution # 08-10-16-A Oneida Airport Hotel Corp. dba Radisson Inn-Green Bay Selling Alcohol Beverages in Accordance with the Oneida Alcohol Beverage Licensing Law; to adopt resolution # 08-10-16-B Oneida Bingo & Casino Selling Alcohol Beverages in Accordance with the Oneida Alcohol Beverage Licensing Law; to adopt resolution # 08-10-16-C Oneida Golf Enterprise for Thornberry Creek at Oneida Selling Alcohol Beverages in Accordance with the Oneida Alcohol Beverage Licensing Law; to adopt resolution # 08-10-16-D Oneida One Stop – Larsen Selling Alcohol Beverages in Accordance with the Oneida Alcohol Beverage Licensing Law; to adopt resolution # 08-10-16-E Oneida One Stop – Packerland Selling Alcohol Beverages in Accordance with the Oneida Alcohol Beverage Licensing Law; to adopt resolution # 08-10-16-F Oneida One Stop – E & EE Selling Alcohol Beverages in Accordance with the Oneida Alcohol Beverage Licensing Law; to adopt resolution # 08-10-16-G Oneida One Stop – Westwind Selling Alcohol Beverages in Accordance with the Oneida Alcohol Beverage Licensing Law; to adopt resolution # 08-10-16-H Oneida Casino Travel Center Selling Alcohol Beverages in Accordance with the Oneida Alcohol Beverage Licensing Law; to adopt resolution # 08-10-16-I Three Clans Airport Wingate by Wyndham Selling Alcohol Beverages in Accordance with the Oneida Alcohol Beverage Licensing Law; to adopt resolution # 08-10-16-J West Mason Street Casino Selling Alcohol Beverages in Accordance with the Oneida Alcohol Beverage Licensing Law, seconded by Fawn Billie. Motion carried with one opposed and one abstention:

Ayes:	Fawn Billie, David Jordan, Trish King, Brandon Stevens
Opposed:	Lisa Summers
Abstained:	Tehassi Hill
Not Present:	Melinda J. Danforth, Jennifer Webster
For the record:	Secretary Lisa Summers stated I just want to note that I oppose these every year. It's not that I don't support the businesses or the entities that apply for the licenses. I just have a personal philosophy that we shouldn't be selling alcohol in our facilities and that's just for clarification for the record.

H. Adopt resolution titled Oneida Casino Travel Center Selling Alcohol Beverages in Accordance with the Oneida Alcohol Beverage Licensing Law
Sponsor: Larry Barton, Chief Financial Officer

Motion by David Jordan to adopt resolution # 08-10-16-A Oneida Airport Hotel Corp. dba Radisson Inn-Green Bay Selling Alcohol Beverages in Accordance with the Oneida Alcohol Beverage Licensing Law; to adopt resolution # 08-10-16-B Oneida Bingo & Casino Selling Alcohol Beverages in Accordance with the Oneida Alcohol Beverage Licensing Law; to adopt resolution # 08-10-16-C Oneida Golf Enterprise for Thornberry Creek at Oneida Selling Alcohol Beverages in Accordance with the Oneida Alcohol Beverage Licensing Law; to adopt resolution # 08-10-16-D Oneida One Stop – Larsen Selling Alcohol Beverages in Accordance with the Oneida Alcohol Beverage Licensing Law; to adopt resolution # 08-10-16-E Oneida One Stop – Packerland Selling Alcohol Beverages in Accordance with the Oneida Alcohol Beverage Licensing Law; to adopt resolution # 08-10-16-F Oneida One Stop – E & EE Selling Alcohol Beverages in Accordance with the Oneida Alcohol Beverage Licensing Law; to adopt resolution # 08-10-16-G Oneida One Stop – Westwind Selling Alcohol Beverages in Accordance with the Oneida Alcohol Beverage Licensing Law; to adopt resolution # 08-10-16-H Oneida Casino Travel Center Selling Alcohol Beverages

D R A F T

in Accordance with the Oneida Alcohol Beverage Licensing Law; to adopt resolution # 08-10-16-I Three Clans Airport Wingate by Wyndham Selling Alcohol Beverages in Accordance with the Oneida Alcohol Beverage Licensing Law; to adopt resolution # 08-10-16-J West Mason Street Casino Selling Alcohol Beverages in Accordance with the Oneida Alcohol Beverage Licensing Law, seconded by Fawn Billie. Motion carried with one opposed and one abstention:

Ayes:	Fawn Billie, David Jordan, Trish King, Brandon Stevens
Opposed:	Lisa Summers
Abstained:	Tehassi Hill
Not Present:	Melinda J. Danforth, Jennifer Webster
For the record:	Secretary Lisa Summers stated I just want to note that I oppose these every year. It's not that I don't support the businesses or the entities that apply for the licenses. I just have a personal philosophy that we shouldn't be selling alcohol in our facilities and that's just for clarification for the record.

I. Adopt resolution titled Three Clans Airport Wingate by Wyndham Selling Alcohol Beverages in Accordance with the Oneida Alcohol Beverage Licensing Law
Sponsor: Larry Barton, Chief Financial Officer

Motion by David Jordan to adopt resolution # 08-10-16-A Oneida Airport Hotel Corp. dba Radisson Inn-Green Bay Selling Alcohol Beverages in Accordance with the Oneida Alcohol Beverage Licensing Law; to adopt resolution # 08-10-16-B Oneida Bingo & Casino Selling Alcohol Beverages in Accordance with the Oneida Alcohol Beverage Licensing Law; to adopt resolution # 08-10-16-C Oneida Golf Enterprise for Thornberry Creek at Oneida Selling Alcohol Beverages in Accordance with the Oneida Alcohol Beverage Licensing Law; to adopt resolution # 08-10-16-D Oneida One Stop – Larsen Selling Alcohol Beverages in Accordance with the Oneida Alcohol Beverage Licensing Law; to adopt resolution # 08-10-16-E Oneida One Stop – Packerland Selling Alcohol Beverages in Accordance with the Oneida Alcohol Beverage Licensing Law; to adopt resolution # 08-10-16-F Oneida One Stop – E & EE Selling Alcohol Beverages in Accordance with the Oneida Alcohol Beverage Licensing Law; to adopt resolution # 08-10-16-G Oneida One Stop – Westwind Selling Alcohol Beverages in Accordance with the Oneida Alcohol Beverage Licensing Law; to adopt resolution # 08-10-16-H Oneida Casino Travel Center Selling Alcohol Beverages in Accordance with the Oneida Alcohol Beverage Licensing Law; to adopt resolution # 08-10-16-I Three Clans Airport Wingate by Wyndham Selling Alcohol Beverages in Accordance with the Oneida Alcohol Beverage Licensing Law; to adopt resolution # 08-10-16-J West Mason Street Casino Selling Alcohol Beverages in Accordance with the Oneida Alcohol Beverage Licensing Law, seconded by Fawn Billie. Motion carried with one opposed and one abstention:

Ayes:	Fawn Billie, David Jordan, Trish King, Brandon Stevens
Opposed:	Lisa Summers
Abstained:	Tehassi Hill
Not Present:	Melinda J. Danforth, Jennifer Webster
For the record:	Secretary Lisa Summers stated I just want to note that I oppose these every year. It's not that I don't support the businesses or the entities that apply for the licenses. I just have a personal philosophy that we shouldn't be selling alcohol in our facilities and that's just for clarification for the record.

J. Adopt resolution titled West Mason Street Casino Selling Alcohol Beverages in Accordance with the Oneida Alcohol Beverage Licensing Law
Sponsor: Larry Barton, Chief Financial Officer

Motion by David Jordan to adopt resolution # 08-10-16-A Oneida Airport Hotel Corp. dba Radisson Inn-Green Bay Selling Alcohol Beverages in Accordance with the Oneida Alcohol Beverage Licensing Law; to adopt resolution # 08-10-16-B Oneida Bingo & Casino Selling Alcohol Beverages in Accordance with the Oneida Alcohol Beverage Licensing Law; to adopt resolution # 08-10-16-C Oneida Golf Enterprise for Thornberry Creek at Oneida Selling Alcohol Beverages in Accordance with the Oneida Alcohol Beverage Licensing Law; to adopt resolution # 08-10-16-D Oneida One Stop – Larsen Selling Alcohol Beverages in

D R A F T

Accordance with the Oneida Alcohol Beverage Licensing Law; to adopt resolution # 08-10-16-E Oneida One Stop – Packerland Selling Alcohol Beverages in Accordance with the Oneida Alcohol Beverage Licensing Law; to adopt resolution # 08-10-16-F Oneida One Stop – E & EE Selling Alcohol Beverages in Accordance with the Oneida Alcohol Beverage Licensing Law; to adopt resolution # 08-10-16-G Oneida One Stop – Westwind Selling Alcohol Beverages in Accordance with the Oneida Alcohol Beverage Licensing Law; to adopt resolution # 08-10-16-H Oneida Casino Travel Center Selling Alcohol Beverages in Accordance with the Oneida Alcohol Beverage Licensing Law; to adopt resolution # 08-10-16-I Three Clans Airport Wingate by Wyndham Selling Alcohol Beverages in Accordance with the Oneida Alcohol Beverage Licensing Law; to adopt resolution # 08-10-16-J West Mason Street Casino Selling Alcohol Beverages in Accordance with the Oneida Alcohol Beverage Licensing Law, seconded by Fawn Billie. Motion carried with one opposed and one abstention:

Ayes:	Fawn Billie, David Jordan, Trish King, Brandon Stevens
Opposed:	Lisa Summers
Abstained:	Tehassi Hill
Not Present:	Melinda J. Danforth, Jennifer Webster
For the record:	Secretary Lisa Summers stated I just want to note that I oppose these every year. It's not that I don't support the businesses or the entities that apply for the licenses. I just have a personal philosophy that we shouldn't be selling alcohol in our facilities and that's just for clarification for the record.

Councilwoman Fawn Billie departs at 9:37 a.m.

K. Adopt resolution titled Mortgage & Foreclosure (Law)
Sponsor: Brandon Stevens, Councilman

Motion by Lisa Summers to adopt resolution # 08-10-16-K Mortgage & Foreclosure (Law), seconded by Tehassi Hill. Motion carried unanimously:

Ayes:	Tehassi Hill, David Jordan, Trish King, Brandon Stevens, Lisa Summers
Not Present:	Melinda J. Danforth, Fawn Billie, Jennifer Webster

Councilwoman Fawn Billie returns at 9:39 a.m.

L. Adopt resolution titled Defining Comprehensive Housing Division in the Mortgage and Foreclosure Law
Sponsor: Brandon Stevens, Councilman

Motion by Lisa Summers to adopt resolution # 08-10-16-L Defining Comprehensive Housing Division in the Mortgage and Foreclosure Law, seconded by Tehassi Hill. Motion carried unanimously:

Ayes:	Fawn Billie, Tehassi Hill, David Jordan, Trish King, Brandon Stevens, Lisa Summers
Not Present:	Melinda J. Danforth, Jennifer Webster

M. Adopt resolution titled Conflict of Interest Policy Emergency Amendments
Sponsor: Brandon Stevens, Councilman

Motion by Lisa Summers to adopt resolution # 08-10-16-M Conflict of Interest Policy Emergency Amendments, seconded by Tehassi Hill. Motion carried unanimously:

Ayes:	Fawn Billie, Tehassi Hill, David Jordan, Trish King, Brandon Stevens, Lisa Summers
Not Present:	Melinda J. Danforth, Jennifer Webster

VII. APPOINTMENTS *(No Requested Action)*

D R A F T

VIII. STANDING COMMITTEES (00:44:08)

A. Legislative Operating Committee

Sponsor: Councilman Brandon Stevens, Chair

Councilman Tehassi Hill departs at 10:07 a.m.
Councilman Tehassi Hill returns 10:13 a.m.

1. Accept July 6, 2016, Legislative Operating Committee meeting minutes

Motion by Brandon Stevens to accept the July 6, 2016, Legislative Operating Committee meeting minutes, seconded by Tehassi Hill. Motion carried unanimously:

Ayes: Fawn Billie, Tehassi Hill, David Jordan, Trish King, Brandon Stevens, Lisa Summers
Not Present: Melinda J. Danforth, Jennifer Webster

2. Accept July 20, 2016, Legislative Operating Committee meeting minutes

Motion by Brandon Stevens to accept the July 20, 2016, Legislative Operating Committee meeting minutes, seconded by Fawn Billie. Motion carried unanimously:

Ayes: Fawn Billie, Tehassi Hill, David Jordan, Trish King, Brandon Stevens, Lisa Summers
Not Present: Melinda J. Danforth, Jennifer Webster

Treasurer Trish King departs at 10:31 a.m.

3. Review memo regarding Employment Law and determine next steps on how to proceed with presenting Employment Law and handbook to General Tribal Council

Motion by Lisa Summers to accept the updated written report; to direct this item be placed on the 2017 Annual General Tribal Council meeting agenda; and included in that item will be a request for General Tribal Council to schedule a special General Tribal Council meeting to specifically address this item, seconded by Brandon Stevens. Motion carried unanimously:

Ayes: Fawn Billie, Tehassi Hill, David Jordan, Brandon Stevens, Lisa Summers
Not Present: Melinda J. Danforth, Trish King, Jennifer Webster

Motion by Lisa Summers to request the team working on this item include in the communication plan that Employment Law and handbook be provided and distributed 30 (thirty) days prior to the 2017 Annual General Tribal Council meeting, seconded by Brandon Stevens. Motion carried unanimously:

Ayes: Fawn Billie, Tehassi Hill, David Jordan, Brandon Stevens, Lisa Summers
Not Present: Melinda J. Danforth, Trish King, Jennifer Webster

Treasurer Trish King returns at 10:35 a.m.

4. Review certified Marriage Fee Schedule Rule and Marriage Fine Schedule Rule

Motion by Lisa Summers to approve the Marriage Fee Schedule Rule and to change the cost back from $100 to $50. Motion withdrawn.

For the record: Secretary Lisa Summers stated I am not going to support a motion to accept this at this point. I think the fee needs to be changed. It wasn't specifically brought to our attention that they were going to deviate from what the fee schedule was that we previously set. I understand that there may have been a hearing on this at some point and I think that the Business Committee's previous position on this should have been taken

D R A F T

into consideration by the agency when it was making its determination about the schedule itself.

Motion by Brandon Stevens to accept the rule regarding Marriage Fee Schedule and rule regarding Marriage Fine Schedule as presented, to go into effect August 18, 2016, seconded by David Jordan. Motion carried with one opposed:

Ayes:	Fawn Billie, Tehassi Hill, David Jordan, Trish King, Brandon Stevens
Opposed:	Lisa Summers
Not Present:	Melinda J. Danforth, Jennifer Webster

Secretary Lisa Summers departs at 11:00 a.m.
Secretary Lisa Summers returns at 11:11 a.m.

5. Accept memo regarding update on Active Files List as information

Motion by Lisa Summers to accept memo regarding update on Active Files List as information, seconded by Fawn Billie. Motion carried unanimously:

Ayes:	Fawn Billie, Tehassi Hill, David Jordan, Trish King, Brandon Stevens, Lisa Summers
Not Present:	Melinda J. Danforth, Jennifer Webster

B. <u>Finance Committee</u>
Sponsor: Tribal Treasurer Trish King, Chair

1. Approve August 1, 2016, Finance Committee meeting minutes

Motion by Trish King to approve the August 1, 2016, Finance Committee meeting minutes, seconded by David Jordan. Motion carried with one abstention:

Ayes:	Fawn Billie, Tehassi Hill, David Jordan, Trish King, Brandon Stevens
Abstained:	Lisa Summers
Not Present:	Melinda J. Danforth, Jennifer Webster

IX. GENERAL TRIBAL COUNCIL (2:40:18)

A. Petitioner Michael Debraska: Special GTC meeting regarding Per Capita Distribution $3,000/$5,000
Sponsor: Lisa Summers, Tribal Secretary

Councilman David Jordan departs at 11:44 a.m.
Councilman David Jordan returns at 11:51 a.m.

1. Accept legislative analysis

Motion by Lisa Summers to accept the legislative analysis regarding Petitioner Michael Debraska: Special GTC meeting regarding Per Capita Distribution $3,000/$5,000, seconded by Brandon Stevens. Motion carried unanimously:

Ayes:	Fawn Billie, Tehassi Hill, David Jordan, Trish King, Brandon Stevens, Lisa Summers
Not Present:	Melinda J. Danforth, Jennifer Webster

D R A F T

2. Accept legal analysis

Motion by Lisa Summers to accept the legal analysis regarding Petitioner Michael Debraska: Special GTC meeting regarding Per Capita Distribution $3,000/$5,000, seconded by Brandon Stevens. Motion carried unanimously:

Ayes: Fawn Billie, Tehassi Hill, David Jordan, Trish King, Brandon Stevens, Lisa Summers
Not Present: Melinda J. Danforth, Jennifer Webster

*EXCERPT FROM JULY 27, 2016; **(1)** Motion by Tehassi Hill to defer the legislative analysis regarding Petitioner Michael Debraska: Special GTC meeting regarding Per Capita Distribution $3,000/$5,000, back to the Legislative Reference Office for specifics on laws and policies affected, seconded by Jennifer Webster. Motion carried unanimously. **(2)** Motion by Jennifer Webster to defer the legal analysis regarding Petitioner Michael Debraska: Special GTC meeting regarding Per Capita Distribution $3,000/$5,000, to the August 10, 2016, regular Business Committee meeting, seconded by Fawn Billie. Motion carried unanimously.*
*EXCERPT FROM JULY 13, 2016: **(1)** Motion by Lisa Summers to accept the legislative progress report, seconded by David Jordan. Motion carried unanimously. **(2)** Motion by Lisa Summers to accept the legal progress report, seconded by Fawn Billie. Motion carried unanimously.*
EXCERPT FROM MAY 25, 2016: Motion by Lisa Summers to accept the financial analysis, seconded by David Jordan. Motion carried unanimously.
EXCERPT FROM MAY 12, 2016: Motion by David Jordan to accept the verified petition from Michael Debraska regarding Per Capita Distribution; to send the verified petition to the Law, Finance, Legislative Reference, and Direct Report Offices for the legal, financial, legislative, and administrative analyses to be completed; to direct the Law, Finance, and Legislative Reference Offices to submit the analyses to the Tribal Secretary's Office within sixty (60) days, and that a progress report be submitted in forty-five (45) days; and to direct the Direct Report Offices to submit the appropriate administrative analyses to the Tribal Secretary's Office within thirty (30) day, seconded by Lisa Summers. Motion carried unanimously.

Motion by Trish King to defer the remaining agenda items to the August 24, 2016, regular Business Committee meeting with the exception of item 09.B. Approve Special General Tribal Council FY2017 Budget meeting materials and item 13.B. Approve 2016 Special Election Final Report and declare official results which are to be moved to special Business Committee meeting to be coordinated and scheduled by the Tribal Secretary for next week, seconded by Lisa Summers. Motion carried unanimously:

Ayes: Fawn Billie, Tehassi Hill, Trish King, Brandon Stevens, Lisa Summers
Not Present: Melinda J. Danforth, David Jordan, Jennifer Webster

B. Approve Special General Tribal Council FY2017 Budget meeting materials
Sponsors: Lisa Summers, Tribal Secretary; Trish King, Tribal Treasurer

Item deferred to a special Business Committee meeting to be scheduled during the upcoming week.

X. STANDING ITEMS

~~**A. Accept update from Constitutional Amendments Implementation Team**~~
~~Sponsor: Melinda J. Danforth, Tribal Vice Chairwoman~~

~~*EXCERPT FROM JULY 27, 2016: Motion by Tehassi Hill to defer the update from the Constitutional Amendments Implementation Team to the August 10, 2016, regular Business Committee meeting, seconded by Jennifer Webster. Motion carried unanimously.*~~

Item deleted at the adoption of the agenda.

D R A F T

XI. UNFINISHED BUSINESS

~~**A. Approve request to delete from agenda the approval of concept paper for Capital Improvement Project # 13-011 – Oneida Nation High School**~~
~~Sponsor: Troy Parr, Assistant Division Director/Development~~

~~*EXCERPT FROM JULY 27, 2016: Motion by Melinda J. Danforth to defer this item to the August 10, 2016, regular Business Committee meeting; and to request the Tribal Secretary's Office to schedule a time for the Oneida School Board, School Administrator and Principal, and Planning & Development Department to be in attendance to discuss this issue further, seconded by Fawn Billie. Motion carried unanimously.*~~

Item deleted at the adoption of the agenda.

XII. TABLED BUSINESS

A. Adopt resolution titled Implementing Per Capita Plan for Fiscal Year 2017 to Fiscal Year 2021 Adopted by General Tribal Council on June 13, 2016
Sponsor: Lisa Summers, Tribal Secretary

*EXCERPT FROM JULY 13, 2016: **(1)** Motion by Lisa Summers to adopt resolution titled Implementing Per Capita Plan for Fiscal Year 2017 to Fiscal Year 2021 Adopted by General Tribal Council on June 13, 2016, seconded by Brandon Stevens. Motion ruled out of order by Chairwoman Tina Danforth. **(2)** Motion by Lisa Summers to table this item to the July 27, 2016, regular Business Committee meeting, seconded by David Jordan. Motion carried unanimously.*

Item deferred to the August 24, 2016, regular Business Committee meeting.

XIII. NEW BUSINESS

A. Approve updated Oneida Head Start/Early Head Start Selection Criteria
Sponsor: Don White, Division Director/Governmental Services

Item deferred to the August 24, 2016, regular Business Committee meeting.

B. Accept 2016 Special Election Final Report and declare official results
Chair: Vicki Cornelius, Oneida Election Board
Liaison: Melinda J. Danforth, Tribal Vice-Chairwoman

Item deferred to a special Business Committee meeting to be scheduled during the upcoming week.

C. Approve request from Tribal Member to direct Division Director of Environmental Health & Safety to provide timelines, clarifications, and accountability regarding Environmental Health & Safety FY '16 3rd quarter report
Sponsor: Tina Danforth, Tribal Chairwoman

Item deferred to the August 24, 2016, regular Business Committee meeting.

D R A F T

XIV. TRAVEL

A. TRAVEL REPORTS

1. Accept travel report – Chairwoman Tina Danforth – American Indian Sovereignty in Action – Havana, Cuba – July 18-22, 2016

Item deferred to the August 24, 2016, regular Business Committee meeting.

B. TRAVEL REQUESTS

1. Approve Oneida Arts Board travel request in accordance with the Travel & Expense Policy – Three (3) Music from Our Culture (MOC) teachers and six (6) Kids Learning their Culture/Ways (KLU) students – National Indian Tourism Conference – Seattle, WA – September 13-15, 2016
Chair-Elect: Dawn Walschinski, Oneida Arts Board
Liaison: Jennifer Webster, Councilwoman

Item deferred to the August 24, 2016, regular Business Committee meeting.

Motion by Brandon Stevens to recess at 12:04 p.m. and to reconvene at 1:30 p.m., seconded by Fawn Billie. Motion carried unanimously:
Ayes: Fawn Billie, Tehassi Hill, David Jordan, Trish King, Brandon Stevens, Lisa Summers
Not Present: Melinda J. Danforth, Jennifer Webster

Meeting called to order by Chairwoman Tina Danforth at 1:35 p.m.

Vice-Chairwoman Melinda J. Danforth, Councilman David Jordan, and Councilwoman Jennifer Webster not present.

XV. REPORTS (3:03:25) *(This section of the agenda is scheduled to begin at 1:30 p.m.)*

A. OPERATIONAL REPORTS

1. Accept Human Resources Department FY '16 3rd quarter report ***(1:30 p.m.-1:50 p.m.)***
Sponsor: Geraldine Danforth, Area Manager/Human Resources Department

Motion by Lisa Summers to accept the Human Resources Department FY '16 3rd quarter report, seconded by Trish King. Motion carried unanimously:
Ayes: Fawn Billie, Tehassi Hill, Trish King, Brandon Stevens, Lisa Summers
Not Present: Melinda J. Danforth, David Jordan, Jennifer Webster

Secretary Lisa Summers departs at 2:21 p.m.
Secretary Lisa Summers returns at 2:30 p.m.
Treasurer Trish King departs at 2:32 p.m.

D R A F T

2. **Accept Governmental Services Division FY '16 3rd quarter report** ***(1:50 p.m.-2:10 p.m.)***
   Sponsor: Don White, Division Director/Governmental Services

Motion by Fawn Billie to accept the Governmental Services Division FY '16 3rd quarter report, seconded by Brandon Stevens. Motion carried unanimously:
Ayes: Fawn Billie, Tehassi Hill, Brandon Stevens, Lisa Summers
Not Present: Melinda J. Danforth, David Jordan, Trish King, Jennifer Webster

Treasurer Trish King returns at 2:37 p.m.
Councilman Tehassi Hill departs at 2:37 p.m.
Councilman Tehassi Hill returns at 2:40 p.m.

3. **Accept Ombudsman FY '16 3rd quarter report** ***(2:10 p.m.-2:30 p.m.)***
   Sponsor: Dianne McLester-Heim, Tribal Ombudsperson

Motion by Trish King to accept the Ombudsman FY '16 3rd quarter report, seconded by Tehassi Hill. Motion carried unanimously:
Ayes: Fawn Billie, Tehassi Hill, Trish King, Brandon Stevens, Lisa Summers
Not Present: Melinda J. Danforth, David Jordan, Jennifer Webster

4. **Defer Internal Services Division FY '16 3rd quarter report to the August 24, 2016, regular Business Committee meeting**
   Sponsor: Joanie Buckley, Division Director/Internal Services

Motion by Lisa Summers to defer the Internal Services Division FY '16 3rd quarter report to the August 24, 2016, regular Business Committee meeting, seconded by Tehassi Hill. Motion carried unanimously:
Ayes: Fawn Billie, Tehassi Hill, Trish King, Brandon Stevens, Lisa Summers
Not Present: Melinda J. Danforth, David Jordan, Jennifer Webster

B. <u>CORPORATE REPORTS</u> ***(No Requested Action)***

C. <u>BOARDS, COMMITTEES, AND COMMISSIONS</u>

1. **Accept Oneida Commission on Aging FY '16 3rd quarter report** ***(2:30 p.m.-2:45 p.m.)***
   Chair: Wes Martin Jr.
   Liaison: Melinda J. Danforth, Tribal Vice-Chairwoman

Motion by Trish King to accept the Oneida Commission on Aging FY '16 3rd quarter report, seconded by Tehassi Hill. Motion carried unanimously:
Ayes: Fawn Billie, Tehassi Hill, Trish King, Brandon Stevens, Lisa Summers
Not Present: Melinda J. Danforth, David Jordan, Jennifer Webster

2. **Accept Oneida Election Board FY '16 3rd quarter report** ***(2:45 p.m.-3:00p.m.)***
   Chair: Vicki Cornelius
   Liaison: Melinda J. Danforth, Tribal Vice-Chairwoman

Motion by Tehassi Hill to accept the Oneida Election Board FY '16 3rd quarter report, seconded by Brandon Stevens. Motion carried unanimously:
Ayes: Fawn Billie, Tehassi Hill, Trish King, Brandon Stevens, Lisa Summers
Not Present: Melinda J. Danforth, David Jordan, Jennifer Webster

Councilman Tehassi Hill departs at 3:41 p.m.

D R A F T

3. **Accept Oneida Gaming Commission FY '16 3rd quarter report** ***(3:00 p.m.-3:15 p.m.)***
   Chair: Mark A. Powless Sr.
   Liaison: Brandon Stevens, Councilman

Motion by Brandon Stevens to accept the Oneida Gaming Commission FY '16 3rd quarter report, seconded by Lisa Summers. Motion carried unanimously:
Ayes: Fawn Billie, Trish King, Brandon Stevens, Lisa Summers
Not Present: Melinda J. Danforth, Tehassi Hill, David Jordan, Jennifer Webster

Councilman Tehassi Hill returns at 3:50 p.m.

XVI. EXECUTIVE SESSION

A. REPORTS

1. **Accept Chief Counsel report –** Jo Anne House, Chief Counsel

Item deferred to the August 24, 2016, regular Business Committee meeting.

B. STANDING ITEMS

1. **Land Claims Strategy** ***(No Requested Action)***

C. UNFINISHED BUSINESS

1. **Accept verbal update regarding complaint # 2016-DR06-01 and defer item to August 24, 2016, regular Business Committee for final recommendation**
   Sponsors: Tehassi Hill, Councilman; Brandon Stevens, Councilman; Jennifer Webster, Councilwoman

   EXCERPT FROM JUNE 22, 2016: Motion by Jennifer Webster to defer the update regarding complaint # 2016-DR06-01 to the August 10, 2016, regular Business Committee meeting, seconded by Tehassi Hill. Motion carried unanimously.
   EXCERPT FROM MAY 25, 2016: Motion by Lisa Summers to accept the update regarding complaint # 2016-DR06-01; and to defer item to the June 22, 2016, regular Business Committee meeting, seconded by David Jordan. Motion carried unanimously.
   EXCERPT FROM MARCH 30, 2016: Motion by Tehassi Hill to accept Complaint # 2016-DR06-01, to acknowledge merit, and to assign Councilman Brandon Stevens, Councilman Tehassi Hill, and Councilwoman Jennifer Webster, seconded by Fawn Billie. Motion carried with one abstention.

Item deferred to the August 24, 2016, regular Business Committee meeting.

2. **Approve investigation results and close-out concern # 2016-CC-09**
   Sponsor: Melinda J. Danforth, Tribal Vice-Chairwoman; Fawn Billie, Councilwoman

   EXCERPT FROM JUNE 22, 2016: Motion by Jennifer Webster to defer concern # 2016-CC-09 to Vice-Chairwoman Melinda J. Danforth and Councilwoman Fawn Billie, seconded by Fawn Billie. Motion carried unanimously.

Item deferred to the August 24, 2016, regular Business Committee meeting.

D R A F T

3. **Approve two (2) requests regarding complaint # 2016-DR07-01**
   Sponsors: Lisa Summers, Tribal Secretary; David Jordan, Councilman; Brandon Stevens, Councilman

   EXCERPT FROM JULY 27, 2016: Motion by Melinda J. Danforth to assign Secretary Lisa Summers, Councilman David Jordan, and Councilman Brandon Stevens to form a subcommittee to investigate the complaint, seconded by Fawn Billie. Motion carried unanimously.

Item deferred to the August 24, 2016, regular Business Committee meeting.

4. **Approve four (4) requests regarding Family Court Judge job description and position** ***(This item is scheduled at 1:30 p.m.)***
   Sponsors: Melinda J. Danforth, Tribal Vice-Chairwoman; Fawn Billie, Councilwoman; Tehassi Hill, Councilman; Jennifer Webster, Councilwoman

   *EXCERPT FROM JULY 27, 2016: **(1)** Motion by Melinda J. Danforth to accept the resignation letter in accordance with section 7.2 of employment contract # 2013-0856, seconded by Fawn Billie. Motion carried unanimously. **(2)** Motion by Melinda J. Danforth to assign Vice-Chairwoman Melinda J. Danforth, Councilwoman Fawn Billie, Councilman Tehassi Hill, and Councilwoman Jennifer Webster to a subcommittee to work on the Family Court Judge job description; to invite the Chief Judges of the Judiciary and Family Court Clerk to participate in the development of the job description; and to bring back a final job description to the August 10, 2016, regular Business Committee meeting for approval, seconded by Fawn Billie. Motion carried unanimously.*

Item deferred to the August 24, 2016, regular Business Committee meeting.

D. TABLED BUSINESS ***(No Requested Action)***

E. NEW BUSINESS

1. **Approve limited waiver of sovereign immunity – First Data Merchant Services – contract # 2016-0564** ***(9:00 a.m.-9:30 a.m.)***
   Sponsor: Louise Cornelius, Gaming General Manager

Item deferred to the August 24, 2016, regular Business Committee meeting.

2. **Approve request to support procedural exception to reallocate funds from CapEX to Technology Set Aside regarding Surveillance System Replacement project for FY '16 and FY '17** ***(9:30 a.m.-10:00 a.m.)***
   Chair: Mark A. Powless Sr., Gaming Commission
   Liaison: Brandon Stevens, Councilman

Item deferred to the August 24, 2016, regular Business Committee meeting.

3. **Approve request from Tribal Member for accountability to be provided regarding violation of Code of Ethics by Oneida Business Committee member at the July 27, 2016, regular Business Committee meeting** ***(This item is scheduled at 10:00 a.m.)***
   Sponsor: Tina Danforth, Tribal Chairwoman

Item deferred to the August 24, 2016, regular Business Committee meeting.

D R A F T

4. **Review request from Tribal Member regarding depletion of Bureau of Indian Affairs – General Assistance Grant funds and determine appropriate next steps**
   (This item is scheduled at 11:00 a.m.)
   Sponsor: Tina Danforth, Tribal Chairwoman

Item deferred to the August 24, 2016, regular Business Committee meeting.

5. **Accept update regarding Chief Financial Officer employment contract as information**
   Sponsor: Trish King, Tribal Treasurer

Item deferred to the August 24, 2016, regular Business Committee meeting.

XVII. ADJOURN

Motion by Lisa Summers to adjourn at 3:58 p.m., seconded by Trish King. Motion carried unanimously:

Ayes:	Fawn Billie, Tehassi Hill, Trish King, Brandon Stevens, Lisa Summers
Not Present:	Melinda J. Danforth, David Jordan, Jennifer Webster

Minutes prepared by Heather Heuer, Information Management Specialist
Minutes approved as presented/corrected on _____.

_____
Lisa Summers, Secretary
ONEIDA BUSINESS COMMITTEE

Oneida Business Committee Agenda Request

1. Meeting Date Requested: 08 / 24 / 16

2. General Information:

Session: ☒ Open ☐ Executive - See instructions for the applicable laws, then choose one:

Agenda Header: Resolutions

☐ Accept as Information only

☒ Action - please describe:

Adopt the Resolution titled Adoption of the Oneida Youth Leadership Institute's Charter and approve the corresponding by-laws.

3. Supporting Materials

☐ Report ☒ Resolution ☐ Contract

☒ Other:

1. Resolution and Statement of Effect
2. OYLI Charter
3. OYLI By-laws
4.

☐ Business Committee signature required

4. Budget Information

☐ Budgeted - Tribal Contribution ☐ Budgeted - Grant Funded ☐ Unbudgeted

5. Submission

Authorized Sponsor / Liaison: Joanie Buckley, Division Director/Internal Services

Primary Requestor: Submitted by: Krystal John, Attorney/Law Office

Your Name, Title / Dept. or Tribal Member

Additional Requestor:

Name, Title / Dept.

Additional Requestor:

Name, Title / Dept.

BC Resolution # __-__-__-_
Adoption of the Oneida Youth Leadership Institute's Charter

WHEREAS, the Oneida Nation is a federally recognized Indian government and a treaty tribe recognized by the laws of the United States of America; and

WHEREAS, the Oneida General Tribal Council is the governing body of the Oneida Nation; and

WHEREAS, the Oneida Business Committee has been delegated the authority of Article IV, Section 1, of the Oneida Tribal Constitution by the Oneida General Tribal Council; and

WHEREAS, the Oneida Business Committee recognizes the value of the youth leadership programs in the Oneida community; and

WHEREAS, funding youth leadership programs in the Oneida community is a large cost to the Oneida Nation; and

WHEREAS, the Oneida Business Committee wishes to create the Oneida Youth Leadership Institute (OYLI) pursuant to section 7871(a) of the Internal Revenue Code an agency of the Nation created to operate and support programs and activities which promote leadership qualities in Oneida youth, and to solicit charitable tax deductible donations to fund such programs and activities; and

WHEREAS, OYLI qualifies for treatment under section 7871(a) of the Internal Revenue Code as an integral part of Nation's government based on the following relevant factors:

a) The OYLI is not separately incorporated under state law;
b) The Nation exerts a substantial degree of control over the OYLI, including appointment of its Board members and approval of its by-laws;
c) The Nation is liable for the OYLI's actions;
d) The OYLI is an agency of the Nation; and
e) The Nation has made a substantial financial commitment to the OYLI, including making employees of the Nation available for the OYLI's use as needed; and

WHEREAS, a separate account from the Nation's general fund has been created in the name of the OYLI for receiving tax deductible contributions from donors under Internal Revenue Code Section 170 and 7871(a); and

WHEREAS, the OYLI is designed to operate as a perpetual fund in which contributions are dedicated exclusively to the generation and accumulation of income over a specified period of time, after which the earnings from the accumulated fund are used to fund delivery of youth leadership services to the Oneida community; and

WHERAS, the OYLI's board of directors is not a board, committee or commission for purposes of the Comprehensive Policy Governing Boards, Committees and Commissions; and

NOW THEREFORE BE IT RESOLVED, that the Oneida Business Committee hereby adopts the OYLI's charter; and

BE IT FURTHER RESOLVED, that the Oneida Business Committee hereby repeals BC Resolution 05-15-14-G because the "Youth Leadership Fund" has been renamed; and

BE IT FURTHER RESOLVED, that the OLYI's work team shall provide candidates for appointment, pursuant to the terms of the Charter, within sixty (60) calendar days from the date the Charter is adopted and the Oneida Business Committee shall appoint the OYLI Board directors in a timely fashion; and

BE IT FURTHER RESOLVED, that the OYLI work team, consisting of Susan White, Joanie Buckley, Susan House, JoAnn Ninham, and Paula Rippl shall serve as the OYLI's interim board until a board of directors is appointed by the Oneida Business Committee; and

BE IT FURTHER RESOLVED, that the OYLI's interim board shall operate under the by-laws approved by the interim board on July 26, 2016 and by the Oneida Business Committee on _____; and

BE IT FURTHER RESOLVED, no funds may be distributed from the OYLI's account until the Oneida Business Committee appoints a board of directors and the board adopts disbursement policies; and

BE IT FINALLY RESOLVED, that the OYLI's governing documents shall be reviewed by the board of directors with a report to the Oneida Business Committee including any recommendations within twelve (12) months of the date the board is appointed by the Oneida Business Committee.

Oneida Nation
Oneida Business Committee
Legislative Operating Committee
PO Box 365 • Oneida, WI 54115-0365
Oneida-nsn.gov

Statement of Effect
Adoption of the Oneida Youth Leadership Institute's Charter

Summary
This resolution adopts a charter for the Oneida Youth Leadership Institute.

Submitted by Douglass A. McIntyre, Staff Attorney, Legislative Reference Office

Analysis by the Legislative Reference Office

The Oneida Business Committee, by adopting this resolution will adopt a charter for the Oneida Youth Leadership Institute (OYLI). The charter and by-laws has been drafted and reviewed by the Oneida Law Office, and this statement of effect does not review that document.

This resolution adopts a charter for the OYLI. The Nation has a long history of funding youth leadership programs in the Oneida community and has provided other substantial financial commitment to these programs. The OYLI was created for the purpose of:

1. Supporting these programs and activities; and
2. Soliciting charitable tax deductible donations to fund such programs and activities.

The OYLI was created pursuant to section 7871(a) of the Internal Revenue Code as an agency of the Nation. OYLI is eligible for section 7871(a) based on the following factors:

1. The OYLI is not separately incorporated under state law;
2. The Nation exerts a substantial degree of control over the OYLI, including appointment of its Board members and approval of its by-laws;
3. The Nation is liable for the OYLI's actions; and
4. The OYLI is an agency of the Nation.

Funding
a separate account from the Nation's general fund has been created in the name of the OYLI for receiving tax deductible contributions from donors under Internal Revenue Code Section 170 and 7871(a); and
the OYLI is designed to operate as a perpetual fund in which contributions are dedicated exclusively to the generation and accumulation of income over a specified period of time, after which the earnings from the accumulated fund are used to fund delivery of youth leadership services to the Oneida community; and

Board of Directors
The OYLI is headed by a board of directors. This resolution indicates that this board is not a board, committee or commission for purposes of the Comprehensive Policy Governing Boards,

Committees and Commissions. An interim board, comprised of the work team members Susan White, Joanie Buckley, Susan House, Joann Ninham, and Scott Elm, will serve until a board of directors is appointed by the Oneida Business Committee.

These appointments will be selected from the candidates for appointment, pursuant to the terms of the Charter, within sixty (60) calendar days from the date the charter is adopted.

Additionally, the resolution repeals resolution BC-05-15-14-G (Youth Leadership Fund).

No funds may be distributed from the OYLI's account until the board members are appointed and the board adopts disbursement policies.

Conclusion

There are no legal bars to adopting the resolution.

A good mind. A good heart. A strong fire.

ONEIDA

ONEIDA YOUTH LEADERSHIP INSTITUTE CHARTER

Section I. Establishment of the Oneida Youth Leadership Institute.

A. Creation. The Oneida Youth Leadership Institute ("OYLI") is hereby established as a wholly owned unincorporated agency of the Oneida Nation (the "Nation"), and shall be governed and managed by a Board of Directors, subject to the provisions of this Charter; the Board of Directors is not a board, committee or commission for purposes of the Comprehensive Policy Governing Boards, Committees and Commissions.

B. Purpose. The purpose of OYLI is to operate and support programs and activities which promote leadership qualities in Oneida youth, and to solicit charitable donations to fund such programs and activities.

C. Location. OYLI shall maintain its offices on the Oneida Reservation, but may conduct its activities both on and off the Reservation.

D. Instrumentality of the Nation. As a wholly owned instrumentality of the Nation, OLYF and its assets and activities shall have all the privileges and immunities of the Nation, including immunity from taxation, regulation and unconsented suit, subject to the limitations in this Charter and applicable law. The Nation shall at all times retain the sole proprietary interest in OYLI.

E. Exercise of Authority. Any exercise by OYLI of any powers or authorities in accordance with this Charter shall constitute the exercise of a governmental function of the Nation.

F. Allocation of Authority. All rights, powers or privileges not expressly delegated herein to OYLI shall be reserved to and held by the Oneida Business Committee and the Oneida General Tribal Council.

Section II. Authority. The Oneida Business Committee grants this Charter based upon the authority vested in it by the Oneida General Tribal Council and Art. IV, §§ 1(g) and (h) of the Oneida Nation Constitution and By-Laws, and pursuant to the inherent sovereign rights of the Nation.

Section III. Term of Existence. OYLI shall be formed as of the time of the granting of this Charter and its term of existence shall be perpetual, unless it is earlier dissolved pursuant to section XII of this Charter.

Section IV. Jurisdiction. OYLI is created under and is subject to the jurisdiction, laws, and ordinances of the Nation.

Section V. Privileges and Immunities.

A. Privileges and Immunities. OYLI shall be entitled to all of the privileges and immunities of the Nation, including sovereign immunity, to the same extent as the Nation itself, together with all rights and privileges arising from tribal sovereignty.

B. Waiver of Sovereign Immunity. The Nation or OYLI may waive OYLI's sovereign immunity, provided that any such waiver is made in conformity with the Nation's Sovereign Immunity Ordinance, Chp. 14, Oneida Nation Code of Laws.

C. The liabilities and obligations of OYLI shall only be enforceable against OYLI, to the extent permitted by and consistent with any valid waiver of OYLI's sovereign immunity, and shall not be enforceable against the Nation or any assets and revenues of the Nation, except as specifically authorized by the Nation in conformity with the Nation's laws.

D. The liabilities and obligations of the Nation shall not be enforceable against OYLI or its assets, revenues or activities.

E. The assets, liabilities, rights and obligations of OYLI shall be separate and distinct from the assets, liabilities, rights and obligations of the Nation.

Section VI. Rights, Powers and Authorities

A. It is the intent of this Charter to authorize OYLI to do all things necessary and desirable in connection with the fulfillment of its purpose.

B. OYLI shall have the power in its own name to:

1. solicit and receive charitable contributions;

2. receive, collect and own all revenues and pay all expenses arising from or related to its activities:

3. purchase, take, receive, lease, obtain by gift of bequest, or otherwise acquire, own, hold, improve, or use real or personal property, or any interest therein, wherever situated;

4. sell, convey, mortgage, pledge, lease, exchange, transfer or otherwise dispose of or encumber all or any part of its property and assets;

5. purchase, take, receive, subscribe for, or otherwise acquire, own, hold, vote, use, employ, sell, mortgage, loan, pledge, or otherwise dispose of, and otherwise use and deal with, shares or other interests in, or obligations of, corporations, associations, partnerships of other entities, or individuals, or direct or indirect

obligations of the United States or of any other government, tribe, state, territory, governmental district or municipality, or any instrumentality thereof;

6. make and enter into contracts and incur liabilities, indebtedness and other obligations, including the issuance of guarantees, and the borrowing of money at such rates of interest as it may determine, and to issue its notes, bonds, debt securities and other obligations, and secure any of such obligations by mortgage or pledge of any or all of its property, revenues and income;

7. employ contractors, consultants, agents, managers, advisers and accountants;

8. loan money, invest and reinvest its funds, and take and hold real and personal property as security for the payment of funds so loaned or invested;

9. hire, supervise and terminate employees, consultants and agents, and define their duties and fix their compensation, provided that all employees shall be employees of the Nation and governed by the Nation's personnel policies;

10. establish and maintain procedures for its day-to-day operations;

11. make and amend By-laws, consistent with this Charter and the laws of the Nation and the United States, for the administration and regulation of its affairs;

12. open and maintain such deposit and securities accounts with banks, securities intermediaries and other financial institutions, and to deposit therein any or all revenues, provided that its accounts shall be separate from the accounts of the Nation and its assets shall not be commingled with other assets of the Nation;

13. sue and be sued in its own name, including submitting any matter to arbitration or alternative dispute resolution, provided that the grant of power herein to sue and be sued does not in and of itself constitute a waiver of OYLI's sovereign immunity;

14. consent to the jurisdiction of any federal, state or tribal court, and waive the requirement of the exhaustion of tribal remedies; and

15. exercise all powers necessary to further its purpose, to the extent not inconsistent with anything herein.

Section VII. Limitations on Powers and Authorities. OYLI shall not have authority to exercise any regulatory, legislative or judicial power, and shall not exercise any power or authority reserved to the Oneida Business Committee or General Tribal Council.

Section VIII. Assets. OYLI's assets shall consist of all of its revenues, proceeds and earnings and whatever other assets it develops, generates or acquires as provided in this Charter, and shall

include: all real and personal property transferred to OYLI by the Nation; all funds which OYLI may acquire by grant, loan, gift or other means; all real and personal property which OYLI may a acquire by grant, loan, gift or other means; and all earnings, interest, dividends, accumulations, contract rights, claims and other proceeds arising from any listed assets.

Section IX. Board of Directors.

A. Establishment. There is hereby established a Board of Directors (the "Board") which shall manage the activities, affairs, and property of OYLI, and is hereby vested with all powers necessary to carry out OYLI's purpose. The Board shall be responsible for the development, custody, management and operation of OYLI, for the establishment and maintenance of effective operating policies, and for the usual and ordinary duties of oversight and direction. The Board shall develop By-Laws governing its activities, which shall be consistent with this Charter and Oneida law.

B. Number and Appointment. The Board shall consist of a minimum of five (5) and a maximum of seven (7) members (each, a "Director") selected and appointed by the Oneida Business Committee. In selecting and appointing Directors, the Oneida Business Committee shall give due consideration to qualities of industry, responsibility, integrity, and judgment, and shall have due regard for the need for diversity of experience on the Board, the need for adequate representation of the areas of expertise required by OYLI, and the guidelines of organizations which may provide financial assistance to OYLI.

1. A minimum of four (4) Directors shall be local to the area, residing within Brown or Outagamie counties.

2. A minimum of two (2) Directors shall be enrolled Tribal members of the Oneida Nation.

3. To the extent possible, in order to create a well-balanced Board, when appointing Directors, the Oneida Business Committee shall ensure that the Board contains a minimum of one (1) Director with each of the specialties: management, business administration, youth services and law.

4. In appointing the first Board, the OYLI work group shall prepare a pool of candidates for the Oneida Business Committee's consideration and the Oneida Business Committee shall make appointments from the said pool.

5. In making all future appointments, the Board shall provide the Oneida Business Committee with three (3) candidates per available Director position and the Oneida Business Committee shall make appointments from the candidates provided by the Board.

6. The Directors shall select from amongst themselves the following officer positions, provided that all officers shall be enrolled Tribal members of the Oneida Nation: President, Secretary and Treasurer.

C. Qualifications. Directors must meet the following qualifications:

1. be at least twenty-one (21) years old;

2. have a high school diploma, high school equivalency degree, or general education development certificate;

3. have fundraising experience and either a) experience in management, business administration, youth services or law, or b) a bachelor's degree;

4. have the ability to obtain a fiduciary bond; and

5. have the ability to exercise sound judgment in matters relating to OYLI's purpose.

D. Term. Each Director shall serve a term of three (3) years, provided that the initial Directors, in order to stagger terms, shall be randomly assigned one, two, and three year terms, in roughly equal proportion, and the terms shall thereafter remain staggered for the duration of the Board's existence. Directors may be re-appointed to successive terms without limitation.

E. Removal. The Oneida Business Committee may remove Directors, with cause as defined in the OYLI's By-laws, by a majority vote of the members of the Oneida Business Committee present and voting at a duly called and held meeting of the Oneida Business Committee. The Board may adopt By-Laws governing the removal of OYLI Directors by the Board with or without cause.

F. Vacancy. In the event of a vacancy before the expiration of a term, the Oneida Business Committee shall, in accordance with this Charter and Oneida law, promptly select and appoint a new Director for the remainder of the unexpired term.

G. Successor. Unless he or she resigns or is removed, a Director shall hold office until his or her successor is appointed and sworn in by the Oneida Business Committee. In the event a Director holds over in office beyond the expiration of his or her term, the term of his successor shall be commensurately shortened, so that the terms of the Directors remain staggered.

H. No Personal Liability. No Director shall be personally liable to any creditor of OYLI by reason of his or her status as a Director of the Board or by reason of acts done or not done in his or her capacity as a Director of the Board.

I. Quorum. A quorum of the Board shall consist of one-half of the Directors then in office, plus one. A quorum is required for the Board to take official action. A quorum may be reached by Directors attending the meeting in person or, if preapproved by the Board, via conference call, Skype or similar technology.

J. Regular Meetings. The Board shall meet at least once every month and may meet as frequently as the business of the OYLI requires.

K. Compensation. The Board shall be a voluntary Board until such time as the Board, by majority vote of Directors at a duly called meeting, determines that the OYLI is financially stable enough to pay meeting stipends. Should the Board vote to pay meeting stipends, the stipend shall be fifty dollars ($50.00) per meeting and shall be paid from the OYLI's earnings. The stipend amount may be modified as proposed by the Board and approved by Oneida Business Committee resolution. While the Board may meet as frequently as the business of the OYLI requires, Directors may receive stipends for a maximum of two (2) meetings per month.

L. Conflict of Interest. A Director shall not participate in any Board action that involves the Director's personal financial interest. Each Director shall promptly notify the Secretary of the Board in writing of any personal financial interest he or she may have in any matter which may come before the Board or which may relate to the activities of OYLI. The Secretary shall enter the notification in the minutes, and the Director shall not participate in any action relating to the matter or be involved in any manner with the matter. As used herein, "personal financial interest" means an interest distinct from other members of the Nation held by the Director or an immediate family member of the Director which involves an ownership, income, investment or other beneficial interest in a business, or relates to any employment or prospective employment.

M. Records. The Board shall keep complete and accurate records of all meetings and actions taken.

Section X. Indemnification of Directors and Officers. OYLI shall indemnify any person against reasonable expenses actually and necessarily incurred, and against judgments, fines and amounts paid in settlement, in connection with any action, suit or proceeding in which the person was or is a party or threatened to be made a party by reason of the fact that he or she is or was a Director, officer, agent or employee acting on behalf of the OYLI, to the extent that such person is not otherwise indemnified, except in relation to matters as to which the person shall be adjudged in such action, suit or proceeding to be liable for gross negligence or intentional misconduct.

Section XI. Reports.

A. Annual and Quarterly Reports. The Board shall file written reports with the General Tribal Council and the Oneida Business Committee in accordance with this Section. The Board shall prepare reports annually for the annual meeting of the General Tribal Council, and shall prepare reports quarterly for the Oneida Business Committee, and at such other times as directed by the Oneida Business Committee.

B. Narrative Reports. The Board shall submit narrative reports to the Secretary of the Oneida Business Committee by May 31st of each year for inclusion in the agenda materials for the annual General Tribal Council meeting held in July of each year.

Narrative reports are considered public reports and will be made available to the membership through the office of the Secretary, on the Nation's website, or otherwise. Narrative reports should provide contextual and non-financial information about OYLI's activities and operations, and should at a minimum address:

1. summary of OYLI's programs and activities;

2. any significant problems, accomplishments, and events:

3. description of any material changes or developments;

4. identification of the primary goals and targets and progress made towards accomplishment of the same;

5. identification of key elements for success, including risks, resources and relations available and needed in order to successfully fulfill outlined strategies; and

6. summary of assets and financial condition.

C. Financial Reports. The Board shall submit financial reports quarterly to the Secretary of the Oneida Business Committee, with copies to the Chair, the Treasurer and the Audit Committee. Financial reports are subject to annual audits by the Nation's internal and/or third party auditors. They are proprietary and confidential, to be retained by the Secretary's office, and accessible only to those authorized officers, officials and personnel of the Nation with a legal or legitimate need to know such information; provided, however, that the Board or the Oneida Business Committee may authorize disclosure. Financial reports should be structured in an understandable manner consistent with Generally Accepted Accounting Principles (GAAP), and shall at a minimum include the following:

1. executive summary;

2. statement of financial position;

3. statement of activities;

4. statement of functional expenses;

5. statement of cash flows; and

6. notes to financial statements.

D. Disclosure Reports. The Board shall submit disclosure reports to the Oneida Business Committee by May 31st of each year. Disclosure reports shall identify any personal financial interest on the part of any Director which precludes the Director from

participating in actions of the Board or being involved in the operations of OYLI under section IX(L). Disclosure reports are proprietary and confidential, to be retained by the Secretary's office, and accessible only to those authorized officers, officials and personnel of the Nation with a legal or legitimate need to know the information.

Section XII. Dissolution. The Oneida Business Committee may dissolve OYLI by a 2/3 majority vote adopting a resolution calling for dissolution. Upon dissolution, OYLI's assets shall be distributed in the following order of priority: i) perfected security interests of the Oneida Nation; ii) perfected security interests of third parties; iii) imperfect security interests of the Oneida Nation and third parties; and iv) all other debts and liabilities. Upon payment of all debts and liabilities, all remaining assets shall revert to the Oneida Nation.

Section XIII. Miscellaneous.

A. Effective Date. This Charter shall become effective upon the date of adoption of a resolution by the Oneida Business Committee granting this Charter.

B. Consistency with Constitution. This Charter shall be construed in a manner consistent with the Oneida Nation Constitution. In the event of any inconsistency, the provisions of the Constitution shall control.

C. Consistency with Oneida Nation Laws. To the extent of any inconsistency between this Charter and the laws of the Oneida Nation with respect to the activities and operations of OYLI, this Charter shall control.

D. Amendment. The Oneida Business Committee may amend this Charter through adoption of a resolution.

Oneida Business Committee Agenda Request

1. Meeting Date Requested: 08 / 24 / 16

2. General Information:

Session: ☒ Open ☐ Executive - See instructions for the applicable laws, then choose one:

Agenda Header: Resolutions

☐ Accept as Information only

☒ Action - please describe:

Adopt the Resolution titled Adoption of the Oneida Youth Leadership Institute's Charter and approve the corresponding by-laws.

3. Supporting Materials

☐ Report ☒ Resolution ☐ Contract

☒ Other:

1. Resolution and Statement of Effect
2. OYLI Charter
3. OYLI By-laws
4.

☐ Business Committee signature required

4. Budget Information

☐ Budgeted - Tribal Contribution ☐ Budgeted - Grant Funded ☐ Unbudgeted

5. Submission

Authorized Sponsor / Liaison: Joanie Buckley, Division Director/Internal Services

Primary Requestor: Submitted by: Krystal John, Attorney/Law Office

Your Name, Title / Dept. or Tribal Member

Additional Requestor:

Name, Title / Dept.

Additional Requestor:

Name, Title / Dept.

The Oneida Youth Leadership Institute Board
By-laws

Article I. Authority

1. Name
   (a) The official name of this board is the Oneida Youth Leadership Institute Board referred to herein as the Board

2. Authority
   (a) By the authority of the Oneida Nation, the Board was established by the Oneida Youth Leadership Institute's Charter, which was adopted by Oneida Business Committee resolution _____.
   (b) The purpose of the Oneida Youth Leadership Institute Board is to:
      (1) receive tax-deductible contributions eligible under Internal Revenue Code Section 170 and 7871(a);
      (2) approve and administer the Oneida Youth Leadership Institute's disbursements;
      (3) promote nonprofit activities including, but not limited to, fundraising, education, training, meetings, workshops, publications and other relevant activities of the Oneida Youth Leadership Institute Board; and
      (4) provide regular reporting to the Oneida Business Committee and General Tribal Council.

3. Office
   (a) The official mailing address of the Board is P.O. Box 365, Oneida, WI 54155.
   (b) The physical address of the Board is 909 Packerland Drive, Green Bay, WI 54303. The physical address of the Board is subject to change from time to time with approval of the Board and the approval of the Oneida Business Committee.

4. Membership
   (a) The Board shall be composed of a minimum of five (5) and a maximum of seven (7) directors. In selecting and appointing Directors, the Oneida Business Committee shall give due consideration to qualities of industry, responsibility, integrity, and judgment, and shall have due regard for the need for diversity of experience on the Board, the need for adequate representation of the areas of expertise required by the Oneida Youth Leadership Institute, and the guidelines of organizations which may provide financial assistance to Oneida Youth Leadership Institute.
      (1) A minimum of four (4) directors shall be local to the area, residing within Brown or Outagamie counties.
      (2) A minimum of two (2) directors shall be enrolled Tribal members of the Oneida Nation.
      (3) To the extent possible, in order to create a well-balanced Board, when appointing directors, the Oneida Business Committee shall ensure that the Board contains a minimum of one (1) director with each of the specialties: management, business administration, youth services and law.
      (4) In appointing the first Board, the Oneida Youth Leadership Institute's work group shall prepare a pool of candidates for the Oneida Business Committee's

consideration and the Oneida Business Committee shall make appointments from the said pool.

(5) In making all future appointments, the Board shall provide the Oneida Business Committee with three (3) candidates per available director position and the Oneida Business Committee shall make appointments from the candidates provided by the Board.

(6) Each director shall serve a term of three (3) years, provided that the initial directors, in order to stagger terms, shall be randomly assigned one, two, and three year terms, in roughly equal proportion, and the terms shall thereafter remain staggered for the duration of the Board's existence. Directors may be re-appointed to successive terms without limitation.

(b) Qualifications

(a) To be eligible for appointment to the Oneida Youth Leadership Institute Board, a candidate shall have the following qualifications:

(a) be at least twenty-one (21) years old;

(b) have a high school diploma, high school equivalency degree, or general education development certificate;

(c) have fundraising experience and either (1) experience in management, business administration, youth services or law, or (2) a bachelor's degree;

(d) have the ability to obtain a fiduciary bond; and

(e) have the ability to exercise sound judgment in matters relating to OYLI's purpose.

(c) Vacancies, Appointments, Resignations, Suspensions, and Removals

(a) Vacancies and Appointments. If any director dies, resigns**,** is removed, incapacitated, or is otherwise unable to serve, the chairperson of the Board shall initiative the appointment process by forwarding the Board's recommendations for appointment to the secretary of the Oneida Business Committee.

(b) Resignation. Directors wishing to resign may do so by submitting a written resignation at any regular Board meeting.

(c) Removal. Removal of directors may occur by the Oneida Business Committee in accordance with the Removal law or by the Board in accordance with the Board's charter. All removals of directors by the Board shall further the purpose and policy of the Oneida Youth Leadership Institute. Removals by the Board may be with or without cause, where the following creates cause for removal:

(a) failure to attend three (3) regularly scheduled meetings, whether excused or unexcused, within a six (6) month period;

(b) intentional misuse of funds;

(c) alcohol abuse while performing official responsibilities or illegal use of drugs at any time;

(d) failure to continue to meet the qualifications for serving as director; and/or

(e) committing a felony while serving as director.

(d) Subcommittees. A subcommittee may be appointed by the chairperson of the Board to carry out specific duties, when deemed necessary. The subcommittee shall serve until the duties with which this subcommittee has been charged are completed, and a report has been accepted by the Board.

(e) Board Duties. The duties of the Board include, but are not limited to, the following:

(1) At the commencement of taking office, new directors shall complete the Board Confidentiality Statement and the Non-Disclosure Agreement and provide the completed forms to the Chairperson. Upon submission of forms to the Chairperson, the director may vote on Board actions.

(2) Develop and adopt policy relating to the management and administration of the Oneida Youth Leadership Institute.

(3) Oversee the Oneida Youth Leadership Institute's distributions.

(4) Participate in training including orientation, board training and workshops pertaining to investing, fiduciary, and relevant Oneida laws.

(5) Oversee the Oneida Youth Leadership Institute's fund investment activity and portfolio management. The Board shall maintain this fiduciary responsibility until the Oneida Youth Leadership Board's funds reach one million dollars ($1,000,000.00), at which time such responsibilities shall transfer to the Trust/Enrollment Committee. Should the Trust/Enrollment Committee assume such responsibilities, it shall regularly report the funds' performance to the Board.

(6) Participate in Oneida Youth Leadership Institute fundraising activities, including a personal financial contribution to annual fundraising campaigns.

(7) Restrict all use of the Oneida Youth Leadership Institute's donations to public purposes that promote leadership qualities in Oneida youth and, in all instances, prevent such donations from being used to contribute towards lobbying or political campaign activity, regardless of the purpose.

(8) Acknowledge all donations to the Oneida Youth Leadership Institute by providing a written acknowledgment of gratitude to each donor.

(9) Ensure that the Oneida Youth Leadership Institute's financials are audited annually and that findings of such audits are available to donors upon request.

(10) Make all reports made to the Oneida Business Committee and/or the General Tribal Council available to donors upon request.

5. Stipends. The Board shall be a voluntary board until such time as the Board, by majority vote of directors at a duly called meeting, determines that the Oneida Youth Leadership Institute is financially stable enough to pay meeting stipends. Should the Board vote to pay meeting stipends, the stipend shall be fifty dollars ($50.00) per meeting and shall be paid from the Oneida Youth Leadership Institute's earnings. The stipend amount may be modified as proposed by the Board and approved by Oneida Business Committee resolution. While the Board may meet as frequently as the business of the Oneida Youth Leadership Institute requires, directors may receive stipends for a maximum of two (2) meetings per month.

6. Trainings and Conferences. All directors shall complete orientation training organized by the Executive Manager, including non-profit organization and administration training. The Board may, by written resolution, name required trainings and conferences required for directors to responsibly serve the Oneida Youth Leadership Institute.

Article II. Officers

1. Officer Selection. The directors shall select from amongst themselves, at the first Regular meeting following annual appointment, the following officer positions, provided that a maximum of one (1) officer may be selected that is not local to the area residing within Brown or

Outagamie counties and a maximum of 1 (one) officer may be a non-Tribal member: President, Secretary and Treasurer.

(a) If an officer position is vacated**,** the Board shall hold an interim election to fill the office for the balance of the year.

(b) Nomination of directors for officer positions may only be made by a director present, physically or electronically, at a duly called meeting of the Board.

(c) Any director nominated and/or elected to an officer position may communicate acceptance of such nomination/election via written correspondence, which may include electronic communications such as e-mail and facsimile.

2. Officer Positions. The Board shall elect directors to the following officer positions:

(a) President

(a) The President shall call and preside over meetings, appoint subcommittees as needed, oversee all Board activities and schedule special meetings.

(b) The President shall invite input from directors for Board self-evaluations.

(c) The President shall serve as an ex-officio member of all established subcommittees.

(b) Treasurer

(a) The Treasurer acts with the same authority as the chairperson in the absence of the President.

(b) The Treasurer shall ensure the accuracy of the Oneida Youth Leadership Institute's financials.

(c) The Treasurer shall coordinate with the Trust/Enrollment Committee as necessary.

(d) The Treasurer is responsible for fulfilling all of the Board's financial reporting requirements, including the annual audit.

(c) Secretary

(a) The Secretary is responsible for all of the Board's record keeping, minutes and correspondence.

(b) In the absence of the President and Treasurer, the Secretary may call and preside over meetings.

(c) The Secretary is responsible for fulfilling all of the Board's non-financial reporting requirements.

3. Budgetary and Travel Sign-Off Authority. With the Treasurer's guidance, the Board, as a whole, shall approve the Board's budget and, should the Board grow to be able hire its own staff, review and approve any budgets developed by staff. All travel and expenses incurred by the Board is required to be approved by the Board in advance of incurring such travel and expense costs. Travel and expenses specifically budgeted in the budget approved by the Board do not require separate approval by the Board.

4. Personnel. Until the Board has sufficient earnings to hire its own staff, the Nation's Grants Manager shall be the Board's Executive Manager.

(a) Until the Board is able to hire its own staff:

(a) the Board shall receive approval from the Executive Manager's supervisor as to the scope of services/work hours he/she has available to contribute towards the Board;

(2) the Executive Manager shall report to the Board for direction in regards to projects assigned by the Board, provided that the Executive Manager's supervisor shall be noticed of all assignments and shall remain responsible for all supervision of the Executive Manager; and

(3) the Executive Manager shall coordinate use of other employees of the Nation with their respective supervisors as needed for Board assignments. An employee of the Nation may not work on Board activities until his/her supervisor has approved the scope/time of the employee's contribution.

(b) All employees of the Nation contributing towards Board initiatives shall at all times remain employees of the Nation and shall at all times be governed by the Nation's employment laws, policies, and procedures.

Article III. Meetings

1. Regular Meetings. The Board shall meet at least once every month and may meet as frequently as the business of the Oneida Youth Leadership Institute may require. The Board shall establish, by written resolution, the time and place of regular meetings and may amend the time and place of regular meetings by the same.

2. Emergency/Special Meetings. The President may call Emergency/Special meetings. There shall be a minimum of twenty-four (24) hour verbal and/or written notice to all directors of any emergency and/or special meeting. A meeting satisfying this notice requirement and meeting quorum constitutes a duly called meeting.

3. Quorum. A quorum of the Board shall consist of one-half of the Directors then in office, plus one. A quorum is required for the Board to take official action. A quorum may be reached by directors attending the meeting in person or, if preapproved by the Board, via conference call, Skype or similar technology.

4. Order of Business. The format of the Board's agendas shall be as prescribed by the Secretary based on the following order of business:

(a) Call Meeting to Order
(b) Approve Agenda
(c) Approve Minutes
(d) Attorney Business
(e) Old Business
(f) New Business
(g) Other Business
(h) Adjournment

5. Voting

(a) Voting shall be in accordance with Robert's Rule of Order.
(b) The President may not vote except in the event of a tie.
(c) Each director shall have one (1) vote.
(d) In the event a Board decision is needed outside of a duly called meeting, the Executive Manager or an officer of the Board may conduct a poll of the directors by e-mail, provided that the Board shall accept the results of the e-poll at the next available duly called meeting.

(e) In cases where a conflict of interest exists, the conflicted director shall recuse themselves from the action, or the Board can vote by a majority of the quorum present to exclude a director they believe has a conflict.

6. Parliamentary Procedure. All meetings shall be conducted in accordance with the current edition of ROBERT'S RULES OF ORDER, in all cases to which they are applicable, unless they are inconsistent with these By-laws and/or any special rules of order the Board may adopt.

Article IV. Reporting

1. Agenda Items. The Board shall maintain agenda items in an identified and consistent format.

2. Minutes and Attachments. The Board shall type minutes in a consistent format designed to generate the most informative record of the meetings of the Board. Handouts, reports, memoranda, and the like may be attached to the minutes and agenda, or may be kept separately, provided that all materials can be identified based on the meeting in which they were presented.

3. Reporting. The Board shall also make quarterly reports to the Oneida Business Committee and annual and semi-annual reports to the Oneida General Tribal Council as described below, provided that the Board shall approve all reports by official Board action prior to the report's submittal to the Oneida Business Committee and/or the General Tribal Council:

(a) Quarterly Reporting. The Board shall make quarterly reports to the Oneida Business Committee based on the reporting schedule created by the Nation's Secretary, approved by the Oneida Business Committee and posted on the Nation's website. At a minimum, the Board shall include the following information in its quarterly reports:

(1) Names: Provide the name of the Board, the director submitting the report, and the Oneida Business Committee liaison, and a list of the directors and their titles, their term expiration dates and contact information.

(2) Minutes: Any required updates to meeting minutes previously submitted and approved by the Oneida Business Committee including any actions that have been taken and were not included in the meeting minutes previously approved by the Oneida Business Committee. No action or approval of minutes is required by the Oneida Business Committee unless specifically required by the these by-laws.

(3) Financial Reports: In the format designated by the Treasurer and as may be required by the Oneida Business Committee.

(4) Special Events during the Reporting Period: Report any special events held during the reporting period.

(5) Anticipated Special Events for the Upcoming Reporting Period: Report any anticipated special events to be held during the upcoming reporting period.

(6) Goals and Accomplishments: Provide the Board's annual goals established in the annual report pursuant to article 3(b)(5) and how the Board has worked towards achieving such goals during the reporting period.

(7) Meetings: Indicate when and how often the Board is meeting and whether any emergency and/or special meetings have been held.

(8) Follow-up: Report on any actions taken in response to Oneida Business Committee and/or General Tribal Council directives, if any.

(b) Annual Reporting. The Board shall make annual reports to the Oneida General Tribal Council based on their activities during the previous fiscal year using the format

prescribed by the Nation's Secretary. At a minimum, the Board shall include the following information in its annual reports:

(1) Names: Provide the name and purpose of the Board, a list of the directors and their titles and the contact person for the Board and their contact information including phone number, mailing address, email address, and the Board's website.

(2) Meetings: Provide when meetings held, where they are held, at what time they are held and whether they are open or closed.

(3) Stipends: Provide the amount of each stipend a director may be eligible to receive and the funding source of the stipends.

(4) Budget: Provide the Board's original budget for the previous fiscal year, what the actual budget expensed was at the close of the fiscal year, and, if not within the Board's original budget, an explanation for why the budget was exceeded. Also, provide the funding source for the Board's budget.

(5) Goals and Accomplishments: Provide up to three (3) accomplishments the Board achieved in the previous fiscal year and how each accomplishment impacted the Oneida community. Also, provide three (3) strategic goals the Board will pursue in the new fiscal year.

(6) Logo and Images: Provide the Board's logo that may be included in the report and any other pictures or images that the Board would like to be considered by the Nation's Secretary for inclusion in the report.

(c) Semi-Annual Reporting: The Board shall make semi-annual reports to the Oneida General Tribal Council based on their activities during the current fiscal year using the format prescribed by the Nation's Secretary. At a minimum, the Board shall include the following information in their annual reports:

(1) Names: Provide the name of the Board and, if there have been any changes since the annual report, provide an update of the following information:

(A) the purpose of the Board;

(B) a list of the Board's directors and their titles;

(C) the contact person for the Board and their contact information including phone number, mailing address, email address, and the Board's website.

(2) Meetings: If there have been any changes since the annual report, provide an update of when meetings are held, where they are held, at what time they are held and whether they are open or closed.

(3) Stipends: If there have been any changes since the annual report, provide an update of the amount of each stipend a director may be eligible to receive and the funding source for the stipends.

(4) Goals and Accomplishments: Provide an update on the three (3) strategic goals the Board named in its annual report.

(5) Logo and Images: Provide any pictures or images that the Board would like to be considered by the Nation's Secretary for inclusion in the report and, if the Board's logo has changed since the annual report, provide the new logo that may be included in the report.

Article V. Amendments

1. At the first regular meeting following directors' appointment and taking of the oath of office, a review of these By-laws shall be conducted in order to determine that they are current with the relevant laws of the Nation and meet the needs of the Board.

2. The Board or any of its directors may recommend amendments to these By-laws by placing the amendments on the agenda at a duly called Board meeting and providing written notice of the requested amendments in the meeting materials. The shall pursue such proposed amendments if the Board takes action approving the amendments by majority vote at the duly called meeting.

3. All amendments are subject to subsequent approval by the Oneida Business Committee.

Approved by the Interim Board _____

Approved by Oneida Business Committee: _____

Oneida Business Committee Agenda Request

1. Meeting Date Requested: 08 / 24 / 16

2. General Information:

Session: ☒ Open ☐ Executive - See instructions for the applicable laws, then choose one:

Agenda Header: Resolutions

☐ Accept as Information only

☒ Action - please describe:

Approve the WisDOT/THPO Project resoultion requesting grant funds and ensuring funds will be used within the THPO program

3. Supporting Materials

☐ Report ☒ Resolution ☐ Contract

☐ Other:

1. 3.

2. 4.

☒ Business Committee signature required

4. Budget Information

☐ Budgeted - Tribal Contribution ☐ Budgeted - Grant Funded ☐ Unbudgeted

5. Submission

Joanie 8/16/16

Authorized Sponsor / Liaison: Joanie Buckley, Division Director/Internal Services

Primary Requestor/Submitter: Priscilla Belilse, Grant Development Specialist/Grants Office

Your Name, Title / Dept. or Tribal Member

Additional Requestor: Corina Williams, THPO Officer/Cultural Heritage

Name, Title / Dept.

Additional Requestor:

Name, Title / Dept.

Oneida Business Committee Agenda Request

6. Cover Memo:

Describe the purpose, background/history, and action requested:

The WisDOT/THPO Project is offering capacity assistance for Wisconsin Tribal Historic Preservation Offices to help support tribal programs. The Oneida THPO is requesting grant funds under the project in the amount of $4500 which will be used to assist in the preservation of unmarked burial sites at the Methodist Church as well as to assist in creation of a walking path and monument for visitors to the site.

1) Save a copy of this form for your records. Save a Copy...

2) Print this form as a *.pdf *OR* print and scan this form in as *.pdf.

3) E-mail this form and all supporting materials in a **SINGLE** *.pdf file to: BC_Agenda_Requests@oneidanation.org

BC Resolution # __-__-__-_
WI Dept. of Transportation (WisDOT)/Tribal Historic Preservation Office (THPO) Project

WHEREAS, the Oneida Nation is a federally recognized Indian government and a treaty tribe recognized by the laws of the United States of America; and

WHEREAS, the Oneida General Tribal Council is the governing body of the Oneida Nation; and

WHEREAS, the Oneida Business Committee has been delegated the authority of Article IV, Section 1, of the Oneida Tribal Constitution by the Oneida General Tribal Council; and

WHEREAS, the Oneida Nation has determined that the overall goal of the Oneida Nation is to protect, maintain, and improve the standard of living and the environment in which the Oneida people live; and

WHEREAS, the Oneida Business Committee adopted the "Ordinance for the Protection and Management of Archeological, Cultural, and Historic Resources" by OBC Resolution #06-10-98A; and

WHEREAS, the agreement between the National Park Service, U.S. Department of the Interior and the Oneida Nation for the assumption by the Tribe of certain responsibilities pursuant to the National Historic Preservation Act (16 U.S.C. 470) was authorized by signature of the Chairwoman and the Director of the National Park Service on October 12, 2002; and

WHEREAS, the Oneida Nation recognizes the need to preserve our local historical sites including burial sites; and

NOW THEREFORE BE IT RESOLVED, the Oneida Nation requests grants funds in the amount of $4,500 from the WisDOT/THPO project to assist in the preservation of unmarked burial sites and to clear the area for community members to visit the site.

BE IT FINALLY RESOLVED, the Oneida Nation ensures that these funds will be used within the THPO program.

GRANT PROPOSAL AUTHORIZATION FORM

ONEIDA GRANTS OFFICE

PH: (920) 496-7330 FAX: (920) 496-7494

Form instructions: Double click on the grey area; a drop down called "form field option box" box will appear. In the "items drop-down list" click on which one you want; then click on the "up" arrow move it to the top and click on ok. In the reporting area: Double click on the box you want to put an "x" in. A "check box form field" box will appear, in "under default value" click on "checked" then ok.

PROGRAM INFORMATION

Department: Tribal Historic Preservation Office	Division/Non-Division: Governmental Services
Program: WISDOT/THPO Grant	Program Accountant: Lori Hansen
Person Responsible for proposal development: Corina D. Williams	Phone: 920-496-5386
Person Responsible for grant administration: Corina D. Williams	Phone:
Project Title: Preservation of cemetery in old mission church	

GRANT INFORMATION

Name of Funding Source: WISDOT/THPO grant		Type (pick one): Federal
Title of Grant: WISDOT/THPO Grant		CFDA No:
Application Deadline: Aug 30, 2016		Grant Amount: 4500.00
Project Period: Sept, 2016	Budget Period: sept, 2017	Type of Project (pick one): WISDOT/THPO
Match Requested (% or $): 0		Match Type (pick one): 0

Is a Tribal resolution required? If yes, please notify Grants Office immediately. Yes

Will this grant create a: New position no Committee No Commission No Board No

Will this grant fund an existing position? no Name of Position(s):

If YES, *attach draft job description for all grant funded positions.* **PLEASE NOTE: Position/employee will be phased out when grant funding ends.**

Project Proposal Summary (must answer all these questions): The purpose, benefit(s), where is the match coming from, are there any other programs collaborating, travel justification, position justification, or pertinent information:

List any capital expenditures (cap ex), technology expenses & CIP purchases **(NOTE: Must follow the appropriate Cap ex, CIP or Technology SOP for each purchase request.):**

Reporting: Quarterly ☐ Semi-Annually ☐ Yearly ☐ Narrative x☐ Financial ☐

SIGNATURES

Your signature authorizes the person responsible for proposal development to work with the Grants Office when applying for funding and acknowledges your responsibility to successfully administer all requirements of this grant throughout the project period and budget period.

Priscilla Bilisle 8/12/16
Grants Office Signature **Date**

8-9-16
Supervisor Signature **Date**
SIGNATURE VERIFIES & APPROVES MATCH

Division/Non-Division Director Signature **Date**
SIGNATURE APPROVES GRANT PROJECT & MATCH

Revised: 2/11/15

GO-001

WisDOT/THPO Project

THPO Grant Opportunity Form

The WisDOT/THPO Project is offering capacity assistance opportunities for Wisconsin Tribal Historic Preservation Offices, to help support tribal programs in 4 areas; education/internship opportunities, data management/software and equipment needs, Training and professional development, administrative support. These areas have been identified through previous needs assessments and had been recognized as priorities. This program will enhance the section 106 response time and efficiency and/or requests for consultations and/or inadvertent discovery situations.

Applicant Information

Tribe: Oneida Nation

Address: PO Box 365
Street Address

Oneida — *City* | WI — *State* | 54155 — *ZIP Code*

Phone: (920)-496-5386 Fax: (920)-494-4362

Contact Person (THPO): Corina Williams — *Name* | cwilliam@oneidanation.org — *E-mail*

Supporting Documentation Requirements

Included in this application are:

1. **An explanation of how these grant funds will be utilized to assist with THPO needs.**
2. **A proposed budget that includes a breakdown of expenses**
3. **Letter or resolution from your Tribal leadership requesting these grant funds and ensuring funds will be used within the THPO Program.**

Current number of staff in the Tribal Historic Preservation Office (including full and part-time)

- [X] 1
- [ ] 2
- [ ] 3
- [ ] 4
- [ ] 5+

Exact funds amount will be determined by the number of applications received, but will be a maximum of $4,500. The deadline to submit the application is Thursday, June 30, 2016.

Please submit application and supporting documentation to:

Lauren S. Abel
Lac du Flambeau Band of Lake Superior Chippewa Indians
Historic Preservation Projects Coordinator
PO BOX 67
Lac du Flambeau WI, 54538
Office Phone: 715.588.4447 E-mail: label@ldftribe.com

Preservation within one of our old cemeteries (Oneida Indian Methodist Mission Church)

Summary/history (2016)

1830 the first known group of Oneida's to enter this territory of Wisconsin was known as the Orchard party. It was the first settlement known what is now Kimberly WIs and was called Smithfield.

It is the first Christianity party by early missionaries to plan for a church and school, when the Oneidas moved northward onto farms the mission church was built and now is located in Oneida where it presently resides. The rulings by the missionaries were very strict and did not allow drunkenness or fighting or any mis- behavior. The strictness was so prevalent that everyone had to keep inventory of how many dishes were used and even recorded how many were broken.

Colonel Boyed U. S. Agent Indian affairs asked for the # of children regarding school and church affairs, it was recorded that 40 children on the Oneidas part are capable of going to school. In 1943 the Church burned down by way of lighting storm hitting the steeple and it started on fire. It was soon rebuilt in the same year.

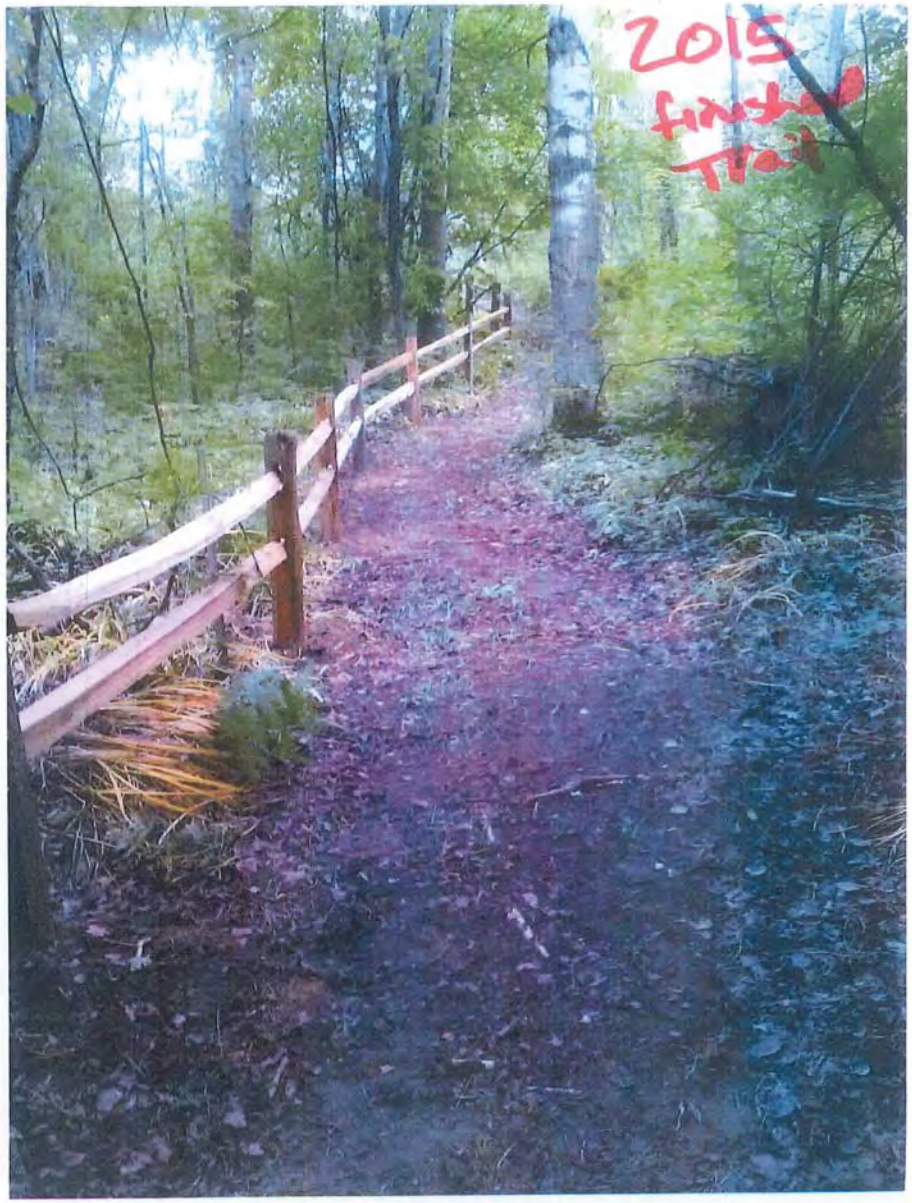
Many of the Oneidas are buried along with a lot of children who is presumed to have died from small pox epidemic, tuberculosis's, and phenomena. Throughout the Methodist cemeteries are old burial stone markers dating back to 1832-present and in the back part of the Methodist church there are burials of children and adults that are buried but without old markers or markers at all.

In 2013 the Methodist Church contacted me regarding the need and help of preservation of the unmarked burials and monument to acknowledge them and a place where people could sit and visit and give prayer. The process over the years has been a huge undertaking to clean and remove brush, create a safe pathway trail, make wooden crosses, cut trees, repair of old fallen down grave markers, landscaping, and identifying burials that are unmarked.

With the grant if provide the opportunity the Historic Preservation program can continue to help provide some of the materials and services to assist in the preservation , the goal is to preserve and identify our old un marked graves, remove brush/trees that are in danger of falling, place gravel on the walking trail.

Oneida Historic Preservation/Methodist preservation (2016)	
Budget Categories	**WisDOT/THPO**
Gravel/walking trail	1,500
Gravel/driveway	1,537
wooden crosses	$ 700
1 tree removal/brush	$ 763
Toil Project Costs	$ 4,500

2015


2015
finished
Trail

Oneida Business Committee Agenda Request

1. Meeting Date Requested: 08 / 24 / 16

2. General Information:

Session: ☒ Open ☐ Executive - See instructions for the applicable laws, then choose one:

Agenda Header: New Business

☐ Accept as Information only

☒ Action - please describe:

Adoption by means of Resolution of the Oneida Nation 2015-2020 Pre-Disaster Mitigation Plan.

3. Supporting Materials

☒ Report ☒ Resolution ☐ Contract

☒ Other:

1. FEMA Region V Cross Walk
2. Draft Resolution for Adoption
3. Copy of 2015-2020 Plan
4. WI Letter of compliance

The 100+ page plan can be found also be found here: http://tinyurl.com/j73tpny OR by clicking the outlined box below:

☒ Business Committee signature required

4. Budget Information

☒ Budgeted - Tribal Contribution ☒ Budgeted - Grant Funded ☐ Unbudgeted

5. Submission

Authorized Sponsor / Liaison: Melinda J. Danforth, Tribal Vice Chairwoman

Primary Requestor/Submitter: Kaylynn Gresham/ Director Emergency Management
Your Name, Title / Dept. or Tribal Member

Additional Requestor:
Name, Title / Dept.

Additional Requestor:
Name, Title / Dept.

Oneida Business Committee Agenda Request

6. Cover Memo:

Describe the purpose, background/history, and action requested:

The Oneida Nation Pre-Disaster Mitigation Plan dated 2015-2020 needs to be adopted by Resolution from the Business Committee before it can be formally adopted by FEMA. Included is a copy of the updated plan, the compliance approval letter from WEM (Wisconsin Emergency Management), the Cross Walk of the updated and completed information contained within the plan from the FEMA Region V reviewer. Also included is a sample resolution for adoption of the plan.

The Pre-Disaster Mitigation Plan was first developed starting in 2007. The PDMP was formally adopted through resolution 05-25-10-D in 2010, each plan is effective/active for a 5 year period. The previous plan has expired, therefore an updated plan was drafted. The plan seeking adoption is effective from 2015-2020. Through the adoption of this plan it allows the Oneida Nation to be eligible to apply for funding through the Hazard Mitigation Grant Program, the Pre-Disaster Mitigation Grant Program and the Flooding Assistance Program. The adoption of this plan also ensures compliance for the Oneida Nations eligibility to apply for Disaster Funds should we encounter an incident of significance on the reservation.

1) Save a copy of this form for your records.

2) Print this form as a *.pdf *OR* print and scan this form in as *.pdf.

3) E-mail this form and all supporting materials in a **SINGLE** *.pdf file to: BC_Agenda_Requests@oneidanation.org

BC Resolution # __-__-__-_
Oneida Nation of Wisconsin 2015-2020 Pre-Disaster Mitigation Plan

WHEREAS, the Oneida Nation is a federally recognized Indian government and a treaty tribe recognized by the laws of the United States of America; and

WHEREAS, the Oneida General Tribal Council is the governing body of the Oneida Nation; and

WHEREAS, the Oneida Business Committee has been delegated the authority of Article IV, Section 1, of the Oneida Tribal Constitution by the Oneida General Tribal Council; and

WHEREAS, Oneida Nation recognizes the threat that natural and man-made hazards pose to people and property; and

WHEREAS, undertaking hazard mitigation actions before disasters occur will reduce the potential for harm to people and property and save taxpayer dollars; and

WHEREAS, an adopted pre-disaster mitigation plan is required as a condition of future grant funding for mitigation projects; and

WHEREAS, the 2015-2020 Pre-Disaster Mitigation Plan is a required update to the Oneida Nation 2010-2015 Multi-Hazard Mitigation Plan, originally adopted through BC Resolution # 05-25-10-D;

NOW THEREFORE BE IT RESOLVED, that the Oneida Business Committee of the Oneida Nation of Wisconsin, hereby adopts the Oneida Nation of Wisconsin 2015-2020 Pre-Disaster Mitigation Plan as an official plan; and

BE IT FINALLY RESOLVED, upon approval of the Oneida Nation of Wisconsin 2015-2020 Pre-Disaster Mitigation Plan, the Bay-Lake Regional Planning Commission, on behalf of Oneida Emergency Management, will submit the adopted plan to the Federal Emergency Management Agency officials for final approval, as required under the Pre-Disaster Mitigation Grant Program.

Tribal Mitigation Plan Review and Approval Status

Tribe: Oneida Nation of Wisconsin	**Title of Plan:** 2015-2020 Pre-Disaster Mitigation Plan	**Date of Plan:** May 2016
Tribal Point of Contact: Kaylynn Gresham	**Address:** PO Box 365 Oneida, WI 54155	
Title: Director of Emergency Management		
Agency: Oneida Nation Emergency Management		
Phone Number: 920-869-6650	**E-Mail:** kgreshamá oneidanation.org	

State Reviewer (if applicable): Caitlin Shanahan	**Title:** Disaster Response ú Recovery Planner	**Date:** May 19, 2016

FEMA Reviewer: Christine Meissner	**Title:** Mitigation Planning Specialist	**Date:** 08/02/2016
Date Received in FEMA Region [Insert #]		
Plan Not Approved		
Plan Approved	****Pending Adoption**	
Date Approved		

Additional Indian Tribal Governments (if appropriate):	**DFIRM**		**NFIP Status***			
	In Plan	**NOT In Plan**	**Y**	**N**	**N/A**	**CRS Class**
1.						
2.						
3.						
4.						
5. [ATTACH PAGE(S) WITH ADDITIONAL INDIAN TRIBAL GOVERNMENTS]						

*** Notes:** **Y = Participating** **N = Not Participating** **N/A = Not Mapped**

TRIBAL MULTI-HAZARD MITIGATION PLAN REVIEW SUMMARY

The plan cannot be approved if the plan has not been formally adopted. Each requirement includes separate elements. All elements of the requirement must be rated "Satisfactory" in order for the requirement to be fulfilled and receive a score of "Satisfactory." Elements of each requirement are listed on the following pages of the Plan Review Crosswalk. A "Needs Improvement" score on elements shaded in gray (recommended but not required) will not preclude the plan from passing. Reviewer's comments must be provided for requirements receiving a **"Needs Improvement"** score.

SCORING SYSTEM

Please check one of the following for each requirement.

N – Needs Improvement: The plan does not meet the minimum for the requirement. Reviewer's comments must be provided.
S – Satisfactory: The plan meets the minimum for the requirement. Reviewer's comments are encouraged, but not required.

Planning Process	N	S
1. Documentation of the Planning Process: 201.7(b) and 201.7(c)(1)(i) and (ii)		X
2. Program Integration: 201.7(c)(1)(iii) and (iv)		X

Risk Assessment	N	S
3. Identifying Hazards: 201.7(c)(2)(i)		X
4. Profiling Hazards: 201.7(c)(2)(i)		X
5. Assessing Vulnerability: Overview: 201.7(c)(2)(ii)		X
6. Assessing Vulnerability: Identifying Structures: 201.7(c)(2)(ii)(A)	Not Required	
7. Assessing Vulnerability: Estimating Potential Losses: 201.7(c)(2)(ii)(B)	Not Required	
8. Assessing Vulnerability: Analyzing Development Trends: 201.7(c)(2)(ii)(C)	Not Required	
9. Assessing Vulnerability: Assessing Cultural and Sacred sites: 201.7(c)(2)(ii)(D)	Not Required	

Mitigation Strategy	N	S
10. Tribal Multi-Hazard Mitigation Goals: 201.7(c)(3)(i)		X
11. Identification and Analysis of Tribal Mitigation Actions: 201.7(c)(3)(ii)		X
12. Implementation of Tribal Mitigation Actions: 201.7(c)(3)(iii)		X
13. Tribal Capability Assessment: 201.7(c)(3)(iv)		X
14. Tribal Funding Sources: 201.7(c)(3)(v)		X

Plan Maintenance Process	N	S
15. Monitoring, Evaluating, and Updating the Plan: 201.7(c)(4)(i)		X
16. Monitoring Progress of Mitigation Activities: 201.7(c)(4)(ii) and 201.7(4)(v)		X
17. Incorporation into Existing Planning Mechanisms: 201.7(c)(4)(iii)		X
18. Continued Member and Stakeholder Involvement: 201.7(c)(4)(iv)		X

Prerequisites	NOT MET	MET
19. Adoption by the Tribal Governing Body : 201.7(c)(5) and (c)(6) ***[single Indian Tribal government only]***	Pending Review	
20. Multi-Jurisdictional Plan Adoption: 201.7(a)(4), (c)(5) and(c)(6) ***[multi-jurisdictional only]***	Not Applicable	
21. Multi-Jurisdictional Planning Participation: 201.7(a)(4) ***[multi-jurisdictional only]***	Not Applicable	

Severe Repetitive Loss Strategy (Optional)	N	S
22. Repetitive Loss Strategy: 201.7(c)(3)(vi)	Not Required	

TRIBAL MITIGATION PLAN APPROVAL STATUS

PLAN NOT APPROVED	
****Approved Pending Adoption**	
PLAN APPROVED	**

PLANNING PROCESS: *201.7(b): An effective planning process is essential in developing and maintaining a good plan. The mitigation planning process should include coordination with other tribal agencies, appropriate Federal agencies, adjacent jurisdictions, interested groups, and be integrated to the extent possible with other ongoing tribal planning efforts as well as other FEMA mitigation programs and initiatives.*

1. Documentation of the Planning Process

Requirement 201.7(c)(1): *[The plan **shall** document] the planning process used to develop the plan, including how it was prepared, who was involved in the process, and how the public was defined and involved. This **shall** include:*

(i) An opportunity for the public to comment on the plan during the drafting stage and prior to plan approval, including a description of how the Indian Tribal government defined "public;" and

(ii) As appropriate, an opportunity for neighboring communities, tribal and regional agencies involved in hazard mitigation activities, and agencies that have the authority to regulate development, as well as businesses, academia, and other private and nonprofit interests to be involved in the planning process.

Element	Location in the Plan (section or annex and page é)	Reviewer's Comments	SCORE	
			N	S
A. Does the plan provide a narrative **description of the process** followed to prepare the new or updated plan?	Pg. 2-5	Five-phase planning update process: began in March 2015 over an 18-month period. The Steering Committee comprised of tribal and county officials from various departments. Consultant- Bay-Lake Regional Planning Commission.		X
B. Does the new or updated plan indicate **who was involved** in the current planning process?	Pg. 2 Appendix A	The Steering Committee was led by the Oneida Emergency Management agency and comprised of representatives from other tribal agencies: Geographic Land Information Systems, Brown County Health, Zoning, Land Development, Housing, Health and Safety, Department of Public Works, Community Health, Planning Department, Risk Management and the Police Department. Appendix A provides copies of the sign-in sheets from each Steering Committee meeting.		X
C. Does the new or updated plan indicate **how the "public" was defined and involved**? How was the "public" defined? How was the "public" involved? Were they provided an opportunity to comment on the plan during the drafting stage and prior to the plan approval?	Pg. 3-4 Appendix B	The public for the Oneida Nation is defined as the General Tribal Council (GTC). Public meeting on May 11, 2016 at the Oneida Police Department. The plan and large displays of the critical facilities map and the mitigation action plan were on exhibit at the meeting. Appendix B provides copies of the sign-in sheets and comment forms.		X
D. Does the new or updated plan discuss the opportunity for other Indian Tribal governments, tribal and regional agencies, businesses, academia, nonprofits, neighboring communities, and other affected stakeholders and interested parties to be involved in the planning process?	Pg. 79-80	Lists the non-tribal agencies and organizations that are responsible parties for hazard mitigation actions listed in the plan, including county, state and NGO, private non-profit entities.		X

E. Does the updated plan document how the planning team reviewed and analyzed each section of the plan? ***[Updates only.]***	Pg. vi-ix	Plan update summary—table clearly identifies how each section—planning process, risk assessment, mitigation strategy, and plan maintenance—has been updated for the new plan.		X
F. Does the updated plan indicate for each section of the plan whether or not it was revised as part of the update process? ***[Updates only.]***	Pg. vi-ix	Plan update summary—table clearly identifies how each section—planning process, risk assessment, mitigation strategy, and plan maintenance—has been updated for the new plan. Additional table summarizes updates to the mitigation actions—completed, on-going, removed, change in priority.		X
		SUMMARY SCORE		X

2. Program Integration

Requirement 201.7(c)(1)(iii) and (iv): *[The plan **shall**:]*
[include] (iii) Review and incorporation, if appropriate, of existing plans, studies, and reports; and
(iv) Be integrated to the extent possible with other ongoing tribal planning efforts as well as other FEMA programs and initiatives.

Element	**Location in the Plan** (section or annex and page é)	**Reviewer's Comments**	**SCORE**	
			N	**S**
A. Does the new or updated plan describe the review and incorporation, if appropriate, of existing plans, studies, and reports in the new or updated plan?	Pg. 4-5	Some of the primary documents reviewed and incorporated into the plan: Oneida Tribe of Wisconsin 2010-2015 Multi-Hazard Mitigation Plan (2010); Oneida Nation Emergency Response Plan (2010); Oneida Nation Code of Laws; State of Wisconsin Hazard Mitigation Plan (2011); Brown County, Wisconsin 2012 All Hazards Mitigation Plan		X
B. Does the new or updated plan describe how the Indian tribal mitigation plan is **integrated with other ongoing Indian tribal planning efforts**?	Pg. 86-87	The Oneida Nation plan will be incorporated into the EOP and Capital Improvement Projects plan. Oneida Emergency Management will work with the Oneida Business Committee and other departments to further incorporate and assimilate the pre-disaster mitigation plan into zoning and building codes, subdivision regulations, site review, permitting, staff training, and other appropriate planning tools.		X
C. Does the new or updated plan describe how the Indian tribal mitigation planning process is **integrated with FEMA mitigation programs and initiatives**?	Pg. 81, 87-88	Integration of the Oneida Nation plan will particularly focus on the Hazard Mitigation Assistance Program and the Disaster Mitigation Act of 2000. Review of the plan will be undertaken annually to determine eligible actions for FEMA pre-disaster mitigation funding. The tribe has managed FEMA PDM grants in the past to support their mitigation planning efforts.		X
		SUMMARY SCORE		X

RISK ASSESSMENT: *201.7(c)(2): [The plan **shall** include a] risk assessment that provides the factual basis for activities proposed in the strategy to reduce losses from identified hazards. Tribal risk assessments must provide sufficient information to enable the Indian Tribal government to identify and prioritize appropriate mitigation actions to reduce losses from identified hazards.*

3. Identifying Hazards

Requirement 201.7(c)(2)(i): *[The risk assessment **shall** include a] description of the type … of all natural hazards that can affect the tribal planning area.*

Element	Location in the Plan (section or annex and page é)	Reviewer's Comments	SCORE N	SCORE S
A. Does the new or updated plan describe the **tribal planning area**?	Pg. 7	Tribal profile section includes descriptive information on demographics, land use, critical infrastructure, housing, and includes maps depicting location, land use, and critical infrastructure.		X
B. Does the new or updated plan include a description of the **types of all natural hazards** that affect the tribal planning area?	Pg. 30-31	Natural hazards likely to affect the planning area: winter storm, strong wind, extreme cold, excessive heat, hail, flood, tornado, dense fog, drought, wildland fire. Other natural hazards, less likely to affect the planning area: earthquake, landslide, subsidence.		X
		SUMMARY SCORE		X

4. Profiling Hazards

Requirement 201.7(c)(2)(i): *[The risk assessment **shall** include a] description of the … location and extent of all natural hazards that can affect the tribal planning area. The plan **shall** include information on previous occurrences of hazard events and on the probability of future hazard events.*

Element	Location in the Plan (section or annex and page é)	Reviewer's Comments	SCORE N	SCORE S
A. Does the risk assessment identify the **location** (i.e., geographic area affected) of each natural hazard addressed in the new or updated plan?	Pg. 32-54	Location for most hazards are discussed in broad terms, ie. county-wide/regional. Flooding is discussed in more specific terms as the sources for flooding are identified—local water sources and dams. A map of the floodplain on the tribal reservation is included on pg. 57		X
B. Does the risk assessment identify the **extent** (i.e., magnitude or severity) of each hazard addressed in the new or updated plan?	Pg. 32-54	Each hazard section includes extent of previous hazards.		X
C. Does the new or updated plan provide information on **previous occurrences** of each hazard addressed in the plan?	Pg. 32-54	Each hazard profiled in the plan includes past hazard events occurring over the past 16 years, data primarily sourced from the National Climatic Data Center.		X
D. Does the new or updated plan include the **probability of future events** (i.e., chance of occurrence) for each	Pg. 32-54	Each hazard profiled in the plan includes a short probability section, primarily look at previous occurrence as an indicator for future		

hazard addressed in the plan?		probability. There is a climate change section included however that indicates the changes in average annual temperatures and precipitation will increase frequencies in profiled hazards, particularly heatwaves, rainstorms, drought, and warmer winters. The plan identifies mitigation and adaptation strategies and includes climate change resources.		X
E. Does the updated plan address data deficiencies, if any, noted in the previously approved plan?		No data deficiencies noted.		
		SUMMARY SCORE		X

5. Assessing Vulnerability: Overview

Requirement 201.7(c)(2)(ii): *[The risk assessment **shall** include a] description of the Indian Tribal government's vulnerability to the hazards described in paragraph (c)(2)(i) of this section. This description **shall** include an overall summary of each hazard and its impact on the tribe.*

Element	**Location in the Plan** (section or annex and page é)	**Reviewer's Comments**	**SCORE**	
			N	**S**
A. Does the new or updated plan include an **overall summary** description of the Indian tribe's **vulnerability** to each hazard?	Pg. 54, 57-58	Table summarizing vulnerable areas for each hazard profiled within the tribal boundaries. Maps of parcels in the floodplain included on pg. 58.		X
B. Does the new or updated plan address the **impact** of each hazard on the Indian tribe?		Estimated losses based on 'worst case scenario' or 100ó loss.		X
		SUMMARY SCORE		X

6. Assessing Vulnerability: Identifying Structures

Requirement 201.7(c)(2)(ii)(A): *[The plan **should** describe vulnerability in terms of the] types and numbers of existing and future buildings, infrastructure, and critical facilities located in the identified hazard areas.*

Element	**Location in the Plan** (section or annex and page é)	**Reviewer's Comments**	**SCORE**	
			N	**S**
A. Does the new or updated plan describe vulnerability in terms of the **types and numbers** of **existing** buildings, infrastructure, and critical facilities located in the identified hazard areas?		Not required.	N/A	
B. Does the new or updated plan describe vulnerability in terms of the **types and numbers** of **future** buildings, infrastructure, and critical facilities located in the identified hazard areas?		Not required.	N/A	
		SUMMARY SCORE	N/A	

7. Assessing Vulnerability: Estimating Potential Losses

Requirement 201.7(c)(2)(ii)(B): *[The plan **should** describe vulnerability in terms of an] estimate of the potential dollar losses to vulnerable structures identified in paragraph (c)(2)(ii)(A) of this section and a description of the methodology used to prepare the estimate.*

Element	Location in the Plan (section or annex and page é)	Reviewer's Comments	SCORE N	SCORE S
A. Does the new or updated plan estimate **potential dollar losses** to vulnerable structures?		Not required.	N/A	
B. Does the new or updated plan describe the **methodology** used to prepare the estimate?		Not required.	N/A	
C. Does the updated plan reflect the effects of **changes in development** on loss estimates?		Not required.	N/A	
		SUMMARY SCORE	N/A	

8. Assessing Vulnerability: Analyzing Development Trends

Requirement 201.7(c)(2)(ii)(C): *[The plan **should** describe vulnerability in terms of a] general description of land uses and development trends within the tribal planning area so that mitigation options can be considered in future land use decisions.*

Element	Location in the Plan (section or annex and page é)	Reviewer's Comments	SCORE N	SCORE S
A. Does the new or updated plan describe land uses and development trends within the tribal planning area?		Not required.	N/A	
B. Does the updated plan reflect changes in development for tribal lands in hazard prone areas within the tribal planning area?		Not required.	N/A	
		SUMMARY SCORE	N/A	

9. Assessing Vulnerability: Assessing Cultural and Sacred Sites

Requirement 201.7(c)(2)(ii)(D): *[The plan **should** describe vulnerability in terms of] cultural and sacred sites that are significant, even if they cannot be valued in monetary terms.*

Element	Location in the Plan (section or annex and page é)	Reviewer's Comments	SCORE N	SCORE S
A. Does the new or updated plan describe significant cultural and sacred sites that are located in hazard areas?		Not required.	N/A	

SUMMARY SCORE	N/A

MITIGATION STRATEGY: *201.7(c)(3): [The plan **shall** include a] mitigation strategy that provides the Indian Tribal government's blueprint for reducing the potential losses identified in the risk assessment, based on existing authorities, policies, programs and resources, and its ability to expand on and improve these existing tools.*

10. Tribal Multi-Hazard Mitigation Goals

Requirement 201.7(c)(3)(i): *[The mitigation strategy **shall** include a] description of mitigation goals to reduce or avoid long-term vulnerabilities to the identified hazards.*

Element	Location in the Plan (section or annex and page é)	Reviewer's Comments	SCORE N	SCORE S
A Does the new or updated plan include a description of mitigation **goals** to reduce or avoid long-term vulnerabilities to the identified hazards?	Pg. v. pg.61-62	1. Minimize human, economic, and environmental disruption from natural hazards. 2. Implement policies and programs designed to reduce or eliminate the impacts of natural hazards on people and property. 3. Enhance public education, training, and outreach about disaster resiliency and expand public awareness of natural hazards and their impact. 4. Enhance intergovernmental cooperation with surrounding counties and communities in hazard mitigation efforts and response to hazards and disasters. 5. Promote and enhance the use of natural resource protection measures as a means to reduce the impacts of natural hazards on people and property.		X
B. Does the updated plan demonstrate that the goals were evaluated and either remain valid or have been revised?		Plan states the mitigation goals were developed, reviewed, and updated by the Steering Committee.		X
		SUMMARY SCORE		X

11. Identification and Analysis of Tribal Mitigation Actions

Requirement 201.7(c)(3)(ii): *[The mitigation strategy **shall** include a] section that identifies and analyzes a comprehensive range of specific mitigation actions and projects being considered to reduce the effects of each hazard, with particular emphasis on new and existing buildings and infrastructure.*

Element	Location in the Plan (section or annex and page é)	Reviewer's Comments	SCORE N	SCORE S
A. Does the new or updated plan identify and analyze a **comprehensive range** of specific mitigation actions and projects for each hazard?		A range of actions were developed to address each of the hazards discussed in the risk assessment- for example, storm water drainage projects, public outreach, GIS mapping for floodplains, enhanced coordination and communication efforts with emergency response entities; the table clearly identifies which actions correspond to each participating jurisdiction.		X

B Do the identified actions and projects address reducing the effects of hazards on **new** buildings and infrastructure?	Pg. 63	One action that referred to enforcing land development through the Oneida Nation comprehensive plan.		X
C. Do the identified actions and projects address reducing the effects of hazards on **existing** buildings and infrastructure?	Pg. 65-77	Mitigation actions regarding community outreach to promote retrofitting (dry/wet flood proofing, ex.), development of a strorm water management plan, and utilizing floodplain mapping.		X
		SUMMARY SCORE		X

12. Implementation of Tribal Mitigation Actions

Requirement: 201.7(c)(3)(iii): *[The mitigation strategy* ***shall*** *include an] action plan describing how the actions identified in section (c)(3)(ii) will be prioritized, implemented, and administered by the Indian Tribal government.*

Element	**Location in the Plan** (section or annex and page é)	**Reviewer's Comments**	**SCORE**	
			N	**S**
A. Does the mitigation strategy in the new or updated plan include how the actions are **prioritized**? (For example, is there a discussion of the process and criteria used?)	Pg. 62	Actions prioritized as 'high, medium, low' based on based on factors such as hazard risk level, vulnerability, cost, timeline, and political will.		X
B. Does the mitigation strategy in the new or updated plan address how the actions will be **implemented and administered,** including the responsible agency, existing or potential resources, and the timeframe to complete each action?	Pg. 65-80 Pg. viii-ix	The mitigation action table identifies the responsible party and timeline for each mitigation measure.		X
C. Does the **updated** plan identify the completed, deleted, or deferred mitigation actions as a benchmark for progress, and if activities are unchanged (i.e., deferred), does the updated plan describe why no changes occurred?	Pg. 62	Plan lists completed actions since previous 2010 plan.		X
		SUMMARY SCORE		X

13. Tribal Capability Assessment

Requirement 201.7(c)(3)(iv): *[The mitigation strategy **shall** include a] discussion of the Indian Tribal government's pre- and post-disaster hazard management policies, programs, and capabilities to mitigate the hazards in the area, including: An evaluation of tribal laws, regulations, policies, and programs related to hazard mitigation as well as to development in hazard-prone areas; and a discussion of tribal funding capabilities for hazard mitigation projects.*

Element	**Location in the Plan** (section or annex and page é)	**Reviewer's Comments**	**SCORE**	
			N	**S**
A. Does the new or updated plan include an evaluation of the Indian Tribal government's **pre-disaster hazard management** laws, regulations, policies, programs, and capabilities?	Pg. 80-82	Oneida Nation has managed HMA grants in the past: PDM 2009 to develop the Oneida Tribe of Wisconsin 2010-2015 Multi-Hazard Mitigation Plan, and PDM 2015 to develop the Oneida Nation of Wisconsin 2015-2020 Pre-Disaster Mitigation Plan.		X
B. Does the new or updated plan include an evaluation of the Indian Tribal government's **post-disaster hazard management** laws, regulations, policies, programs, and capabilities?	Pg. 80	Chapter 35 of the Oneida Nation Code of Law defines the emergency management policies of the tribe to address planning, mitigation, response, and recovery.		X
C. Does the new or updated plan include an evaluation of the Indian Tribal government's laws, regulations, policies, programs, and capabilities **related to development** in hazard prone areas?	Pg. 80-82	The Oneida Nation is the zoning agent for all tribal lands and waters held in trust, held in fee status, all fee status lands under the control of individual Oneida members, all heirship lands and waters and all individual trust lands and waters within the present confines of the Oneida Reservation. The Business Committee, largely through the Zoning Department within the Development Division, has the duty and power to enforce land use provisions, ordinances, laws, and orders of the Oneida Nation. -Floodplain management ordinance- (Oneida Nation Code of Laws, Chapter 69.31-7 – Existing Structures in the Floodplain); -Oneida's Zoning and Shoreland Protection Law; -Oneida's Building Code		X
D. Does the new or updated plan include a discussion of the Indian Tribal government's **funding capabilities** for hazard mitigation projects?	Pg. 80, 82-83	The Oneida Nation has an annual budget with income sources from gaming, retail, hotels, grants, interest income, loans, and other sources. Hazard mitigation projects are funded from this budget. Additional funding can be requested through the Business Committee.		X
E. Does the updated plan address any hazard management laws, policies, programs, capabilities, or funding capabilities of the Indian Tribal government's that have changed since approval of the previous plan?	Pg. 62	Oneida Nation completed updates to their Comprehensive Plan and Emergency Response Plan; developed SOPs for the Emergency Management department; developed service agreements with neighboring counties, cities, and the state.		X
		SUMMARY SCORE		X

14. Tribal Funding Sources

Requirement 201.7(c)(3)(v): *[The mitigation strategy **shall** include an] identification of current and potential sources of Federal, tribal, or private funding to implement mitigation activities.*

Element	Location in the Plan (section or annex and page é)	Reviewer's Comments	SCORE N	SCORE S
A. Does the new or updated plan identify **current** sources of Federal, tribal, or private funding to implement mitigation activities?	Pg. 82-83	Mitigation actions that fall under the responsibility of other Oneida departments would be funded through the budgets of those particular department. Additional funds needed for large, capital expenditures must be requested from the Business Committee.		X
B. Does the new or updated plan identify **potential** sources of Federal, tribal, or private funding to implement mitigation activities?	Pg. 82-83	The Oneida Grants Office works to maximize external resources available to the Oneida Nation, potential funding sources identified in the plan: BIA, HMA, EMPG, ICDBG, CDBG, EPA, USFW, and state grants and programs.		X
C. Does the updated plan identify the sources of mitigation funding used to implement activities in the mitigation strategy since approval of the previous plan?	Pg. 82-83	Mitigation actions that fell under the responsibility of their respective Oneida departments were funded through the budgets of those particular departments.		X
		SUMMARY SCORE		X

PLAN MAINTENANCE PROCESS

15. Monitoring, Evaluating, and Updating the Plan

Requirement 201.7(c)(4)(i): *[The plan maintenance process **shall** include a] section describing the method and schedule of monitoring, evaluating, and updating the mitigation plan.*

Element	Location in the Plan (section or annex and page é)	Reviewer's Comments	SCORE N	SCORE S
A. Does the new or updated plan describe the method and schedule for **monitoring** the plan, including how, when, and by whom (e.g., the responsible agency)?	Pg. 79	Oneida Emergency Management will oversee the implementation, evaluation, and maintenance of the mitigation action plan, with oversight from the Oneida Nation Business Committee, with assistance from Oneida Nation Departments, and with input from the Tribal Council.		X
B. Does the new or updated plan describe the method and schedule for **evaluating** the plan, including how, when, and by whom (e.g., the responsible agency)?	Pg. 85-86	Annual and post-disaster reviews by Oneida Emergency Management, the Emergency Planning Committee, and other Oneida departments will be used to review progress on achieving goals and ensure activities and projects are being implemented as identified in the plan.		X

C. Does the new or updated plan describe the method and schedule for **updating** the plan, including how, when, and by whom (e.g., the responsible agency), within the 5-year cycle?	Pg. 85-86	A plan update will be completed every five years by Oneida Emergency Management and the plan Steering Committee. The plan update will involve evaluating the current plan's hazard risks and mitigation strategy.		X
D. Does the updated plan include an analysis of whether the previously approved plan's method and schedule worked, and what elements or processes, if any, were changed for the next 5 years?	Pg. vii	The plan indicates the plan maintenance process and maintenance schedule was updated for this plan iteration but doesn't elaborate on what was changed from the previous plan.		X
		SUMMARY SCORE		X

16. Monitoring Progress of Mitigation Activities

Requirement 201.7(c)(4)(ii): *[The plan maintenance process* ***shall*** *include a] system for monitoring implementation of mitigation measures and project closeouts.*

Requirement 201.7(c)(4)(v): *[The plan maintenance process* ***shall*** *include a] system for reviewing progress on achieving goals as well as activities and projects identified in the mitigation strategy.*

Element	**Location in the Plan** (section or annex and page é)	Reviewer's Comments	SCORE	
			N	S
A. Does the new or updated plan describe how mitigation measures and project closeouts will be **monitored**?	Pg. 85	On at least an annual basis, Oneida Emergency Management will meet with the Emergency Planning Committee and relevant Oneida departments to evaluate progress on each mitigation strategy. Annual and semi-annual progress reports will be compiled and presented to the General Tribal Council at regular meetings in January or July.		X
B. Does the new or updated plan identify a **system for reviewing progress** on achieving goals and implementing activities and projects in the Mitigation Strategy?	Pg. 85	Oneida Emergency Management will maintain progress reports on all mitigation projects. The monitoring process will ensure that identified mitigation actions are being implemented, it will provide a process for proposed project timelines to be reviewed and revised, and will ensure that mitigation projects are properly closed out.		X
C. Does the updated plan describe any modifications, if any, to the system identified in the previously approved plan to track the initiation, status, and completion of mitigation activities?	Pg. vii	The plan indicates the plan maintenance process and maintenance schedule was updated for this plan iteration but doesn't elaborate on what was changed from the previous plan.		X
D. Does the updated plan discuss whether mitigation actions were implemented as planned?	Pg. 62	Plan lists the mitigation actions that are either completed or current since the previous 2010 mitigation plan.		X
		SUMMARY SCORE		X

17. Incorporation into Existing Planning Mechanisms

Requirement 201.7(c)(4)(iii): *[The plan maintenance process **shall** include a] process by which the Indian Tribal government incorporates the requirements of the mitigation plan into other planning mechanisms such as reservation master plans or capital improvement plans, when appropriate.*

Element	Location in the Plan (section or annex and page é)	Reviewer's Comments	SCORE N	SCORE S
A. Does the new or updated plan identify **other tribal planning mechanisms** available for incorporating the requirements of the mitigation plan?	Pg. 86-87	The hazard mitigation plan will be utilized for incorporation into a number of other plans including the following: the Oneida Emergency Operation Plan, the Oneida Capital Improvement Projects plan, the Oneida department plans and budgets.		X
B. Does the new or updated plan include a **process by which the Indian Tribal government will incorporate the mitigation strategy** and other information contained in the plan (e.g., risk assessment) into other planning mechanisms, when appropriate?	Pg. 86-87	Oneida Emergency Management will work with the Oneida Business Committee and other departments to further incorporate and assimilate the pre-disaster mitigation plan into zoning and building codes, subdivision regulations, site review, permitting, staff training, and other appropriate planning tools.		X
		SUMMARY SCORE		X

18. Continued Member and Stakeholder Involvement

Requirement 201.7(c)(4)(iv): *[The plan maintenance process **shall** include a] discussion on how the Indian Tribal government will continue public participation in the plan maintenance process.*

Element	Location in the Plan (section or annex and page é)	Reviewer's Comments	SCORE N	SCORE S
A. Does the new or updated plan explain how **continued public participation** will be obtained? (For example, will there be public notices, an on-going mitigation plan committee, or annual review meetings with stakeholders?)	Pg. 88	Continued stakeholder and public involvement will be achieved by inviting the members of the Steering Committee, as well as potential new members, to assist and provide input during the semi-annual review process for the plan. Information about hazard mitigation will continue to be provided to the public at annual General Tribal Council meetings.		X
		SUMMARY SCORE		X

PREREQUISITES

19. Adoption by the Tribal Governing Body (*Single Indian Tribal government*)

Requirement 201.7(c)(5)*:** *The plan* ***must *be formally adopted by the governing body of the Indian Tribal government prior to submitting to FEMA for final review and approval.*

Requirement 201.7(c)(6): *[The plan* ***must*** *include] assurances that the Indian Tribal government will comply with all applicable Federal statutes and regulations in effect with respect to the periods for which it receives grant funding, in compliance with 13.11(c) of this chapter. The Indian Tribal government will amend its plan whenever necessary to reflect changes in tribal or Federal laws and statutes as required in 13.11(d) of this chapter.*

Element	**Location in the Plan** (section or annex and page é)	**Reviewer's Comments**	**SCORE**	
			NOT MET	**MET**
A. Has the Indian tribal governing body formally adopted the new or updated plan?		Pending review		
B. Is supporting documentation, such as a resolution, included with the new or updated plan?		Pending review		
C. Does the new or updated plan provide assurances that the Indian Tribal government will continue to comply with all applicable Federal statutes and regulations during the periods for which it receives grant funding, in compliance with 44 CFR 13.11(c), and will amend its plan whenever necessary to reflect changes in tribal or Federal laws and statutes as required in 44 CFR 13.11(d)?	Pg. 2	The plan states the Oneida Nation will continue to comply with all applicable Federal statutes and regulations in effect with respect to the periods in which it receives grant funding, in compliance with 44 CFR 13.11(c).		X
		SUMMARY SCORE		

20. Multi-Jurisdictional Plan Adoption (*Multiple Indian Tribal governments*)

***Requirement 201.7(a)(4)*:** *Multi-jurisdictional plans (*e.g., *county-wide or watershed plans) may be accepted, as appropriate, as long as each Indian Tribal government…has officially adopted the plan.*

Requirement 201.7(c)(5)*:** *The plan* ***must *be formally adopted by the governing body of the Indian Tribal government prior to submittal to FEMA for final review and approval.*

Requirement 201.7(c)(6): *[The plan* ***must*** *include] assurances that the Indian Tribal government will comply with all applicable Federal statutes and regulations in effect with respect to the periods for which it receives grant funding, in compliance with 13.11(c) of this chapter. The Indian Tribal government will amend its plan whenever necessary to reflect changes in tribal or Federal laws and statutes as required in 13.11(d) of this chapter.*

Element	**Location in the Plan** (section or annex and page é)	Reviewer's Comments	SCORE	
			NOT MET	MET
A. Does the new or updated plan indicate the specific Indian Tribal government(s) represented in the plan?		N/A	N/A	
B. For each Indian Tribal government(s), has the governing body adopted the new or updated plan?		N/A	N/A	
C. Is supporting documentation, such as a resolution, included for each participating Indian Tribal government(s)?		N/A	N/A	
D. Does the new or updated plan provide assurances that the Indian Tribal government will continue to comply with all applicable Federal statutes and regulations during the periods for which it receives grant funding, in compliance with 44 CFR 13.11(c), and will amend its plan whenever necessary to reflect changes in tribal or Federal laws and statutes as required in 44 CFR 13.11(d)?		N/A	N/A	
		SUMMARY SCORE	N/A	

21. Multi-Jurisdictional Planning Participation (*Multiple Indian Tribal governments*)

***Requirement 201.7(a)(4)*:** *Multi-jurisdictional plans (e.g., county-wide or watershed plans) may be accepted, as appropriate, as long as each Indian Tribal government has participated in the process... Indian Tribal governments must address all the elements identified in [44 CFR 201.7] to ensure eligibility as a grantee or as a subgrantee.*

Element	**Location in the Plan** (section or annex and page é)	Reviewer's Comments	SCORE	
			NOT MET	MET
A. Does the new or updated plan describe **how** each Indian Tribal government participated in the plan's development?		N/A	N/A	
B. Does the updated plan identify all participating Indian Tribal governments, including new and continuing Indian Tribal government(s) and any Indian Tribal government(s) that no longer participate in the plan?		N/A	N/A	
C. Does each participating Indian Tribal government participating in the new or updated mitigation plan meet all of the elements identified in the *Tribal Multi-Hazard Mitigation Plan Review Crosswalk* for their tribal planning area? Has a separate crosswalk for participating Indian Tribal government(s) been completed, and are all elements "Met" or "S"?		N/A	N/A	
		SUMMARY SCORE	N/A	

REPETITIVE LOSS STRATEGY (OPTIONAL)

22. Repetitive Loss Strategy

Requirement 201.7(c)(3)(vi): *An Indian Tribal government applying to FEMA as a grantee may request the reduced cost share authorized under 79.4(c)(2) of this chapter of the FMA and SRL programs if they have an approved Tribal Mitigation Plan meeting the requirements of this section that also identifies actions the Indian Tribal government has taken to reduce the number of repetitive loss properties (which must include severe repetitive loss properties), and specifies how the Indian Tribal government intends to reduce the number of such repetitive loss properties.* ***[Note: While submittal of a Repetitive Loss Strategy is optional, if the Indian Tribal government wants to request the reduced cost share authorized under 44 CFR 79.4(c)(2) for the FMA and SRL programs as a grantee, then all of the following requirements must be met.]***

Element	Location in the Plan (section or annex and page é)	Reviewer's Comments	SCORE N	SCORE S
A. Does the new or updated plan address repetitive loss properties in its risk assessment (see 201.7(c)(2))?		N/A	N/A	
B. Does the new or updated plan describe the Indian Tribal government's mitigation goals that support the selection of mitigation activities for repetitive loss properties (see 201.7(c)(3)(i))?		N/A	N/A	
C. Does the new or updated plan identify mitigation actions for repetitive loss properties (see 201.7(c)(3)(iii))?		N/A	N/A	
D. Does the new or updated plan describe specific actions that have been implemented to mitigate repetitive loss properties, including actions taken to reduce the number of severe repetitive loss properties?		N/A	N/A	
E. Does the new or updated plan consider repetitive loss properties in its evaluation of the Indian Tribal government's hazard management laws, regulations, policies, programs, and capabilities and its general description of mitigation capabilities (see 201.7(c)(3)(iv))?		N/A	N/A	
Does the new or updated plan identify current and potential sources of Federal, tribal, or private funding to implement mitigation activities for repetitive loss properties (see 201.7(c)(3)(v))?		N/A	N/A	
		SUMMARY SCORE	N/A	

STATE OF WISCONSIN
DEPARTMENT OF MILITARY AFFAIRS
DIVISION OF EMERGENCY MANAGEMENT

Brian M. Satula
Administrator

Scott Walker
Governor

May 26, 2016

Ms. Kaylynn Gresham, Director
Oneida Nation Emergency Management
PO Box 365
Oneida, WI 54155

Dear Kaylynn:

I am pleased to inform you that the *Oneida Nation of Wisconsin 2015-2020 Pre-Disaster Mitigation Plan* update meets the requirements of 44 CFR §201.6 and §78.5. Enclosed is the completed Tribal Multi-Hazard Mitigation Plan Review Crosswalk.

The Oneida Nation of Wisconsin updated the plan utilizing an FFY 2014 PDM planning grant. Upon final approval of the plan, the Nation will be eligible to apply for mitigation funds through the Hazard Mitigation Grant Program, Pre-Disaster Mitigation program, and Flood Mitigation Assistance program.

If you have questions, please call me at 608-242-3222 or Roxanne Gray at 608-242-3211.

Sincerely,

K Sommers

Katie Sommers, CFM
State Hazard Mitigation Officer
Wisconsin Emergency Management

Enclosures

Cc: Christine Meissner, FEMA Region V Planning Specialist
Angela Kowalzek-Adrians, Bay Lake Regional Planning Commission Nat. Res. Planner
Steve Fenske, East Central Regional Emergency Management Director
Becky Powers, East Central Regional Office Operations Associate

Oneida Business Committee Agenda Request

1. Meeting Date Requested: 08 / 24 / 16

2. General Information:

Session: ☒ Open ☐ Executive - See instructions for the applicable laws, then choose one:

Agenda Header: Appointments

☐ Accept as Information only

☒ Action - please describe:

BC approval to appoint Beverly Anderson (finish term until 10-18-19) and Twylite Moore to serve on the Oneida Police Commission.

3. Supporting Materials

☐ Report ☐ Resolution ☐ Contract

☒ Other:

1. Memo
2.
3.
4.

☐ Business Committee signature required

4. Budget Information

☐ Budgeted - Tribal Contribution ☐ Budgeted - Grant Funded ☐ Unbudgeted

5. Submission

Authorized Sponsor / Liaison: Cristina Danforth, Tribal Chairwoman

Primary Requestor/Submitter: Submitted by Lora Skenandore, Assistant to Chairwoman
Your Name, Title / Dept. or Tribal Member

Additional Requestor:
Name, Title / Dept.

Additional Requestor:
Name, Title / Dept.

Oneida Nation
Oneida Business Committee
PO Box 365 • Oneida, WI 54155-0365
oneida-nsn.gov

TO: ONEIDA BUSINESS COMMITTEE

FROM: CHAIRWOMAN TINA DANFORTH CSD

DATE: AUGUST 16, 2016

RE: ONEIDA POLICE COMMISSION

There are 2 applicants for 2 vacancies on the Oneida Police Commission. The one vacancy is to finish term until 10-18-19. The applicants are Twylite Moore and Beverly Anderson.

The candidates are qualified to serve. In accordance with the Article VI., Section 6-2 (c) of the Comprehensive Policy Governing Boards, Committees and Commissions, I recommend Beverly Anderson (finish term until 10-18-19) and Twylite Moore to be appointed to serve on the Oneida Police Commission.

Thank You.

Oneida Business Committee
Business Committee Support Office
Po Box 365 · Oneida WI 54155
Oneida-nsn.gov

Memorandum

To: Oneida Business Committee

From: Kathleen Metoxen, Executive Tribal Clerk

Date: August 18, 2016

Re: Oneida Police Commission vacancies

This memo is to inform you of the applicants for each vacancy posting for the Oneida Police Commission.

Posting deadline: June 20, 2016 for (1) one vacancy with (1) one application: Twylite Moore.

Posting deadline: July 2, 2016 for (1) one vacancy to finish the term until 10/18/19 with (1) one application: Beverly Anderson.

Oneida Business Committee Agenda Request

1. Meeting Date Requested: 08 / 24 / 16

2. General Information:

Session: ☒ Open ☐ Executive - See instructions for the applicable laws, then choose one:

Agenda Header: Appointments

☐ Accept as Information only

☒ Action - please describe:

BC approval to appoint Jennifer L. Hill and Michael Denny to serve on the Oneida Library Board.

3. Supporting Materials

☐ Report ☐ Resolution ☐ Contract

☒ Other:

1. Memo
2.
3.
4.

☐ Business Committee signature required

4. Budget Information

☐ Budgeted - Tribal Contribution ☐ Budgeted - Grant Funded ☐ Unbudgeted

5. Submission

Authorized Sponsor / Liaison: Cristina Danforth, Tribal Chairwoman

Primary Requestor/Submitter: Submitted by Lora Skenandore, Assistant to Chairwoman
Your Name, Title / Dept. or Tribal Member

Additional Requestor:
Name, Title / Dept.

Additional Requestor:
Name, Title / Dept.

Oneida Nation
Oneida Business Committee
PO Box 365 • Oneida, WI 54155-0365
oneida-nsn.gov

ONEIDA

TO: ONEIDA BUSINESS COMMITTEE

FROM: CHAIRWOMAN TINA DANFORTH CSD

DATE: AUGUST 16, 2016

RE: ONEIDA LIBRARY BOARD

There are 3 applicants for 2 vacancies on the Oneida Library Board. The applicants are Marjorie Stevens, Jennifer L. Hill, and Michael Denny.

The candidates are qualified to serve. In accordance with the Article VI., Section 6-2 (c) of the Comprehensive Policy Governing Boards, Committees and Commissions, I recommend Jennifer L. Hill and Michael Denny to be appointed to serve on the Oneida Library Board .

Thank You.

Oneida Business Committee
Business Committee Support Office
Po Box 365 · Oneida WI 54155
Oneida-nsn.gov

Memorandum

To: Oneida Business Committee

From: Kathleen Metoxen, Executive Tribal Clerk

Date: August 18, 2016

Re: Oneida Library Board vacancies

This memo is to inform you of the applicants for each vacancy posting for the Oneida Library Board.

Posting deadline: June 20, 2016 for (1) one vacancy with (2) two applications: Jennifer L. Hill and Michael Denny.

Posting deadline: July 15, 2016 for (1) one vacancy with (1) one application: Marjorie Stevens.

Oneida Business Committee Agenda Request

1. Meeting Date Requested: 08 / 24 / 16

2. General Information:

Session: ☒ Open ☐ Executive - See instructions for the applicable laws, then choose one:

Agenda Header: Appointments

☐ Accept as Information only

☒ Action - please describe:

BC approval to appoint Peter Stevens to serve on the SEOTS Board.

3. Supporting Materials

☐ Report ☐ Resolution ☐ Contract

☒ Other:

1. Memo
2.
3.
4.

☐ Business Committee signature required

4. Budget Information

☐ Budgeted - Tribal Contribution ☐ Budgeted - Grant Funded ☐ Unbudgeted

5. Submission

Authorized Sponsor / Liaison: Cristina Danforth, Tribal Chairwoman

Primary Requestor/Submitter: Submitted by Lora Skenandore, Assistant to Chairwoman
Your Name, Title / Dept. or Tribal Member

Additional Requestor:
Name, Title / Dept.

Additional Requestor:
Name, Title / Dept.

Oneida Nation
Oneida Business Committee
PO Box 365 • Oneida, WI 54155-0365
oneida-nsn.gov

ONEIDA

TO: ONEIDA BUSINESS COMMITTEE

FROM: CHAIRWOMAN TINA DANFORTH

DATE: AUGUST 16, 2016

RE: SEOTS ADVISORY BOARD

There are 2 applicants for 1 vacancy on the SEOTS Board. The applicants are Peter Stevens and Jacki Rupp.

The candidates are qualified to serve. In accordance with the Article VI., Section 6-2 (c) of the Comprehensive Policy Governing Boards, Committees and Commissions, I recommend Peter Stevens to be appointed to serve on the SEOTS Board .

Thank You.

Oneida Business Committee Agenda Request

1. Meeting Date Requested: 08 / 24 / 16

2. General Information:

Session: ☒ Open ☐ Executive - See instructions for the applicable laws, then choose one:

Agenda Header: Appointments

☐ Accept as Information only

☒ Action - please describe:

BC approval to appoint Teresa Schuman to serve on the Pow Wow Committee.

3. Supporting Materials

☐ Report ☐ Resolution ☐ Contract

☒ Other:

1. Memo
2.
3.
4.

☐ Business Committee signature required

4. Budget Information

☐ Budgeted - Tribal Contribution ☐ Budgeted - Grant Funded ☐ Unbudgeted

5. Submission

Authorized Sponsor / Liaison: Cristina Danforth, Tribal Chairwoman

Primary Requestor/Submitter: Submitted by Lora Skenandore, Assistant to Chairwoman
Your Name, Title / Dept. or Tribal Member

Additional Requestor:
Name, Title / Dept.

Additional Requestor:
Name, Title / Dept.

Oneida Nation
Oneida Business Committee
PO Box 365 • Oneida, WI 54155-0365
oneida-nsn.gov

ONEIDA

TO: ONEIDA BUSINESS COMMITTEE

FROM: CHAIRWOMAN TINA DANFORTH CSD

DATE: AUGUST 16, 2016

RE: ONEIDA POW WOW COMMITTEE

There is 1 applicant for 1 vacancy on the Oneida Pow Wow Committee. The applicant is Teresa Schuman.

The candidate is qualified to serve. In accordance with the Article VI., Section 6-2 (c) of the Comprehensive Policy Governing Boards, Committees and Commissions, I recommend Teresa Schuman to be appointed to serve on the Oneida Pow Wow Committee.

Oneida Business Committee Agenda Request

1. Meeting Date Requested: 08 / 24 / 16

2. General Information:

Session: ☒ Open ☐ Executive - See instructions for the applicable laws, then choose one:

Agenda Header: Appointments

☐ Accept as Information only

☒ Action - please describe:

BC approval to appoint Melinda K. Danforth (finish term until 05-27-19) and Wesley Martin Jr. to serve on the Child Protective Board.

3. Supporting Materials

☐ Report ☐ Resolution ☐ Contract

☒ Other:

1. Memo
2.
3.
4.

☐ Business Committee signature required

4. Budget Information

☐ Budgeted - Tribal Contribution ☐ Budgeted - Grant Funded ☐ Unbudgeted

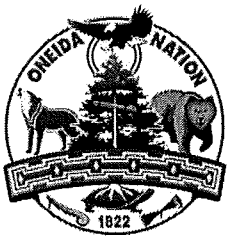
5. Submission

Authorized Sponsor / Liaison: Cristina Danforth, Tribal Chairwoman

Primary Requestor/Submitter: Submitted by Lora Skenandore, Assistant to Chairwoman
Your Name, Title / Dept. or Tribal Member

Additional Requestor:
Name, Title / Dept.

Additional Requestor:
Name, Title / Dept.



Oneida Nation
Oneida Business Committee
PO Box 365 • Oneida, WI 54155-0365
oneida-nsn.gov

TO: ONEIDA BUSINESS COMMITTEE

FROM: CHAIRWOMAN TINA DANFORTH CSD

DATE: AUGUST 16, 2016

RE: ONEIDA CHILD PROTECTIVE BOARD

There are 11 applicants for 2 vacancies on the Child Protective Board. The one vacancy is to finish term until 05-27-19. The applicants are Justine Hill, Melinda K. Danforth, Dakota Webster, Connie Doxtater, Sunshine Wheelock, Aaron Manders and Gina Buenrostro.

The candidates are qualified to serve. In accordance with the Article VI., Section 6-2 (c) of the Comprehensive Policy Governing Boards, Committees and Commissions, I recommend Melinda K. Danforth (finish term until 05-27-19) and Wesley Martin Jr. to be appointed to serve on the Child Protective Board.

Thank You.

Oneida Business Committee
Business Committee Support Office
Po Box 365 · Oneida WI 54155
Oneida-nsn.gov

Memorandum

To: Oneida Business Committee

From: Kathleen Metoxen, Executive Tribal Clerk

Date: August 18, 2016

Re: Oneida Child Protective Board vacancies

This memo is to inform you of the applicants for each vacancy posting for the Oneida Child Protective Board.

Posting deadline: June 6, 2016 for (1) one vacancy to finish the term until 5/27/19 with (7) seven applications: Justine Hill, Melinda K. Danforth, Dakota Webster, Connie Doxtater, Sunshine Wheelock, Aaron Manders and Gina Buenrostro. The Board made a recommendation for Gina Buenrostro to be appointed.

Posting deadline: June 20, 2016 for (1) one vacancy with (4) four applications: Dakota Webster, Twylite Moore, Wesley Martin Jr. and Jennifer L. Hill. The Board made a recommendation for Wesley Martin Jr. to be appointed.

Oneida Business Committee Agenda Request

1. Meeting Date Requested: 08 / 24 / 16

2. General Information:

Session: ☒ Open ☐ Executive - See instructions for the applicable laws, then choose one:

Agenda Header: Appointments

☐ Accept as Information only

☒ Action - please describe:

BC approval to appoint Leland Wigg-Ninham (finish term until 06-10-20) and Eric Krawczyk and Jennifer L. Hill to serve on the Oneida Personnel Commission.

3. Supporting Materials

☐ Report ☐ Resolution ☐ Contract

☒ Other:

1. Memo
2.
3.
4.

☐ Business Committee signature required

4. Budget Information

☐ Budgeted - Tribal Contribution ☐ Budgeted - Grant Funded ☐ Unbudgeted

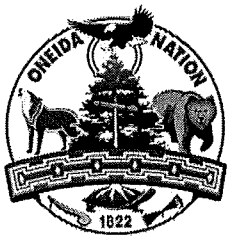
5. Submission

Authorized Sponsor / Liaison: Cristina Danforth, Tribal Chairwoman

Primary Requestor/Submitter: Submitted by Lora Skenandore, Assistant to Chairwoman
Your Name, Title / Dept. or Tribal Member

Additional Requestor:
Name, Title / Dept.

Additional Requestor:
Name, Title / Dept.



Oneida Nation
Oneida Business Committee
PO Box 365 • Oneida, WI 54155-0365
oneida-nsn.gov

TO: ONEIDA BUSINESS COMMITTEE

FROM: CHAIRWOMAN TINA DANFORTH CSD

DATE: AUGUST 16, 2016

RE: ONEIDA PERSONNEL COMMISSION

There are 7 applicants for 5 vacancies on the Oneida Personnel Commission. The one vacancy is to finish term until 6-10-20. The applicants are Cherie Elm, Leland Wigg-Ninham (twice), Cheryl Stevens, Eric Krawczyk, Jennifer L. Hill and Richard Elm-Hill.

The candidates are qualified to serve. In accordance with the Article VI., Section 6-2 (c) of the Comprehensive Policy Governing Boards, Committees and Commissions, I recommend Leland Wigg-Ninham (finish term 06-10-20), Eric Krawczyk and Jennifer Hill to be appointed to serve on the Oneida Personnel Commission.

Thank You.

Oneida Business Committee
Business Committee Support Office
Po Box 365 · Oneida WI 54155
Oneida-nsn.gov

Memorandum

To: Oneida Business Committee

From: Kathleen Metoxen, Executive Tribal Clerk

Date: August 18, 2016

Re: Personnel Commission vacancies

This memo is to inform you of the applicants for each vacancy posting for the Oneida Personnel Commission.

Posting deadline: June 20, 2016 for (4) four vacancies with (3) three applications: Jennifer L. Hill, Erik Krawczyk and Leland Ninham.

Posting deadline:July 15, 2016 for (2) two vacancies (1 full term and 1 to finish a term until 6/10/20 with (4) four applications: Cherie Elm, Leland Wigg-Ninham, Richard Elm-Hill and Cheryl Stevens.

Oneida Business Committee Agenda Request

1. Meeting Date Requested: 8 / 24 / 16

2. General Information:

Session: ☒ Open ☐ Executive - See instructions for the applicable laws, then choose one:

Agenda Header: Unfinished Business

☐ Accept as Information only

☒ Action - please describe:

Accept the August 3, 2016 LOC minutes

3. Supporting Materials

☐ Report ☐ Resolution ☐ Contract

☐ Other:

1. 8/3/16
3.
2.
4.

☐ Business Committee signature required

4. Budget Information

☐ Budgeted - Tribal Contribution ☐ Budgeted - Grant Funded ☐ Unbudgeted

5. Submission

Authorized Sponsor / Liaison: Brandon Stevens

Primary Requestor/Submitter: Jennifer Falck
Your Name, Title / Dept. or Tribal Member

Additional Requestor:
Name, Title / Dept.

Additional Requestor:
Name, Title / Dept.

Oneida Nation
Oneida Business Committee
Legislative Operating Committee
PO Box 365 • Oneida, WI 54155-0365
Oneida-nsn.gov

LEGISLATIVE OPERATING COMMITTEE MEETING MINUTES

Business Committee Conference Room-2nd Floor Norbert Hill Center
August 3, 2016 9:00 a.m.

Present: Brandon Stevens, David P. Jordan, Jennifer Webster, Fawn Billie, Tehassi Hill
Others Present: Jennifer Falck, Taniquelle Thurner, Maureen Perkins, Krystal John, Danelle Wilson, Rae Skenandore, Nancy Barton, Bradley Graham, Tonya Webster, Mike Debraska (via SEOTS), Rhiannon Metoxen

I. Call to Order and Approval of the Agenda

Brandon Stevens called the August 3, 2016 Legislative Operating Committee meeting to order at 9:43 a.m.

Motion by Tehassi Hill to adopt the agenda; seconded by Jennifer Webster. Motion carried unanimously.

II. Minutes to be approved

1. **July 20, 2016 LOC Meeting Minutes**
   Motion by Jennifer Webster to approve the July 20, 2016 LOC meeting minutes; seconded by David P. Jordan. Motion carried with one abstention (Tehassi Hill).

III. Current Business

1. **Mortgage and Foreclosure**
   Motion by Jennifer Webster to approve the Mortgage and Foreclosure adoption packet and forward to the Oneida Business Committee for consideration; seconded by Tehassi Hill. Motion carried unanimously.

   Motion by Tehassi Hill to forward the resolution titled "Defining Comprehensive Housing Division in the Mortgage and Foreclosure Law" to the Oneida Business Committee for consideration; seconded by David P. Jordan. Motion carried unanimously.

2. **Marriage Rules**
   Motion by Fawn Billie to certify that the Marriage License Fee Schedule (Rule #1) and Marriage Law Fine Schedule (Rule #2), rules have been promulgated in accordance with the Administrative Rulemaking law; and to forward the rules to the Oneida Business Committee for review, seconded by Tehassi Hill. Motion carried unanimously.

3. **Petition: Debraska – Per Capita Distribution**

Motion by Jennifer Webster to accept the updated statement of effect for Petition-Debraska Per Capita Distribution and forward to the Oneida Business Committee for consideration; seconded by David P. Jordan. Motion carried unanimously.

IV. New Submissions

1. **Conflict of Interest Policy Emergency Amendments**
   Motion by David P. Jordan to approve the Conflict of Interest Policy Emergency Amendments resolution and forward to the Oneida Business Committee for consideration; seconded Jennifer Webster. Motion carried unanimously**.**

2. **LOC Priorities**
   Motion by Jennifer Webster to accept the LOC Priorities memo and forward to the Oneida Business Committee as FYI, with the noted changes, seconded by Fawn Billie. Motion carried unanimously.

   Note: The changes included deleting two laws which were listed twice, adding the Research Protection Act back onto the Active Files List as a medium priority, and to remove Garnishment Law Amendments from the list, as that item is complete.

3. **FY 17 Budget Statement of Effect**
   Motion by David P. Jordan to enter into the record the e-poll results approving the FY17 Budget Statement of Effect; seconded by Tehassi Hill. Motion carried unanimously.

V. Additions

VI. Administrative Updates

VII. Executive Session

VIII. Recess/Adjourn

Motion by David P. Jordan to adjourn the August 3, 2016 Legislative Operating Committee meeting at 10:22 a.m.; seconded by Fawn Billie. Motion carried unanimously.

Oneida Business Committee Agenda Request

1. Meeting Date Requested: 08 / 24 / 16

2. General Information:

Session: ☒ Open ☐ Executive - See instructions for the applicable laws, then choose one:

Agenda Header: Standing Committees

☐ Accept as Information only

☒ Action - please describe:

BC approval of Finance Committee Meeting Minutes of Aug 15, 2016

3. Supporting Materials

☐ Report ☐ Resolution ☐ Contract

☒ Other:

1. FC Mtg Minutes of 8/15/16
2. FC E-Poll approving 8/15/16 Minutes
3. FC - Community Fund SOP's as amended
4.

☐ Business Committee signature required

4. Budget Information

☐ Budgeted - Tribal Contribution ☐ Budgeted - Grant Funded ☐ Unbudgeted

5. Submission

Authorized Sponsor / Liaison: Trish King, Tribal Treasurer

Primary Requestor: Denise Vigue, Executive Assistant /Finance Administration
Your Name, Title / Dept. or Tribal Member

Additional Requestor:
Name, Title / Dept.

Additional Requestor:
Name, Title / Dept.

Oneida Business Committee Agenda Request

6. Cover Memo:

Describe the purpose, background/history, and action requested:

Oneida Business Committee approval is required to approve all Finance Committee meeting actions as the FC is a standing committee of the OBC.

1) Save a copy of this form for your records.

2) Print this form as a *.pdf *OR* print and scan this form in as *.pdf.

3) E-mail this form and all supporting materials in a **SINGLE** *.pdf file to: BC_Agenda_Requests@oneidanation.org

ONEIDA NATION

P.O. Box 365 Oneida, WI 54115

MEMORANDUM

TO: Finance Committee

CC: Business Committee

FR: Denise Vigue, Executive Assistant

DT: August 15, 2016

RE: **E-Poll Results of: FC Meeting Minutes of Aug. 15, 2016**

An E-Poll vote of the Finance Committee was conducted today to approve the August 15, 2016 Finance Committee meeting minutes. The results of the completed E-Poll are as follows:

E-POLL RESULTS:

There was a Majority 4 YES votes from Chad Fuss, Larry Barton, David Jordan and Wesley Martin, Jr. to approve the August 15, 2016 Finance Committee Meeting Minutes.

The minutes will be placed on the next BC agenda of August 24, 2016 for approval and the next Finance Committee agenda of September 6, 2016 to ratify this E-Poll action.

YawΛko

---

* Per the Finance Committee By-Laws Article III-Meetings, 3-4 Quorum. Four (4) members of the Finance Committee shall constitute a quorum & 3-6 Voting. (d) The Finance Committee shall act by a majority of vote of the quorum present at any meeting.

ONEIDA FINANCE COMMITTEE

FC WORK MEETING
Aug. 15, 2016 – 8:30 A.M.
BC Executive Conference Room

FINANCIAL PLANNING MEETING
Aug. 15, 2016 – 9:00 A.M.
BC Executive Conference Room

REGULAR MEETING
Aug 15, 2016 – 10:00 A.M.
BC Executive Conference Room

REGULAR MEETING MINUTES

FC Work Meeting:

Patricia King, Treasurer/FC Chair
David Jordan, BC Council Member
Wesley Martin, Jr., Community Elder Member
Larry Barton, CFO/FC Vice-Chair
Chad Fuss, Gaming AGM/FC Alternate

Excused: Jenny Webster, BC Council Member and Patrick Stensloff, Purchasing Director

Others Present: Jennifer Falck, Krystal John & Ralinda Ninham-Lamberies

FC Financial Planning Meeting:

Patricia King, Treasurer/FC Chair
David Jordan, BC Council Member
Chad Fuss, Gaming AGM/FC Alternate
Larry Barton, CFO/FC Vice-Chair
Louise Cornelius, GGM
Wesley Martin, Jr., Community Elder Member

Excused: Jenny Webster, BC Council Member and Patrick Stensloff, Purchasing Director

Others Present: Jennifer Falck, Krystal John & Ralinda Ninham-Lamberies

FC Regular Meeting:

Patricia King, Treasurer/FC Chair
David Jordan, BC Council Member
Wesley Martin, Jr., Community Elder Member
Larry Barton, CFO/FC Vice-Chair
Chad Fuss, Gaming AGM/FC Alternate

Excused: Jenny Webster, BC Council Member and Patrick Stensloff, Purchasing Director

Others Present: Connie Danforth, Sandy Sieloff, David Emerson, Carla Witkowski, Leanne Baeten, Laura Manthe, Sheena Danforth, Sandra Schuyler and Denise Vigue, FC recording secretary

I. **Call to Order:** The Regular FC meeting was called to order by the FC Chair at 10:02 A.M.

II. **Approval of Agenda:** AUGUST 15, 2016:

Motion by Wesley Martin, Jr. to approve the Finance Committee agenda for August 15, 2016 with one ADD ON under Donations. Seconded by David Jordan. Motion carried unanimously.

Motion by David Jordan to ADD ON the amended Community Fund SOP's to the agenda. Seconded by Chad Fuss. Motion carried unanimously.

III. **Approval of Minutes:** AUGUST 1, 2016 (approved via FC E-Poll on 8/3/16):

Motion by Wesley Martin, Jr. to ratify the FC E-Poll action of August 3, 2016 approving the Finance Committee meeting minutes of August 1, 2016. Seconded by David Jordan. Motion carried unanimously.

IV. Add On: Finance Committee's Community Fund SOP's - Amended

In order to provide greater clarification to the purpose, usages, and qualifications of the Community Fund the Finance Committee has been working for several months on amending the Standard Operating Procedures for this fund. It was noted that there are gaps in services in meeting all the needs of Oneida members and the Finance Committee will continue to work with others areas such as the Trust Department and Quality of Life Committee to help identify funds to address the service gaps.

Motion by Wesley Martin, Jr. to approve the amended Community Fund SOP's. Seconded by Chad Fuss. Motion carried unanimously.

V. Tabled Business:

Motion by Chad Fuss to take items 1-5 off the table for discussion. Seconded by Larry Barton. Motion carried unanimously.

1. Laptop Purchase — Amount: $300.
   Michael Debraska
2. I-Pad Pro Purchase — Amount: $300.
   Beverly Somers
3. I-Pad Pro Purchase — Amount: $300.
   Daniel Miller
4. I-Pad Air Purchase — Amount: $300.
   B.Jan Frion
5. I-Pad Purchase — Amount: $300.
   William Graham

Motion by Chad Fuss to deny items 1-5 as they do not qualify under the Community Fund guidelines/SOP's as amended and to refer all requests to the Trust Department for follow up when the Disability Endowment is completed. Seconded by Wesley Martin, Jr. Motion carried unanimously.

Motion by Wesley Martin Jr. to take Tabled item #6 off the table for discussion. Seconded by Chad Fuss. Motion carried unanimously.

6. I-Pad Air Purchase for special needs child — Amount: $300.
   Sheena Danforth

Sheena was present for the discussion of this item. As noted by the Finance Committee the Community Fund SOP's have been updated to provide clarification of: intent; use; qualifications and areas not covered. Unfortunately this request's intent is not covered, but does point out the gap in services for tribal members with special needs children. The Treasurer can follow up with other areas to see if there is something can be done to meet this request and others like it.

Motion by Chad Fuss to deny this request as it does not qualify under the Community Fund guidelines/SOP's as amended. Seconded by David Jordan. Motion carried unanimously.

VI. Capital Expenditures: No items

VII. New Business:

1. Valley Bay Therapies – PO Increase
   Connie Danforth, AJRCCC Coordinator

The PO's increase is being requested to cover costs to the end of FY16; more services needed but also revenue also increasing.

Motion by David Jordan to approve the Valley Bay Therapies' Purchase Order increase in the amount of $125,000.00. Seconded by Wesley Martin, Jr. Motion carried unanimously.

2. Everi Games, Inc. – PO Increase — Amount: $30,000.
   David Emerson, Gaming Slots Dept.

Nominal increase to this PO being requested to provide additional multimedia games to meet the demands of the customers.

Motion by David Jordan approve the Everi Games, Inc. Purchase Order increase in the amount of $30,000.00. Seconded by Wesley Martin, Jr. Motion carried unanimously.

3. First Data Business Solutions
   Fawne Teller, Gaming Bingo Dept.

No one present from Bingo to discuss this request; Chad Fuss not sure why it is on the agenda as there is really no requested amount; item is for credit card processing that is in compliance with new chip cards; if there is action perhaps accept as FYI.

Motion by Larry Barton to approve the First Data Business Solutions contract. Seconded by Wesley Martin, Jr. Motion carried unanimously.

4. Oneida Generations LLC-Travel Ctr Lease
   David Emerson, Gaming Slots

Gaming preparing for FY17 Purchase Orders this is for the lease payments to Oneida Generations, LLC for the Travel Center.

Motion by Larry Barton to approve the Travel Center Lease in the amount of $500,796.00. Seconded by David Jordan. Motion carried unanimously.

5. C.E.S.A. 7 –Special Ed Services
   Carla Witkowski, BIA Early Intervention

Program have used these services in the past but this year the amount is over $50,000 so presenting it to the Finance Committee; as from a few weeks ago, this is another potion of therapy services; it is 100% BIA funded; legal questions/issues have been resolved.

Motion by David Jordan to approve the C.E.S.A. 7 contract for special educational services in the amount of $50,294.00. Seconded by Larry Barton. Motion carried unanimously.

VIII. Donation Requests /Reports:

Note: Both items reviewed before New Business.

1. St. John's Homeless Shelter/Micah-Event
   Requestor: Alexia Wood, SJHS

Leanne Baeten was present to explain need and to request a donation for their second annual fundraising gala event; seeking corporate sponsors; from their figures of homeless served last year of the 451 people service approximately 50 self-described as being Native American.

Motion by Larry Barton to approve from the Finance Committee Donations Line $2,000.00 to go toward the Gala Fundraising Event for the St. John's Homeless Shelter/Micah Center. Seconded by David Jordan. Motion carried unanimously.

2. **Add On:** Braiding the Sacred Community Event
   Requestor: Laura Manthe, Intertribal Ag. Council

Laura Manthe was present to discuss the history of the volunteers for this community traditional teaching and the Braiding the Sacred event in Oneida next month; volunteers purchased all equipment, planted corn & prepare the harvest with community help. They have also done other fundraising.

Motion by Wesley Martin, Jr. to approve from the Finance Committee Donations Line $1,000.00 to go toward the Braiding the Sacred fundraising/educational event in September. Seconded by David Jordan. Motion carried unanimously.

IX. Executive Session:

Motion by Larry Barton to move into Executive Session. Seconded by Chad Fuss. Motion carried unanimously. Time: 10:27 A.M.

Motion by Larry Barton to come out of Executive Session. Seconded by Wesley Martin, Jr. Motion carried unanimously. Time: 10:35 A.M.

1. Comprehensive Health Division – (25) FY17 Blanket PO's
   Dr. Ravi Vir & Debbie Danforth, Comp Health Medical & Operations Directors

Motion by David Jordan to approve the 25 requests for FY17 Blanket Purchase Orders to the vendors and amounts listed here and to ask the Behavioral Health Program to seek a possible in-state vendor rather than Keystone, which is out-of-state. Seconded by Wesley Martin, Jr. Motion carried unanimously.

1.	Green Bay Radiology	P.O. Amount: $96,000.
2.	Prevea Lab	P.O. Amount: $160,000.
3.	Prevea Clinic Inc – OBGYN	P.O. Amount: $227,136.
4.	Independent Contractor	P.O. Amount: $114,576.
5.	Independent Contractor	P.O. Amount: $138,000.
6.	Casa Clare-Mooring	P.O. Amount: $100,000.
7.	Fairview	P.O. Amount: $50,000.
8.	Jackie Nitschke Center	P.O. Amount: $50,000.
9.	Keystone Treatment Center	P.O. Amount: $200,000.
10.	Maehnowesekiyah	P.O. Amount: $50,000.
11.	Telluian UCAN, Inc.	P.O. Amount: $60,000.
12.	Independent Contractor	P.O. Amount: $126,000.
13.	Independent Contractor	P.O. Amount: $168,000.
14.	Independent Contractor	P.O. Amount: $100,800.
15.	Independent Contractor	P.O. Amount: $227,500.
16.	Independent Contractor	P.O. Amount: $51,840.
17.	Independent Contractor	P.O. Amount: $51,840.
18.	Health Direct	P.O. Amount: $350,000.
19.	Reinhart	P.O. Amount: $325,000.
20.	Valley Bay	P.O. Amount: $375,000.
21.	Communications Eng Co	P.O. Amount: $50,000.
22.	STAT Temporary Service	P.O. Amount: $500,000.
23.	Total Med LLC	P.O. Amount: $70,000.
24.	Nurses PRN Inc	P.O. Amount: $60,000.
25.	American Data	P.O. Amount: $60,000.

X. Follow Up: No items

XI. FYI and /or Thank You:

1. Slot Game Vendor Blanket – FY17 PO's
   David Emerson, Gaming Slots Dept.

Motion by Larry Barton to accept as FYI the FY17 Purchase Order requests. Seconded by David Jordan. Motion carried unanimously.

XII. Adjourn: Motion by Wesley Martin, Jr. to adjourn. Seconded by David Jordan. Motion carried unanimously. The regular FC meeting ended at 11:02 A.M.

Minutes taken and transcribed by:
Denise Vigue, Executive Assistant in Finance
& Finance Committee Recording Secretary

Finance Committee- E-Poll Minutes Approval Date: AUGUST 15, 2016

Oneida Business Committee- FC Minutes- Approval Date: _____

ONEIDA NATION STANDARD OPERATING PROCEDURE	TITLE: **Oneida Nation/ COMMUNITY FUND**	Amendment Date: **Aug 1, 2016**
Unit Number: **4222006**	APPROVED BY: **Finance Committee Action**	DATE: **Aug. 15, 2016**
Lawrence Barton, Chief Financial Officer	APPROVED BY: L Barton	DATE: 8/15/16
Patricia King, Treasurer	APPROVED BY: Patricia King	DATE: 8-15-16
AUTHOR: Denise J. Vigue		
PAGE NO: 1 of 4		

1 **PURPOSE**: To set a standardized process for Oneida community member requests for funds and Coca-Cola Products from the Oneida Nation/Community Fund, herein referred to as the ***"Community Fund."*** The Oneida Nation, the Office of the Treasurer, the Finance Committee, and Coca-Cola wish to show our commitment to the membership and community while providing monetary and product assistance to support the following interests, identified by the Oneida Nation and the Finance Committee:

1. Self-Development
2. Community Events
3. Fundraising Activities

2 **DEFINITIONS:**

2.1 **Requester-** Person(s) asking for donation/sponsorship; or person(s) representing an organization asking for a donation/sponsorship.

2.2 **Designee** – Person appointed by Finance Committee to process the paperwork required to administer the Community Fund.

2.3 **Self-Development** – Activities that promote positive physical, mental, social, and educational well-being of Oneida Tribal members.

2.4 **501(c)(3) Non-profit** – Charitable and non-profit organizations as defined by the Internal Revenue Code.

2.5 **Twelve-month period -** The time period measured by a fiscal year for the Oneida Tribe.

2.6 **First come, first served basis** – Completed and accepted as completed, request forms.

3 **WORK STANDARDS / PROCEDURES**

3.1 **All requests for funding shall be submitted in writing to the designee of the Finance Committee. The requester will complete a Community Fund Request Form, and will require the following information:**

3.1.1 Individual requests include: name of requestor, address, telephone/cell numbers, e-mail address, and social security number.

3.1.2 Group requests include: name of group, address, telephone/cell numbers, e-mail address, and EIN (W9 must be included)
3.1.3 Reason for the request/type of request
3.1.4 Amount requested
3.1.5 Date payment is needed
3.1.6 Copy of all receipts paid regarding request
3.1.7 List any other efforts to acquire funding and results including: All denial /acceptance letters from other programs/agencies/sources.
3.1.8 Social security number for the individual or Federal ID number for the organization. (W-9 required)
3.1.9 All recipients of requests must be Oneida enrolled members.
3.1.10 If request is on behalf of a minor child the name and enrollment number of the child must be completed and submitted by parent/guardian. (copy of Oneida enrollment must be included)
3.1.11 If request is approved a follow up report is required

3.2 The requester will return the completed Community Fund Request Form to the designee of the Finance Committee, who will do the following:
3.2.1 Acknowledge the receipt of the request form
3.2.2 Place on the agenda of the first Finance Committee meeting of the month.

3.3 When the request is approved or denied, the designee of the Finance Committee performs the following:
3.3.1 Notify the requester of the approval or denial of the request
3.3.2 If approved, prepares the paperwork for disbursement.
3.3.3 Enters the information into the AS400 for approvals using the correct fund unit number.

3.4 Distribution Amounts
3.4.1 Annual Maximum Amounts will be determined as the greater of 50% of the earned income of the Oneida Community Fund account.
3.4.2 A request for funding is limited to one time in the fiscal calendar year, per requester/event.
3.4.3 Requests are limited to $200 per individual/event per year
3.4.4 Requests are limited to $750 per group/organization/event per year.
3.4.5 Funding requests shall require a minimum of 10% matching funds or in-kind contribution. (verification such as receipt required)
3.4.6 Funding requests will be disbursed on a first come, first served basis.
3.4.7 Requests will be limited to cash available for the fiscal calendar year or remaining cash on hand for the year.

3.5 Areas Not Covered
3.5.1 Fees related to education. (i.e. Private educational institutions, private tuition, private schools, specialty schools, credit classes)
3.5.2 Private tutoring
3.5.3 Political campaigns/contributions/causes/PAC
3.5.4 Private business organizations and/or privately owned businesses
3.5.5 Scholarship fundraising
3.5.6 Adult Competition where monetary prizes are awarded (i.e. tournaments,

sponsorships, etc.)

3.5.7 Capital Campaigns/Fund Drives

3.5.8 Legal fees, household expenses or personal bills/expenses (i.e. Technology items such as Computers, Laptops, I-Pads, Cell Phones, or related accessories/software or other bills such as medical bills; housing assistance, etc.)

3.5.9 Supplement to any Oneida Tribal Program /Enterprise /Corporation or Committee's budget

3.5.10 Equipment, uniform or special clothing needed to participate in event

3.5.11 Any travel related costs associated with event/request

4 Procedures

4.1 Payment and Distribution

4.1.1 Central Accounting will make checks payable to the party who will be responsible for the funds. Designee will mail out checks with checkletter explaining fund use/reporting.

4.1.2 The Tribe is required to issue 1099's for tax filing purposes in applicable cases.

4.1.3 Payment will be limited to registration fees for a registered event.

5. Required Requestor Follow-Up

5.1.1 Groups, members, organizations must submit a written follow up report to the Oneida Community Fund within 60 days of receiving the funding or 60 days following event. The report must include copies of receipts, and a brief description of how they were used.

5.1.2 If follow up report is not received by the end of the fiscal year when it is granted request will be ineligible to reapply for the next year.

IX. GENERAL TRIBAL COUNCIL

A. **Approve three (3) requests regarding a Reconvened Special General Tribal Council meeting from the August 20, 2016, Special General Tribal Council meeting**
   Sponsor: Lisa Summers, Tribal Secretary

B. **Approve meeting date and time for 2017 Annual General Tribal Council meeting; reserving February 13, 2017, as an alternate date in event of inclement weather**
   Sponsor: Lisa Summers, Tribal Secretary

C. **Accept verified petition submitted by Madelyn Genskow and Yvonne Metivier regarding incentive stipends for Oneida Nation elections starting 2017; and request appropriate analyses**
   Sponsor: Lisa Summers, Tribal Secretary

These agenda items contain information for Tribal Members only. Please visit the Business Committee Support Office on the second floor of the Norbert Hill Center with Tribal I.D. to obtain full packet materials. Materials may also be obtained after logging into the Tribal Members only portal at https://oneida-nsn.gov/members-only/gtc-portal/bc-meeting-materials-for-members-only/

For any questions, please call the Business Committee Support Office at (920)869-4364 or send an email to TribalSecretary@oneidanation.org. Thank you.

Oneida Business Committee Agenda Request

1. Meeting Date Requested: 8 / 24 / 16

2. General Information:

Session: ☒ Open ☐ Executive - See instructions for the applicable laws, then choose one:

Agenda Header: Unfinished Business

☒ Accept as Information only

☐ Action - please describe:

Accept update of Work Plan for Cemetery Improvements project #14-002.

3. Supporting Materials

☐ Report ☐ Resolution ☐ Contract

☒ Other:

1. Work Plan
3.
2.
4.

☐ Business Committee signature required

4. Budget Information

☐ Budgeted - Tribal Contribution ☐ Budgeted - Grant Funded ☐ Unbudgeted

5. Submission

Authorized Sponsor / Liaison: Brandon Stevens, Council Member

Primary Requestor/Submitter: James Petitjean, Interim Asst. Division Director/Development
Your Name, Title / Dept. or Tribal Member

Additional Requestor: Paul J. Witek, Senior Tribal Architect/ Engineering Dept.
Name, Title / Dept.

Additional Requestor: Fawn Cottrell, Contract Processor/ Engineering Dept.
Name, Title / Dept.

Oneida Business Committee Agenda Request

6. Cover Memo:

Describe the purpose, background/history, and action requested:

STANDING ITEM:

Purpose:

Follow-up to item XII.A from December 9, 2015 OBC Meeting for a update to Work Plan.

Background:

On December 9, 2015 the Business Committee approved a motion to request the Cemetery Improvement Project #14-002 Work Plan be a standing item on the second regular Business Committee meeting agenda of each month starting in January of 2016 for updates.

Action Requesting:

1. Acceptance of Work Plan status update for Cemetery Improvements project #14-002.

1) Save a copy of this form for your records.

2) Print this form as a *.pdf *OR* print and scan this form in as *.pdf.

3) E-mail this form and all supporting materials in a **SINGLE** *.pdf file to: BC_Agenda_Requests@oneidanation.org

Engineering Department
Development Division
ONEIDA

To: Oneida Business Committee

From: Paul J. Witek, AIA, LEED-AP – Senior Tribal Architect

CC: Troy Parr – Assistant Development Division Director
James Petitjean – Interim Assistant Development Division Director

Date: 8/16/2016

Re: Cemetery Improvements #14-002 – Work Plan Update

On December 9, 2015 the Business Committee approved a motion to request the Cemetery Improvement Project #14-002 Work Plan be a standing item on the second regular Business Committee meeting agenda of each month starting in January of 2016 for updates.

Updates to the Cemetery Work Plan have been submitted monthly since that time. Highlights of status updates on this month's report are:

Item No.:	Item Title:	Status:
3.d	Hydrogeology Study	Draft Report presented 7/27/16. GEI finalizing report with budget estimates and analyzing monitoring wells on parcel to the east.
3.e	Present Final Report to OBC	As agreed at the 7/27/16 OBC meeting, Final report with recommendations will be submitted for the 9/28/16 OBC meeting.

WORK PLAN

Cemetery Improvements Project
#14-002 8/16/16

No.	Description	Notes	Tasks	Task Coordinator	Estimated Completion Date	Status
1	Continue data readings from monitoring wells.	Monthly data readings.	a. Collect data.	CW&S Dept.	On-going	On-going
2	Install additional monitoring wells.	Install monitoring wells at existing raised plateaus and on property to east.	a. Draft and release Request For Proposals (RFP).	Engineering Dept.	12/16/15	Complete, issued 12/9/15; proposals received 12/16/15.
			b. Draft and award contract.	Engineering Dept.	1/22/16	Complete.
			c. Install monitoring wells	Vendor	2/9/16	4 wells installed Feb. 8 & 9. Additional wells on property to east were installed on 7/26/16.
3	Hydrogeology Study (ground-water study).	The study will review previous reports, existing data from monitoring wells, data from new monitoring wells and provide verification/recommendations of plan of action to address groundwater concerns.	a. Identify budget source for study.	Troy Parr	12/14/15	Transfer of funds from #07-009 Building Demolitions was approved by Finance Committee 12/14/15.
			b. Draft and release Request For Proposals (RFP).	Engineering Dept.	1/28/16	Issued 1/9/16; 4 proposals received and scored 1/28/16.
			c. Draft and award contract.	Engineering Dept.	3/14/16	GEI Consultants, Inc. approved, Notice to Proceed issued.
		Study duration is anticipated to be 6 months.	d. Conduct study.	GEI	Fall 2016	Draft Report presented 7/27/16. GEI finalizing report with budget estimates and analyzing monitoring wells on parcel to the east.
			e. Present Final Report to OBC	Engineering Dept. / GEI	Fall 2016	Draft Report presented 7/27/16. Final report with recommendations will be submitted for the 9/28/16 OBC meeting.
4	Request funding for implementation.	Funding will be requested through the CIP Budget and amounts will be based upon estimates included in the Hydrogeology Study.	a. Include budget request in annual fiscal year CIP Budget request.	Engineering Dept.	6/16/16	Funding requested in FY2017 CIP Budget request. Request did not make final proposed CIP Budget. There is an unobligated balance remaining on current funding.
5	Additional drain tile installation.	Contingent upon results of Hydrogeology Study. If study results confirm this is an appropriate action, work will commence as funding allows.	a. Define specific scope of work with Technical Team.	Engineering Dept.	T.B.D.	Waiting on Hydrogeology Study results.
			b. Drain tile installation.	CW&S Dept.	T.B.D.	Waiting on completion of item 5.a.

WORK PLAN

Cemetery Improvements Project
#14-002 8/16/16

No.	Description	Notes	Tasks	Task Coordinator	Estimated Completion Date	Status
6	Raise grades between existing plateaus.	Contingent upon results of Hydrogeology Study. If study results confirm this is an appropriate action, work will commence as funding allows.	a. Prepare Construction Documents to define scope of work and allow bidding of work.	Vendor/ Engineering Dept.	T.B.D.	Waiting on Hydrogeology Study results.
			b. Request bids and award construction contract.	Engineering Dept.	T.B.D.	Waiting on completion of item 6.a.
			c. Construction	Vendor	T.B.D.	Waiting on completion of item 6.b.

Oneida Business Committee Agenda Request

1. Meeting Date Requested: 08 / 24 / 16

2. General Information:

Session: ☒ Open ☐ Executive - See instructions for the applicable laws, then choose one:

Agenda Header: Unfinished Business

☐ Accept as Information only

☒ Action - please describe:

Oneida Trust Enrollment Department is submitting two memos which provide an update on the status of the cemetery. The memo dated August 23, 2016 requests OBC support in identifying another area for maintaining the cemetery effective October 1, 2016 for FY17, continued economic support for new entity, and support in amending the Cemetery Law as recommended by the Trust Enrollment Committee.

3. Supporting Materials

☐ Report ☐ Resolution ☐ Contract

☒ Other:

1. Memorandum dated 8-23-16
2. Memorandum dated 9-15-15
3.
4.

☐ Business Committee signature required

4. Budget Information

☒ Budgeted - Tribal Contribution ☐ Budgeted - Grant Funded ☐ Unbudgeted

5. Submission

Authorized Sponsor / Liaison: Brandon Stevens

Primary Requestor/Submitter: Susan White, Trust Enrollment Director
Your Name, Title / Dept. or Tribal Member

Additional Requestor:
Name, Title / Dept.

Additional Requestor:
Name, Title / Dept.

Oneida Business Committee Agenda Request

6. Cover Memo:

Describe the purpose, background/history, and action requested:

Oneida Trust Enrollment Department is submitting two memos which provide an update on the status of the cemetery. The memo dated August 23, 2016 requests OBC support in identifying another area for maintaining the cemetery effective October 1, 2016 for FY17, continued economic support for new entity, and support in amending the Cemetery Law as recommended by the Trust Enrollment Committee.

1) Save a copy of this form for your records.

2) Print this form as a *.pdf *OR* print and scan this form in as *.pdf.

3) E-mail this form and all supporting materials in a **SINGLE** *.pdf file to: BC_Agenda_Requests@oneidanation.org

Trust Enrollment Department
Latiwista?nunha • Lati?shanalo·loks

MEMORANDUM

To: Oneida Business Committee

From: Cheryl Skolaski, Enrollment Director
Susan White, Trust Director

Date: August 23, 2016

Subject: Cemetery Update

The Joint meeting between the Oneida Business Committee and the Oneida Trust Enrollment Committee did not occur on June 21, 2016 due to lack of quorum. We were not able to provide this update. Please accept this update on the Trust Enrollment Committee's recent actions concerning the Tribal Cemetery. This update also requests support concerning the Cemetery Working Group's recommendation for the Oneida Nation to continue with the maintenance vendor contract in FY2017. For your reference, we are attaching a reminder of our requests and notifications to the Business Committee concerning the transfer of the Cemetery maintenance responsibilities.

On April 26, 2016, the Trust Enrollment Committee took action to approve the recommendation of the Cemetery Working Group to request the Business Committee and LOC to proceed with the Cemetery Law amendments as the Trust Enrollment Department submitted. The amendments remove naming specific entities for recordkeeping and maintenance responsibilities. The responsible entity may be identified by the Business Committee, outside of the law by resolution or other action. This amendment would improve processes by avoiding the time and expense to amend a law to identify future entities. The Cemetery Working Group also felt that the amendments need not be delayed by the hydrogeology study because the study does not impact the recordkeeping or maintenance responsibilities.

On May 24, 2016, Trust Enrollment Committee took action "to keep the September (2016) deadline on (transferring) the maintenance and to clarify expectations for the Enrollment staff to not go out to the cemetery." The Trust Enrollment Committee also took action to "approve the Trust Enrollment Budget without the Cemetery funding." This action reduced the budget by $24,000 for the maintenance vendor plus $500 for the supplies & materials for cemetery needs. The current contract for the vendor performing the maintenance of the cemetery is less than $18,000 and ends September 30, 2016. The contract provides for renewal options through Fiscal Year 2018. If the contract is to be terminated, the responsible party is required to provide at least ten (10) business days' notice to the vendor.

Since then, the Trust Enrollment Committee took action to reinsert the funding into the FY2017 Enrollment budget to continue the contract until it is transferred to the area responsible for the vendor. There may be very few Enrollment staff visits to the cemetery through the remainder of this Fiscal Year, but under no circumstances are the Enrollment staff to participate with manual work in the cemetery, such as clean-up of the grounds, shoveling, marking of plots, or other manual labor that should be performed by the appropriate vendors or a more appropriate department of the Nation.

Our objective has been consistent with the community's in keeping the cemetery's appearance as pleasant as possible for families of those buried there. The Enrollment Department accepted the Cemetery duties intending to care for the record keeping component, because that function is relevant to enrollment data. Since then, we've had to form the Cemetery Working Group which has diligently worked with the Trust Enrollment Department/Committee and the Oneida Business Committee to make appropriate improvements and reporting concerning the grounds in the cemetery, including keeping the families informed of the improvements. The Development Division, Wells & Septic, Environmental Health & Safety, and the Trust Enrollment Department have put in over 3,500 hours working on the Cemetery improvements. The Trust Enrollment Committee, the Business Committee, and the Legislative Reference Office have put in hundreds of hours, also. All of these entities within the Oneida Nation have gone to great length to assure our loved ones have a beautiful and well maintained final resting place. On June 7, 2016, we, the Burial Program Coordinator, and the Trust Research Assistant met with two departmental entities concerning the backup duties for the Maintenance vendor. They are both willing to assist with providing the manual backup duties. We will recommend the Trust Enrollment Committee support continuation of the Cemetery Working group for next fiscal year.

REQUESTS:

With the Trust Enrollment Committee's support, I recommend the following:

1. Business Committee **supports identifying** another area for maintaining the cemetery effective October 1, 2016 for FY 2017. This includes providing continual economic support for the new entity. The Trust Enrollment Committee's original request is attached.

2. Business Committee supports the OBC sponsor of the Cemetery Law amendments to pursue amending the law as recommended by the Trust Enrollment Committee, Trust Enrollment Department, and the Cemetery Working Group.

Thank you for your attention to this matter. Please let us know if you have questions or comments concerning this memorandum.

ONEIDA TRUST DEPARTMENT

COMMITTEE
Carole Liggins, Chairperson
Debra Danforth, Vice Chair
Elaine Skenandore-Cornelius, Secretary
Norbert Hill, Jr, Member
Loretta V. Metoxen, Member
Tracy Metoxen, Member
Debra Powless, Member
Brandon Stevens, Liaison/Member
Lois Strong, Member

onʌyote?a·ka latiwista?nunha
909 Packerland Dr, Green Bay WI 54304
P O Box 365, Oneida WI 54155
Ph: (920) 490-3935 • Fax: (920) 496-7491

DEPARTMENT
Susan White, Director
James Bittorf, Attorney
Michelle Mays, Attorney
Jeff House, Financial Analyst
Misty Cannon, Research Asst.
Carol Silva, Administrative Assistant

MEMORANDUM

To: Oneida Trust/Enrollment and Business Committees

From: Susan White - Trust Director

Date: September 15, 2015

Subject: **Oneida Tribal Cemetery Update**

Background - The Oneida Enrollment Department entered into a memorandum of agreement with the Dept of Public Works (DPW). The MOA is for the upkeep of the Cemetery grounds and is effective from November 2010 to November 2015. The MOA has not been followed and the Enrollment Department is submitting a request for a meeting with DPW, in accordance with the MOA's Therefore, No. 7. Enrollments will be discussing the issues surrounding the interpretation of the obligations and requesting a resolve to the issues. The Enrollment Department has no intention to renew this MOA, but is interested in establishing one limiting Enrollments' obligations to the administration of the cemetery plot records. There are over 22 duties the Enrollment office will maintain in its administrative role.

Update – The most recent OBC motion from August 17, 2015 reads, " Motion by David Jordan to defer this issue to the September 23, 2015, regular Business Committee meeting and direct the Tribal Secretary to schedule the special Business Committee work meeting and that an invitation be extended to all interested parties, including departments and families impacted, seconded by Jennifer Webster. Motion carried unanimously."

We are hopeful, Brandon Stevens will have an outcome to report to you and us on the Working meeting held on September 2, 2015. This meeting was motioned during two OBC meetings, but the issues were discussed during 3 Joint meetings between the OBC and Trust Committee. This motion is NOT in alignment with our discussions nor with the Trust Committee's repeated requests for the OBC to determine the area to be responsible for the maintenance issues at the Tribal Cemetery. In this case, the area would have the supervisory and invoice payment role over the current contract in place with 1st Choice Landscaping, LLC.

Recommendation – Determine the area over the Tribal Cemetery maintenance responsibilities. The Enrollment Department will be leaving the maintenance role, where feasible in a few short weeks.
YawʌʔkÓ.

JUL 28 2016

Oneida Business Committee Agenda Request

1. Meeting Date Requested: ~~08 / 10 / 16~~

EXCERPT FROM AUGUST 10, 2016: Motion by Trish King to defer the remaining agenda items to the August 24, 2016, regular Business Committee meeting…, seconded by Lisa Summers. Motion carried unanimously.

2. General Information:

Session: ☒ Open ☐ Executive - See instructions for the applicable laws, then choose one:

Agenda Header: New Business

☐ Accept as Information only

☒ Action - please describe:

Approval of the updated Head Start/Early Head Start Selection Criteria

3. Supporting Materials

☐ Report ☐ Resolution ☐ Contract

☒ Other:

1. Selection Criteria
2.
3.
4.

☒ Business Committee signature required

4. Budget Information

☐ Budgeted - Tribal Contribution ☐ Budgeted - Grant Funded ☒ Unbudgeted

5. Submission

Authorized Sponsor / Liaison: Don White, Division Director/GSD Donald White

Primary Requestor/Submitter: Joan Christnot, Director Oneida Head Start/Early Head Start
Your Name, Title / Dept. or Tribal Member

Additional Requestor: Debra Powless, Area Mgr, SS ADM Debra Powless Debra Powless 2016.07.28 13:15:13 -05'00'
Name, Title / Dept.

Additional Requestor:
Name, Title / Dept.

Oneida Business Committee Agenda Request

6. Cover Memo:

Describe the purpose, background/history, and action requested:

The Oneida Head Start/Early Head Start program is required to utilize a "Selection Criteria" for enrollment purposes into the program. This allows the Enrollment staff to generate points on each application and then prioritize applications based on the most points.

During this past year a conversation regarding the prioritization of Oneida Enrolled and Descendant children. The "Selection Criteria" was updated to reflect that priority and points were added to the criteria.

This document was approved by the Policy Council on June 17, 2016

1) Save a copy of this form for your records.

2) Print this form as a *.pdf *OR* print and scan this form in as *.pdf.

3) E-mail this form and all supporting materials in a **SINGLE** *.pdf file to: BC_Agenda_Requests@oneidanation.org

Oneida Head Start/Early Head Start
SELECTION CRITERIA
Part 1305-ERSEA

Policy Council Approval: _____
Oneida Business Committee Approval: _____

CRITERIA	POINTS
Age	
4.0-4.11 years of age	95
3.0- 3.11 years of age	85
INCOME	
75-100% Below Poverty Level	95
50-74% Below Poverty Level	85
25-49% Below Poverty Level	75
At or up to 24% Below Poverty Level	65
101-130% Above Poverty Level	55
131-150% Above Poverty Level	45
151-175% Above Poverty Level	35
176-200% Above Poverty Level	25
200%+ Above Poverty Level	0
CATEGORICAL ELIGIBILITY	
Foster Care	95
Homeless	95
Public Assistance (SSI/TANF//W-2/SSI	95
PARENTAL STATUS	
Teen Parent	85
Disabled Parent	75
Single Parent	65
Foster Parent (includes relative/guardians providing kinship care)	55
DISABILITIES	
Certified I.E.P.	65
Suspected Disability-Developmental Delay	55
SPECIAL NEEDS-FAMILY	
Child Protection/Substance Abuse/D.V.	85
Incarcerated Parent	75
Death of Immediate Family Member	65
Child Behavior/Management Concerns	55
MH Concerns (Child or Parent)	45
TRIBAL ENROLLMENT	
Oneida Enrolled or Eligible for Enrollment-*Verified	95
Oneida Descendant-*Verified	85
Other Tribally Enrolled or Eligible for Enrollment-*Verified	75
Other Tribe Descendant-*Verified	65
OTHER	
Child Previously/Currently Enrolled in Oneida EHS	35

Revised: June, 2016

Oneida Business Committee Agenda Request

1. Meeting Date Requested: ~~08 / 10 / 16~~

EXCERPT FROM AUGUST 10, 2016: Motion by Trish King to defer the remaining agenda items to the August 24, 2016, regular Business Committee meeting…, seconded by Lisa Summers. Motion carried unanimously.

2. General Information:

Session: ☒ Open ☐ Executive - See instructions for the applicable laws, then choose one:

Agenda Header: New Business

☐ Accept as Information only

☒ Action - please describe:

In regard to Environmental Health & Safety's 3rd Quarter Report. (Note was defer from 7/13/16 BC Meeting a representative from the division was present and could not answer questions.)
1.)Public land use 18 (Where The Water Birds Nest) vehicles going around the barricades to access the site
2.) Request written detail chronological land acquisition of our sacred burial grounds
3.) Reports regarding NHC Pond, Quarry Park, Oneida Lake, Where the Water Birds Nest and Central Oneida
4.) Clarification of our data base of our quality of air, water and soil. Where is this data? continue below.....

3. Supporting Materials

☒ Report ☐ Resolution ☐ Contract

☐ Other:

1. Environmental Health & Safety 3rd Quarterly
2.
3.
4.

BC Resolution # 08-14-91-A included as reference material as needed

☐ Business Committee signature required

4. Budget Information

☐ Budgeted - Tribal Contribution ☐ Budgeted - Grant Funded ☐ Unbudgeted

5. Submission

Authorized Sponsor / Liaison: Cristina Danforth, Tribal Chairwoman

Primary Requestor/Submitter: Nancy Barton Tribal Member Nancy Barton
Your Name, Title / Dept. or Tribal Member

Additional Requestor:
Name, Title / Dept.

Additional Requestor:
Name, Title / Dept.

Oneida Business Committee Agenda Request

6. Cover Memo:

Describe the purpose, background/history, and action requested:

5.) Bring back different options for alternative burial sites

See all above and want time lines set, clarifications and accountability for all of the above

1) Save a copy of this form for your records.

2) Print this form as a *.pdf *OR* print and scan this form in as *.pdf.

3) E-mail this form and all supporting materials in a **SINGLE** *.pdf file to: BC_Agenda_Requests@oneidanation.org

Oneida Business Committee Agenda Request

1. Meeting Date Requested: 07 / 27 / 16

2. General Information:

Session: ☒ Open ☐ Executive - See instructions for the applicable laws, then choose one:

Agenda Header: Reports

☒ Accept as Information only

☐ Action - please describe:

Environmental Health &Safety's 3rd Quarter Report for information only.

3. Supporting Materials

☒ Report ☐ Resolution ☐ Contract

☐ Other:

1. 3.

2. 4.

☐ Business Committee signature required

4. Budget Information

☐ Budgeted - Tribal Contribution ☐ Budgeted - Grant Funded ☐ Unbudgeted

5. Submission

Authorized Sponsor / Liaison: Patrick Pelky, Division Director/EHS

Primary Requestor: Submitted by: Brenda Skenandore, EHS Office Manager
Your Name, Title / Dept. or Tribal Member

Additional Requestor:
Name, Title / Dept.

Additional Requestor:
Name, Title / Dept.

ONEIDA

A good mind. A good heart. A strong fire.

FY2016 Third Quarter Report

Oneida Environmental, Health, and Safety Division

June 30, 2016

June

Hwy 54 One Stop

Grand Opening

Overall Impressions of the Third Quarter

The Third quarter of FY16 has been successful for us with working and providing outreach to the Community. We had a good number of community members who participated in the Youth and Elder Fishing
and our Tree Give-Away (Earth Day) Events. We also worked with a group of volunteers to include youth and staff from other department to help clean-up along Highway 54 (Adopt the Highway Section).

In the fourth quarter, we anticipate a good number of Community Members at our Clean Sweep Event. We had over 140 elders signed up for our Elder pre-pick-up during the first week of July.

Moving Toward the Practical Vision: How EHSD contributes...

Practical Vision Element	EHSD Third Quarter Activities
An engaged community	Outreach activities directly engaged community members and others in activities highlighting the importance of water resources on the Oneida Reservation.
Accountable & effective government	Presenting what the Tribe does for recycling and trash pick-up for our Community to the Town of Oneida.
Leaders who promote positive social change	Implementing the plans for many of the Best Management Practices (BMPs) within the Pilot Program with NEW Waters.
Living a good mind, Ka?nikuh·liyo	
Volunteerism	Worked with many departments within the Tribe to bring the Clean Sweep Event to the Tribal Members: EH&SD, DOLM, DPW, Housing Authority, Development Division, GSD, Elder Services & more.
Long term sustainability plans	Working with the Oneida Nation Farm in buying a new machine to plant cover crops in-between corn plantings to improve Plant health, soil health & improve water quality.
Create economic systems	Construction oversight was provided for the "Farm to School" aquaponics system. Once completed this project will enable the Veterans Service Department to sell fresh produce and fish to the School System and potentially other entities.

April EH&SD and OBC hosted the NRDA Social Event at Thornberry Creek at Oneida

Personnel

FTE's	Youth Workers	WTCAC Volunteers	Total
30	5	2	37

Quarter EHSD Workforce Demographics
67% of EHSD staff is Oneida

Time-Off Accrual Management

We have 9 employees over the 200 hours for vacation and personal time accruals. Each of these employees is encouraged to take time off monthly by their supervisor and to review their hours on the Employee Self Services computer site.

Travel & Training

EH&S Division Travel for 3rd Quarter

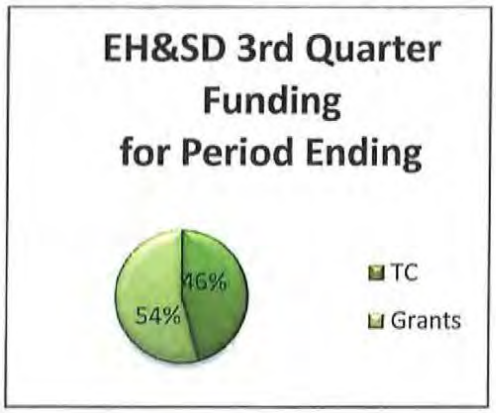
Travel Costs were either reimbursed back to the tribe or funded with 100% grant dollars

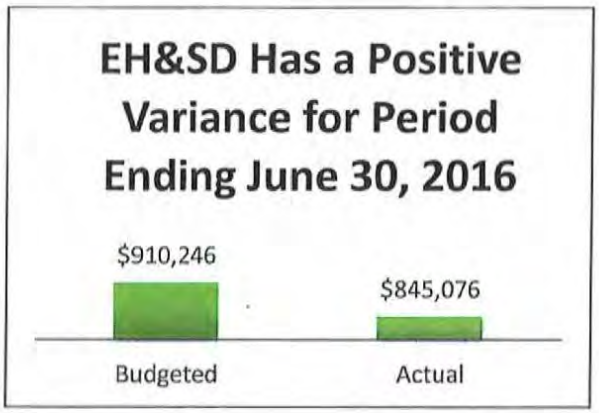
Staff	Event	Location	Cost
EH&S Area Manager	EPA Tribal Env Program Mgmt Conf	Chicago, IL	$856.59
Program Evaluation Analyst	EPA Tribal Env Program Mgmt Conf	Chicago, IL	$817.72
Environmental Specialist	EPA Tribal Env Program Mgmt Conf	Chicago, IL	$817.72
Water Resource Supervisor	EPA Tribal Env Program Mgmt Conf	Chicago, IL	$817.72
Electrician	Midwest Renewable Energy Association Courses	Custer, WI	$544.44
Electrician	Midwest Renewable Energy Association Courses	Custer, WI	$553.62
Electrician	Midwest Renewable Energy Association Courses	Custer, WI	$559.23
Water Resource Supervisor	Society for Freshwater Science 2016 Annual Meeting	Sacramento CA	$2,052.11
EH&S Division Director	WTCAC Meeting	Black River Falls	Reimbursed
Natural Resources Tech Trainee	WTCAC Meeting	Black River Falls	Reimbursed
Project Manager	Midwest Solar Expo	Minneapolis MN	$659.51
Natural Resources Tech Trainee	UST Boot Camp	Saukville WI	$228.51
Water Resource Supervisor	Aquatic Plant Identification Workshop	Woodruff, WI	$114.50
Water Resource Specialist	Aquatic Plant Identification Workshop	Woodruff, WI	$114.50

Grants Applied for or Received in the Third Quarter

Agency	Activities	Amount
Dept. of Energy	This grant is intended to support the development and services of the Midwest Tribal Energy Resources Association of which Oneida and other Tribes are spearheading. These funds will NOT be managed internally	**$1,000,000**

Budget Update





Public Outreach, Conference & Events Attended

April: Youth and Elder Fishing Day; Silver Creek Project outreach; Bugs and Wetlands presentation for Summer Recreation program; tour of South Branch of Suamico River restoration site for US Fish and Wildlife Service interns. Presented on Silver Creek Pilot Project at Tribal Environmental Program Managers (TEPM) conference, Annual "Tree Giveaway", Oneida UST Compliance Assistance Training, Wisconsin Petroleum Marketers Conference .

May: Native American Fish & Wildlife Society Conference, UST Training/Bootcamp, 17th Annual Youth and Elder Day.

June: Food Handler's Certification for Pow Wow Vendors, Food Handler's Safety Class for the Cannery's Student Initiative Class, Community Food License Certification Classes and Recertification Classes, Home Resource Fair,) Active Shooter Training, Summer Art program-drone demonstration.

April Underground Storage Tank Boot Camp Training at the Radisson Hotel and Packerland One Stop

April Earth Day Tree Giveaway

Notable Accomplishments for Third Quarter: Our events had community members visit the natural areas and interact with Department staff, along with other Department representatives from the Environmental Resources Board, Environmental, Health, & Safety Division, Oneida Business Committee, and Oneida Police Department. We removed over 1,500 pounds of Curly Leaf Pond Weed (CLPW) to make the fishery more enjoyable for visitors and anglers. Staff completed a fish shocking survey to get a species ID, population estimate, and age classes of the fish species in the lake. Staff had maintained the grounds of Oneida Lake, cleaned the area, and responded to numerous violation complaints.
MTERA grant: In cooperation with Forest County Potawatomi Community, Ho Chunk Nation, Fond du Lac Band of Chippewa, and others MTERA submitted a grant application on April 14 for $1 million to assist with organizational development and to establish a technical assistance network for Midwest Tribes. Solar deployment planning: Reissued RFP to certified public accountant firms to evaluate details of solar project; present to school board to discuss solar on elementary school; communication with SunVest (solar investor) to modify work plan to 2017 construction season; work with Legal on project agreements. Invasive species crew received pesticide applicator training and we have treated approximately 20 acres of invasive species in the first five weeks.
UST-DITCA: Received Federal Credentials (UST Inspector) from U.S EPA (Region 5).

Plans for FY16 Fourth Quarter

- The Department will be monitoring the whitetail deer herd through the established "Trail Cam" program. Staff will be reviewing the data collected from the numerous site locations within the Oneida Reservation limited to any hunting. The data will be used to monitor the overall deer herd's health, assisting staff in verifying the condition of the deer in the area. Staff will also be able to get a general consensus of the fawn birthing rate, which will assist in determining the fawn crop and peak rutting activity for the future harvest considerations.
- We will be working on our database and webpage link where we can post the most recent water quality results of the lake, so community members have access to the data. There will also be education concerning what water quality means, what are the varying factors that affect it, and what we can do to keep our waters clean.
- Silver Creek: Complete design for Silver Creek project @ Cty U and Silver Cr. intersection.
- Solar Project: CPA on contract; project document development; final building selection; power purchase agreement review; initiate system design and review; preparation for summer, 2017 install.
- Treat additional 60 acres of Invasive Species

June
EH&S Field Staff
learn what
Hazardous plants
look like at
training.

- UST / Invasive Species outreach at Oneida Farmers Market
- Host UST Training/Bootcamp at Radisson
- Attend BIA Partners in Action Conference
- Perform UST Inspections with EPA
- Conservation workshop: Complete final upgrades to pellet boiler project; initiate energy efficiency planning.
- Website updates
- Plan 2 harvest classes for Oneida community in August for wild bergamot (aka #6) and sweet grass.
- Assist with clean sweep planning for event on July 13.

Current local or regional collaborations

UWGB, Glacierland Resource Conservation & Development, Midwest Tribal Energy Resources Assoc. (MTERA), Heating the Midwest, NEW Water, Green Bay Metropolitan Sewerage District, Fox/Wolf Watershed Alliance, Outagamie County Social Services , WDNR, TWRAP National Steering Committee, National Tribal UST calls, Regional Tribal Mining Calls, Oneida High School and Bayport High School, Oneida Summer Recreation; US Fish and Wildlife Service, Menominee Tribe, USDA, and GLFWC, Wi State Department of Hygiene, Outagamie County Health Department, Environmental Protection Agency, University of Wisconsin- Green Bay, Green Bay Phragmites Advisory Council, Menominee Tribe, and Wisconsin Tribal Conservation Advisory Council.

Report Prepared By:

Patrick Pelky July 18, 2016

Patrick Pelky, EHSD Director

Brenda Skenandore July 18, 2016

Brenda Skenandore, EHSD Office Manager

May Youth & Elder Fishing Day

Oneidas bringing several hundred bags of corn to Washington's starving army at Valley Forge after the colonists had consistently refused to aid them

Oneida Tribe of Indians of Wisconsin

Post Office Box 365

Phone: 869-2214

Oneida, WI 54155

UGWA DEMOLUM YATEHE
Because of the help of this Oneida Chief in cementing a friendship between the six nations and the Colony of Pennsylvania, a new nation, the United States, was made possible

RESOLUTION # 8-14-91-A

WHEREAS, the Oneida Tribe of Indians of Wisconsin is a federally recognized Indian government and a treaty tribe recognized by the laws of the United States, and

WHEREAS, the Oneida General Tribal Council is the governing body of the Oneida Tribe of Indians of Wisconsin, and

WHEREAS, the Oneida Business Committee has been delegated the authority of Article IV, Section 1 of the Oneida Tribal Constitution by the Oneida General Tribal Council, and

WHEREAS, the Oneida Constitution provides an Oneida bill of Rights equally protecting all Tribal members and employees in the exercise of their civil rights, and

WHEREAS, the Indian Civil rights Act of 1968, (P.L. 90-284) 25USC1301, et.seq., provides that all Indian governments equally protect all persons within their jurisdiction in the exercise of their civil rights by due process of law, and

WHEREAS, there is a need for frank and honest discussions in all open meetings of the Business Committee and other Tribal entities and that such discussions often include personnel observations, evaluations and judgments of other personnel and that promiscuous discussion undermines the morale of Tribal members and employees, and

WHEREAS, the Business Committee may close a meeting by invoking executive session where sensitive, confidential or privileged information may be disclosed and discussed, and which requires that all persons present maintain such confidence or privilege, and

WHEREAS, personnel complaints and grievances may be addressed by the Oneida Personnel Policies and Procedures which protects the rights of all persons involved and provides sanctions if any, and

WHEREAS, all persons whose performance or activities will be discussed or evaluated related to the agenda of the meeting of any Tribal entity, including the Oneida Business Committee, should be present so that a thorough and orderly discussion may be had unless the business at hand is determined to be personally or professionally confidential or privileged or a personnel complaint or grievance.

NOW, THEREFORE, BE IT RESOLVED, that it is the policy of the Oneida Tribe that discussion in open and public meetings of the business Committee and all other entities of the Tribe be strictly conducted in an orderly, civil manner avoiding acrimony and hominum remarks, and

BE IT FURTHER RESOLVED, that all Tribal members or employees whose performance, responsibilities or activities will be discussed at open meetings of the Business Committee or other Tribal entities will be given adequate notice to appear at the meeting or that matter must be reserved for Executive Session, and

BE IT FINALLY RESOLVED, that should any information be received at any meeting of the Tribal entity, including the Business Committee, that implicated the integrity, honesty or moral turpitude of a Tribal member or employee, or which complains or grieves the actions of a Tribal employee such information shall be immediately referred to Executive Session without action or further discussion or to the Oneida Human Resources Department for processing.

C E R T I F I C A T I O N

I, the undersigned, as Secretary of the Oneida Business Committee, hereby certify that the Oneida Business Committee is composed of 9 members of whom 5 members constitute a quorum. 6 members were present at a meeting duly called, noticed and held on the 14th day of August, 1991; that the foregoing resolution was duly adopted at such meeting by a vote of 5 members for; 0 members against, and 0 members not voting; and that said resolution has not been rescinded or amended in any way.

Amelia Cornelius, Tribal Secretary
Oneida Business Committee

Oneida Business Committee Agenda Request

EXCERPT FROM AUGUST 10, 2016: Motion by Trish King to defer the remaining agenda items to the August 24, 2016, regular Business Committee meeting…, seconded by Lisa Summers. Motion carried unanimously.

1. Meeting Date Requested: ~~07 / 13 / 16~~

2. General Information:

Session: ☒ Open ☐ Executive - See instructions for the applicable laws, then choose one:

Agenda Header: Resolutions

☐ Accept as Information only

☒ Action - please describe:

Adopt resolution titled Implementing Per Capita Plan Adopted by General Tribal Council on June 13, 2016

3. Supporting Materials

☐ Report ☒ Resolution ☐ Contract

☒ Other:

1. Statement of Effect
2. Legal Opinion
3.
4.

☐ Business Committee signature required

4. Budget Information

☐ Budgeted - Tribal Contribution ☐ Budgeted - Grant Funded ☐ Unbudgeted

5. Submission

Authorized Sponsor / Liaison: Lisa Summers, Tribal Secretary

Primary Requestor/Submitter: Submitted by Heather Heuer, Info. Mgmt Specialist/BC Support Office
Your Name, Title / Dept. or Tribal Member

Additional Requestor:
Name, Title / Dept.

Additional Requestor:
Name, Title / Dept.

Oneida Business Committee Agenda Request

6. Cover Memo:

Describe the purpose, background/history, and action requested:

BACKGROUND

During the June 13, 2016, special General Tribal Council meeting, the governing body via hand count, took action to direct the OBC to pay $1,300 per capita beginning Fiscal Year 2017 through 2021.

EXCERPTS:

Motion by Yvonne Metivier to direct the OBC to pay $2,000 Per Capita beginning Fiscal Year 2017 through 2021. Seconded by Scharlene Kasee. Motion carried by hand count: 1068 support; 200 opposed; 35 abstained

Amendment to the main motion by Nancy Skenandore to revise the Per Capita payment amount to $1,300 instead of $2,000. Seconded by Don Charnon. Motion carried by hand count: 791 support; 702 opposed; 32 abstained

Amendment to the main motion by Debra Schnell to revise the Per Capita payment plan to be in effect for the next three (3) fiscal years instead of the next five (5) fiscal years. Seconded by Linn Cornelius.
Motion failed by hand count: 642 support; 829 opposed; 52 abstained

Amendment to the main motion by David P. Jordan to go with the OBC's plan to pay off the debt. Seconded by Chris Cornelius. Motion carried by hand count: 697 support; 612 opposed; 87 abstained

According to section 9.4-3 of the Per Capita Law, "per capita payments shall be issued only at the direction of the General Tribal Council through adoption of a resolution"."

REQUESTED ACTION

Adopt resolution titled Implementing Per Capita Plan Adopted by General Tribal Council on June 13, 2016.

1) Save a copy of this form for your records.

2) Print this form as a *.pdf *OR* print and scan this form in as *.pdf.

3) E-mail this form and all supporting materials in a **SINGLE** *.pdf file to: BC_Agenda_Requests@oneidanation.org

Oneidas bringing several hundred bags of corn to Washington's starving army at Valley Forge, after the colonists had consistently refused to aid them.

Oneida Nation

Post Office Box 365

Phone: 920-869-2214 **Oneida, WI 54155**

UGWA DEMOLUM YATEHE
Because of the help of this Oneida Chief in cementing a friendship between the six nations and the colony of Pennsylvania, a new nation, the United States was made possible.

BC Resolution # __-__-__-_
Implementing Per Capita Plan for Fiscal Year 2017 to Fiscal Year 2021 Adopted by General Tribal Council on June 13, 2016

WHEREAS, the Oneida Nation is a federally recognized Indian government and a treaty tribe recognized by the laws of the United States of America; and

WHEREAS, the Oneida General Tribal Council is the governing body of the Oneida Nation; and

WHEREAS, the Oneida Business Committee has been delegated the authority of Article IV, Section 1, of the Oneida Tribal Constitution by the Oneida General Tribal Council; and

WHEREAS, the General Tribal Council met on June 13, 2016, to discuss and take action regarding proposed per capita plans by Petitioner Metivier and the Oneida Business Committee; and

WHEREAS, the General Tribal Council, after presentations and discussion, adopted a per capita payment plan by way of motions that "…$1,300 instead of $2,000…" is to be paid "…beginning Fiscal Year 2017 through 2021"; and

WHEREAS, section 9.4-3 of the Per Capita Law identifies that "per capita payments shall be issued only at the direction of the General Tribal Council through adoption of a resolution"; and

NOW THEREFORE BE IT RESOLVED, in accordance with the duly adopted Per Capita Law, the Oneida Business Committee implements the action of the General Tribal Council and directs the per capita payment of $1,300 to every member be included in the budgets for Fiscal Years 2017, 2018, 2019, 2020, and 2021.

Oneida Nation
Legislative Reference Office

Jennifer Falck, Director
Douglass A. McIntyre, Staff Attorney
Taniquelle J. Thurner, Legislative Analyst
Maureen Perkins, Legislative Analyst

P.O. Box 365
Oneida, WI 54155
(920) 869-4375
(800) 236-2214
https://oneida-nsn.gov/Laws

Statement of Effect

Implementing Per Capita Plan for Fiscal Year 2017 to Fiscal Year 2021
Adopted by General Tribal Council on June 13, 2016

Summary

This resolution implements the General Tribal Council's adopted per capita plan for a one thousand and three hundred dollar ($1,300) payment beginning Fiscal Year 2017 through 2021.

Submitted by Douglass A. McIntyre, Staff Attorney, Legislative Reference Office

Analysis by the Legislative Reference Office

On June 13, 2016, the General Tribal Council met to discuss a petition regarding a proposed per capita plan and a separate plan proposed by the Oneida Business Committee. The Per Capita law specifies that per capita payments may only be issued through adoption of a resolution:

> 9.4-3. *Budgetary Limitations*. This law shall not be construed as mandating a per capita payment. Per capita payments shall be issued only at the direction of the General Tribal Council through adoption of a resolution.

It is intended that the adoption of this resolution will fulfill the above requirement and the June 13, 2016 direction of the General Tribal Council will be implemented and therefore directs that the per capita payment of one thousand and three hundred dollar ($1,300) to every member be included in budgets for Fiscal Years 2017, 2018, 2019, 2020, and 2021.

The establishment of per capita payments for future years can be viewed as a valid action for the General Tribal Council to approve. However, it is debatable whether one General Tribal Council can bind another, and therefore the dollar amounts for fiscal years 2018, 2019, 2020, and 2021 should be viewed as subject to alteration by future General Tribal Councils.

Conclusion

There are no legal bars to adopting the resolution. Passage of this resolution is intended to satisfy section 9.4-3 of the Per Capita law requiring per capita payments be established by adoption of a resolution.

This statement of effect is limited to an analysis of the resolution itself and does not constitute a review of the Per Capita law which was discussed herein.

JO ANNE HOUSE, PHD
CHIEF COUNSEL
JAMES R. BITTORF
DEPUTY CHIEF COUNSEL

ONEIDA LAW OFFICE

N7210 SEMINARY ROAD
P.O. BOX 109
ONEIDA, WISCONSIN 54155

PATRICIA M. STEVENS GARVEY
KELLY M. MCANDREWS
MICHELLE L. MAYS
ROBERT W. ORCUTT
KRYSTAL L. JOHN

(920) 869-4327 FAX (920) 869-4065

MEMORANDUM

TO: Melinda J. Danforth, Vice-Chairwoman
cc: Oneida Business Committee

FROM: Jo Anne House, Chief Counsel

DATE: July 14, 2016

SUBJECT: Opinion – June 13, 2016 Meeting – Motions Regarding Per Capita

---

You have requested a legal opinion regarding the motions regarding per capita made at the June 13, 2016, Special General Tribal Council meeting. The motions are as follows.[1]

> Motion by Yvonne Metivier to direct the OBC to pay $2,000 Per Capita beginning Fiscal Year 2017 through 2021. Seconded by Scharlene Kasee. Motion carried by hand count: 1068 support, 200 opposed, 36 abstained.
>
> > Amendment to the main motion by Nancy Skenandore to revise the Per Capita payment amount to $1,300 instead of $2,000. Seconded by Don Charnon. Motion carried by hand count: 791 support, 702 opposed, 32 abstained.
> >
> > Amendment to the main motion by Debra Schnell to revise the Per Capita payment plan to be in effect for the next three (3) fiscal years instead of the next five (5) fiscal years. Seconded by Linn Cornelius. Motion failed by hand count: 642 support, 829 opposed, 52 abstained.
> >
> > Amendment to the main motion by David P. Jordan to go with the OBC's plan to pay off the debt. Seconded by Chris Cornelius. Motion carried by hand count: 697 support, 612 opposed, 87 abstained.

To provide you with a legal opinion I have reviewed the Action Report for that meeting, the audio for that meeting, General Tribal Council meeting minutes from 2010 forward, Robert's Rules of Order parliamentarian rulings made during General Tribal Council meetings, and tribal law.

You have requested a review of the motions made at the June 13th meeting in light of an allegation that the motions were not made in accordance with Robert's Rules of Order or tribal law. This opinion reviews only those motions made regarding the per capita item.

Background

Robert's Rules of Order defines a main motion as an action that brings business before the body. Under laws adopted by the General Tribal Council governing their meetings, the Ten Day Notice Policy identifies that only business that has received prior notice and related information can be

---

[1] These motions are taken from the Action Report sent by the Tribal Secretary's Office.

brought to the floor of the meeting for action. *See generally section 10 of Robert's Rules of Order, 11th ed.*

A main motion must be clear and consistent with the Constitution, laws and rules of the Oneida Nation. A main motion may be amended prior to adoption. Under Robert's Rules of Order, there may be any number of amendments to a main motion; however any amendment can only be amended once. In addition, the first amendment amends the main motion; the second amendment amends the first amendment.[2] On the other hand, the General Tribal Council has applied this rule such that a main motion may only have two amendments in total, and that the first and second amendments go to the main motion.[3]

An amendment must be "germane" to the main motion and cannot result in a main motion that is unclear regarding its application.[4] For example, in a rather exaggerated manner the following motions explain germaneness and clarity.

> Motion to adopt the budget.
>
> > Amendment to the main motion to buy a car and to delete the word "adopt" from the main motion.

The amendment is germane in that it talks about a budget related item and amends the main motion. However, it also results in the main motion being unclear by deleting the word "adopt."[5] As a result, the amendment would not be in order.

Further, an amendment can change the entire meaning of the main motion. Under Robert's Rules of Order, once an item has been acted upon, it cannot be taken up again within the same meeting. As a result, an amendment that changes the meaning of the main motion is important in order to allow alternative voices and opinions to be heard. For example, as taken from Robert's Rules of Order, section 12, page 137.

> Motion to commend Member Smith.
>
> > Amendment to the main motion to delete "commend" and insert "censure."

The General Tribal Council has presented a main motion to adopt every budget, and has presented amendments to amend the budget almost every time. In addition, the adoption of the agenda for each meeting frequently includes a main motion and amendments. Each of these amendments must be germane to the main motion of adopting the budget. Examples of other main motions and amendments are set forth below.

- July 5, 2015
  - Motion…to support the acquisition of the purchase of the five-acre airport property from Austin Straubel International Airport, Brown County, Wisconsin. The five-acre property

---

[2] Robert's Rules of Order, section 12, page 135, lines 27-30.

[3] This rule was primarily in place to avoid confusion resulting from complex motions and amendments in regards to a body that meets only infrequently. The methods of "displaying" motions have moved from verbally repeating a motion or amendment, to displaying it by hand writing the motion on an overhead projector, to projecting it onto a larger screen, to the large screens in the corners of the main room and the center of the satellite rooms. *See discussion on pages 39-41 of the November 28, 2011, General Tribal Council meeting minutes.*

[4] *See generally, Robert's Rules of Order, section 12.*

[5] Robert's Rules of Order manages amendments by requiring an amendment to use specific terms – insert a word or paragraph, strike-out a word or paragraph, to substitute an entire paragraph, or a combination of the three terms. *See generally, Robert's Rules of Order, section 12.* The General Tribal Council does not require such specificity.

purchase shall be budgeted into the fiscal year 2011 budget, and that the five-acre final purchase price shall not exceed fair market value[.]
    - Amendment to the main motion…to provide up to $2 million as a GTC mandated budgeted cost for FY2011 budget cycle and all fees and expenses be included in the acquisition (i.e. appraisal, taxes, closing costs, etc.)[.]

- September 18, 2010
    - Motion…to approve the petition (50-cent wage increase for employees earning $90,000 or less)[.]
        - First amendment to the main motion…that the 50-cent per hour wage increase shall be granted to all employees making $65,000 or less annually and that the wage increase become effective Jan. 1, 2011 and further the 2 percent employer match for the employee 401k also become effective Jan. 1, 2011, and the annual wage of employees affected by the action shall not exceed $65,000 for FY2011, and the cost of this amendment as provided by the Tribal Budget Office is $2,432,967 that shall be budgeted in the following manner by starting the 401k employee match on Jan. 1, savings are $285,000, bonuses budgeted in 2010 but not paid $689,000; and from the newly created Tribal Reserve fund established Aug. 5 by BC action $1,458,967[.]
        - Second amendment to the main motion…that the electronic vote on the 50-cent petition be held in 45 days[.]

- January 3, 2011, Summary of motions.
    - Motion to adopt resolution amending Indian preference in employment.
        - Amend resolution to include individuals of documented descent (amendment withdrawn).
        - Amend resolution to change preference order and direct above a certain level of employees be Tribal members only.
        - Amend resolution to include descendants, other Native Americans and change order.

- November 9, 2012
    - Motion that we don't consider this (petition regarding a combined stipend and per capita into participating per capita) because you have to be fair to everybody[.]
        - Amendment motion directing the Business Committee to bring back, within 120 days, a plan to direct and that alls that is is a draft, a draft plan to direct per capita monies towards General Tribal Council members' salaries and benefits and that's it[.]

Typically, a single motion or amendment is placed on the big screens at the General Tribal Council meetings. There is insufficient room to have the main motion and each amendment on the screen and have the print large enough to be read by the entire body in either the main room or the satellite room(s). In addition, although the main motion may be amended by one or two amendments, it is not modified to reflect the amendments on the screen. This is the same set up as identified in the minutes. These 'screen shots' are utilized by the Tribal Secretary's office to

create the Action Report in order to speed up the implementation of directives of the General Tribal Council.[6]

The audio from the June 13, 2016, General Tribal Council meeting identifies the following series of events after the conclusion of presentations and during discussion. The times from the audio are general locations for reference and are placed in parenthesis.

(0:52:05) Motion by Yvonne Metivier to direct the OBC to pay $2,000 Per Capita beginning Fiscal Year 2017 through 2021. Seconded by Scharlene Kasee.

- General discussion occurs.

(1:28:00) Amendment to the main motion by Nancy Skenandore to revise the Per Capita payment amount to $1,300 instead of $2,000. Seconded by Don Charnon.

- Privileged question raised about the motion being in order. The determination was made that if the amendment were adopted then the per capita to be paid would be $1300 and not $2000 and was within the scope of the notice presented for this meeting.
- General discussion occurs.

(1:38:56) Amendment to the main motion by Debra Schnell to revise the Per Capita payment plan to be in effect for the next three (3) fiscal years instead of the next five (5) fiscal years. Seconded by Linn Cornelius.

- General discussion occurs.

(2:09:46) Vote on amendment reducing the number of years from 5 to 3

- Vice-Chairwoman explains motion and what is being voted on
- Comment made
- Vice-Chairwoman explains motion and what is being voted on again
- LouAnn Green commented she did not hear Yvonne Metivier's presentation
- Vice-Chairwoman explains motion and what is being voted on again and that the presentation had already been made
- "MaryAnn" asked what would the amount be - $2000 or $1300?
- Vice-Chairwoman explains motion and what is being voted on again
- Question about how the change from 5 to 3 years happened
- Vice-Chairwoman explained that the amendment would amend that portion of the main motion if it were adopted
- Amendment failed
- General discussion occurs

(2:20:33) Vote on amendment reducing the per capita payment from $2000 to $1300

- Brought motion up onto the screen
- Privileged question about still being in discussion

(2:22:00) Amendment to the main motion by David P. Jordan to go with the OBC's plan to pay off the debt. Seconded by Chris Cornelius. Motion carried by hand count: 697 support, 612 opposed, 87 abstained.

---

[6] Action Reports were begun by Secretary Hoeft in January of 2010 and were initially simple memos outlining what happened at General Tribal Council meetings. In June of 2014, these Action Reports began to be drafted to more closely resemble an abbreviated set of minutes rather than in memo form.

- Privileged question regarding pay-off of debt
- Vice-Chairwoman explains debt reduction and per capita payment

(2:35:00) Vote on amendment regarding debt payment plan
- Amendment passes

(2:47:00) Vice-Chairwoman explains $1300 amendment and its effect on the main motion.
- Call for the question

(2:47:48) Vote on amendment reducing per capita payment from $2000 to $1300
- Vice-Chairwoman explains main motion, amendment regarding debt payment and the effect of this amendment reducing the payment from $2000 to $1300
- Vice-Chairwoman called for hands to be raised and counted if the member was in favor of changing the amount to $1300 from $2000
- Amendment passes

(2:55:07) Vice-Chairwoman explains main motion and that it is now changed to $1300 and the application of the debt payment process.
- Vice-Chairwoman explains main motion and effect of two amendments on that motion and that no other amendments can be made

(2:58:40) Vote on main motion as amended begun

(2:59:00) LouAnn Green asks what are we voting on?
- Vice-Chairwoman called off the voting and explained the main motion and the effect of the amendments as a $1300 payment for a 5 year period supported by the Business Committee debt reduction plan
- Vice-Chairwoman explains $1300 again and agrees that the motion on the screen does not reflect that, but it is affected by the amendments previously made and adopted
- Question about what happens if the motion doesn't pass
- Vice-Chairwoman explained the main motion and the amendments and that if it doesn't pass that the discussion starts at the beginning
- Privileged question on whether it is $1300 payment or $1000 payment with $300 used to pay off debt
- Vice-Chairwoman explains that the main motion is amended by the two amendments which were passed which means a $1300 per capita payment for five years and a debt reduction plan
- Voting commences again

(3:03:00) LouAnn Green states we don't know what we are voting on

(3:07:00) Vote on main motion as amended passes

(3:08:00) Vice-Chairwoman explains that the members will receive one final $1000 per capita payment in September 2016 and the $1300 per capita payment will begin in September 2017 until 2021
- Meeting moves to next item on the agenda.

Robert's Rules of Order presumes that motions made at a meeting are valid actions and that persons with responsibility can carry out the action.[7] As a result, the time to challenge the validity of an action occurs at two time periods. The first is when the motion is presented and at General Tribal Council this is generally a Privileged Question. The second time occurs regarding the choice of vote – i.e., voice vote, raising hand, hand counts, or ballot. However, once these opportunities have passed, the motion is considered to be in order and properly acted upon.

Analysis

An allegation has been presented that the motions and amendments made at the June 13, 2016, General Tribal Council meeting were procedurally incorrect. At the Semi-Annual Meeting in July, 2016, the allegations suggested that a motion could not be amended by an amendment that changed the dollar amount of the main motion. At the Oneida Business Committee meeting of July 13, 2016, there was an additional allegation that there were two per capita payments adopted because the main motion was not amended on the screen.

Robert's Rules of Order and the Ten Day Notice Policy allow a motion to be presented at a duly called meeting for which notice has been provided and a quorum exists. Robert's Rules of Order allows any number of amendments to a main motion, but only one amendment of an amendment. However, past actions of the General Tribal Council identify that only two amendments to a main motion are allowed; both amendments must relate to the main motion, and both amendments amend the main motion independently. Some amendments are narrowing the main motion (such as placing restrictions or further direction) and some amendments change the intent of the main motion (such as reducing the eligible salary level to receive a wage increase).

The actions at the June 13th meeting showing the motions on the large screen were consistent with prior General Tribal Council meetings. The motion or amendment being voted on was the item shown on the large screens when they were developed and accepted as in order and during the voting process.

When the first amendment to the main motion was made, privileged questions were asked to challenge the validity of the amendment. General Tribal Council members are aware of how to ask whether a motion or amendment is properly placed before the body. A parliamentarian ruling regarding the motion was presented and accepted by the Vice-Chairwoman. The body knows that it may challenge the decision of the chair. This was not done after the amendment was ruled in order.

During the vote on the motion and the amendments each was identified and placed on the large screen. The vote was a hand count by the Election Board in each circumstance. There were no challenges made to the type of vote being taken or the results from these hand counts.

---

[7] For example, a motion can be amended at a later date only if action has not been taken as a result of that motion. An example would be a motion to enter into a contract. The adoption of the motion and conclusion of the meeting authorizes the employee to take that action. Once the contract has been entered into, the motion cannot be reconsidered or amended. *See Robert's Rules of Order, p. 308, lines 20-24 regarding motion to amend a previous action.*

There were three occasions where individuals identified they did not understand what was being voted on. On two of those occasions an explanation was made. The first occasion of a request for clarification was made following the amendment to reduce the number of years of the per capita payment. The question involved the amount of the per capita based on the first amendment. This was explained and discussion continued.

The second occasion occurred during the vote count on the main motion. The Vice-Chairwoman stopped the vote count because it appeared the body was unclear about the action being voted on at that time. The main motion and the effect of the amendments was explained several times, including the motion as identified on the large screens as having been amended. The vote count was restarted.

The last occasion was a statement that a member did not understand what was being voted on. This occurred near the beginning of the second vote count on the main motion. There were no other sounds on the audio which would tend to express a broad or pervasive level of confusion after the explanation was made within the previous five minutes. The audio suggested that a single member expressed confusion after the voting had begun.[8] The vote continued and the main motion as amended passed.

There is nothing in the recording of the meeting that suggests that the procedures used deviated from other meetings of the General Tribal Council. Further, there is nothing in the recording of the meeting that suggests that a widespread confusion existed regarding the actions being taken that was not addressed when such confusion arose. The recording of the meeting suggests a similar pattern of guiding the meeting as used in all other meetings – presentation, discussion, making a motion, the chair restating and confirming the motion, discussion, calling for the question, restating the motion, conducting the vote, and stating the results of the vote and the motion adopted.

Conclusion

The actions taken regarding the per capita payment at the June 13, 2016, General Tribal Council meeting are consistent with Robert's Rules of Order, the Ten Day Notice Policy and prior actions and procedures of the General Tribal Council.

If you have further questions, please contact me.

[8] As is typical in General Tribal Council meetings, once the voting has begun no further discussion is required, Chairs, however, have stopped and restarted voting when it appears that a significant lack of understanding of the motion being voted on exists within the body. *See September 18, 2010, General Tribal Council meeting minutes, page 24; November 21, 2011, General Tribal Council meeting minutes page 8; October 26, 2014, General Tribal Council meeting minutes page 16.*

Oneida Business Committee Agenda Request

1. Meeting Date Requested: 08 / 24 / 16

2. General Information:

Session: ☒ Open ☐ Executive - See instructions for the applicable laws, then choose one:

Agenda Header: New Business

☐ Accept as Information only

☒ Action - please describe:

Request to post for One (1) vacancy on the SEOTS board due to a resignation and finish the term until 11/12/17.

3. Supporting Materials

☐ Report ☐ Resolution ☐ Contract

☐ Other:

1. 3.

2. 4.

☐ Business Committee signature required

4. Budget Information

☐ Budgeted - Tribal Contribution ☐ Budgeted - Grant Funded ☐ Unbudgeted

5. Submission

Authorized Sponsor / Liaison: Lisa Summers, Tribal Secretary

Primary Requestor: Kathleen M. Metoxen, Executive Tribal Clerk
Your Name, Title / Dept. or Tribal Member

Additional Requestor:
Name, Title / Dept.

Additional Requestor:
Name, Title / Dept.

Oneida Business Committee Agenda Request

6. Cover Memo:

Describe the purpose, background/history, and action requested:

On July 28, 2016 the SEOTS board accepted the resignation of Renee Zakhar.

1) Save a copy of this form for your records.

2) Print this form as a *.pdf *OR* print and scan this form in as *.pdf.

3) E-mail this form and all supporting materials in a **SINGLE** *.pdf file to: BC_Agenda_Requests@oneidanation.org

Oneida Business Committee Agenda Request

1. Meeting Date Requested: 08 / 24 / 16

2. General Information:

Session: ☒ Open ☐ Executive - See instructions for the applicable laws, then choose one:

Agenda Header: New Business

☐ Accept as Information only

☒ Action - please describe:

Approve request to direct the O.B.C. Officers to complete restructuring process of the Utilities/Wastewater Dept. to Dept. of Public Works, in accordance with the "Reorganizing Positions S.O.P."

3. Supporting Materials

☐ Report ☐ Resolution ☐ Contract

☒ Other:

1. B.C. Work Meeting Minutes
2.
3.
4.

☐ Business Committee signature required

4. Budget Information

☒ Budgeted - Tribal Contribution ☐ Budgeted - Grant Funded ☐ Unbudgeted

5. Submission

Authorized Sponsor / Liaison: Trish King, Tribal Treasurer

Primary Requestor/Submitter: Brian A. Doxtator, Executive Assistant to Tribal Treasurer
Your Name, Title / Dept. or Tribal Member

Additional Requestor:
Name, Title / Dept.

Additional Requestor:
Name, Title / Dept.

Oneida Business Committee Agenda Request

6. Cover Memo:

Describe the purpose, background/history, and action requested:

Since December 10, 2014, the Utilities/Wastewater Department has been reporting to the Oneida Business Committee on an interim basis.

At an August 16, 2016, BC Work Meeting, a quorum of the Oneida Business Committee provided support to approve the restructuring of the Utilities Department to the Department of Public Works.

Requested Action: Direct the O.B.C. Officers to complete restructuring process of the Utilities/Wastewater Department to the Department of Public Works, in accordance with the "Reorganizing Positions S.O.P.".

1) Save a copy of this form for your records.

2) Print this form as a *.pdf *OR* print and scan this form in as *.pdf.

3) E-mail this form and all supporting materials in a **SINGLE** *.pdf file to: BC_Agenda_Requests@oneidanation.org

BC Monthly Work Session Report
Tuesday, Aug. 16, 2016 1:30 p.m.
BC Executive Conference Room

Present: Vice-Chair Melinda Danforth, Treasurer Trish King, Secretary Lisa Summers, Councilmembers Tehassi Hill, David Jordan
Not present: Chair Tina Danforth, Councilmembers Fawn Billie, Brandon Stevens, Jennifer Webster
Others present: Danelle Wilson, Lisa Liggins, Cathy Bachhuber

Report

1. **Management of Oneida Lake maintenance and safety**. Discussion to support having the team continue to maintain the lake. Vice Chair Melinda Danforth will request the team to provide an update for the December BC Monthly Work Session.

2. **Years of Service presentations**. Discussion to support having quarterly years of service presentations split between two different BC meetings, if needed.

3. **E-Poll voting procedures**. Secretary Lisa Summers will add the Conducting Electronic Voting (E-Polls) SOP to the next BC agenda with the addition of 24 hours to respond to requests under 3.3.

4. **Elder Expo FYI.** BC members and staff encouraged to contact Marlene Summers to participate in the meet and greet and assist with the event.

5. **Request to move Utilities to DPW.** Treasurer Trish King will work on submitting this request for approval.

6. **June 13, 2016 GTC Per Capita Motion Legal Opinion**. Add opinion as back up to the tabled resolution item that will be considered on next week's agenda.

7. **Organization Development Specialist Interview.** Secretary Lisa Summers provided a verbal update on the interviews.

DRAFT

Oneida Business Committee Agenda Request

1. Meeting Date Requested: ~~08 / 10 / 16~~

EXCERPT FROM AUGUST 10, 2016: Motion by Trish King to defer the remaining agenda items to the August 24, 2016, regular Business Committee meeting…, seconded by Lisa Summers. Motion carried unanimously.

2. General Information:

Session: ☒ Open ☐ Executive - See instructions for the applicable laws, then choose one:

Agenda Header: Travel Report

☐ Accept as Information only

☒ Action - please describe:

BC to accept travel report as FYI.

3. Supporting Materials

☒ Report ☐ Resolution ☐ Contract

☐ Other:

1. 3.

2. 4.

☐ Business Committee signature required

4. Budget Information

☐ Budgeted - Tribal Contribution ☐ Budgeted - Grant Funded ☐ Unbudgeted

5. Submission

Authorized Sponsor / Liaison: Cristina Danforth, Tribal Chairwoman

Primary Requestor/Submitter: Submitted by Lora Skenandore, Assistant to Chairwoman
Your Name, Title / Dept. or Tribal Member

Additional Requestor:
Name, Title / Dept.

Additional Requestor:
Name, Title / Dept.

BUSINESS COMMITTEE TRAVEL REPORT

Travel Report for:	Cristina Danforth Enter name(s) of other Travelers OR [SPACE BAR] to delete	Enter name(s) of other Travelers OR [SPACE BAR] to delete Enter name(s) of other Travelers OR [SPACE BAR] to delete

Travel Event: American Indian Sovereignty in Action

Travel Location: Havana, Cuba

Departure Date: 07/18/2016 **Return Date:** 07/22/2016

Projected Cost: $0.00 **Actual Cost:** $0.00

Date Travel was Approved by OBC: 06/30/2016

Narrative/Background:
Please see the attached travel report

Item(s) Requiring Attention:
None

Requested Action:
BC to accept travel report as FYI.

TRAVEL REPORT

AMERICAN INDIAN SOVEREIGNTY IN ACTION
Tribal Nations Delegation to Havana, Cuba
July 18-22, 2016

A delegation of Tribal Nations from Seneca Nation of Indians (NY), Oneida Nation of Wisconsin, Cahil Dehe Band of Wintun Indians of the Calusa Indian Community (CA) and Swinomish Indian Tribal Community (WA) were represented in addition to the Native American Officers Association (NAFOA) and National Congress of American Indians (NCAI). The delegation was assisted and accompanied by advisors from Akin, Gump, Strauss, Hauer and Feld, LLP. The purpose was to begin a conversation and introduce our nations to the delegation of Ministries in Cuba. The newly lifted U.S. embargo in restricted areas and classifications has allowed these meetings to occur. Meetings were requested with the Ministries of Foreign Relations, Foreign Trade and Investment, Tourism, Fisheries and Agriculture, Alimport (Cuba's main food importer), the Center for Biotechnology and Genetic Engineering (which has a successful treatment for diabetic foot ulcers) and with ELAM, the Latin America School of Medicine (which trains students from around the world to be doctors as long as they return to their respective communities.

The following individuals were involved in the meetings with the Cuban Government:

Brian Cladoosby, Chairman of the Swinomish Indian Tribal Community (WA) and President of the National Congress of American Indians,

Cristina Danforth, President of the Native American Finance Officers Association and Chairwoman of the Oneida Nation (WI),

Maurice A. John Sr., President of the Seneca Nation of Indians (NY),

Todd Gates, Treasurer of the Seneca Nation of Indians,

Richard Jamison, Representative of Seneca Nation of Indians,

Wayne R. Mitchum, Jr., Long Standing Economic Development Corporation ("EDC") Board Member and Tribal Representative, and Compact Tribes Steering Committee Vice-Chair for the Cachil Dehe Band of Wintun Indians of the Colusa Indian Community,

Melissa Mitchum, Long Standing Economic Development Corporation ("EDC") Board Member and Tribal Representative for the Cahil Dehe Band of Wintun Indians of the Colusa Indian Community,

VaRene Martin, First Vice President & Director of Tribal Relations, Native American Finance Officers Association,

Dante Desiderio, Executive Director of the Native American Finance Officers Association,

Anya Landau French, Senior Policy Advisor at Akin Gump Strauss Hauer & Feld, LLP,

Allison Binney, Partner at Akin Gump Strauss Hauer & Feld, LLP

Biotechnology Center Meeting

We were greeted with much enthusiasm and optimism to discuss the Cuban medical advancements in treatments for diabetes, heart disease and certain cancers treatments. We were given an overview of the extensive Cuban Health Programs covered by BioCubaFarma. Their primary initiatives include; prevention of infectious diseases with prophylactic vaccines, early diagnosis and treatment of different cancer pathologies, diagnosis and rehabilitation of cardiovascular diseases, care for hearing impairments, early detection of neurological development in infants, massive pre and neonatal screening, epidemiological surveillance and the monitoring and treatment for diabetes and its complications. Given the limited time for their presentation the focus of the presentation surrounded certain treatments and medications for diabetes. While many tribal communities have high incidences of diabetes, it is reported that 29.1 million people of the U.S. population has diabetes. A presentation of the treatment of foot ulcers using Heberprot-T using an infiltration method was explained. This treatment option is not available in the U.S. but is widely used in Cuba. There is a clinical conference held in December an open invitation was extended. The primary concern with this treatment is there are no clinical trials conducted in the U.S. to promote and produce the treatment from a commercial medical standpoint. It is hopeful that there will eventually be enough political support and authorization to conduce these Phase 3 clinical trials. More information and follow up is necessary to lobby for this treatment in the U.S. and a white paper has been developed to further this effort.

Foreign Trade and Cultural Exchange Meetings

We met with the Ministry of Foreign Affairs, Mr. Warnel Lores Mora who heads the United States General Division and the Ministry of Foreign Trade and Investment of the Trade Policy Division with North America, MS Maria De La Luz B'Hamel Ramirez and their staff. The meetings gave of a general sense of the priorities that are of interest to the Cuban government. There three main industries are agriculture, biotechnology and tourism. They are currently working on a development model for economic development and partnerships. They are also reviewing and advancing their licenses for imports and exports for trade. Permits are granted by the Treasury and have most recently granted licenses to Starwood Enterprises and General Electric. There are also negotiations being discussed for potential businesses to exchange with the U.S. and to promote investments of business opportunities. Another area of interest is tourism and hotel development. In 2014 they entered into an agreement with Club Melia and this proposes to be a model as well for joint venture. They continue to rely on imports for to feed their communities. They import 300,000 tons of rice annually and it comes from Vietnam

which takes 35 days to ship. If they could get rice from Mississippi, it would only take 3 days. The current embargo prohibits this type of opportunity for trade. The Calousa Indian Community produces rice, almonds and walnuts and exports their products. This is a new and mutual interest for both Cuba and Calousa. We here in Oneida have an opportunity to invest in their hospitality industry if the occasion arises. They are interested in furthering this conversation. While I made no commitments there is still a lot to consider.

There were many other interesting conversations that took place and at this time this is a snapshot of the potential to continue the dialogue.

The Cuban people and government are in a 10 year post Fidel Castro era and are in the process of governmental policy changes. The general sense is that people are happy there and optimistic in their future while there is much to catch up on from an external view point.

Oneida Business Committee Agenda Request

1. Meeting Date Requested: 08 / 24 / 16

2. General Information:

Session: ☒ Open ☐ Executive - See instructions for the applicable laws, then choose one:

Agenda Header: Travel Report

☐ Accept as Information only

☒ Action - please describe:

Accept travel report from Lisa Summers for NCAI MidYear in Spokane, WA, June 27-30, 2016.

3. Supporting Materials

☐ Report ☐ Resolution ☐ Contract

☒ Other:

1. travel report
2.
3.
4.

☐ Business Committee signature required

4. Budget Information

☐ Budgeted - Tribal Contribution ☐ Budgeted - Grant Funded ☐ Unbudgeted

5. Submission

Authorized Sponsor / Liaison: Lisa Summers, Tribal Secretary

Primary Requestor/Submitter: Lisa Liggins, Executive Assistant II
Your Name, Title / Dept. or Tribal Member

Additional Requestor:
Name, Title / Dept.

Additional Requestor:
Name, Title / Dept.

BUSINESS COMMITTEE TRAVEL REPORT

Travel Report for: Lisa Summers

Travel Event: NCAI MidYear Conference

Travel Location: Spokane, WA

Departure Date: 06/27/2016 **Return Date:** 06/30/2016

Projected Cost: $1971.80 **Actual Cost:** $1718.71

Date Travel was Approved by OBC: 01/27/2016

Narrative/Background:
In January, the Business Committee assigned various Business Committee members to attend upcoming conferences for 2016. Following this approval, Ingovernmental Affairs and Communications made arrangement for a meeting on PL280 retrocession with Yakima.

During this trip, we were able to gain more insight to on the ground challenges that we need to be mindful of as we continue to pursue this endeavor. Yakima has offered to complete a follow up with Oneida. We will make arrangements for this follow up to take place late this fall, and will include a tour and other key highlights during their visit.

A few highlights of the NCAI Conference include:
Derek Kilver speaking about sequestion and the need for a Carcieri fix to fulfull trust responsbiltiy.

Brian Cladoosby reviewing the three (3) supreme court cases in favor of tribes including the recent Dollar General decision.

Raina Thele, Accociate Director of Invergovernmental Affairs at the White House, talking bout the Gen-I events, how the administration has worked with the tribes.

Item(s) Requiring Attention:
The PL280 Restrocession discussion will be brought to the a Business Committee work meeting for further discussion in September, with a request to host 3-5 Yakima representatives.

The backup materials provided at NCAI will be forwarded to Records Management and will be available for review by the Business Commmittee.

Requested Action:
Accept the travel report.

Oneida Business Committee Agenda Request

1. Meeting Date Requested: 08 / 24 / 16

2. General Information:

Session: ☒ Open ☐ Executive - See instructions for the applicable laws, then choose one:

Agenda Header: Travel Report

☐ Accept as Information only

☒ Action - please describe:

1. Accept travel report from Lisa Summers for MAST Summer Meeting in New Buffalo, MI, July 20-21, 2016.
2. Direct the Secretary to forward the items requiring attention listed above to the appropriate Direct Report for follow up

3. Supporting Materials

☐ Report ☐ Resolution ☐ Contract

☒ Other:

1. travel report
2.
3.
4.

☐ Business Committee signature required

4. Budget Information

☐ Budgeted - Tribal Contribution ☐ Budgeted - Grant Funded ☐ Unbudgeted

5. Submission

Authorized Sponsor / Liaison: Lisa Summers, Tribal Secretary

Primary Requestor/Submitter: Lisa Liggins, Executive Assistant II
Your Name, Title / Dept. or Tribal Member

Additional Requestor:
Name, Title / Dept.

Additional Requestor:
Name, Title / Dept.

BUSINESS COMMITTEE TRAVEL REPORT

Travel Report for: Lisa Summers

Travel Event: MAST Summer Meeting

Travel Location: New Buffalo, MI

Departure Date: 07/20/2016 **Return Date:** 07/21/2016

Projected Cost: $322.00 **Actual Cost:** $203.07

Date Travel was Approved by OBC: 07/13/2016

Narrative/Background:
There was a note made at the start of the meeting to provide support to Bad River if able. Scott Vele assisted in coordinating any support/donations to the Bad River if assistance is needed.

Resolution 00619 relating to supporting the St. Croix Chippewa on WI CBD law & exercise of Civil Regulatory Sovereign Rights. This was supported by the tribes.

Rodger Raider (MI) & Midwest VP for NCAI. Provided the NCAI resolution regarding Line 5 and Frank Ettewigeshick and submitted through NCAI and went smoothly

Top Priorities from IHS's Keith Longie are:

1. Assessing care
2. Delivery services
3. Strengthening management
4. Healthcare expertise to HIS

Also from IHS, a draft policy regarding Community Health Aides. Comments on draft policy to expand program due July 29, 2016. New draft policy statement on community health aide program which could pave the way for future midlevel provided in IHS and tribal sites Community Health Aides include workers in (through 638 contracts): Health education, Communicable disease control, Maternal and child

health, Community health representatives, Behavioral health, Family planning, Environmental health, and Dental health aide therapists.

Item(s) Requiring Attention:

- Oneida consider adopting a resolution to concur with the Line 5 (pipeline) opposition. Should be deferred to Environmental Health and Safety to begin working toward strategies to oppose.
- Brian Pierson's presentation on renewable energy funding strategies could be useful in upcoming community development projects. Should be forwarded to Development for follow up.

Requested Action:

Accept the travel report and direct the Secretary to forward the items requiring attention listed above to the appropriate Direct Report for follow up.

Oneida Business Committee Agenda Request

1. Meeting Date Requested: 08 / 24 / 16

2. General Information:

Session: ☒ Open ☐ Executive - See instructions for the applicable laws, then choose one:

Agenda Header: Travel Request

☐ Accept as Information only

☐ Action - please describe:

Enter E-Poll results into the record for approval of Oneida Arts Board travel request in accordance with the Travel & Expense Policy - Three (3) Music from Our Culture (MOC) teachers and six (6) Kids Learning their Culture/Ways (KLU) students - National Indian Tourism Conference - Seattle, WA - September 13-15, 2016

3. Supporting Materials

☐ Report ☐ Resolution ☐ Contract

☐ Other:

1. Emails with Results and Request
2. Backup materials with travel info
3.
4.

☐ Business Committee signature required

4. Budget Information

☐ Budgeted - Tribal Contribution ☐ Budgeted - Grant Funded ☐ Unbudgeted

5. Submission

Authorized Sponsor / Liaison: Lisa Summers, Tribal Secretary

Primary Requestor/Submitter: Submitted by: Heather Heuer, Info. Mgmt. Specialist/BC Support Office
Your Name, Title / Dept. or Tribal Member

Additional Requestor:
Name, Title / Dept.

Additional Requestor:
Name, Title / Dept.

Oneida Business Committee Agenda Request

6. Cover Memo:

Describe the purpose, background/history, and action requested:

BACKGROUND
On August 11, 2016, at 2:54 p.m., the following E-Poll was conducted:

SUMMARY:
The Music from Our Culture (MOC) children have been Invited to perform at the National Indian Tourism Conference in Washington state this September as part of the "Oneida" event dinner as next year's host. MOC was asked to sing the hymns following the dinner. The KLU students have been selected to go on this trip. KLU (abbreviation of Oneida words meaning 'kids learning their culture/ ways') is for students 12 and older who receive weekly private and semiprivate lessons in music and language. Funding for this trip is made possible by a sponsorship from Tourism ($5,000). The remaining funding is tribal contributions (approximately $4,074). In order to secure the best rates on flights and to comply with the Travel and Expense Policy, an epoll of the BC is necessary. Attached is the documentation provided to you in the August 10, 2016, regular Business Committee meeting packet.

REQUESTED ACTION:
Approve travel request for Music from Our Culture teachers (3) and KLU students (6) to travel to Seattle, WA to perform at the National Indian Tourism Conference, September 13- 15, 2016, in accordance with Section 16-1 of the Travel and Expense Policy.

DEADLINE FOR RESPONSE:
Responses are due no later than 12:00 p.m. (NOON) on Friday, August 12, 2016.

As of the deadline on Friday, August 12, 2016, at 12:00 p.m., the following are the E-Poll results:
Support: Melinda J. Danforth, Trish King, Lisa Summers, Fawn Billie, Tehassi Hill, David Jordan, Jennifer Webster

REQUESTED ACTION
Enter E-Poll results into the record for approval of Oneida Arts Board travel request in accordance with the Travel & Expense Policy – Three (3) Music from Our Culture (MOC) teachers and six (6) Kids Learning their Culture/Ways (KLU) students – National Indian Tourism Conference – Seattle, WA – September 13-15, 2016

Section 16-1 of the Travel and Expense Policy:
Departments will limit themselves to three (3) people from the same department to travel to the same conference,workshop, or seminar and are recommended to share pertinent information they have with others from their department. Special occasions may develop that need additional personnel from the same department to attend, provided that written approval from the General Manager, Gaming General Manager or Oneida Business Committee is needed, with an explanation for the additional personnel. This will exclude departments that need training hours for specific certifications.

1) Save a copy of this form for your records.

2) Print this form as a *.pdf *OR* print and scan this form in as *.pdf.

3) E-mail this form and all supporting materials in a **SINGLE** *.pdf file to: BC_Agenda_Requests@oneidanation.org

Heather M. Heuer

From: TribalSecretary
Sent: Friday, August 12, 2016 3:14 PM
To: TribalSecretary; Brandon L. Yellowbird-Stevens; Cristina S. Danforth; David P. Jordan; Fawn J. Billie; Jennifer A. Webster; Lisa M. Summers; Melinda J. Danforth; Patricia M. King; Ronald W. Hill
Cc: Brian A. Doxtator; Cathy L. Bachhuber; Danelle A. Wilson; Dawn M. Moon-Kopetsky; Jessica L. Wallenfang; Leyne C. Orosco; Lisa A. Liggins; Lora L. Skenandore; Rhiannon R. Metoxen
Subject: E-POLL RESULTS: Approve travel request 3 MOC teachers and 6 KLU students - NITC - Seattle WA - Sep 13-15
Attachments: 2016 08 11 E-poll request -- Approve travel request – 3 MOC teachers and....pdf

E-POLL RESULTS

The E-Poll request to approve the travel request for the Music from Our Culture teachers (3) and KLU students (6) to travel to Seattle, WA to perform at the National Indian Tourism Conference, September 13- 15, 2016, in accordance with Section 16-1 of the Travel and Expense Policy is approved. Below are the results:

Support: Melinda J. Danforth, Trish King, Lisa Summers, Fawn Billie, Tehassi Hill, David Jordan, Jennifer Webster

Heather Heuer
Information Management Specialist
Business Committee Support Office (BCSO)

ONEIDA

office 920.869.4421
cell 920.471.5002
fax 920.869.4040

CONFIDENTIALITY NOTICE: *This message and any included attachments are intended only for the addressee. This message may contain privileged, confidential, or proprietary information. Unauthorized forwarding, printing, copying, distribution, or use of such information is strictly prohibited and may be unlawful. If you have received this message in error, please inform us promptly by reply e-mail, then delete the e-mail and destroy any printed copy.*

From: TribalSecretary
Sent: Thursday, August 11, 2016 2:54 PM
To: Brandon L. Yellowbird-Stevens ; Cristina S. Danforth ; David P. Jordan ; Fawn J. Billie ; Jennifer A. Webster ; Lisa M. Summers ; Melinda J. Danforth ; Patricia M. King ; Ronald W. Hill
Cc: Brian A. Doxtator ; Cathy L. Bachhuber ; Danelle A. Wilson ; Dawn M. Moon-Kopetsky ; Jessica L. Wallenfang ; Leyne C. Orosco ; Lisa A. Liggins ; Lora L. Skenandore ; Rhiannon R. Metoxen
Subject: E-poll Request: Approve travel request 3 MOC teachers and 6 KLU students - NITC - Seattle WA - Sep 13-

15
Importance: High

E-POLL REQUEST

Summary:
The Music from Our Culture (MOC) children have been Invited to perform at the National Indian Tourism Conference in Washington state this September as part of the "Oneida" event/dinner as next year's host. MOC was asked to sing the hymns following the dinner. The KLU students have been selected to go on this trip. KLU (abbreviation of Oneida words meaning 'kids learning their culture/ways') is for students 12 and older who receive weekly private and semi-private lessons in music and language.

Funding for this trip is made possible by a sponsorship from Tourism ($5,000). The remaining funding is tribal contributions (approximately $4,074).

In order to secure the best rates on flights and to comply with the Travel and Expense Policy, an e-poll of the BC is necessary.

Attached is the documentation provided to you in the August 10, 2016, regular Business Committee meeting packet.

Requested Actions being voted on via this e-poll:

1. Approve travel request for Music from Our Culture teachers (3) and KLU students (6) to travel to Seattle, WA to perform at the National Indian Tourism Conference, September 13- 15, 2016, in accordance with Section 16-1 of the Travel and Expense Policy.

Deadline for response:
Responses are due no later than **12:00 p.m. (NOON) on Friday, August 12, 2016**.

Voting:
1. Use the voting button above, if available; OR
2. Reply with “support” or “oppose”

Lisa Liggins
Assistant to Secretary Summers
Oneida Business Committee

ONEIDA
A good mind. A good heart. A strong fire.

office 920.869.4434
cell 920.819.7344
fax 920.869.4040

PO Box 365
Oneida, WI 54155-0365
Oneida-nsn.gov

Oneida Business Committee Agenda Request

e-poll request date: 08/11/2016

1. Meeting Date Requested: 08 / ~~03~~ ~~10~~ / 16

Excerpt from the 8/10/2016 regular Business Committee meeting minutes: Motion by Trish King to defer the remaining agenda items to the August 24, 2016, regular Business Committee meeting ..., seconded by Lisa Summers. Motion carried unanimously.

2. General Information:

Session: ☒ Open ☐ Executive - See instructions for the applicable laws, then choose one:

Other - type reason

Agenda Header: Travel Request

☐ Accept as Information only

☒ Action - please describe:

Approval for Music from Our Culture teachers (3) and KLU students (6) to travel to Washington state to perform at the National Indian Tourism Conference, September 13 - 15, 2016.

3. Supporting Materials

☐ Report ☐ Resolution ☐ Contract

☒ Other:

1. Travel Authorization for D Santiago
2. Travel Authorizations for Y Mclester
3. Travel Authorization for R Menomin
4. I/T from Tourism

☐ Business Committee signature required

4. Budget Information

☒ Budgeted - Tribal Contribution ☐ Budgeted - Grant Funded ☒ Unbudgeted

5. Submission

Authorized Sponsor / Liaison: Jennifer Webster, Council Member

Primary Requestor/Submitter: Beth Bashara, Arts Program Director
Your Name, Title / Dept. or Tribal Member

Additional Requestor: [signature]
Name, Title / Dept.

Additional Requestor: [signature] 7/22/16
Name, Title / Dept.

Oneida Business Committee Agenda Request

6. Cover Memo:

Describe the purpose, background/history, and action requested:

The Music from Our Culture children have been invited to perform at the National Indian Tourism Conference in Washington state this September as part of the "Oneida" event/dinner as next year's host. We were asked to take our children to sing the hymns following the dinner.

Funding for this trip is made possible by a sponsorship from Tourism (5,000). The remaining funding is tribal contributions (approximately 4,074).

We have selected our KLU students to go on this trip. KLU (abbreviation of Oneida words meaning 'kids learning their culture/ways') is for our 12 and older students to receive weekly private and semi private lessons in music and language. To mark their completion of the program, they are presented at a celebration social where they introduce themselves, their families, do the opening, introduce the songs in the language and lead a song and dance. We have 4 students who have completed the program in the first year and 1 student who is getting ready to present.

We are excited to offer this perk for KLU students because they have earned it. They have worked very hard and have demonstrated their abilities. In addition to being a perk, it is marketing for the MOC and KLU programs. Performing is a big part of why we learn music (to share!). Going to new places to perform is extra exciting.

Accompanying the students is our MOC/KLU teachers, Debbie Santiago and Yuntle McLester, and one of the MOC volunteer members, Rachael Menomin. In addition, Debbie will be traveling with her son. Debbie and Yuntle perform with the children and Rachael will be administering the trip on behalf the MOC volunteers.

An exciting development in the MOC program is an emerging volunteer board comprised of MOC's past and current interns. A group of 5 previous MOC interns have been meeting monthly to advise and support the MOC program. They are establishing themselves to be fund raising and program advisors of the MOC and KLU program. These young people are really stepping up to ensure the continued growth of the program!

Section 16-1 of the Travel and Expense Policy:
Departments will limit themselves to three (3) people from the same department to travel to the same conference,workshop, or seminar and are recommended to share pertinent information they have with others from their department. Special occasions may develop that need additional personnel from the same department to attend, provided that written approval from the General Manager, Gaming General Manager or Oneida Business Committee is needed, with an explanation for the additional personnel. This will exclude departments that need training hours for specific certifications.

1) Save a copy of this form for your records.

2) Print this form as a *.pdf *OR* print and scan this form in as *.pdf.

3) E-mail this form and all supporting materials in a **SINGLE** *.pdf file to: BC_Agenda_Requests@oneidanation.org

ONEIDA TRIBE OF INDIANS OF WISCONSIN

INTRA-TRIBAL PURCHASE DOCUMENT

(1) _____ Today's Date (2) _____ Completion Date (22) _____ P.O. Number *(Accounting Use Only)*

Supplying Business Unit's Information

(3) _____ Business Unit Vendor ID #

(4) _____ Name of Business Unit

(5) ___ - ___ - ___ - ___ - ___ Intra-Tribal Sales Account Code

(6) _____ Phone #

(7) _____ Supplying Business Unit's Signature Date

(8) _____ Job # (optional)

Purchasing Business Unit's Information

(9) 4272035 Business Unit Dept ID#

(10) Tourism Name of Business Unit

(11) 7/15/16 Date Needed

(12) Ruth F Contact Person/Deliver To

(13) 001 - 4272035 - 000 - 755105 - 000 Intra-Tribal Expense Account Code

(14) 5644 Phone # Ext. #

(15) _____ Authorized Signature (Up to $500.00) Date

(16) 406 Ship to Location (Warehouse #)

(15A) _____ Authorized Signature (Up to $3,000.00) Date

(17) _____ Project ID (optional)

(15B) [signature] 7/14/16 Authorized Signature (Up to $10,000.00) Date

(15C) _____ Authorized Signature (Up to $50,000.00) Date

(15D) _____ Authorized Signature (Up to $200,000.00) Date

(18) Brief explanation of purchase

(19) Item Code or Item Description	Commodity Code	Qty	UOM	Cost per Unit	Total Amt
ATANTA - Kids Travel Etc to Conference					5,000.-
					5,000

(20) Y / N Blanket PO $ _____ Dollar Limit

(21) Total 5,000

(White Copy) Accounting *(Yellow Copy) Supplying BU* *(Pink Copy) Purchasing BU*

CA-IT FORM 001 (REVISED 1/03 KLL) OP 38156

ONEIDA TRIBE OF INDIANS OF WISCONSIN
TRAVEL AUTHORIZATION REQUEST

General Travel Information

Name of Traveler	Debra Santiago			
Please list name as it appears on Travelers Driver's License or WI State ID				
	Employee #		Date of Birth	
Destination	Seattle Washington			
Departure date	September 13, 2016		Return date	September 15, 2016
Purpose of travel	Perform at American Indian Tourism Conference			
Charged GL Account				

GSA Rate Information for the destination

Per Diem rate per day	$ 74.00	Lodging rate per day	$

Cost Estimate Information

Description	Rate	Factor	Days/ Miles	Total	
Per Diem initial travel date	$ 74	75 %	.75	$ 55.50	
Per Diem full day at destination	$ 74	100 %	1	$ 74.00	
Per Diem return travel date	$ 74	75 %	.75	$ 55.50	
Subtract included meals 1 Lunch ~~1 Dinner~~				$ (52.00)	$133.00
Lodging including room rate plus taxes	$ 149.00		2	$ 298.00	Visa
Airfare	$ 670.00			$ ~~670.00~~ 581.20	Visa
~~Private Car Mileage~~ Children Airfare	$ 581.20			$ 3487.20	Visa
Taxi or car rental	$ ~~244.00~~ 300.00			$ ~~244.00~~ 300.00	300.00
Luggage Fees X 7	$ 50.00			$ 50.00	50.00
Registration – accept VISA? Yes / No	$			$ 350.00	350.00
Allowable price adjustment **If travel arrangements exceed the Total Cost Estimate re-approval is required**				$ ~~200.00~~ 1400.00	
			Total Cost Estimate	$ ~~1,409.00~~ 6549.40	

I understand this advance will be deducted from my claim for reimbursement of actual travel expenses. I also understand that if this advance in not cleared within 10 calendar days after my travel return date, I shall be held responsible for the full amount advanced and that I may be reprimanded in accordance with the Personal Policies and Procedures for my failure to clear this matter within the time so allotted. Further, in the event that the advance payment is not cleared within 10 calendar days of my return, and I have not filed a formal written dispute as to the amount due, by signing below, I am hereby making a knowing and voluntary wage deduction for the entire amount outstanding.

Signatures / Approvals

	Signature	Date	Contact Phone #
Traveler	Debra Santiago	6-1-16	
Program Director	[illegible]	6/1/16	Not needed
General Manager			Not needed

ONEIDA TRIBE OF INDIANS OF WISCONSIN
TRAVEL AUTHORIZATION REQUEST

General Travel Information

Name of Traveler	Yuntlekalau McLester			
Please list name as it appears on Travelers Driver's License or WI State ID				
	Employee #		Date of Birth	
Destination	Seattle, WA			
Departure date	09-13-16		Return date	09-15-16
Purpose of travel	Perform at American Indian Tourism Conference			
Charged GL Account				

GSA Rate Information for the destination

Per Diem rate per day	$ $74	Lodging rate per day	$

Cost Estimate Information

Description	Rate	Factor	Days/ Miles	Total	
Per Diem initial travel date	$ 55.50	75 %	1	$ 55.50	
Per Diem full day at destination	$ 74	100 %	1	$ 74.00	
Per Diem return travel date	$ 55.50	75 %	1	$ 55.50	
Subtract included meals				$ (52.00)	133.00
Lodging including room rate plus taxes	$ 149.00		2	$ 298.00	Visa
Airfare	$ 670.00			$ ~~670.00~~ 581.20	Visa
Private Car Mileage	$			$	
Taxi or car rental	$ ~~241.00~~			$ ~~241.00~~	
Luggage Fees	$			$ 50.00	
Registration – accept VISA? Yes / No	$			$	
Allowable price adjustment **If travel arrangements exceed the Total Cost Estimate re-approval is required**				$ 200.00	
			Total Cost Estimate	~~$ 1,400.00~~ 1262.20	

I understand this advance will be deducted from my claim for reimbursement of actual travel expenses. I also understand that if this advance in not cleared within 10 calendar days after my travel return date, I shall be held responsible for the full amount advanced and that I may be reprimanded in accordance with the Personal Policies and Procedures for my failure to clear this matter within the time so allotted. Further, in the event that the advance payment is not cleared within 10 calendar days of my return, and I have not filed a formal written dispute as to the amount due, by signing below, I am hereby making a knowing and voluntary wage deduction for the entire amount outstanding.

Signatures / Approvals

	Signature	Date	Contact Phone #
Traveler	Yuntlekalau McLester	5-20-16	
Program Director	[illegible]	6/1/16	Not needed
General Manager			Not needed

ONEIDA TRIBE OF INDIANS OF WISCONSIN
TRAVEL AUTHORIZATION REQUEST

General Travel Information

Name of Traveler	Racheal ~~Ninham~~ Menamin			
Please list name as it appears on Travelers Driver's License or WI State ID				
	Employee #		Date of Birth	
Destination	Seattle Washington			
Departure date	September 13, 2016		Return date	September 15, 2016
Purpose of travel	Perform at American Indian Tourism Conference			
Charged GL Account				

GSA Rate Information for the destination

Per Diem rate per day	$ 74.00	Lodging rate per day	$

Cost Estimate Information

Description	Rate	Factor	Days/ Miles	Total	
Per Diem initial travel date	$ 74	75 %		$ 55.50	
Per Diem full day at destination	$ 74	100 %		$ 74.00	
Per Diem return travel date	$ 74	75 %		$ 55.50	
Subtract included meals				$ (52.00)	133.00
Lodging including room rate plus taxes	$ 149.00		2	$ 298.00	Visa
Airfare	$ 670.00			$ ~~670.00~~ 581.20	Visa
Private Car Mileage	$			$	
Taxi or car rental	$			$	
Luggage Fees	$			$ 50.00	
Registration – accept VISA? Yes / No	$			$	
Allowable price adjustment **If travel arrangements exceed the Total Cost Estimate re-approval is required**				$ 200.00	
			Total Cost Estimate	$ ~~1,168.00~~ 1262.20	

I understand this advance will be deducted from my claim for reimbursement of actual travel expenses. I also understand that if this advance in not cleared within 10 calendar days after my travel return date, I shall be held responsible for the full amount advanced and that I may be reprimanded in accordance with the Personal Policies and Procedures for my failure to clear this matter within the time so allotted. Further, in the event that the advance payment is not cleared within 10 calendar days of my return, and I have not filed a formal written dispute as to the amount due, by signing below, I am hereby making a knowing and voluntary wage deduction for the entire amount outstanding.

Signatures / Approvals

	Signature	Date	Contact Phone #
Traveler	Racheal Menamin	6/1/16	
Program Director	[illegible]	6/1/16	Not needed
General Manager			Not needed

Oneida Business Committee Agenda Request

1. Meeting Date Requested: 8 / 24 / 16

2. General Information:

Session: ☒ Open ☐ Executive - See instructions for the applicable laws, then choose one:

Agenda Header: TRAVEL REQUEST

☐ Accept as Information only

☒ Action - please describe:

Approval is needed for four (4) staff from the Oneida Language Dept. to travel to Kaliwiyo Ceremonies in Corfu, NY (Tonawanda Seneca Longhouse)

3. Supporting Materials

☐ Report ☐ Resolution ☐ Contract

☒ Other:

1. Travel forms
2. Travel Memo
3. Travel assurances
4.

☒ Business Committee signature required

4. Budget Information

☒ Budgeted - Tribal Contribution ☐ Budgeted - Grant Funded ☐ Unbudgeted

5. Submission

Authorized Sponsor / Liaison: Don White, Div. Dir., GSD

Primary Requestor/Submitter: Tracy Williams, Director, Language
Your Name, Title / Dept. or Tribal Member

Additional Requestor: RITA LARA, Museum Dir for Anita Barber
Name, Title / Dept.

X Additional Requestor:
Name, Title / Dept.

~~Donald White / GSD~~

Onʌyote?a·ka

Tsi? Niwawʌno'the

Oneida Language Department

MEMO

Aug 15, 2016

To: Anita Barber, Area Manager, OCHD
Don White, Division Director, GSD
Fr: Tracy Williams, Director, Language JM

Re: Kaliwiyo Travel

This year our Kaliwiyo ceremonies will be in Tonawanda (Corfu,NY Sep11-15); Ahkwesasne (Hogansburg,NY Sep25-29); NewTown (Irving,NY Oct2-6); Ohsweken, Ontario, Canada (Oct9-13); and, in our community (Oct 16-21). The dates here are not official but are estimation; the official dates will be made during ceremony at Tonawanda. On the forms it will show only per diem for the days not at ceremony because meals are provided during the week. Four (4) staff are requesting to attend at Tonawanda: Myself, Leander, Jessica and Curt. Leander's travel **only** to Tonawanda is covered by the Longhouse (approx. $950); Myself, Jessica and Curt are requesting funding to attend Kaliwiyo at Tonawanda totaling ($1964.50). Three (3) of us are requesting to travel to Ahkwesasne, NewTown & Ohsweken: Myself, Jessica and Leander for the total of $5668.50. We have a surplus of travel budget for this FY16 of $6,422.00. For FY17 we have budgeted $14,000.00 for travel. To meet the recent tribal travel regulations: travel to cultural events is on our job descriptions and we have a surplus in our travel line for this FY16; for FY17 the amount requested will fall below the 75% of the budgeted line. Attached you will find forms & travel assurances. We intend to create a full written report to share with OCHD on the One Drive as well as an oral reporting when Kaliwiyo ceremonies conclude (date TBD). Also, while we are traveling the staff that is not traveling will be in charge of the day-to-day operations and keep their regular teaching schedules with their community classes and we are adding new classes in collaboration with the CEC also. Yaw^ko in advance for your support.

Section 16-1 of the Travel and Expense Policy:
Departments will limit themselves to three (3) people from the same department to travel to the same conference,workshop, or seminar and are recommended to share pertinent information they have with others from their department. Special occasions may develop that need additional personnel from the same department to attend, provided that written approval from the General Manager, Gaming General Manager or Oneida Business Committee is needed, with an explanation for the additional personnel. This will exclude departments that need training hours for specific certifications.

ONEIDA TRIBE OF INDIANS OF WISCONSIN
TRAVEL AUTHORIZATION REQUEST

General Travel Information

Name of Traveler	Leander Danforth			
Please list name as it appears on Travelers Driver's License or WI State ID				
	Employee #		Date of Birth	
Destination	Corfu, NY(Tonawanda Seneca Longhouse)			
Departure date	9-10-16		Return date	9-16-16
Purpose of travel	Kaliwiyo Ceremonies			
Charged GL Account	NO FUNDING REQUESTED			

GSA Rate Information for the destination

Per Diem rate per day	$	Lodging rate per day	$

Cost Estimate Information

Description	Rate	Factor	Days/ Miles	Total
Per Diem initial travel date	$	75 %		$
Per Diem full day at destination	$	100 %		$
Per Diem return travel date	$	75 %		$
Subtract included meals				$
Lodging including room rate plus taxes	$			$
Airfare	$			$
Private Car Mileage	$			$
Taxi or car rental	$			$
Luggage Fees	$			$
Registration – accept VISA? Yes / No	$			$
Allowable price adjustment **If travel arrangements exceed the Total Cost Estimate re-approval is required**				$ 200.00
			Total Cost Estimate	$

I understand this advance will be deducted from my claim for reimbursement of actual travel expenses. I also understand that if this advance in not cleared within 10 calendar days after my travel return date, I shall be held responsible for the full amount advanced and that I may be reprimanded in accordance with the Personal Policies and Procedures for my failure to clear this matter within the time so allotted. Further, in the event that the advance payment is not cleared within 10 calendar days of my return, and I have not filed a formal written dispute as to the amount due, by signing below, I am hereby making a knowing and voluntary wage deduction for the entire amount outstanding.

Signatures / Approvals

	Signature	Date	Contact Phone #
Traveler		8/15/16	
Program Director		8/15/16	Not needed
Div. Director ~~General Manager~~		8/16/16	Not needed

ONEIDA TRIBE OF INDIANS OF WISCONSIN
TRAVEL AUTHORIZATION REQUEST

General Travel Information

Name of Traveler	Curt Summers			
Please list name as it appears on Travelers Driver's License or WI State ID				
	Employee #		Date of Birth	
Destination	Corfu, NY(Tonawanda Seneca Longhouse)			
Departure date	9-9-16		Return date	9-16-16
Purpose of travel	Kaliwiyo Ceremonies			
Charged GL Account	001.4225012.000.701000.000			

GSA Rate Information for the destination

Per Diem rate per day	$ 51.00	Lodging rate per day	$ 89.00

Cost Estimate Information

Description	Rate	Factor	Days/ Miles	Total
Per Diem initial travel date	$ 51.00	75 %	1	$ 38.25
Per Diem full day at destination	$	100 %	6	$
Per Diem return travel date	$ 51.00	75 %	1	$ 38.25
Subtract included meals				$
Lodging including room rate plus taxes	$ 89.00		5	$ 445.00
Airfare	$			$
Private Car Mileage	$			$
Taxi or car rental	$			$
Luggage Fees	$			$
Registration – accept VISA? Yes / No	$			$
Allowable price adjustment **If travel arrangements exceed the Total Cost Estimate re-approval is required**				$ 200.00
			Total Cost Estimate	$ 521.50

I understand this advance will be deducted from my claim for reimbursement of actual travel expenses. I also understand that if this advance in not cleared within 10 calendar days after my travel return date, I shall be held responsible for the full amount advanced and that I may be reprimanded in accordance with the Personal Policies and Procedures for my failure to clear this matter within the time so allotted. Further, in the event that the advance payment is not cleared within 10 calendar days of my return, and I have not filed a formal written dispute as to the amount due, by signing below, I am hereby making a knowing and voluntary wage deduction for the entire amount outstanding.

Signatures / Approvals for Anita

	Signature	Date	Contact Phone #
Traveler		8.15.16	
Program Director		8.15.16	Not needed
~~General Manager~~ Div. Director		8/16/16	Not needed

ONEIDA TRIBE OF INDIANS OF WISCONSIN
TRAVEL AUTHORIZATION REQUEST

General Travel Information

Name of Traveler	Tracy Williams			
Please list name as it appears on Travelers Driver's License or WI State ID				
	Employee #		Date of Birth	
Destination	Corfu, NY(Tonawanda Seneca Longhouse)			
Departure date	9-9-16		Return date	9-16-16
Purpose of travel	Kaliwiyo Ceremonies			
Charged GL Account	001.4225012.000.701000.000			

GSA Rate Information for the destination

Per Diem rate per day	$ 51.00	Lodging rate per day	$ 89.00

Cost Estimate Information

Description	Rate	Factor	Days/ Miles	Total
Per Diem initial travel date	$ 51.00	75 %	1	$ 38.25
Per Diem full day at destination	$	100 %	6	$
Per Diem return travel date	$ 51.00	75 %	1	$ 38.25
Subtract included meals				$
Lodging including room rate plus taxes	$ 89.00		5	$ 445.00
Airfare	$			$
Private Car Mileage	$			$ 400.00
Taxi or car rental	$			$
Luggage Fees	$			$
Registration – accept VISA? Yes / No	$			$
Allowable price adjustment **If travel arrangements exceed the Total Cost Estimate re-approval is required**				$ 200.00
			Total Cost Estimate	$ 921.50

I understand this advance will be deducted from my claim for reimbursement of actual travel expenses. I also understand that if this advance in not cleared within 10 calendar days after my travel return date, I shall be held responsible for the full amount advanced and that I may be reprimanded in accordance with the Personal Policies and Procedures for my failure to clear this matter within the time so allotted. Further, in the event that the advance payment is not cleared within 10 calendar days of my return, and I have not filed a formal written dispute as to the amount due, by signing below, I am hereby making a knowing and voluntary wage deduction for the entire amount outstanding.

Signatures / Approvals

	Signature	Date	Contact Phone #
Traveler		8.15.16	
Program Director	for Anita		Not needed
Div. Director ~~General Manager~~		8/16/16	Not needed

ONEIDA TRIBE OF INDIANS OF WISCONSIN
TRAVEL AUTHORIZATION REQUEST

General Travel Information

Name of Traveler	Jessica Powless			
Please list name as it appears on Travelers Driver's License or WI State ID				
	Employee #		Date of Birth	
Destination	Corfu, NY(Tonawanda Seneca Longhouse)			
Departure date	9-9-16		Return date	9-16-16
Purpose of travel	Kaliwiyo Ceremonies			
Charged GL Account	001.4225012.000.701000.000			

GSA Rate Information for the destination

Per Diem rate per day	$ 51.00	Lodging rate per day	$ 89.00

Cost Estimate Information

Description	Rate	Factor	Days/ Miles	Total
Per Diem initial travel date	$ 51.00	75 %	1	$ 38.25
Per Diem full day at destination	$	100 %	6	$
Per Diem return travel date	$ 51.00	75 %	1	$ 38.25
Subtract included meals				$
Lodging including room rate plus taxes	$ 89.00		5	$ 445.00
Airfare	$			$
Private Car Mileage	$			$
Taxi or car rental	$			$
Luggage Fees	$			$
Registration – accept VISA? Yes / No	$			$
Allowable price adjustment **If travel arrangements exceed the Total Cost Estimate re-approval is required**				$ 200.00
			Total Cost Estimate	$ 521.50

I understand this advance will be deducted from my claim for reimbursement of actual travel expenses. I also understand that if this advance in not cleared within 10 calendar days after my travel return date, I shall be held responsible for the full amount advanced and that I may be reprimanded in accordance with the Personal Policies and Procedures for my failure to clear this matter within the time so allotted. Further, in the event that the advance payment is not cleared within 10 calendar days of my return, and I have not filed a formal written dispute as to the amount due, by signing below, I am hereby making a knowing and voluntary wage deduction for the entire amount outstanding.

Signatures / Approvals

	Signature	Date	Contact Phone #
Traveler	J Powless	8.15.16	
Program Director	[illegible]	8.15.16	Not needed
~~Div. Director~~ ~~General Manager~~	Daniel White	8/16/16	Not needed

Oneida Business Committee Agenda Request

1. Meeting Date Requested: 08 / 24 / 16

2. General Information:

Session: ☒ Open ☐ Executive - See instructions for the applicable laws, then choose one:

Agenda Header: Reports

☒ Accept as Information only

☐ Action - please describe:

3. Supporting Materials

☒ Report ☐ Resolution ☐ Contract

☐ Other:

1. 3.

2. 4.

☐ Business Committee signature required

4. Budget Information

☐ Budgeted - Tribal Contribution ☐ Budgeted - Grant Funded ☐ Unbudgeted

5. Submission

JOANIE 8/16/16

Authorized Sponsor / Liaison: Joanie Buckley, Division Director/Internal Services

Primary Requestor/Submitter:

Your Name, Title / Dept. or Tribal Member

Additional Requestor:

Name, Title / Dept.

Additional Requestor:

Name, Title / Dept.

Oneida Business Committee Agenda Request

6. Cover Memo:

Describe the purpose, background/history, and action requested:

Attached is the 3rd quarter (April-June 2016) Internal Services Divisional report, deferred to the 8/24 meeting from the 8/10/16 BC meeting per my request.

1) Save a copy of this form for your records.

2) Print this form as a *.pdf *OR* print and scan this form in as *.pdf.

3) E-mail this form and all supporting materials in a **SINGLE** *.pdf file to: BC_Agenda_Requests@oneidanation.org

INTERNAL SERVICES DIVISION

3rd Quarter FY16

April, May, June,

- MGMT INFORMATION SERVICES (MIS)
- GRANTS
- TSYUNHEHKWA
- OCIFS
- EMPLOYEE ADVOCACY
- KALIHWISAKS
- TOURISM
- PRINT & MAIL CENTER

The third quarter produced many activities for the Division, ending winter, and finally seeing spring.

The focus continues to be on aligning to the four directions, to continue to work collaboratively on outcomes, to develop new models that can produce efficiencies and utilization of manpower, and to explore new initiatives that enhance our community.

One aspect that we have been discussing in various departments and as a Division, collectively, are the principles of a learning organization. This does not relate to an organization that merely articulates clearly its vision, or seeks to provide training; but rather becomes a learning organization unto itself – where the organization is made up of employees skilled at crafting, acquiring, and transferring knowledge. An organization where their employees are cultivating tolerance, fostering open discussions, and thinking *holistically and systematically*.

We are working through some of this thinking in MIS, and at the print and mail center – redefining models to address the changing environment, and looking toward new approaches that can develop systems for integrated activities. We are looking toward developing a work-study program for MIS to foster a pipeline for our youth into technology, as a career. This is a project explored with NWTC. We hope to be able to materialize this initiative for a pilot program in 2017.

Another area of support for learning and development is the summer internship. We have been blessed to have such a great turnout of youth, both at the college level and high school. The integration of the youth into the organization has given them another perspective of the good work of the Nation, and the complexity of the organization. It gives some youth who do not live in this area, yet are Oneida, such as the intern for MIS, an opportunity to connect with their roots and their tribe.

On another front, we need to mention the work of grants in developing new initiatives. The grants have become very competitive, and the agencies are looking for partnerships. With this in mind, we continue to explore this funding vehicle to jump start some programs in Agriculture, in Social Services, and in Environmental. We have had a few successes, and a few grants that were not awarded, such as the BIA grant request for a feasibility study for the Foreign Trade Zone. While we understand from the agency that it was well written, they had requests for over $5 million for feasibility studies from tribes, and only $1 million in funding. Additionally we were not awarded the KeepsEagle grant – another grant that would have supported the training in agriculture that we are developing.

On a positive side, we continue to move the aquaponics project forward, slowly, but steady. This is a collective effort with Environmental, Internal Services, and

the Veterans. We reached out through a contact to Home Depot, and invited them to the Veterans' office to see the shell of the aquaponics. They are setting a date towards the end of September for volunteers to help on the next phase of the aquaponics system (see Grants report for photo).

As we continue to change models to reflect our changing times and improve our operation, we invite all to be a part of our activities by volunteering at the many events that we host – the Farmers Market in August, Apple Fest in September, the Husking Bee in October, the Harvest in October, and/or to be a volunteer for the many other activities or cleanups in the community.

Goals #1	Enhance Oneida Brand as a Strong Nation
Advancing Onʌyote?aka Principles Engaging the Community	*Seek new avenues to visibly expand the Oneida Brand by creating the story within our reservation boundaries, and promoting the brand throughout the region, state, and nationally.* ➢ Various events throughout the community
Goal #2	**Engage the community toward a mindset of healthy foods; increase production**
Committing to building a responsible Nation Create Economic systems	➢ The aquaponics project, which is anchored at the Veterans, is another effort to increase production so that we can provide healthy food options to our youth in school. We should start to see the framework materialize in April and May. ➢ Business in Agriculture Train-the-Trainer in June, as a part of an OAO grant and initiative to develop our agriculture capabilities.
Goal #3	**Strengthen operational performance through technology**
Implementing Good Governance Processes Long Term Sustainability	➢ Technology partnership with NWTC is in dialogue. ➢ Technology as a driver and as a communicator in various aspects of the organization.

Aldo Leopold School

MIS Quarterly Report – April - June 2016

Strategy #1 Deliver Business Technology Solutions

- Partnering with the Oneida Police Department, MIS is nearing completion of a project to gain compliance with Wisconsin law enforcement reporting. The system, TraCS which stands for Traffic and Criminal Software, is designed to provide a national model for reporting crash, citation, OWI, commercial motor vehicle inspection and incident forms.

- Implementation of Windows Login Self Service password reset. This project was two years in the making and involved multiple resources within and outside of MIS. The objective of the project was to provide MIS customers the ability to manage their passwords independent of the Customer Service Center (CSC).

- Implementation of BitLocker to encrypt removable storage devices such as flash drives and external hard drives for the Health Division. This was a coordinated effort involving desktop services, system services, health center administration, and infosec. The purpose is to protect confidential and sensitive information such as protected health information and personally identifiable information (PHI & PII).

BitLocker Drive Encryption

Strategy #2 Promote Information Sharing & Collaboration

- OnBase use continues to expand. This past quarter saw Gaming Accounting update their Exception Reporting system. Through the use of OnBase, improvements to paper handling, information retention and retrieval, and an improvement in department workflows was acheived.

- Development and implementation of the Marriage License System for the Oneida Licensing Department. The system provides the ability to record, issue and print marriage licenses to Oneida Tribal members and is compliant with State of WI requirements.

Strategy #3 Optimize Use of Resources

- Continuation of the Wireless Project which is designed to extend & expand the Nation's wireless infrastructure. Project activities this past quarter included the completion of all Casino locations such as Main Casino, IMAC, Mason

Street, Gaming Warehouse, Oneida Travel Center, Packerland Travel Center, Employee Services building and Radisson (Marketing & GTC meeting locations).

- Budgetary Performance – Through the first nine months the MIS budget has a positive variance of 9.98%. The variance is due to a number of open positions that are currently posted. The variance is expected to be reduced over the next three months.

MIS Goals for FY'16

Strategy #1 Deliver Business Technology Solutions

Develop and implement the mobile patron registration system for Gaming. The system will be used by the Fun Club to provide an added service to our customers while expanding customer enrollment in the Casino rewards program. Oneida MIS in collaboration with Scientific Games (Ballys) has improved the product correcting items including a flaw in the data encryption.

Strategy #2 Promote Information Sharing & Collaboration

Expand the use of Bally Kiosks (Marketing) within the main Casino, Mason Street and IMAC. It is anticipated that the number of customer Kiosks will grow by six creating greater customer access to a wide variety of Oneida Gaming services and information. Project RFP will be released during Q4.

Strategy #3 Optimize Use of Resources

A transition plan that is intended to provide structure and standardization for the Nation's Surveillance environment has been submitted and accepted by the OBC. The project will include a cross functional team consisting of representatives from OGC, Gaming Security, OPD, Retail and MIS. The scope of the project will include inventory of all current surveillance solutions, selection of a common system, and organization of a system support structure.

FOUR STRATEGIC DIRECTIONS

Grants Office Quarterly Report - July 2016

- **Strategy 1: Enhance tribal services with external funding(both new and continuation)**
  - The Grants Office has currently $7.2 million in funded grants so far this year meeting our total of $7.3 for the entire fiscal year of 2015-2016!
  - For the month of June we have a total of $2, 397, 872 in grants submitted and on the Pending list, and only 1 grant denied in the amount of $50,000 (Cultural Resource Fund), and $61,080 in funded grants for the month of June (4 grants).

- **Strategy 2: Become a resource for a 1-stop shop for funding/grant data and services.**
  - Provide on-going training for program requests to enhance their ability to obtain external funding.
  - Continue to maintain tribe-to-tribe, grantor-to-grantee relationships to increase our opportunities.
  - Maintain a database that includes all funded, denied, and pending grants.

- **Strategy 3: Enhance tribal and community efforts in fundraising thru the development of a 7871 fund unit.**
  - DonorPerfect webinar complete for online donation set up. Our website is being developed and once DonorPerfect can be linked, we can launch and start taking donations online.
  - The Youth Leadership Institute is close to reality. Charter, by-laws and resolution will be on the August agenda for approval, thanks to Krystal John. The rack card is in final draft form, as well as the brochure. Scott Elm assisted with the rack card and letterhead.

Grant Example: The picture is the Aquaponics project funded by the USDA Farm to School grant program. This system will equip the Veterans building with an aquaponics system that will produce vegetables and fruit for the Turtle School and High School. It will help provide fresh produce for the school, and engage community members in its production on a year-round basis.

OCIFS Quarterly Achievements: *April - June, 2016*

Strategy #1 Educate the Oneida community about food, agricultural opportunities, nutrition and health risks

We held 4 experiential hands on learning workshops during this time period. The workshops were designed to teach Oneida youth and the community about healthy local foods, opportunities in agriculture and how to grow their own food.

- **Youth Day on the Farm**, had 37 youth from the Oneida Turtle School go to the Apple Orchard, buffalo overlook, and then do hands on activities at the Oneida Nation Farm.
- **Growing Gardeners Workshop,** where we had 22 community members attend and learn gardening techniques including starting, maintaining and harvesting.
- **Composting and Worm bin** workshops where we taught community and youth how to create healthy soils while decreasing waste going into the dump.
- Worked w/ Melinda Pollen, UW-Extension, Chaz Wheelock and Larry Cornelius and **presented the concept of 4-H projects to 90 youth** at the Oneida Turtle School.
- **Promote education through Agri-Tourism efforts** - assisted with Breakfast on the Farm in Oneida where we took a group from UWGB (a total of 16 people) called Current Young Professionals and toured them around on Sunday, April 24.

Strategy #2 Integrate Oneida and locally produced foods into the Oneida community and institutions

- Collaborated with LIVE54218 on a grant to Green Bay Community Foundation grant that will allow Oneida Farmers Market to offer Double Your Bucks, expand our educational outreach, and provide assistant for the EBT machine & promotion for low-income community members in 2016.
- Met w/ Dr. Vir, Verstoppen, Langner, Thiry, Wells, Dr. Kennard and Jeff M. re: the **FVRx prescription project** and connecting it to the **Oneida Farmers Market**.
- Facilitated the **4-H Brat Booth meeting,** where we had 14 community members attend and learn the skills necessary to run the brat booth during the farmers market as an entrepreneur project to raise income.
- **Facilitated the Oneida Farmers Vendor Potluck luncheon meeting** where we discussed how to increase entrepreneur participation/customers in the 2016 Market. We had 52 vendors attend this event.

Tsyunhehkwa Quarterly Achievements:

3rd QTR April – June 2016

Jeff Metoxen, Director
Tsyunhehkwa Mission:

Playing a pivotal role in the reintroduction of high quality, organically grown foods that will ensure a healthier and more fulfilling life for the On^yote a ka, Oneida People of the Standing Stone.

Fiscal Year 2016 Strategies & Goals:

Strategy #1 Increase Local Food Production

- Creating a Positive Organizational Structure

Strategy #2 Improve Food Security

- Advancing On^yote?a.ka Principles

Strategy #3 Increase Interaction with Community

- Committing to Build a Responsible Nation

To complete and work on these strategies and goals this listing is part of our work load.

April 2016 Highlights:

Provided Traditional Tobacco for the annual Oneida Nation Community Fishing Ceremony held in Pamprin Park. Presented to CMN Class (12 adults) on Tsyunhehkwa Program services & products, then provided tour of our Ag Site. Provided hands on learning tour to American Indian Studies program (9 adults) of the UW Eau Claire class and their Professor. Provided review to Young Professional's Group (10 adults) during their Breakfast on the Farm Tour. Presentation to UW Green Bay Health & Wellness Class (40 adults) on what our program works for in healthy food for our community. Hired new Employee for Ag Position. Worked on process to complete order and delivery of our New 100hp John Deere Tractor. OCIFS Strategic Planning process ongoing project. Grant awarded for building Raised & Box Garden Beds for Community.

May 2016 Highlights:

White Corn Fields prepared for planting about 10 acres, Field 5 & 6 equal about 6 acres and Pasture about 4 acres. Our current rate of planting requires ½ bushel per acre so one bushel provides 2 ac coverage. To complete 10 acres of planting we work for 5 bushels total and prepare more if required. A white corn planted on May 23, 2016. Our training included Budget Process & entry, and the Purchasi Online Business process. Cannery continued Community Workshops with great attendance and reques Tour and hands on presentation provided to UW Stevens Point Professional Studies Health Field (adults) of the Ag site. Presentation provided to the Oneida Turtle School, Elementary classes (120 stude Grades 3rd, 4th, 5th, & 6th) covering three sisters gardens and planting their own seeds. Presentat provided to the College of Menominee Nation Class for their collaborative garden, they prepared

planted their 3 sisters garden. Provided Tour to the Aldo Leopold School (160 students) as part of their review of OCIFS entities.

June 2016 Highlights:

Cannery provided workshops on Strawberries, where the Community Members are provided guidance so they actually create their own products and gain a better understanding of the services the Cannery provides our Community. Training we participated included Active Shooter and development of a Food Assessment. Tour provided Squaxin Island Tribal Garden Coordinators (2 adults) out of Shelton Washington, they requested a review of our Tsyunhehkwa Program looking to implement similar strategies in their Tribal Nation Communities. We hosted the Young Neighbors in Action Youth Group (12 students) again for a week long hands on process. They helped with weeding the Gardens, White Corn, Cattle & Poultry work and helped with building and on-site maintenance.

UW Eau Claire American Indian Studies program

Unloading White Corn

Shelling

Transplanting for Seed & Plant Distribution

Young Professional's Group Breakfast on the Farm Tour

Seed & Plant Project

White Corn Braid

Covering White Corn Process

Covering

College of Menominee Nation Class

Kalihwisaks 3rd Quarter Report

April – June 2016

Achievements

- Printed Six issues – April 7, April 21, May 5, May 19, June 2 and June 16.
- Added program pages for the Oneida Nation Arts Program and the Oneida Community Education Center (Creating a Positive Organizational Culture).
- Worked with Tani Thurner in the LOC office to create an insert on changes to the Oneida Constitution (Advancing Oneyote?a.ka Principles, Committing to Building a Responsible Nation).
- Ran annual High School Graduation Special in June 16 issue.
- Covered news and events such as the fishing ceremony, the grand reopening of the 54 Oneida One Stop, and GTC meetings (Advancing Oneyote?a.ka Principles).
- Welcomed UW-Oshkosh summer intern Daril Peters (Creating a Positive Organizational Culture).
- Printed Oneida Business Committee meeting minutes, board postings, public hearing notices, and legal notices. (Implementing Good Governance Process)
- Worked with other departments such as SEOTS, OCIFS, Adventures, Culture and OFF to create monthly pages to share their news and events. (Advancing Oneyote?a.ka Principles)
- Worked with Communications to produce weekly "This Week in Oneida" video. (Advancing Oneyote?a.ka Principles)

Goals for FY2016

- Photo contest for late September (Advancing Oneyote?a.ka Principles).
- Work with Secretary's office to create budget insert (Committing to Building a Responsible Nation).
- Expand our media platforms to include phone apps, online payments, more online content

EMPLOYEE ADVOCACY DEPARTMENT

April – June 2016
3rd Quarterly Report

The Employee Advocacy Department (EAD) continues its efforts to create a positive organizational culture through increased communication. We aim to work toward a healthy respectful environment; rather than a litigious culture.

EAD strives to mediate/settle cases; effectively saving the Tribe time/costs associated with formal litigation before the Oneida Personnel Commission and/or the Judiciary.

The number of cases progressing to the Personnel Commission continues to decline.
2014 saw 11 cases at OPC,
2015 had 4 cases,
2016, to date, had two cases appealed to the OPC.

April – June 2016 brought twenty-three (23) new employment issues (in addition to those carried over from the previous quarter.) All Details must remain CONFIDENTIAL.

Oneida Printing & Mail Center

October - May 2016 Submitted by Michelle Danforth

Mission: Oneida Printing seeks to create and promote printing excellence. We strive to grow our business towards sustainability with the integrity that we produce our products and where every day is a good day.

Report Summary – Since the end of October 2015, Oneida Printing has been under the management of Michelle Danforth, Marketing & Tourism Director.

Creating a Positive Workforce – Highlights

a. Communication has improved – weekly meetings to discuss the production workflow with full staff.
b. Positive, Positive, Positive is the daily influence to keep projects and employees moving forward.
c. At the end of May there were 8 employees that average 22 years of service.

Implementing Good Governance

2. **Operations – Highlights**
   a. PrintSmith Software – additional pricing improvements continue, as well as, new reports to confirm sales in PrintSmith match the AS400 system reporting.
   b. New Production Board – Large scale and casino jobs are scheduled out on the new board making it more efficient for employees to meet production deadlines.
3. **Customers - Highlights**
   a. Graphics is currently in the process of testing artwork/variable data.YTD Oneida printing has done 48 casino print jobs as compared to FY15 with a total of 16 jobs/122 total jobs.
4. **Financial Overview** – PrintSmith totals show an increase in sales of $156,043 from FY15.

Mail Center – continues to work on customer service, improving communications and a faster response time for dealing with issues. Staff continues to work on variable data to assist Oneida Printing.

Tourism Quarterly Report – Jan – Mar 2016

Strategy #1 Develop Cultural Tourism

Long House - Conservation working on ordering more support wood for the long house.
Visitor Center –Final schematics of building were received in October 2015. Tourism received approval from Land Commission on the overall scope of Tourism on the Cultural Heritage site – Dec. 2015. In March, Project & Amphitheater put on hold so Cultural Heritage can work out some issues.

Strategy #2 Build Partnerships

- Rich Figueroa continues to work with the Radisson and GBCVB staff on planning for bus shows and other events.
- Tourism created more bus tour options with collateral pieces to begin promoting.
-

Strategy #3 Generate Foot Traffic with in the Reservation Boundaries

- Tourism assisted in organizing the Fishing Ceremony.
- Big Apple Fest planning is underway.
- AIANTA Conference planning for 2017.
- Kirby Reservation Tours Continue

2016	480 (YTD thru Mar 2016)
2015	2899 people (Annual)
2014	1259 people
2013	920 people

Strategy #4 Maximize Media

- Oneida Puppet videos get new voices. Latest video Bob & Randy learn about Native Homes was uploaded to youtube in March.
- Oneida Public Health video completed
- History of Oneida Museum in edit
- Facebook
  - Total Posts or shares – 116 posts (YTD)
  - Total Reached – 38,360
  - Total Likes - 814

Final Interior Rendering

Other News – Tourism has been relocated to the Oneida Print Shop since Nov. 2015.

Oneida Business Committee Agenda Request

1. Meeting Date Requested: 8 / 24 / 16

2. General Information:

Session: ☒ Open ☐ Executive - See instructions for the applicable laws, then choose one:

Agenda Header: Reports

☒ Accept as Information only

☐ Action - please describe:

Accept Comprehensive Health Division FY '16 3rd quarter report

3. Supporting Materials

☒ Report ☐ Resolution ☐ Contract

☐ Other:

1. Addendum re: 340 B Close Out Report
2.
3.
4.

☐ Business Committee signature required

4. Budget Information

☐ Budgeted - Tribal Contribution ☐ Budgeted - Grant Funded ☐ Unbudgeted

5. Submission

Authorized Sponsor / Liaison: Melinda J. Danforth, Tribal Vice Chairwoman/Jennifer Webster, Councilwoman

Primary Requestor/Submitter: Dr. Vir-Division Director-Medical, Debra J Danforth, Division Director-Operations
Your Name, Title / Dept. or Tribal Member

Additional Requestor: Submitted by: Mercie Danforth, Executive Assistant/Comprehensive Health
Name, Title / Dept.

Additional Requestor:
Name, Title / Dept.

Oneida Comprehensive Health Division
Oneida Community Health Center
Behavioral Health Services
Anna John Resident Centered Care Community
Employee Health Nursing

ONEIDA COMPREHENSIVE HEALTH DIVISION
DR. RAVINDER VIR MEDICAL DIRECTOR
DEBRA DANFORTH, RN, BSN, OPERATIONS DIRECTOR
DIVISION UPDATE
Quarter 3 FY 2016
April-July, 2016

Executive Management Team:

Division Dir-Operations, Debra Danforth RN, BSN,	869-4807
Division Dir-Medical, Ravinder Vir, MD,	869-4808
Asst. Operations Director, Judi Skenandore,	869-4809
Executive Assistant, Mercie Danforth	869-4810
Business Operations Director, Jeff Carlson,	869-4805
Ancillary Services Director, Dave Larson,	869-4820
Director of Nursing-OCHC, Sandra Schuyler,	869-4906
Behavioral Health Manager, Mari Kriescher,	490-3737
Employee Health Manager, Mary Cornelissen	405-4492
AJRCCC Administrator, Dave Larson (Interim)	869-2797
Public Health Officer, Eric Krawczyk,	869-4812

Mailing Address: P.O. Box 365, Oneida, WI 54155
https://oneida-nsn.gov/resources/health/

Oneida Community Health Center	525 Airport Rd., Oneida, WI 54155	Phone: (920) 869-2711 or 1-866-869-2711	Fax: (920) 869-1780
Behavioral Health Services	2640 West Point Rd., Green Bay, WI 54304	Phone: (920) 490-3790 or 1-888-490-2457	Fax: (920) 490-3883
Anna John Resident Centered Care Community	2901 S. Overland Rd., Oneida, WI 54155	Phone: (920) 869-2797	Fax: (920) 869-3238
Employee Health Nursing	701 Packerland Dr., Green Bay, WI 54303	Phone: (920) 405-4492	Fax: (920) 405-4494

THE ONEIDA COMPREHENSIVE HEALTH DIVISION IS COMPRISED OF:

Oneida Community Health Center (OCHC)
Anna John Resident Centered Care Community (AJRCCC)
Oneida Behavioral Health (OBH)
Employee Health Services (EHS)

VISION:

A progressive sustainable health system that promotes Tsi?niyukwaliho t^ (Our Ways).

MISSION:

We provide the highest quality, holistic health care to ensure the wellness of OUR Oneida Community.

VALUES:

Responsive Leadership: *Consistent attentive listening, honesty, doing the right thing, timely decision making and seeing issues resolved to completion.*

Culturally Sensitive: *Meeting people where they are and being sensitive to their unique needs as human beings within the Oneida Community.*

Continuous Improvement: *Striving to achieve a higher quality of health care and a higher performing workforce through our Commitment to Learning and Growth.*

Communication: *Fostering honest, respectful and timely communication with the appropriate level of transparency.*

Safety: *Striving for an environment that provides the highest level of physical and emotional safety for our patients, employees and community in an environment free of fear, retaliation and repercussion.*

Respect: *Create a welcoming and compassionate environment focused on the individual needs of OUR community and Health Care Team*

OUR 2015-2018 STRATEGIC PLAN IS FOCUSED IN FOUR SPECIFIC AREAS:

1. Improve Population Health Management
2. Continuous Quality Improvement
3. Optimize Technology
4. Enhance Our Workforce

OUR 2015-2018 INITIATIVES THAT WILL BE FOCUSED TO ACHIEVE OUR STRATEGIES:

1. **Accreditation:** The Comprehensive Health Division will validate and assure the community the delivery of the highest quality health care services in achieving AAAHC (Accreditation Association for Ambulatory Health Care) accreditation by December 2017 through team work, leadership and commitment. By accomplishing accreditation we will provide staff a sense of accomplishment, increase quality of care, enhance public validation for community/customer satisfaction, improve recruitment/retention of providers, and increase the probability of outside funding.
2. **Advancing Technology:** Utilize innovative State of the Art technology and data analytics to continuously improve wellness and health outcomes.
3. **Optimize staffing processes:** To work collaboratively with HRD to enhance the Division processes for recruitment, hiring, and retention and provide recommendation (s) for change to the Oneida Business Committee by September 30, 2017. By enhancing the recruitment, hiring, and retention processes we will have a lean hiring practice, improve our recruitment and retention, enhance our services from HRD (letters, market analysis), have improved collaboration/working relationship with HRD, fill all vacancies with qualified people in a timely manner, and improve our Supervisor/Director satisfaction with HRD processes.

IMPROVE POPULATION HEALTH MANAGEMENT

Initiatives: Optimizing staffing processes and Accreditation

- We continue to recruit for vacancies in Primary Care including Pediatrics, Family Practice and Internal Medicine
- All contracted providers will transition to the accrual process by the beginning of FY 2017, (October 1, 2016).
- Dr. Sharyl Trail, Psychologist will be starting in the first week of August. She is a commissioned Corps Officer who will supplement the provider team at Oneida Behavioral Health.
- Susan Katuin, NP retired on May 31, after 22 dedicated years of service to the Oneida community. Medical staff presented her with a Pendleton blanket and organized a farewell pot luck lunch celebration in her honor. She will be sorely missed by her patients, our staff and the community.
- We are actively recruiting a Family Nurse Practitioner to replace her vacancy. Access to care remains sub optimal across the Health Division.
- The high NO SHOW rates also contribute to sub optimal access to care for our patients.
- The current NO SHOW Policy went in to effect on September 1, 2015. The policy was intended to change behaviors and reduce our NO SHOW rates, which will in turn improve

our patients' access to care. The NO SHOW rate has improved since the policy was implemented but still is high in comparison to industry standards.

- Recruitment and retention of Health Care Providers and professionals continues to be a challenge due to nationwide shortage of Primary Care and Psychiatry providers
- Lack of dedicated Information Technology (MIS) resources continues to be major risk for continued operations in an environment where all records are now electronic.
- Limited Succession planning for future retirements of staff with longevity and the restraints within the organization limit options available
- The Division is looking at innovative team based approaches to provide quality care to our community. We are in the process of creating an integrated collaborative Primary Care and Behavioral Health Team to provide Holistic health care to our community and improve the quality and access to our patients. Health Care Systems are currently in the process of transitioning from a Fee for Service "Volume" based reimbursement model to an outcomes based "Value "driven model.
- A cross functional Population Health Management project team continues to work on our Population Health Management strategic initiative. This initiative which will transition the Oneida Comprehensive Health Division from a volume to value based provider. This will create a robust, better integrated, sustainable health system that works more effectively towards improving the health of OUR Oneida community. Access to care is continuously monitored across the Health Division. We have staffing, space and financial constraints that prevent us from providing optimal access to care in our Division. OCHD is looking at a longer term Facility expansion plan to improve access to and provision of healthcare to our community.

Medical

- Routine appointments are currently booking 4-8 weeks out for the Medical Clinic
- **See attached data for No Show data for Medical Clinic**

Behavioral Health

- ATODA Intake -5 weeks
- ATODA C2 Individual Session (C2-Counseling 60 min) (Individual Sessions/Routine)-3 days
- Co-Occurring Intake-7 weeks
- Co-Occurring C2 Individual Session (C2-Counseling 60 min) (Individual Sessions/Routine)-1 week
- Mental Health Intake-17 weeks
- Mental Health (Individual Sessions/Routine)-2 weeks
- Vet Evaluations-10 weeks (These are ONLY for Veterans who are seeking services/benefits through the VA)
- Psychological Evaluations- 6 Weeks
- Psychological Follow Up- 2-days
- Psychiatric Child Evaluation- 6 weeks
- Psychiatric Child Medication Check (Routine) – 4 weeks
- Psychiatric Adult Evaluation- 5 weeks
- Psychiatric Med Check (Routine) - 3 weeks
- Psychiatric Evaluation Follow Up- 6 weeks

- **See attached data by provider**
- **See attached data for No Show data for Behavioral Health**

Optical

- Routine exams are booking 5 months out for Optical
  - Optical does have a walk-in clinic on Monday and Thursday mornings for patients who needs their appointments sooner. A sign-up begins at 7:45 AM and the patient will need to wait to be seen.
  - Optical also sees emergencies as needed
- Practice Watch is a function within Compulink that would allow us to text a patient an appointment reminder. It is currently not functioning properly. Compulink proposing a fix in a future version that has not yet been released.
- We upgraded our Zeiss OCT Nerve Fiber Analyzer for a more current model and will be having a staff training with the Zeiss Technician.
- Eye Care is preparing to be represented at the Annual Diabetic Event being held in August, 2016.

Dental

- Routine exams and Filling appointments are currently booking at the end of October (approx.. 12 weeks)
- Emergencies are seen daily
- Dental cleaning appointments are currently scheduling in the 2nd week of December.
- Patients are called to come in sooner if there are cancelations in the schedules for all appointments
- We are short staffed four dental assistants, Dental is working with HR to post the positions
- Rachel Fitzpatrick joined the dental PAR staff in April
- Independent Contractor, Dr. Dennis Romero has given his notice to not renew his contract after 9/30/16.
- Onsite dental hygiene care at ONES, end of school report: 236 dental exams, 317 cleanings, 594 FLV applications and 328 sealants placed.
- Referral of children w/MA/Badger Care or those with no insurance who are in need of a pediatric dentist, continue to be referred to the Oral Health Partnership (OHP), if urgent care is needed the referral is generally to Park West Pediatrics.
- Dental staff have been working with Dr. Jennifer Jordan to negotiate a reduced PRC rate with the dental offices who receive majority of our dental referrals.
- The installation of Lighthouse 360 which auto contacts, patients, reminder through text, e-mail or phone call of their appointments continues. Great reviews on their website from the patients have been received regarding their dental visit or the Lighthouse leaving messages.
- Dental Assistant's presented information to students in the OCHC Career Fair on 4/13/16

ANNA JOHN RESIDENT CENTERED CARE COMMUNITY (AJRCCC) UPDATE:

The average daily census for 3rd Qtr of the Fiscal 16 years is indicated in the chart below:

	April	May	June	Total
Total Billable days for the Residents in the Month	1357	1416	1349	4122
Number of Calendar Days	30	31	30	91
Daily Average Census	44	46	48	N/A
***Oneida Enrolled**	32	36	33	N/A
*** Other Tribe**	5	4	4	N/A
***Non Tribal**	8	8	8	N/A
% full	94%	94%	94%	94%
	Payment source		**Medicaid**	82.25%
			Med A	5.6%
			Private	10.3%
			VA	2.1%

*****Varies by Admissions and Discharges throughout the month

- Between the months of April thru June, 2016; HRD reported that as of July 1, 2016 the Anna JohnResident Centered Care Community had a total of 55 tribal employees working the 24/7 shifts to care for our Residents during the second quarter.

- A Memorial Day Celebration was held for the Residents in May of 2016. Oneida Veterans perform a Memorial Day Service and entertainment was also included in the celebrations.

- Quality Assurance/Regulatory Compliance Issues:
  The Quality Assurance mandated that all AJRCCC staff training was completed along with additional policy and procedures updated by the Quality Assurance Team; and noreports were sent in to the State of Wisconsin, Bureau of Quality Assurance.

- Shared activities between AJRCCC and Elder Services continue on a scheduled plan.

- The Congregate Mealsite hours of operation are Monday through Friday from 8:00 AM to 4:30 PM and continues to average 80-100 per day in attendance.
- Dave Larson is currently the Acting Administrator for the AJRCCC.
- The AJRCCC board has been actively reviewing their By-Laws now that they have a full board.

OPTIMIZE TECHNOLOGY

Initiatives: Advancing Technology and Accreditation

ELECTRONIC MEDICAL RECORD (EMR):

- The most recent upgrade was made to Centricity Practice System on 1/09/2016. This version is 12.0.11. There will be an additional upgrade which was previously scheduled to be in May 14, 2016 which was then changed to June, 2016 and has been rescheduled a third time now to August 13, 2016. The rescheduling is due to a lack of MIS support staff to complete the upgrade. We are hopeful that 8/13/16 will be the final date to complete the upgrade.
- **HIPAA Security Policies/Procedures**: HIPAA and EMR SOP training continues for AJRCCC and staff of DPW/Custodial staff. We have finalized an E Learning format for all of the staff to be trained on all of our EMR SOP's on an annual basis. In addition this format will be available for any new staff that come onboard prior to the annual training. We are required to provide yearly HIPAA training.
- **Patient Portal-** We continue to work on adoption and education to patients on the concept of the patient portal and to encourage patients to be engaged in their healthcare through technology and online access to their healthcare information. We have joined the teams of Medical, Behavioral Health, Optical and Dental to have a combined access page to the three portals for all OCHD patients. We are working on a joint pamphlet and advertising to promote all three portals as a whole. Centricity Core Team members received three training sessions and set up of the Automated Clinical Messaging (ACM) functionality to the Medical Portal. This functionality will provide providers the ability to send mass messaging to patients and Consult and Visit documents securely to patients and outside providers automatically via the patient portal. We are currently having some compatibility issues with our current documentation system being used, and are working to resolve the issues with MIS. We have engaged in discussion with the vendors of these products for a solution to meet our needs.
- **E-Signature-** We have received the I-pads and security accessories required for the implementation of E-Signature. We have encountered some technical issues with the Security Certificates for the devices and our system so MIS staff are working to resolve these issues. Once the issue is resolved, testing will begin as well as the development of the forms that will be used. We plan to start with the registration areas in medical, behavioral health, optical and dental with a roll out the registration forms. We have two known choices; 1.) Sure Scripts can change the HL7 Interface or, 2.) Purchase a

"Document Management" vendor option to resolve. MIS continues to work on these issues with the EMR team.

- **Meaningful Use (MU)-** Attestation data for 2015 is available and will be submitted to Centers for Medicare & Medicaid Services (CMS) no later than July 31, 2016. We will continue to work with vendors to add needed functionality in order to meet the required measures. We will need to attest and report a full year of data (pending confirmation of a change to 3 months of data vs. the full year)for the MU measures for Modified Stage 2 according to CMS guidelines. We will continue to follow the guidelines for the Medicaid program of Meaningful Use as we are directed by CMS.
- **Physician Quality Reporting System (PQRS)-** We have registered once again to report PQRS data as a group for Oneida Community Health Center for 2016. We will once again utilize Quality Submission Services (QSS) in conjunction with Clinical Quality Report (CQR) function with GE Centricity for 2016 data submission.
- **Proximity Cards-** Project charter was completed. Project plan has been completed. We have engaged with Imprivata to implement this automated sign on feature for the medical area at OCHC. We are anticipating a go live for August 2016. We need to set up a "Profile Setup Log-In Process" for our environment. Then we can develop manuals and educate staff.
- **Bi-Directional Immunization Registry with WIR-** Scientific Technologies Corporation (STC, formerly ImmsLink), the selected vendor, continues to assist us with our interface with the Wisconsin Immunization Registry (WIR). We have successfully been submitting data to WIR since mid-November and have now resolved errors with retrieving Wisconsin Immunization Registry (WIR) data back into GE Centricity. Training for the providers has been completed in June and training for the nursing staff in medical and Community Health and Medical Records staffs will occur in July. We continue to monitor the inventory function of the product.
- **Picture Archiving Communication System (PACS)**- EMR Core Team has assisted the radiology department with the integration of the PACs system with GE Centricity. We went live on 7/6/2016. We continue to work on: Provider log-in names; looking toward a permanent fix to prevent duplicate images, we need a larger Internet Connection (300MG), we now have 100MG Connection which MIS is working on.
- **Behavioral Health Chart Status Project**- We will need to be **transferring our Behavioral Health Medical Records Excel database into the Electronic Medical Record (EMR)**. This is a task that will require GE assistance in completing because of the complexity of making sure the licensing requirements are completed prior to the status changing on the patient banner. This has been on hold due to issues with set up of the signature capture. We need the signature capture working in order to have all of our licensing requirements in the EMR to have the banner fully functioning for the Chart Status. We are continuing to work on the signature capture implementation (starting with Registration) in order to move forward with the Behavioral Health Chart Status Project.
- **Reports-** We are working with Cognos on the functionality of that system to determine if it will be able to pull quality assurance, outcome reports, Behavioral Health and Clinic Provider reports, no show, access to care etc. We have been successful with getting ongoing reports of Access to Care, Behavioral Health Next Open Appointments, Quarterly No Show/Cancellation Summary and we are now testing the Provider Utilization Reports. However, we struggle with adequate assistance to develop these reports due to a lack of MIS staff resources for the Cognos system.
    - Vis Analytics was installed on 3/2/2016, however we are still learning the details of what this system will allow us to do. This is work in progress.
    - Have begun to look at Population Health Management solutions. We have not yet been able to get any of the clinical data from the EMR. This is a huge

concern. BH has state licensing coming in again in January and we are not able to get the outcome data. We also have our Mental Health Block Grant that we need our Adverse Childhood Experience Screen's data to report out, with that ending 9/30/16.

- **Population Health Management-** The Project Charter has been completed. A team has been ideintifed and will begin working on the RFP within the next month or so. Once this is complete we will begin the project plan. We are still uncertain on the time frame from CMS on when we need to have our value-based billing processes in place. We will be coordinating a site visit to Bellin to review how they have set up a model clinic setting utilizing value based processes which will take place in September.

PATIENT MANAGEMENT SYSTEM (PMS)

- Batch Eligibility- Emedapps 271 Submission files have been going through successfully since implementation of December 2015. There happens to be occasional glitches which result in some of the records erroring out, but are fixed almost immediately. Further investigation of resulting errors have been and are continuing to be researched as they are noticed.
- EDI Eligibility being completed directly from insurance screens within Centricity has been approved. Many of the main insurances will be linked to this capability which will allow us to be able to electronically check insurance eligibility on a patient in real-time, directly from GE Centricity. Law Office Approval has been completed and the contract is currently at Purchasing awaiting PO.
- Compulink Production PROD is now in its latest version 11.0.6.4. Still encountering an ADT interface issue between Centricity and Compulink where new insurances are not crossing over. Optical will continue to fix manually until the ADT issue gets fixed. Also still encountering issues within optical reports generated from Compulink from the previous version.

- Dental is looking to upgrade to the next version of 8.0.7. It will get installed on development DEV for testing purposes first.

CONTINUOUS QUALITY IMPROVEMENT

Initiatives: Accreditation

Accreditation of the Health Division

- Meeting with departments to discuss QA studies and tracking/ data collecting process.
  * Peer Review, Chart Audits, Credentialing
- Continue going through the G drive. Policies are required to be updated every year.
- Creating a reporting structure for the additional Health Division Committees i.e. Pharmacy and Therapeutics, Infection Control etc to report their meeting minutes to the QA team.
- Working on an SOP process for OCHD.
  *Calendar being created for each department SOP annual review.
- Working on a training tracking tool for OCHD.
- Patient satisfaction survey - fall of 2016.
- We have added an additional hour each month to the Quality Assurance (QA) meeting time to accommodate for the necessary time to address only issues related to accreditation on a monthly basis.

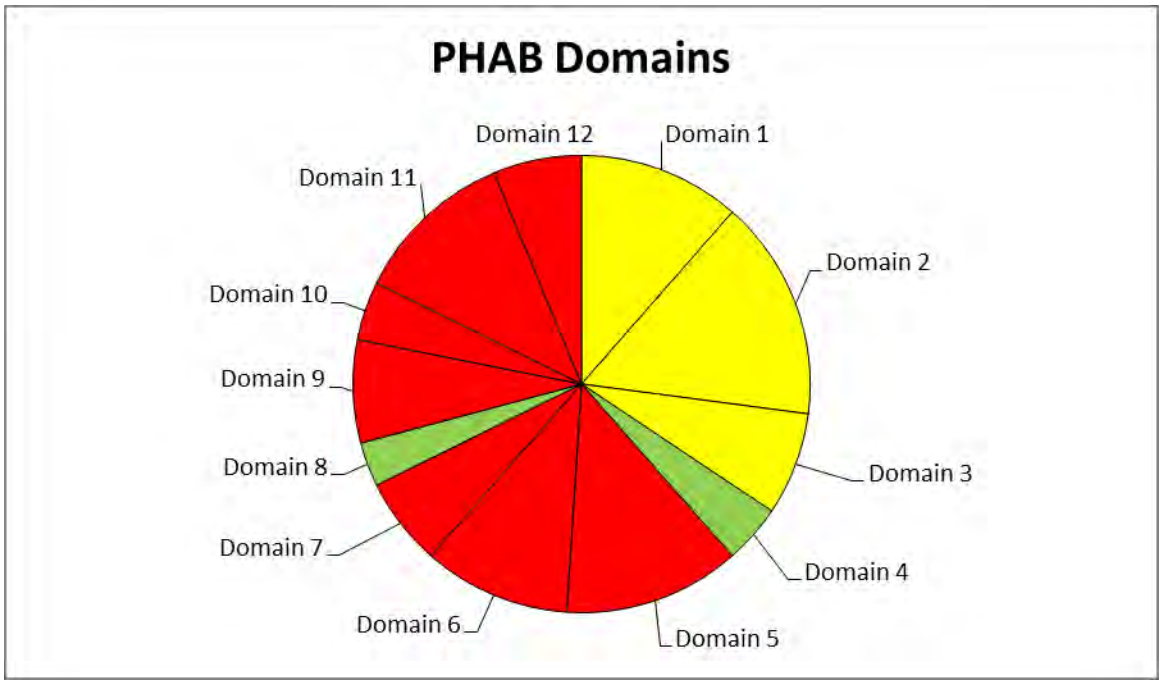
- In addition, we have changed the meeting time to accommodate input from our providers who have joined the team. The new time will enable them to attend the meetings and not interrupt patient care.
- Initial planning is taking place on creating a reporting structure for the additional Health Division Committees i.e. Pharmacy and Therapeutics, Infection Control, etc. to report their meeting minutes to the QA team.

Public Health Accreditation

- We successfully submitted our public health accreditation application to the Public Health Accreditation Board (PHAB) on 06/24/16.
- Final Community Health Improvement Plan (CHIP). A team met in June 2016 to update public health accreditation standards and measure progress.
- Final Community Health Services Department Strategic Plan.
- There are a total of 12 Domains in the public health accreditation process. The Documentation Review Team **Completed domain review: 8 & 4.**
  In process domain review: 1, 2, 3.
- Tribal accreditation grant closed 06/30/16. Wrap up meeting took place on 07/15/16.
- Our public health accreditation mentors from Wood County Health Department were on site 05/06/16. We were able to review the progress we have made and ask for guidance where we have identified gaps in preparation. It was reassuring to hear from an accredited health department that we were on track to meeting our application submission deadline. A Kali article was submitted and published to keep the community informed of accreditation activities.
- On May 12th & 13th, Oneida hosted this quarter's Tribal Accreditation and Quality Forum, organized by the Wisconsin Institute for Health. There was representation from four Tribes at the event. Great networking opportunity. Forest County Pottawatomi are currently uploading their documentation into e-PHAB (Public Health Accreditation Board) system and will close the middle of August 2016. The Ho Chunk Nation is planning to submit their application to Public Health Accreditation Board sometime in November 2016. A Kali article was submitted and published to keep the community informed of accreditation activities.
- A second public health accreditation readiness assessment was completed 06/09/16. We identified a handful of areas that we wanted to address prior to application submission. Still working to close those gaps now.
- We had a mid-year review on site for our Prevention grant on 06/10/16. Results of our readiness assessment were shared with the grantor.
- The Community Health Nursing Supervisor attended the national conference "Public Health Improvement Training (PHIT) June 13th – 17th and learned that Cherokee Nation has had their accreditation site visit and are in the final steps of becoming the first tribal organization to obtain public health accreditation. While there, she was invited to participate in a couple work sessions coordinated by the National Indian Health Board. One work session involved reviewing the PHAB manual from the perspective of tribal organizations, making suggestions how to improve it i.e. offering tribal specific examples to meet standards/ measures or sample language used by tribal organizations, i.e. general tribal council, etc. These work sessions will continue via webinar/ teleconference technology monthly the remainder of 2016. The second work session was collecting feedback on the benefits of providing grants directly to Tribes verses going through State Governments. National Indian Health Board represents all Tribes and will bring this feedback to Congress.
- A pilot run of QI training was provided to the Comprehensive Health Division Quality Improvement committee on 04/28/16. Feedback collected from this training was

incorporated into the training that was provided to Community Health Service Dept on 07/20/16.

- Planning for the next 5 year Community Health Improvement Plan will begin soon, starting with the next Community Health Needs Assessment due by Feb 2017. Preparation for public health accreditation has taught us so much about collecting valuable data with the intent to improve the health of the community. We have great plans to expand the planning team; include other divisions of the organization, local and possibly State public health partners, and maybe academic partners as well.



** Red- No review yet Yellow- greater than 50% complete Green- 100% complete

Dental Breach Follow up Report

The Oneida Nation provided public notification in compliance with federal law of the Dental Breach which occurred. On February 17, 2016 a flash drive containing the limited details of dental patient information was internally stolen from our dental offices at the Oneida Health Center located at 525 Airport Drive, on the Oneida Reservation.

- The theft was discovered the same day and law enforcement was immediately notified. Since that time, the police and internal investigation have been ongoing. To date, there has been no further findings. Although law enforcement investigated the situation, the flash drive has not been recovered.
- Although the dental information taken was extremely limited and there continues to be no indication to suggest that it has been used or disclosed for inappropriate purposes to date.
- To prevent a reoccurrence of this type we have implemented the following measures: Any use of flash drives are not permitted throughout the health division without the proper authorization. All use of external storage devices must be approved in accordance with the Division policy and approved prior to use. A log is maintained of all storage devices.
- Notification in accordance with federal law has been provided to affected individuals. Throughout the entire investigation, there has been no information developed to

suggest that our patient dental information was used or disclosed for inappropriate purposes.

- **At this point, the investigation is closed.**

ENHANCE OUR WORKFORCE

Initiative: Optimizing our staffing processes

HUMAN RESOURCE MANAGEMENT

Number As of 08/01/16 Comprehensive Health Division Employees: 322

119 Oneida Enrolled
28 American Indian/Alaskan
3 Black/African American
1 Asian
4 Hispanic/Latino
167 Caucasian/other

- **AJRCCC: (58)**
  24 Oneida Enrolled (INCREASED FROM 15% TO 41.5% OF EMPLOYEE BASE FOR AJRCCC)
  7 American Indian/Alaskan
  1 Asian
  2 Hispanic/Latino
  24 Caucasian/other

- **Current vacancies as of 07/01/16:**
  - RN- OCHC
  - LPN – OCHC & AJRCCC
  - MA-OCHC
  - Dental Assistant
  - Dental Hygienist
  - Psychiatrist
  - Clinical Substance Abuse Counselor
  - Psychotherapist
  - Physician Pediatrician, Family Medicine, Internal Medicine
  - Family Practice Nurse Practitioner

FINANCIALS

Funding Sources for FY-2016
TRIBAL CONTRIBUTION: 2.54%
GRANTS: 5.71%
OTHER SOURCES:
External Sales/Third Party Revenue/other 52.42%
Indian Health Service 39.33%
Total Budget: $51,295,138

Status as of 6/30/16
Budget as of 6/30/16: $38,471.332
Expenditures as of 6/30/16: $42,949,106

NOTE: The financials do not represent the FY 2015 carry-over. It will be reflected in the July 2016 statements.

Pharmacy Update:

- As of July 1, 2016, the 340B Certification has been restored.
- New contracts are being put into place and we should start to see a difference by mid to late August in our expenditures for pharmaceuticals.
- Pharmacy supplies increased $900K+ due to loss of 340B Certification
  - Average pharmacy expenditure was previously $80,000-$100,000 per week
  - Without 340B Contract we were expending $300,000+ per week
  - The loss of 340B certification has forced us to utilize a non-governmental contract for purchasing pharmaceuticals.
  - Our initial estimate of increased cost was $3.5 - $4 million dollars
- The total impact as of June 30,2016 was: $4,554,822.
- Efforts to mitigate the increased cost included:
  - Verifying correct Intaleree pricing per our contract
  - Reducing 90 day supplies to 30 days. As of 7/1/16 most prescriptions have now been restored to 90 day refills
  - Making formulary changes to less expensive alternatives.

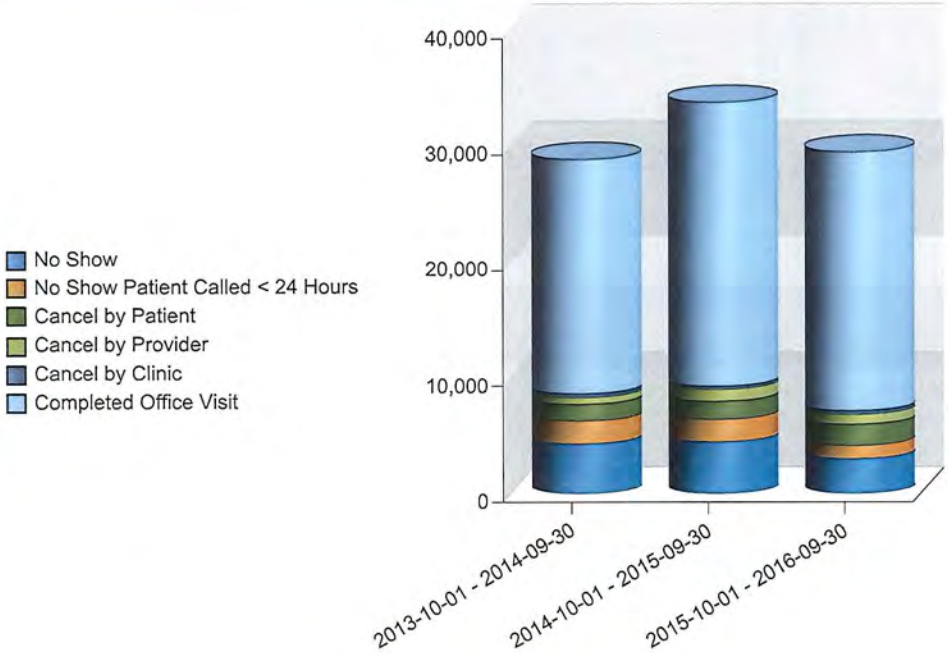
LONG TERM CARE:

- Unfortunately, with the passing of Secretary Kitty Rhoades, much of the progress that was made in the past related to the Tribal Waiver Option are now at a standstill. We have not met with the Interim Secretary Engel to date but this meeting is scheduled. The issues with regard to the Tribal Waiver Option and Family Care 2.0 will be discussed at that time. In addition the Federal elections will also play a role in how fast things advance at the State level and where the impact to the Oneida Nation will be.

Please follow us on our Oneida Comprehensive Health Division Facebook page!

Three Year By Quarter No Show/Cancellation Summary

Oneida Health Center Medical Clinic



Range	FY QTR	No Show	%	No Show Patient Called < 24 Hrs	%	Cancel by Patient	%	Cancel by Provider	%	Cancel by Clinic	%	No Show Cancellation Total	Completed Office Visit	Total Appointments	Billed Visits	Total Clients
2015-10-01 - 2016-09-30	Qtr04	282	10.8%	99	3.8%	164	6.3%	58	2.2%	20	0.8%	606	2,002	2,608	1,750	2,042
	Qtr03	860	9.8%	353	4.0%	546	6.2%	192	2.2%	107	1.2%	2,020	6,719	8,739	6,675	4,500
	Qtr02	777	9.0%	338	3.9%	547	6.4%	285	3.3%	115	1.3%	2,037	6,576	8,613	6,577	4,464
	Qtr01	1,059	11.2%	370	3.9%	522	5.5%	336	3.6%	80	0.8%	2,359	7,063	9,422	7,064	5,031
2015-10-01 - 2016-09-30		**2,978**	**10.1%**	**1,160**	**3.9%**	**1,779**	**6.1%**	**871**	**3.0%**	**322**	**1.1%**	**7,022**	**22,360**	**29,382**	**22,066**	**8,041**

Three Year By Quarter No Show/Cancellation Summary

Oneida Health Center Medical Clinic

Range	FY QTR	No Show	%	No Show Patient Called < 24 Hrs	%	Cancel by Patient	%	Cancel by Provider	%	Cancel by Clinic	%	No Show Cancellation Total	Completed Office Visit	Total Appointments	Billed Visits	Total Clients
2014-10-01 - 2015-09-30	Qtr04	989	13.3%	334	4.5%	402	5.4%	314	4.2%	65	0.9%	2,104	5,359	7,463	5,359	4,102
	Qtr03	1,119	13.1%	502	5.9%	418	4.9%	346	4.1%	65	0.8%	2,450	6,072	8,522	6,074	4,355
	Qtr02	1,120	12.7%	601	6.8%	368	4.2%	145	1.6%	69	0.8%	2,303	6,524	8,827	6,526	4,514
	Qtr01	1,203	13.5%	509	5.7%	361	4.0%	206	2.3%	82	0.9%	2,361	6,566	8,927	6,559	4,809
2014-10-01 - 2015-09-30		**4,431**	**13.1%**	**1,946**	**5.8%**	**1,549**	**4.6%**	**1,011**	**3.0%**	**281**	**0.8%**	**9,218**	**24,521**	**33,739**	**24,518**	**8,308**
2013-10-01 - 2014-09-30	Qtr04	1,100	14.3%	450	5.8%	377	4.9%	157	2.0%	42	0.5%	2,126	5,571	7,697	5,569	4,155
	Qtr03	1,015	14.9%	492	7.2%	316	4.6%	119	1.7%	47	0.7%	1,989	4,830	6,819	4,837	3,660
	Qtr02	1,056	15.2%	527	7.6%	341	4.9%	140	2.0%	140	2.0%	2,204	4,750	6,954	4,768	3,709
	Qtr01	1,105	15.0%	499	6.8%	401	5.4%	145	2.0%	109	1.5%	2,259	5,122	7,381	5,105	3,989
2013-10-01 - 2014-09-30		**4,276**	**14.8%**	**1,968**	**6.8%**	**1,435**	**5.0%**	**561**	**1.9%**	**338**	**1.2%**	**8,578**	**20,273**	**28,851**	**20,279**	**7,739**
Summary		**11,685**	**12.7%**	**5,074**	**5.5%**	**4,763**	**5.2%**	**2,443**	**2.7%**	**941**	**1.0%**	**24,818**	**67,154**	**91,972**	**66,863**	**11,580**

BH - Access Of Care

3rd Available appointment

BH ATODA Intakes

Resource	Appointment Type	Next 3rd Open
Agneessens BA CSAC CSIT, Mike F	Intake Mental Health/ATODA-90	Aug 1, 2016 1:00:00 PM
Krueger MSW APSW CSAC, Rebecca	Intake Mental Health/ATODA-90	Jul 26, 2016 9:00:00 AM
Lalonde BS CSAC, Scott	Intake Mental Health/ATODA-90	Aug 5, 2016 7:00:00 AM
Metoxen MSW CSAC , Lynn	Intake Mental Health/ATODA-90	Sep 22, 2016 10:00:00 AM
Rasmussen BSW CSAC, Dale S	Intake Mental Health/ATODA-90	Aug 4, 2016 4:00:00 PM
Schoen BS CSAC, Kelly	Intake Mental Health/ATODA-90	Aug 12, 2016 8:30:00 AM
Torres MA CSAC ICS PC-TL, Joanne	Intake Mental Health/ATODA-90	Aug 1, 2016 9:00:00 AM

BH-ATODA (C2)

Resource	Appointment Type	Next 3rd Open
Agneessens BA CSAC CSIT, Mike F	Individual Therapy Session-60	Jul 25, 2016 9:00:00 AM
Krueger MSW APSW CSAC, Rebecca	Individual Therapy Session-60	Jul 1, 2016 8:00:00 AM
Lalonde BS CSAC, Scott	Individual Therapy Session-60	Jun 30, 2016 3:00:00 PM
Rasmussen BSW CSAC, Dale S	Individual Therapy Session-60	Jun 30, 2016 3:00:00 PM
Schoen BS CSAC, Kelly	Individual Therapy Session-60	Jul 1, 2016 10:00:00 AM
Torres MA CSAC ICS PC-TL, Joanne	Individual Therapy Session-60	Jul 1, 2016 8:00:00 AM

BH-Co-Occuring Intake

Resource	Appointment Type	Next 3rd Open
Cheney MSW, LCSW, SAS Benjamin R	Intake Mental Health/ATODA-90	Oct 3, 2016 8:30:00 AM
Collier, Carmen D MS LPC CSAC	Intake Mental Health/ATODA-90	Aug 12, 2016 10:00:00 AM
King MSW LCSW CSAC, Mary Beth	Intake Mental Health/ATODA-90	Aug 25, 2016 8:00:00 AM
Lambert LPC CSAC, Timothy C	Intake Mental Health/ATODA-90	Aug 29, 2016 1:00:00 PM
Nehring MSE LPC CSAC CS, Teri	Intake Mental Health/ATODA-90	Aug 16, 2016 8:00:00 AM

BH - Access Of Care

3rd Available appointment

BH-Co-Occuring C2

Resource	Appointment Type	Next 3rd Open
Collier, Carmen D MS LPC CSAC	Individual Therapy Session-60	Jun 30, 2016 5:00:00 PM
King MSW LCSW CSAC, Mary Beth	Individual Therapy Session-60	Jul 25, 2016 3:30:00 PM
Lambert LPC CSAC, Timothy C	Individual Therapy Session-60	Jul 8, 2016 2:00:00 PM
Nehring MSE LPC CSAC CS, Teri	Individual Therapy Session-60	Jul 12, 2016 2:00:00 PM

BH MH Intakes

Resource	Appointment Type	Next 3rd Open
Brito, MFT TL SAC IT, Martha	Intake Mental Health/ATODA-90	Nov 21, 2016 10:00:00 AM
Cornelius-Adkins MSW LCSW SAC CSOT BCD, Torland E	Intake Mental Health/ATODA-90	Nov 10, 2016 3:00:00 PM
Helander MSW LCSW, Valorie	Intake Mental Health/ATODA-90	Nov 23, 2016 1:00:00 PM
Shaw MSW LCSW, Lisa	Intake Mental Health/ATODA-90	Dec 1, 2016 10:00:00 AM

BH-Mental Health (C2)

Resource	Appointment Type	Next 3rd Open
Brito, MFT TL SAC IT, Martha	Individual Therapy Session-60	Jul 25, 2016 2:00:00 PM
Cornelius-Adkins MSW LCSW SAC CSOT BCD, Torland E	Individual Therapy Session-60	Jul 20, 2016 3:00:00 PM
Helander MSW LCSW, Valorie	Individual Therapy Session-60	Jul 25, 2016 2:00:00 PM
Huhtala MSW LCSW, Rhonda	Individual Therapy Session-60	Jul 27, 2016 2:00:00 PM
Shaw MSW LCSW, Lisa	Individual Therapy Session-60	Aug 22, 2016 7:30:00 AM

BH-EMDR Intakes

Resource	Appointment Type	Next 3rd Open
King MSW LCSW CSAC, Mary Beth	BH-EMDR Intake	Aug 15, 2016 1:00:00 PM

BH - Access Of Care

3rd Available appointment

Resource	Appointment Type	Next 3rd Open
Shaw MSW LCSW, Lisa	BH-EMDR Intake	Aug 23, 2016 2:00:00 PM

BH-EMDR Therapy

Resource	Appointment Type	Next 3rd Open
Collier, Carmen D MS LPC CSAC	BH-EMDR Therapy	Jul 19, 2016 3:00:00 PM
King MSW LCSW CSAC, Mary Beth	BH-EMDR Therapy	Aug 2, 2016 2:00:00 PM
Shaw MSW LCSW, Lisa	BH-EMDR Therapy	Aug 15, 2016 1:00:00 PM

BH-Veteran Eval

Resource	Appointment Type	Next 3rd Open
Shaw MSW LCSW, Lisa	Veterans Evaluation	Aug 29, 2016 8:30:00 AM

BH-Intial Reiki Appointment

Resource	Appointment Type	Next 3rd Open
King MSW LCSW CSAC, Mary Beth	Reiki	Jul 26, 2016 4:30:00 PM
Lalonde BS CSAC, Scott	Reiki	Jul 22, 2016 1:00:00 PM
Nehring MSE LPC CSAC CS, Teri	Reiki	Jul 28, 2016 9:00:00 AM
Shaw MSW LCSW, Lisa	Reiki	Aug 30, 2016 10:30:00 AM

BH-Psych Evals

Resource	Appointment Type	Next 3rd Open
Sayers PHD, Michael	Psychological Evaluation	Aug 22, 2016 8:30:00 AM

BH- Psych Eval FU

Resource	Appointment Type	Next 3rd Open
Sayers PHD, Michael	Psychological Eval Follow Up	Jul 14, 2016 2:00:00 PM

BH - Access Of Care
3rd Available appointment

BH-Child Evals

Resource	Appointment Type	Next 3rd Open
Dzubinski MD, David L	BH-Child Eval	Jul 26, 2016 8:00:00 AM

BH-Child Med Checks

Resource	Appointment Type	Next 3rd Open
Dzubinski MD, David L	BH-Child Med Check	Aug 25, 2016 4:00:00 PM

BH-Adult Evals

Resource	Appointment Type	Next 3rd Open
Patil MD, Veeranagouda	BH-Adult Eval	Aug 17, 2016 12:30:00 PM
Rodriguez MD, Josefina	BH-Adult Eval	Aug 29, 2016 9:00:00 AM
Shekar MD, Chandra K.	BH-Adult Eval	Aug 15, 2016 3:00:00 PM

BH-Med Checks

Resource	Appointment Type	Next 3rd Open
ONeill, MD, Michael	BH-Medication Check	Aug 18, 2016 9:30:00 AM
Patil MD, Veeranagouda	BH-Medication Check	Jul 19, 2016 1:00:00 PM
Rodriguez MD, Josefina	BH-Medication Check	Aug 4, 2016 5:30:00 PM
Shekar MD, Chandra K.	BH-Medication Check	Jul 13, 2016 10:00:00 AM

BH-RN Triage Assessment

Resource	Appointment Type	Next 3rd Open
Paluch MSE RN LPC, Dave	RN-Psychatric Nursing Assessment	Jul 13, 2016 9:30:00 AM
Skrivanie MSN RN, Lois	RN-Psychatric Nursing Assessment	Jul 19, 2016 2:00:00 PM

BH-Eval FU

BH - Access Of Care

3rd Available appointment

Resource	Appointment Type	Next 3rd Open
Dzubinski MD, David L	BH-Eval FU	Aug 30, 2016 3:00:00 PM
ONeill, MD, Michael	BH-Eval FU	Aug 22, 2016 10:30:00 AM
Patil MD, Veeranagouda	BH-Eval FU	Aug 5, 2016 1:30:00 PM
Rodriguez MD, Josefina	BH-Eval FU	Aug 3, 2016 9:30:00 AM

Co Ocurring Utilization by Appointment type

Behavioral Health Last 3 Fiscal Years

Collier, Carmen D MS LPC CSAC

Range		Intake 60/90	Individual 30/60/90	School Intake	School Individual	Emergency Counseling	Group Counseling	Family Therapy	EMDR Intake	EMDR Therapy	Reiki	M Team	Totals
2015-2016	Completed	48	298	0	0	1	0	0	4	29	0	0	380
	No Shows	39	105	0	0	0	0	0	0	6	0	0	150
	Canceled	19	83	0	0	0	3	0	0	9	0	0	114
	Appointments	106	486	0	0	1	3	0	4	44	0	0	644
	% No Shows	36.8%	21.6%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	13.6%	0.0%	0.0%	23.3%
	Patients	90	77	0	0	1	1	0	4	10	0	0	124
	Billed Visits	45	289	0	0	1	0	0	4	29	0	0	368
2014-2015	Completed	28	93	0	0	1	0	0	0	0	0	0	122
	No Shows	14	23	0	0	0	0	0	0	0	0	0	37
	Canceled	11	18	0	0	0	0	0	0	0	0	0	29
	Appointments	53	134	0	0	1	0	0	0	0	0	0	188
	% No Shows	26.4%	17.2%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	19.7%
	Patients	46	30	0	0	1	0	0	0	0	0	0	50
	Billed Visits	28	93	0	0	1	0	0	0	0	0	0	122

King MSW LCSW CSAC, Mary Beth

Range		Intake 60/90	Individual 30/60/90	School Intake	School Individual	Emergency Counseling	Group Counseling	Family Therapy	EMDR Intake	EMDR Therapy	Reiki	M Team	Totals
2015-2016	Completed	25	176	0	0	8	0	2	6	77	0	3	297
	No Shows	21	96	0	0	2	0	0	2	20	0	0	141
	Canceled	17	54	0	0	2	0	3	2	22	0	1	101
	Appointments	63	326	0	0	12	0	5	10	119	0	4	539

Co Ocurring Utilization by Appointment type

Behavioral Health Last 3 Fiscal Years

Range		Intake 60/90	Individual 30/60/90	School Intake	School Individual	Emergency Counseling	Group Counseling	Family Therapy	EMDR Intake	EMDR Therapy	Reiki	M Team	Totals
	% No Shows	33.3%	29.4%	0.0%	0.0%	16.7%	0.0%	0.0%	20.0%	16.8%	0.0%	0.0%	26.2%
	Patients	51	72	0	0	6	0	4	8	22	0	3	108
	Billed Visits	20	143	0	0	6	0	2	5	58	0	1	235
2014-2015	Completed	21	280	0	0	12	0	4	3	85	0	1	406
	No Shows	15	156	0	0	4	0	0	0	15	0	0	190
	Canceled	12	93	0	0	3	2	0	0	21	0	0	131
	Appointments	48	529	0	0	19	2	4	3	121	0	1	727
	% No Shows	31.2%	29.5%	0.0%	0.0%	21.1%	0.0%	0.0%	0.0%	12.4%	0.0%	0.0%	26.1%
	Patients	41	77	0	0	12	1	3	2	12	0	1	102
	Billed Visits	21	275	0	0	12	0	4	3	83	0	1	399
2013-2014	Completed	42	330	0	0	8	0	0	7	70	0	5	462
	No Shows	21	137	0	0	2	0	0	2	20	0	1	183
	Canceled	26	106	0	0	1	0	0	1	19	0	0	153
	Appointments	89	573	0	0	11	0	0	10	109	0	6	798
	% No Shows	23.6%	23.9%	0.0%	0.0%	18.2%	0.0%	0.0%	20.0%	18.3%	0.0%	16.7%	22.9%
	Patients	74	87	0	0	11	0	0	8	16	0	6	128
	Billed Visits	42	331	0	0	8	0	0	7	70	0	5	463

Lambert LPC CSAC, Timothy C

Range		Intake 60/90	Individual 30/60/90	School Intake	School Individual	Emergency Counseling	Group Counseling	Family Therapy	EMDR Intake	EMDR Therapy	Reiki	M Team	Totals
2015-2016	Completed	44	325	0	0	6	0	0	0	10	0	0	385
	No Shows	33	150	0	0	6	0	0	0	3	0	0	192

Co Ocurring Utilization by Appointment type

Behavioral Health Last 3 Fiscal Years

Range		Intake 60/90	Individual 30/60/90	School Intake	School Individual	Emergency Counseling	Group Counseling	Family Therapy	EMDR Intake	EMDR Therapy	Reiki	M Team	Totals
	Canceled	23	120	0	0	3	0	0	0	1	0	0	147
	Appointments	100	595	0	0	15	0	0	0	14	0	0	724
	% No Shows	33.0%	25.2%	0.0%	0.0%	40.0%	0.0%	0.0%	0.0%	21.4%	0.0%	0.0%	26.5%
	Patients	78	80	0	0	9	0	0	0	5	0	0	118
	Billed Visits	44	322	0	0	6	0	0	0	10	0	0	382
2014-2015	Completed	65	376	0	0	19	0	0	0	0	0	0	460
	No Shows	40	182	0	0	5	0	0	0	0	0	0	227
	Canceled	25	105	0	0	4	4	0	0	0	0	1	139
	Appointments	130	663	0	0	28	4	0	0	0	0	1	826
	% No Shows	30.8%	27.5%	0.0%	0.0%	17.9%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	27.5%
	Patients	109	97	0	0	15	2	0	0	0	0	1	148
	Billed Visits	65	376	0	0	19	0	0	0	0	0	0	460
2013-2014	Completed	64	321	0	0	17	0	0	0	0	0	0	402
	No Shows	44	181	0	0	7	0	0	0	0	0	0	232
	Canceled	21	73	0	0	3	2	0	0	0	0	0	99
	Appointments	129	575	0	0	27	2	0	0	0	0	0	733
	% No Shows	34.1%	31.5%	0.0%	0.0%	25.9%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	31.7%
	Patients	117	88	0	0	18	1	0	0	0	0	0	144
	Billed Visits	64	321	0	0	17	0	0	0	0	0	0	402

Nehring MSE LPC CSAC CS, Teri

Co Ocurring Utilization by Appointment type

Behavioral Health Last 3 Fiscal Years

Range		Intake 60/90	Individual 30/60/90	School Intake	School Individual	Emergency Counseling	Group Counseling	Family Therapy	EMDR Intake	EMDR Therapy	Reiki	M Team	Totals
2015-2016	Completed	38	135	0	0	3	0	0	0	0	0	0	176
	No Shows	24	59	0	0	1	0	0	0	0	0	0	84
	Canceled	20	40	0	0	1	0	0	0	0	0	0	61
	Appointments	82	234	0	0	5	0	0	0	0	0	0	321
	% No Shows	29.3%	25.2%	0.0%	0.0%	20.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	26.2%
	Patients	71	48	0	0	5	0	0	0	0	0	0	87
	Billed Visits	38	132	0	0	2	0	0	0	0	0	0	172
2014-2015	Completed	51	219	0	0	1	0	0	0	0	0	0	271
	No Shows	35	116	0	0	2	0	0	0	0	0	0	153
	Canceled	15	74	0	0	1	0	0	0	0	0	0	90
	Appointments	101	409	0	0	4	0	0	0	0	0	0	514
	% No Shows	34.7%	28.4%	0.0%	0.0%	50.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	29.8%
	Patients	87	70	0	0	2	0	0	0	0	0	0	112
	Billed Visits	51	219	0	0	1	0	0	0	0	0	0	271
2013-2014	Completed	26	108	0	0	3	0	0	0	0	0	0	137
	No Shows	25	65	0	0	1	0	0	0	0	0	0	91
	Canceled	4	26	0	0	0	0	0	0	0	0	0	30
	Appointments	55	199	0	0	4	0	0	0	0	0	0	258
	% No Shows	45.5%	32.7%	0.0%	0.0%	25.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	35.3%
	Patients	49	49	0	0	4	0	0	0	0	0	0	75
	Billed Visits	26	109	0	0	3	0	0	0	0	0	0	138

Co Ocurring Utilization by Appointment type

Behavioral Health Last 3 Fiscal Years

Range		Intake 60/90	Individual 30/60/90	School Intake	School Individual	Emergency Counseling	Group Counseling	Family Therapy	EMDR Intake	EMDR Therapy	Reiki	M Team	Totals
2015-2016	Completed	155	934	0	0	18	0	2	10	116	0	3	1,238
	No Shows	117	410	0	0	9	0	0	2	29	0	0	567
	Canceled	79	297	0	0	6	3	3	2	32	0	1	423
	Appointments	351	1,641	0	0	33	3	5	14	177	0	4	2,228
	% No Shows	33.3%	25.0%	0.0%	0.0%	27.3%	0.0%	0.0%	14.3%	16.4%	0.0%	0.0%	25.4%
	Patients	267	267	0	0	21	1	4	12	35	0	3	396
	Billed Visits	147	886	0	0	15	0	2	9	97	0	1	1,157
2014-2015	Completed	165	968	0	0	33	0	4	3	85	0	1	1,259
	No Shows	104	477	0	0	11	0	0	0	15	0	0	607
	Canceled	63	290	0	0	8	6	0	0	21	0	1	389
	Appointments	332	1,735	0	0	52	6	4	3	121	0	2	2,255
	% No Shows	31.3%	27.5%	0.0%	0.0%	21.2%	0.0%	0.0%	0.0%	12.4%	0.0%	0.0%	26.9%
	Patients	259	265	0	0	30	2	3	2	12	0	2	377
	Billed Visits	165	963	0	0	33	0	4	3	83	0	1	1,252
2013-2014	Completed	132	759	0	0	28	0	0	7	70	0	5	1,001
	No Shows	90	383	0	0	10	0	0	2	20	0	1	506
	Canceled	51	205	0	0	4	2	0	1	19	0	0	282
	Appointments	273	1,347	0	0	42	2	0	10	109	0	6	1,789
	% No Shows	33.0%	28.4%	0.0%	0.0%	23.8%	0.0%	0.0%	20.0%	18.3%	0.0%	16.7%	28.3%
	Patients	222	213	0	0	32	1	0	8	16	0	6	319
	Billed Visits	132	761	0	0	28	0	0	7	70	0	5	1,003

BH - Access Of Care
3rd Available appointment

BH ATODA Intakes

Resource	Appointment Type	Next 3rd Open
Agneessens BA CSAC CSIT, Mike F	Intake Mental Health/ATODA-90	Sep 26, 2016 1:00:00 PM
Krueger MSW APSW CSAC, Rebecca	Intake Mental Health/ATODA-90	Aug 26, 2016 10:00:00 AM
Lalonde BS CSAC, Scott	Intake Mental Health/ATODA-90	Aug 26, 2016 7:00:00 AM
Metoxen MSW CSAC , Lynn	Intake Mental Health/ATODA-90	Sep 29, 2016 10:00:00 AM
Rasmussen BSW CSAC, Dale S	Intake Mental Health/ATODA-90	Sep 19, 2016 2:00:00 PM
Schoen BS CSAC, Kelly	Intake Mental Health/ATODA-90	Aug 24, 2016 3:00:00 PM

BH-ATODA (C2)

Resource	Appointment Type	Next 3rd Open
Agneessens BA CSAC CSIT, Mike F	Individual Therapy Session-60	Aug 3, 2016 10:00:00 AM
Krueger MSW APSW CSAC, Rebecca	Individual Therapy Session-60	Aug 3, 2016 4:00:00 PM
Lalonde BS CSAC, Scott	Individual Therapy Session-60	Aug 11, 2016 8:30:00 AM
Rasmussen BSW CSAC, Dale S	Individual Therapy Session-60	Aug 3, 2016 10:30:00 AM
Schoen BS CSAC, Kelly	Individual Therapy Session-60	Aug 1, 2016 10:00:00 AM
Torres MA CSAC ICS PC-TL, Joanne	Individual Therapy Session-60	Aug 8, 2016 4:30:00 PM

BH-Co-Occuring Intake

Resource	Appointment Type	Next 3rd Open
Cheney MSW, LCSW, SAS Benjamin R	Intake Mental Health/ATODA-90	Oct 10, 2016 8:30:00 AM
Collier, Carmen D MS LPC CSAC	Intake Mental Health/ATODA-90	Sep 29, 2016 9:00:00 AM
King MSW LCSW CSAC, Mary Beth	Intake Mental Health/ATODA-90	Sep 29, 2016 8:00:00 AM
Lambert LPC CSAC, Timothy C	Intake Mental Health/ATODA-90	Sep 23, 2016 9:00:00 AM
Nehring MSE LPC CSAC CS, Teri	Intake Mental Health/ATODA-90	Sep 20, 2016 8:00:00 AM

BH - Access Of Care

3rd Available appointment

BH-Co-Occuring C2

Resource	Appointment Type	Next 3rd Open
Collier, Carmen D MS LPC CSAC	Individual Therapy Session-60	Aug 9, 2016 7:30:00 AM
King MSW LCSW CSAC, Mary Beth	Individual Therapy Session-60	Aug 22, 2016 8:00:00 AM
Lambert LPC CSAC, Timothy C	Individual Therapy Session-60	Aug 5, 2016 1:00:00 PM
Nehring MSE LPC CSAC CS, Teri	Individual Therapy Session-60	Aug 1, 2016 5:00:00 PM

BH MH Intakes

Resource	Appointment Type	Next 3rd Open
Brito, MFT TL SAC IT, Martha	Intake Mental Health/ATODA-90	Dec 21, 2016 1:00:00 PM
Cornelius-Adkins MSW LCSW SAC CSOT BCD, Torland E	Intake Mental Health/ATODA-90	Dec 29, 2016 3:00:00 PM
Helander MSW LCSW, Valorie	Intake Mental Health/ATODA-90	Dec 28, 2016 1:00:00 PM
Huhtala MSW LCSW, Rhonda	Intake Mental Health/ATODA-90	Sep 27, 2016 9:00:00 AM

BH-Mental Health (C2)

Resource	Appointment Type	Next 3rd Open
Brito, MFT TL SAC IT, Martha	Individual Therapy Session-60	Aug 15, 2016 2:00:00 PM
Cornelius-Adkins MSW LCSW SAC CSOT BCD, Torland E	Individual Therapy Session-60	Aug 22, 2016 9:00:00 AM
Helander MSW LCSW, Valorie	Individual Therapy Session-60	Aug 11, 2016 9:00:00 AM
Huhtala MSW LCSW, Rhonda	Individual Therapy Session-60	Sep 2, 2016 10:00:00 AM
Shaw MSW LCSW, Lisa	Individual Therapy Session-60	Sep 12, 2016 7:30:00 AM

BH-EMDR Intakes

Resource	Appointment Type	Next 3rd Open
King MSW LCSW CSAC, Mary Beth	BH-EMDR Intake	Sep 19, 2016 1:00:00 PM

BH - Access Of Care
3rd Available appointment

Resource	Appointment Type	Next 3rd Open
Shaw MSW LCSW, Lisa	BH-EMDR Intake	Sep 20, 2016 2:00:00 PM

BH-EMDR Therapy

Resource	Appointment Type	Next 3rd Open
Collier, Carmen D MS LPC CSAC	BH-EMDR Therapy	Aug 19, 2016 3:00:00 PM
King MSW LCSW CSAC, Mary Beth	BH-EMDR Therapy	Aug 23, 2016 2:00:00 PM
Shaw MSW LCSW, Lisa	BH-EMDR Therapy	Aug 31, 2016 7:30:00 AM

BH-Veteran Eval

Resource	Appointment Type	Next 3rd Open
Shaw MSW LCSW, Lisa	Veterans Evaluation	Sep 26, 2016 8:30:00 AM

BH-Intial Reiki Appointment

Resource	Appointment Type	Next 3rd Open
King MSW LCSW CSAC, Mary Beth	Reiki	Aug 16, 2016 4:30:00 PM
Lalonde BS CSAC, Scott	Reiki	Aug 26, 2016 11:00:00 AM
Nehring MSE LPC CSAC CS, Teri	Reiki	Aug 22, 2016 10:00:00 AM
Shaw MSW LCSW, Lisa	Reiki	Sep 13, 2016 10:30:00 AM

BH-Psych Evals

Resource	Appointment Type	Next 3rd Open
Sayers PHD, Michael	Psychological Evaluation	Sep 22, 2016 8:30:00 AM

BH- Psych Eval FU

Resource	Appointment Type	Next 3rd Open
Sayers PHD, Michael	Psychological Eval Follow Up	Aug 3, 2016 2:00:00 PM

BH - Access Of Care

3rd Available appointment

BH-Child Evals

Resource	Appointment Type	Next 3rd Open
Dzubinski MD, David L	BH-Child Eval	Sep 20, 2016 8:00:00 AM

BH-Child Med Checks

Resource	Appointment Type	Next 3rd Open
Dzubinski MD, David L	BH-Child Med Check	Sep 20, 2016 7:00:00 AM

BH-Adult Evals

Resource	Appointment Type	Next 3rd Open
Patil MD, Veeranagouda	BH-Adult Eval	Sep 21, 2016 12:30:00 PM
Rodriguez MD, Josefina	BH-Adult Eval	Sep 19, 2016 9:00:00 AM
Shekar MD, Chandra K.	BH-Adult Eval	Aug 31, 2016 2:00:00 PM

BH-Med Checks

Resource	Appointment Type	Next 3rd Open
ONeill, MD, Michael	BH-Medication Check	Aug 30, 2016 9:45:00 AM
Patil MD, Veeranagouda	BH-Medication Check	Aug 16, 2016 2:00:00 PM
Rodriguez MD, Josefina	BH-Medication Check	Aug 18, 2016 6:00:00 PM
Shekar MD, Chandra K.	BH-Medication Check	Aug 3, 2016 5:00:00 PM

BH-RN Triage Assessment

Resource	Appointment Type	Next 3rd Open
Paluch MSE RN LPC, Dave	RN-Psychatric Nursing Assessment	Aug 24, 2016 9:30:00 AM
Skrivanie MSN RN, Lois	RN-Psychatric Nursing Assessment	Aug 23, 2016 2:00:00 PM

BH-Eval FU

BH - Access Of Care

3rd Available appointment

Resource	Appointment Type	Next 3rd Open
Dzubinski MD, David L	BH-Eval FU	Oct 25, 2016 3:00:00 PM
ONeill, MD, Michael	BH-Eval FU	Sep 1, 2016 10:30:00 AM
Patil MD, Veeranagouda	BH-Eval FU	Aug 26, 2016 1:30:00 PM
Rodriguez MD, Josefina	BH-Eval FU	Aug 10, 2016 9:30:00 AM

ATODA Utilization by Appointment type
Behavioral Health Last 3 Fiscal Years

Agneessens BA CSAC CSIT, Mike F

Range		Intake 60/90	Individual 30/60/90	School Intake	School Individual	Emergency Counseling	Group Counseling	Reiki	M Team	Totals
2015-2016	Completed	22	171	0	0	1	0	0	0	194
	No Shows	11	35	0	0	0	0	0	0	46
	Canceled	5	36	0	0	0	0	0	0	41
	Appointments	38	242	0	0	1	0	0	0	281
	% No Shows	28.9%	14.5%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	16.4%
	Patients	36	31	0	0	1	0	0	0	50
	Billed Visits	22	169	0	0	1	0	0	0	192
2014-2015	Completed	22	185	0	0	3	0	0	1	211
	No Shows	13	58	0	0	3	0	0	0	74
	Canceled	8	62	0	0	1	0	0	0	71
	Appointments	43	305	0	0	7	0	0	1	356
	% No Shows	30.2%	19.0%	0.0%	0.0%	42.9%	0.0%	0.0%	0.0%	20.8%
	Patients	43	34	0	0	3	0	0	1	56
	Billed Visits	22	185	0	0	3	0	0	1	211
2013-2014	Completed	11	117	0	0	0	0	0	0	128
	No Shows	8	37	0	0	1	0	0	0	46
	Canceled	6	14	0	0	0	0	0	0	20
	Appointments	25	168	0	0	1	0	0	0	194
	% No Shows	32.0%	22.0%	0.0%	0.0%	100.0%	0.0%	0.0%	0.0%	23.7%
	Patients	24	24	0	0	1	0	0	0	38
	Billed Visits	11	117	0	0	0	0	0	0	128

Krueger MSW APSW CSAC, Rebecca

Range		Intake 60/90	Individual 30/60/90	School Intake	School Individual	Emergency Counseling	Group Counseling	Reiki	M Team	Totals
2015-2016	Completed	57	260	0	0	5	0	0	0	322
	No Shows	28	117	0	0	1	0	0	0	146
	Canceled	31	79	0	0	0	1	0	0	111
	Appointments	116	456	0	0	6	1	0	0	579
	% No Shows	24.1%	25.7%	0.0%	0.0%	16.7%	0.0%	0.0%	0.0%	25.2%
	Patients	102	69	0	0	6	1	0	0	118
	Billed Visits	53	250	0	0	4	0	0	0	307
2014-2015	Completed	37	135	0	0	1	0	0	0	173

ATODA Utilization by Appointment type
Behavioral Health Last 3 Fiscal Years

Range		Intake 60/90	Individual 30/60/90	School Intake	School Individual	Emergency Counseling	Group Counseling	Reiki	M Team	Totals
	No Shows	24	34	0	0	0	0	0	0	58
	Canceled	11	26	0	0	0	2	0	0	39
	Appointments	72	195	0	0	1	2	0	0	270
	% No Shows	33.3%	17.4%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	21.5%
	Patients	63	32	0	0	1	1	0	0	65
	Billed Visits	37	136	0	0	1	0	0	0	174

Lalonde BS CSAC, Scott

Range		Intake 60/90	Individual 30/60/90	School Intake	School Individual	Emergency Counseling	Group Counseling	Reiki	M Team	Totals
2015-2016	Completed	51	273	0	0	3	0	0	0	327
	No Shows	24	119	0	0	3	0	0	0	146
	Canceled	12	95	0	0	4	4	0	0	115
	Appointments	87	487	0	0	10	4	0	0	588
	% No Shows	27.6%	24.4%	0.0%	0.0%	30.0%	0.0%	0.0%	0.0%	24.8%
	Patients	77	94	0	0	8	2	0	0	127
	Billed Visits	50	265	0	0	3	0	0	0	318
2014-2015	Completed	56	347	0	0	9	0	0	0	412
	No Shows	23	173	0	0	3	0	0	1	200
	Canceled	15	91	0	0	2	0	0	0	108
	Appointments	94	611	0	0	14	0	0	1	720
	% No Shows	24.5%	28.3%	0.0%	0.0%	21.4%	0.0%	0.0%	100.0%	27.8%
	Patients	86	103	0	0	9	0	0	1	135
	Billed Visits	56	347	0	0	9	0	0	0	412
2013-2014	Completed	57	404	0	0	9	0	0	1	471
	No Shows	32	231	0	0	6	0	0	0	269
	Canceled	21	124	0	0	1	5	0	0	151
	Appointments	110	759	0	0	16	5	0	1	891
	% No Shows	29.1%	30.4%	0.0%	0.0%	37.5%	0.0%	0.0%	0.0%	30.2%
	Patients	97	130	0	0	8	1	0	1	170
	Billed Visits	57	404	0	0	9	0	0	1	471

Rasmussen BSW CSAC, Dale S

ATODA Utilization by Appointment type
Behavioral Health Last 3 Fiscal Years

Range		Intake 60/90	Individual 30/60/90	School Intake	School Individual	Emergency Counseling	Group Counseling	Reiki	M Team	Totals
2015-2016	Completed	45	339	0	0	3	0	0	0	387
	No Shows	23	134	0	0	1	0	0	0	158
	Canceled	17	67	0	0	0	0	0	0	84
	Appointments	85	540	0	0	4	0	0	0	629
	% No Shows	27.1%	24.8%	0.0%	0.0%	25.0%	0.0%	0.0%	0.0%	25.1%
	Patients	76	66	0	0	4	0	0	0	100
	Billed Visits	44	332	0	0	3	0	0	0	379
2014-2015	Completed	51	341	0	0	7	0	0	0	399
	No Shows	35	175	0	0	2	0	0	0	212
	Canceled	20	64	0	0	0	0	0	0	84
	Appointments	106	580	0	0	9	0	0	0	695
	% No Shows	33.0%	30.2%	0.0%	0.0%	22.2%	0.0%	0.0%	0.0%	30.5%
	Patients	94	75	0	0	6	0	0	0	119
	Billed Visits	51	341	0	0	7	0	0	0	399
2013-2014	Completed	50	384	0	0	2	0	0	1	437
	No Shows	34	145	0	0	0	0	0	0	179
	Canceled	13	107	0	0	0	0	0	0	120
	Appointments	97	636	0	0	2	0	0	1	736
	% No Shows	35.1%	22.8%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	24.3%
	Patients	91	82	0	0	2	0	0	1	124
	Billed Visits	50	385	0	0	2	0	0	1	438

Schoen BS CSAC, Kelly

Range		Intake 60/90	Individual 30/60/90	School Intake	School Individual	Emergency Counseling	Group Counseling	Reiki	M Team	Totals
2015-2016	Completed	58	160	0	0	2	0	0	0	220
	No Shows	35	55	0	0	0	0	0	0	90
	Canceled	25	51	0	0	1	1	0	0	78
	Appointments	118	266	0	0	3	1	0	0	388
	% No Shows	29.7%	20.7%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	23.2%
	Patients	100	52	0	0	3	1	0	0	103
	Billed Visits	55	143	0	0	2	0	0	0	200

Torres MA CSAC ICS PC-TL, Joanne

ATODA Utilization by Appointment type
Behavioral Health Last 3 Fiscal Years

Range		Intake 60/90	Individual 30/60/90	School Intake	School Individual	Emergency Counseling	Group Counseling	Reiki	M Team	Totals
2015-2016	Completed	38	220	0	0	0	0	0	0	258
	No Shows	14	88	0	0	0	0	0	0	102
	Canceled	8	50	0	0	1	0	0	1	60
	Appointments	60	358	0	0	1	0	0	1	420
	% No Shows	23.3%	24.6%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	24.3%
	Patients	54	73	0	0	1	0	0	1	91
	Billed Visits	37	214	0	0	0	0	0	0	251
2014-2015	Completed	55	335	0	0	5	0	0	0	395
	No Shows	35	136	0	0	2	0	0	0	173
	Canceled	15	57	0	0	0	1	0	0	73
	Appointments	105	528	0	0	7	1	0	0	641
	% No Shows	33.3%	25.8%	0.0%	0.0%	28.6%	0.0%	0.0%	0.0%	27.0%
	Patients	90	80	0	0	6	1	0	0	119
	Billed Visits	54	335	0	0	5	0	0	0	394
2013-2014	Completed	63	351	0	0	11	0	0	0	425
	No Shows	40	157	0	0	2	0	0	0	199
	Canceled	27	90	0	0	0	1	0	0	118
	Appointments	130	598	0	0	13	1	0	0	742
	% No Shows	30.8%	26.3%	0.0%	0.0%	15.4%	0.0%	0.0%	0.0%	26.8%
	Patients	116	90	0	0	8	1	0	0	147
	Billed Visits	64	353	0	0	11	0	0	0	428

Mental Health Utilization by Appointment type

Behavioral Health Last 3 Fiscal Years

Brito, MFT TL SAC IT, Martha

Range		Intake 60/90	Individual 30/60/90	School Intake	School Individual	Emergency Counseling	Group Counseling	Family Therapy	Vet Eval	EMDR Intake	EMDR Therapy	Reiki	M Team	Totals
2015-2016	Completed	60	318	0	2	14	0	38	0	0	0	0	0	432
	No Shows	40	137	0	0	4	0	14	0	0	0	0	0	195
	Canceled	32	77	0	0	4	0	13	0	0	0	0	0	126
	Appointments	132	532	0	2	22	0	65	0	0	0	0	0	753
	% No Shows	30.3%	25.8%	0.0%	0.0%	18.2%	0.0%	21.5%	0.0%	0.0%	0.0%	0.0%	0.0%	25.9%
	Patients	121	115	0	1	18	0	41	0	0	0	0	0	181
	Billed Visits	57	315	0	2	14	0	38	0	0	0	0	0	426
2014-2015	Completed	82	446	0	0	13	0	47	0	0	0	0	1	589
	No Shows	52	156	0	0	3	0	16	0	0	0	0	0	227
	Canceled	23	115	0	0	1	0	13	0	0	0	0	0	152
	Appointments	157	717	0	0	17	0	76	0	0	0	0	1	968
	% No Shows	33.1%	21.8%	0.0%	0.0%	17.6%	0.0%	21.1%	0.0%	0.0%	0.0%	0.0%	0.0%	23.5%
	Patients	146	120	0	0	12	0	33	0	0	0	0	1	196
	Billed Visits	82	446	0	0	13	0	47	0	0	0	0	1	589
2013-2014	Completed	77	275	0	0	6	0	0	0	0	0	0	0	358
	No Shows	51	122	0	0	8	0	0	0	0	0	0	0	181
	Canceled	35	49	0	0	2	0	0	0	0	0	0	0	86
	Appointments	163	446	0	0	16	0	0	0	0	0	0	0	625
	% No Shows	31.3%	27.4%	0.0%	0.0%	50.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	29.0%
	Patients	139	81	0	0	12	0	0	0	0	0	0	0	155
	Billed Visits	77	275	0	0	6	0	0	0	0	0	0	0	358

Mental Health Utilization by Appointment type

Behavioral Health Last 3 Fiscal Years

Cheney MSW, LCSW, SAS Benjamin R

Range		Intake 60/90	Individual 30/60/90	School Intake	School Individual	Emergency Counseling	Group Counseling	Family Therapy	Vet Eval	EMDR Intake	EMDR Therapy	Reiki	M Team	Totals
2015-2016	Completed	62	362	0	0	6	0	0	0	0	0	0	0	430
	No Shows	23	148	0	0	3	0	0	0	0	0	0	0	174
	Canceled	14	74	0	0	2	0	0	0	0	0	0	0	90
	Appointments	99	584	0	0	11	0	0	0	0	0	0	0	694
	% No Shows	23.2%	25.3%	0.0%	0.0%	27.3%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	25.1%
	Patients	93	103	0	0	11	0	0	0	0	0	0	0	138
	Billed Visits	60	331	0	0	6	0	0	0	0	0	0	0	397
2014-2015	Completed	86	355	0	0	9	0	0	0	0	0	0	0	450
	No Shows	37	174	0	0	1	0	0	0	0	0	0	0	212
	Canceled	27	60	0	0	0	0	0	0	0	0	0	0	87
	Appointments	150	589	0	0	10	0	0	0	0	0	0	0	749
	% No Shows	24.7%	29.5%	0.0%	0.0%	10.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	28.3%
	Patients	138	120	0	0	10	0	0	0	0	0	0	0	178
	Billed Visits	86	355	0	0	9	0	0	0	0	0	0	0	450
2013-2014	Completed	99	403	0	0	2	0	0	0	0	0	0	0	504
	No Shows	62	169	0	0	1	0	0	0	0	0	0	0	232
	Canceled	22	78	0	0	1	0	0	0	0	0	0	0	101
	Appointments	183	650	0	0	4	0	0	0	0	0	0	0	837
	% No Shows	33.9%	26.0%	0.0%	0.0%	25.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	27.7%
	Patients	169	114	0	0	3	0	0	0	0	0	0	0	196
	Billed Visits	99	403	0	0	2	0	0	0	0	0	0	0	504

Mental Health Utilization by Appointment type

Behavioral Health Last 3 Fiscal Years

Cornelius-Adkins MSW LCSW SAC CSOT BCD, Torland E

Range		Intake 60/90	Individual 30/60/90	School Intake	School Individual	Emergency Counseling	Group Counseling	Family Therapy	Vet Eval	EMDR Intake	EMDR Therapy	Reiki	M Team	Totals
2015-2016	Completed	46	496	0	0	3	0	2	0	0	0	0	0	547
	No Shows	24	156	0	0	1	0	1	0	0	0	0	0	182
	Canceled	26	115	0	0	2	0	0	0	0	0	0	0	143
	Appointments	96	767	0	0	6	0	3	0	0	0	0	0	872
	% No Shows	25.0%	20.3%	0.0%	0.0%	16.7%	0.0%	33.3%	0.0%	0.0%	0.0%	0.0%	0.0%	20.9%
	Patients	84	124	0	0	5	0	1	0	0	0	0	0	167
	Billed Visits	43	482	0	0	3	0	2	0	0	0	0	0	530
2014-2015	Completed	67	635	0	0	5	0	1	0	0	0	0	0	708
	No Shows	24	214	0	0	2	0	1	0	0	0	0	0	241
	Canceled	25	151	0	0	0	0	0	0	0	0	0	0	176
	Appointments	116	1,000	0	0	7	0	2	0	0	0	0	0	1,125
	% No Shows	20.7%	21.4%	0.0%	0.0%	28.6%	0.0%	50.0%	0.0%	0.0%	0.0%	0.0%	0.0%	21.4%
	Patients	106	130	0	0	7	0	1	0	0	0	0	0	183
	Billed Visits	67	635	0	0	5	0	1	0	0	0	0	0	708
2013-2014	Completed	57	487	0	0	8	0	1	0	0	0	0	0	553
	No Shows	31	221	0	0	4	0	0	0	0	0	0	1	257
	Canceled	22	174	0	0	5	3	0	0	0	0	0	0	204
	Appointments	110	882	0	0	17	3	1	0	0	0	0	1	1,014
	% No Shows	28.2%	25.1%	0.0%	0.0%	23.5%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	100.0%	25.3%
	Patients	97	125	0	0	16	2	1	0	0	0	0	1	176
	Billed Visits	57	488	0	0	8	0	1	0	0	0	0	0	554

Mental Health Utilization by Appointment type

Behavioral Health Last 3 Fiscal Years

Helander MSW LCSW, Valorie

Range		Intake 60/90	Individual 30/60/90	School Intake	School Individual	Emergency Counseling	Group Counseling	Family Therapy	Vet Eval	EMDR Intake	EMDR Therapy	Reiki	M Team	Totals
2015-2016	Completed	86	364	1	4	0	0	0	0	0	0	0	2	457
	No Shows	55	136	0	0	0	0	0	0	0	0	0	0	191
	Canceled	46	87	0	0	0	2	0	0	0	0	0	0	135
	Appointments	187	587	1	4	0	2	0	0	0	0	0	2	783
	% No Shows	29.4%	23.2%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	24.4%
	Patients	168	133	1	4	0	1	0	0	0	0	0	2	234
	Billed Visits	65	344	1	2	0	0	0	0	0	0	0	2	414
2014-2015	Completed	104	405	0	0	0	0	0	0	0	0	0	1	510
	No Shows	65	178	0	0	0	0	0	0	0	0	0	0	243
	Canceled	57	131	0	0	0	0	0	0	0	0	0	0	188
	Appointments	226	714	0	0	0	0	0	0	0	0	0	1	941
	% No Shows	28.8%	24.9%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	25.8%
	Patients	199	144	0	0	0	0	0	0	0	0	0	1	261
	Billed Visits	95	401	0	0	0	0	0	0	0	0	0	1	497
2013-2014	Completed	110	444	0	0	0	0	0	0	0	0	0	2	556
	No Shows	64	216	0	0	0	0	0	0	0	0	0	0	280
	Canceled	66	126	0	0	0	3	0	0	0	0	0	0	195
	Appointments	240	786	0	0	0	3	0	0	0	0	0	2	1,031
	% No Shows	26.7%	27.5%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	27.2%
	Patients	208	162	0	0	0	1	0	0	0	0	0	2	288
	Billed Visits	110	444	0	0	0	0	0	0	0	0	0	2	556

Mental Health Utilization by Appointment type

Behavioral Health Last 3 Fiscal Years

Huhtala MSW LCSW, Rhonda

Range		Intake 60/90	Individual 30/60/90	School Intake	School Individual	Emergency Counseling	Group Counseling	Family Therapy	Vet Eval	EMDR Intake	EMDR Therapy	Reiki	M Team	Totals
2015-2016	Completed	48	438	0	0	15	0	0	0	0	0	0	0	501
	No Shows	21	131	0	0	6	0	0	0	0	0	0	0	158
	Canceled	20	131	0	0	5	0	0	0	0	0	0	0	156
	Appointments	89	700	0	0	26	0	0	0	0	0	0	0	815
	% No Shows	23.6%	18.7%	0.0%	0.0%	23.1%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	19.4%
	Patients	80	126	0	0	20	0	0	0	0	0	0	0	163
	Billed Visits	44	427	0	0	14	0	0	0	0	0	0	0	485
2014-2015	Completed	41	471	0	0	25	0	0	0	0	0	0	0	537
	No Shows	25	186	0	0	5	0	0	0	0	0	0	0	216
	Canceled	25	112	0	0	0	0	0	0	0	0	0	0	137
	Appointments	91	769	0	0	30	0	0	0	0	0	0	0	890
	% No Shows	27.5%	24.2%	0.0%	0.0%	16.7%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	24.3%
	Patients	86	116	0	0	19	0	0	0	0	0	0	0	164
	Billed Visits	41	471	0	0	25	0	0	0	0	0	0	0	537
2013-2014	Completed	51	491	0	0	21	0	1	0	0	0	0	1	565
	No Shows	36	184	0	0	6	0	0	0	0	0	0	0	226
	Canceled	27	118	0	0	7	0	0	0	0	0	0	0	152
	Appointments	114	793	0	0	34	0	1	0	0	0	0	1	943
	% No Shows	31.6%	23.2%	0.0%	0.0%	17.6%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	24.0%
	Patients	98	119	0	0	22	0	1	0	0	0	0	1	176
	Billed Visits	51	491	0	0	21	0	1	0	0	0	0	1	565

Mental Health Utilization by Appointment type

Behavioral Health Last 3 Fiscal Years

Shaw MSW LCSW, Lisa

Range		Intake 60/90	Individual 30/60/90	School Intake	School Individual	Emergency Counseling	Group Counseling	Family Therapy	Vet Eval	EMDR Intake	EMDR Therapy	Reiki	M Team	Totals
2015-2016	Completed	27	241	0	0	17	0	5	13	7	58	0	0	368
	No Shows	21	56	0	0	2	0	1	7	2	22	0	0	111
	Canceled	17	48	0	0	1	5	1	8	4	8	0	0	92
	Appointments	65	345	0	0	20	5	7	28	13	88	0	0	571
	% No Shows	32.3%	16.2%	0.0%	0.0%	10.0%	0.0%	14.3%	25.0%	15.4%	25.0%	0.0%	0.0%	19.4%
	Patients	58	76	0	0	14	1	4	8	10	20	0	0	126
	Billed Visits	24	231	0	0	17	0	5	12	7	56	0	0	352
2014-2015	Completed	19	267	0	0	16	0	1	25	6	81	0	0	415
	No Shows	24	80	0	0	5	0	0	7	0	9	0	0	125
	Canceled	13	61	0	0	2	5	0	6	2	12	0	0	101
	Appointments	56	408	0	0	23	5	1	38	8	102	0	0	641
	% No Shows	42.9%	19.6%	0.0%	0.0%	21.7%	0.0%	0.0%	18.4%	0.0%	8.8%	0.0%	0.0%	19.5%
	Patients	54	78	0	0	16	2	1	12	8	11	0	0	130
	Billed Visits	19	267	0	0	16	0	1	25	6	81	0	0	415
2013-2014	Completed	36	346	0	0	11	0	3	21	5	57	0	1	480
	No Shows	26	91	0	0	4	0	0	4	1	11	0	0	137
	Canceled	16	69	0	0	1	11	1	4	0	12	0	0	114
	Appointments	78	506	0	0	16	11	4	29	6	80	0	1	731
	% No Shows	33.3%	18.0%	0.0%	0.0%	25.0%	0.0%	0.0%	13.8%	16.7%	13.8%	0.0%	0.0%	18.7%
	Patients	75	93	0	0	15	2	3	8	4	11	0	1	143
	Billed Visits	36	347	0	0	11	0	3	21	5	57	0	1	481

Mental Health Utilization by Appointment type

Behavioral Health Last 3 Fiscal Years

Mental Health Summary

Range		Intake 60/90	Individual 30/60/90	School Intake	School Individual	Emergency Counseling	Group Counseling	Family Therapy	Vet Eval	EMDR Intake	EMDR Therapy	Reiki	M Team	Totals
2015-2016	Completed	329	2,219	1	6	55	0	45	13	7	58	0	2	2,735
	No Shows	184	764	0	0	16	0	16	7	2	22	0	0	1,011
	Canceled	155	532	0	0	14	7	14	8	4	8	0	0	742
	Appointments	668	3,515	1	6	85	7	75	28	13	88	0	2	4,488
	% No Shows	27.5%	21.7%	0.0%	0.0%	18.8%	0.0%	21.3%	25.0%	15.4%	25.0%	0.0%	0.0%	22.5%
	Patients	573	665	1	5	68	2	46	8	10	20	0	2	955
	Billed Visits	293	2,130	1	4	54	0	45	12	7	56	0	2	2,604
2014-2015	Completed	399	2,579	0	0	68	0	49	25	6	81	0	2	3,209
	No Shows	227	988	0	0	16	0	17	7	0	9	0	0	1,264
	Canceled	170	630	0	0	3	5	13	6	2	12	0	0	841
	Appointments	796	4,197	0	0	87	5	79	38	8	102	0	2	5,314
	% No Shows	28.5%	23.5%	0.0%	0.0%	18.4%	0.0%	21.5%	18.4%	0.0%	8.8%	0.0%	0.0%	23.8%
	Patients	664	695	0	0	64	2	35	12	8	11	0	2	1,027
	Billed Visits	390	2,575	0	0	68	0	49	25	6	81	0	2	3,196
2013-2014	Completed	430	2,446	0	0	48	0	5	21	5	57	0	4	3,016
	No Shows	270	1,003	0	0	23	0	0	4	1	11	0	1	1,313
	Canceled	188	614	0	0	16	17	1	4	0	12	0	0	852
	Appointments	888	4,063	0	0	87	17	6	29	6	80	0	5	5,181
	% No Shows	30.4%	24.7%	0.0%	0.0%	26.4%	0.0%	0.0%	13.8%	16.7%	13.8%	0.0%	20.0%	25.3%
	Patients	727	681	0	0	68	4	5	8	4	11	0	5	1,056
	Billed Visits	430	2,448	0	0	48	0	5	21	5	57	0	4	3,018

Co Ocurring Utilization by Appointment type

Behavioral Health Last 3 Fiscal Years

Collier, Carmen D MS LPC CSAC

Range		Intake 60/90	Individual 30/60/90	School Intake	School Individual	Emergency Counseling	Group Counseling	Family Therapy	EMDR Intake	EMDR Therapy	Reiki	M Team	Totals
2015-2016	Completed	48	298	0	0	1	0	0	4	29	0	0	380
	No Shows	39	105	0	0	0	0	0	0	6	0	0	150
	Canceled	19	83	0	0	0	3	0	0	9	0	0	114
	Appointments	106	486	0	0	1	3	0	4	44	0	0	644
	% No Shows	36.8%	21.6%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	13.6%	0.0%	0.0%	23.3%
	Patients	90	77	0	0	1	1	0	4	10	0	0	124
	Billed Visits	45	289	0	0	1	0	0	4	29	0	0	368
2014-2015	Completed	28	93	0	0	1	0	0	0	0	0	0	122
	No Shows	14	23	0	0	0	0	0	0	0	0	0	37
	Canceled	11	18	0	0	0	0	0	0	0	0	0	29
	Appointments	53	134	0	0	1	0	0	0	0	0	0	188
	% No Shows	26.4%	17.2%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	19.7%
	Patients	46	30	0	0	1	0	0	0	0	0	0	50
	Billed Visits	28	93	0	0	1	0	0	0	0	0	0	122

King MSW LCSW CSAC, Mary Beth

Range		Intake 60/90	Individual 30/60/90	School Intake	School Individual	Emergency Counseling	Group Counseling	Family Therapy	EMDR Intake	EMDR Therapy	Reiki	M Team	Totals
2015-2016	Completed	25	176	0	0	8	0	2	6	77	0	3	297
	No Shows	21	96	0	0	2	0	0	2	20	0	0	141
	Canceled	17	54	0	0	2	0	3	2	22	0	1	101
	Appointments	63	326	0	0	12	0	5	10	119	0	4	539

Co Ocurring Utilization by Appointment type

Behavioral Health Last 3 Fiscal Years

Range		Intake 60/90	Individual 30/60/90	School Intake	School Individual	Emergency Counseling	Group Counseling	Family Therapy	EMDR Intake	EMDR Therapy	Reiki	M Team	Totals
	% No Shows	33.3%	29.4%	0.0%	0.0%	16.7%	0.0%	0.0%	20.0%	16.8%	0.0%	0.0%	26.2%
	Patients	51	72	0	0	6	0	4	8	22	0	3	108
	Billed Visits	20	143	0	0	6	0	2	5	58	0	1	235
2014-2015	Completed	21	280	0	0	12	0	4	3	85	0	1	406
	No Shows	15	156	0	0	4	0	0	0	15	0	0	190
	Canceled	12	93	0	0	3	2	0	0	21	0	0	131
	Appointments	48	529	0	0	19	2	4	3	121	0	1	727
	% No Shows	31.2%	29.5%	0.0%	0.0%	21.1%	0.0%	0.0%	0.0%	12.4%	0.0%	0.0%	26.1%
	Patients	41	77	0	0	12	1	3	2	12	0	1	102
	Billed Visits	21	275	0	0	12	0	4	3	83	0	1	399
2013-2014	Completed	42	330	0	0	8	0	0	7	70	0	5	462
	No Shows	21	137	0	0	2	0	0	2	20	0	1	183
	Canceled	26	106	0	0	1	0	0	1	19	0	0	153
	Appointments	89	573	0	0	11	0	0	10	109	0	6	798
	% No Shows	23.6%	23.9%	0.0%	0.0%	18.2%	0.0%	0.0%	20.0%	18.3%	0.0%	16.7%	22.9%
	Patients	74	87	0	0	11	0	0	8	16	0	6	128
	Billed Visits	42	331	0	0	8	0	0	7	70	0	5	463

Lambert LPC CSAC, Timothy C

Range		Intake 60/90	Individual 30/60/90	School Intake	School Individual	Emergency Counseling	Group Counseling	Family Therapy	EMDR Intake	EMDR Therapy	Reiki	M Team	Totals
2015-2016	Completed	44	325	0	0	6	0	0	0	10	0	0	385
	No Shows	33	150	0	0	6	0	0	0	3	0	0	192

Co Ocurring Utilization by Appointment type

Behavioral Health Last 3 Fiscal Years

Range		Intake 60/90	Individual 30/60/90	School Intake	School Individual	Emergency Counseling	Group Counseling	Family Therapy	EMDR Intake	EMDR Therapy	Reiki	M Team	Totals
	Canceled	23	120	0	0	3	0	0	0	1	0	0	147
	Appointments	100	595	0	0	15	0	0	0	14	0	0	724
	% No Shows	33.0%	25.2%	0.0%	0.0%	40.0%	0.0%	0.0%	0.0%	21.4%	0.0%	0.0%	26.5%
	Patients	78	80	0	0	9	0	0	0	5	0	0	118
	Billed Visits	44	322	0	0	6	0	0	0	10	0	0	382
2014-2015	Completed	65	376	0	0	19	0	0	0	0	0	0	460
	No Shows	40	182	0	0	5	0	0	0	0	0	0	227
	Canceled	25	105	0	0	4	4	0	0	0	0	1	139
	Appointments	130	663	0	0	28	4	0	0	0	0	1	826
	% No Shows	30.8%	27.5%	0.0%	0.0%	17.9%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	27.5%
	Patients	109	97	0	0	15	2	0	0	0	0	1	148
	Billed Visits	65	376	0	0	19	0	0	0	0	0	0	460
2013-2014	Completed	64	321	0	0	17	0	0	0	0	0	0	402
	No Shows	44	181	0	0	7	0	0	0	0	0	0	232
	Canceled	21	73	0	0	3	2	0	0	0	0	0	99
	Appointments	129	575	0	0	27	2	0	0	0	0	0	733
	% No Shows	34.1%	31.5%	0.0%	0.0%	25.9%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	31.7%
	Patients	117	88	0	0	18	1	0	0	0	0	0	144
	Billed Visits	64	321	0	0	17	0	0	0	0	0	0	402

Nehring MSE LPC CSAC CS, Teri

Co Ocurring Utilization by Appointment type

Behavioral Health Last 3 Fiscal Years

Range		Intake 60/90	Individual 30/60/90	School Intake	School Individual	Emergency Counseling	Group Counseling	Family Therapy	EMDR Intake	EMDR Therapy	Reiki	M Team	Totals
2015-2016	Completed	38	135	0	0	3	0	0	0	0	0	0	176
	No Shows	24	59	0	0	1	0	0	0	0	0	0	84
	Canceled	20	40	0	0	1	0	0	0	0	0	0	61
	Appointments	82	234	0	0	5	0	0	0	0	0	0	321
	% No Shows	29.3%	25.2%	0.0%	0.0%	20.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	26.2%
	Patients	71	48	0	0	5	0	0	0	0	0	0	87
	Billed Visits	38	132	0	0	2	0	0	0	0	0	0	172
2014-2015	Completed	51	219	0	0	1	0	0	0	0	0	0	271
	No Shows	35	116	0	0	2	0	0	0	0	0	0	153
	Canceled	15	74	0	0	1	0	0	0	0	0	0	90
	Appointments	101	409	0	0	4	0	0	0	0	0	0	514
	% No Shows	34.7%	28.4%	0.0%	0.0%	50.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	29.8%
	Patients	87	70	0	0	2	0	0	0	0	0	0	112
	Billed Visits	51	219	0	0	1	0	0	0	0	0	0	271
2013-2014	Completed	26	108	0	0	3	0	0	0	0	0	0	137
	No Shows	25	65	0	0	1	0	0	0	0	0	0	91
	Canceled	4	26	0	0	0	0	0	0	0	0	0	30
	Appointments	55	199	0	0	4	0	0	0	0	0	0	258
	% No Shows	45.5%	32.7%	0.0%	0.0%	25.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	35.3%
	Patients	49	49	0	0	4	0	0	0	0	0	0	75
	Billed Visits	26	109	0	0	3	0	0	0	0	0	0	138

Co Ocurring Utilization by Appointment type

Behavioral Health Last 3 Fiscal Years

Range		Intake 60/90	Individual 30/60/90	School Intake	School Individual	Emergency Counseling	Group Counseling	Family Therapy	EMDR Intake	EMDR Therapy	Reiki	M Team	Totals
2015-2016	Completed	155	934	0	0	18	0	2	10	116	0	3	1,238
	No Shows	117	410	0	0	9	0	0	2	29	0	0	567
	Canceled	79	297	0	0	6	3	3	2	32	0	1	423
	Appointments	351	1,641	0	0	33	3	5	14	177	0	4	2,228
	% No Shows	33.3%	25.0%	0.0%	0.0%	27.3%	0.0%	0.0%	14.3%	16.4%	0.0%	0.0%	25.4%
	Patients	267	267	0	0	21	1	4	12	35	0	3	396
	Billed Visits	147	886	0	0	15	0	2	9	97	0	1	1,157
2014-2015	Completed	165	968	0	0	33	0	4	3	85	0	1	1,259
	No Shows	104	477	0	0	11	0	0	0	15	0	0	607
	Canceled	63	290	0	0	8	6	0	0	21	0	1	389
	Appointments	332	1,735	0	0	52	6	4	3	121	0	2	2,255
	% No Shows	31.3%	27.5%	0.0%	0.0%	21.2%	0.0%	0.0%	0.0%	12.4%	0.0%	0.0%	26.9%
	Patients	259	265	0	0	30	2	3	2	12	0	2	377
	Billed Visits	165	963	0	0	33	0	4	3	83	0	1	1,252
2013-2014	Completed	132	759	0	0	28	0	0	7	70	0	5	1,001
	No Shows	90	383	0	0	10	0	0	2	20	0	1	506
	Canceled	51	205	0	0	4	2	0	1	19	0	0	282
	Appointments	273	1,347	0	0	42	2	0	10	109	0	6	1,789
	% No Shows	33.0%	28.4%	0.0%	0.0%	23.8%	0.0%	0.0%	20.0%	18.3%	0.0%	16.7%	28.3%
	Patients	222	213	0	0	32	1	0	8	16	0	6	319
	Billed Visits	132	761	0	0	28	0	0	7	70	0	5	1,003

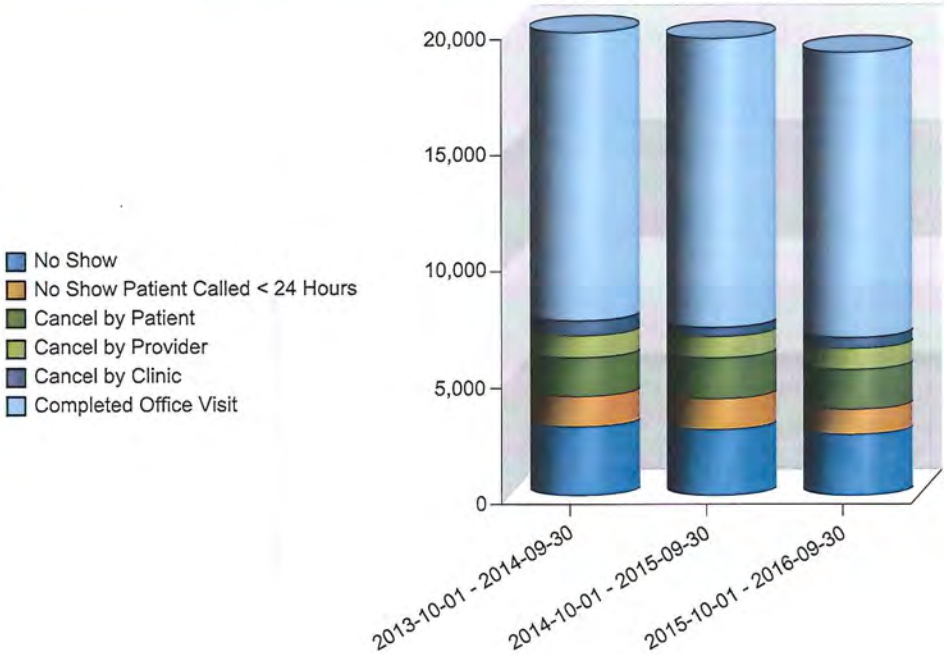
Three Year By Quarter No Show/Cancellation Summary

Behavioral Health Services

Range	FY QTR	No Show	%	No Show Patient Called < 24 Hrs	%	Cancel by Patient	%	Cancel by Provider	%	Cancel by Clinic	%	No Show Cancellation Total	Completed Office Visit	Total Appointments	Billed Visits	Total Clients
2014-10-01 - 2015-09-30	Qtr04	697	14.5%	323	6.7%	443	9.2%	201	4.2%	117	2.4%	1,781	3,015	4,796	2,995	1,365
	Qtr03	785	15.3%	316	6.2%	462	9.0%	261	5.1%	69	1.3%	1,893	3,234	5,127	3,230	1,510
	Qtr02	694	13.7%	340	6.7%	493	9.8%	264	5.2%	111	2.2%	1,902	3,154	5,056	3,154	1,412
	Qtr01	664	14.2%	346	7.4%	352	7.5%	187	4.0%	102	2.2%	1,651	3,032	4,683	3,032	1,424
2014-10-01 - 2015-09-30		**2,840**	**14.4%**	**1,325**	**6.7%**	**1,750**	**8.9%**	**913**	**4.6%**	**399**	**2.0%**	**7,227**	**12,435**	**19,662**	**12,411**	**2,417**
2013-10-01 - 2014-09-30	Qtr04	779	16.3%	310	6.5%	371	7.8%	189	3.9%	113	2.4%	1,762	3,023	4,785	3,024	1,490
	Qtr03	725	15.1%	315	6.6%	425	8.9%	189	3.9%	76	1.6%	1,730	3,066	4,796	3,067	1,530
	Qtr02	679	13.5%	326	6.5%	437	8.7%	273	5.4%	281	5.6%	1,996	3,025	5,021	3,028	1,465
	Qtr01	781	14.7%	355	6.7%	424	8.0%	294	5.5%	178	3.3%	2,032	3,291	5,323	3,339	1,514
2013-10-01 - 2014-09-30		**2,964**	**14.9%**	**1,306**	**6.6%**	**1,657**	**8.3%**	**945**	**4.7%**	**648**	**3.3%**	**7,520**	**12,405**	**19,925**	**12,458**	**2,548**
Summary		**8,433**	**14.4%**	**3,716**	**6.3%**	**5,117**	**8.7%**	**2,749**	**4.7%**	**1,521**	**2.6%**	**21,536**	**37,102**	**58,638**	**35,568**	**4,100**

Three Year By Quarter No Show/Cancellation Summary

Behavioral Health Services



Range	FY QTR	No Show	%	No Show Patient Called < 24 Hrs	%	Cancel by Patient	%	Cancel by Provider	%	Cancel by Clinic	%	No Show Cancellation Total	Completed Office Visit	Total Appointments	Billed Visits	Total Clients
2015-10-01 - 2016-09-30	Qtr04	239	13.4%	101	5.7%	155	8.7%	42	2.4%	31	1.7%	568	1,219	1,787	916	884
	Qtr03	789	13.2%	314	5.2%	530	8.9%	190	3.2%	100	1.7%	1,923	4,059	5,982	3,206	1,497
	Qtr02	796	13.1%	339	5.6%	569	9.4%	299	4.9%	222	3.7%	2,225	3,857	6,082	3,480	1,499
	Qtr01	805	15.5%	331	6.4%	456	8.8%	360	6.9%	121	2.3%	2,073	3,127	5,200	3,097	1,375
2015-10-01 - 2016-09-30		**2,629**	**13.8%**	**1,085**	**5.7%**	**1,710**	**9.0%**	**891**	**4.7%**	**474**	**2.5%**	**6,789**	**12,262**	**19,051**	**10,699**	**2,285**

Oneida Comprehensive Health Division
Oneida Community Health Center
Behavioral Health Services
Anna John Resident Centered Care Community
Employee Health Nursing

To: Oneida Business Committee

From: Ravinder Vir, MD, MBA, FACP
Debra Danforth RN, BSN
Oneida Comprehensive Health Division Directors

Date: August 18, 2016

Re: **Addendum to the Comprehensive Health Division 3rd Quarter Report on the 340 B Close Out Report**

The official 340 B Close Out Report is not included in the Division's 3rd quarter report for the 8/24/2016 Business Committee meeting as this covers the period of the 3rd quarter April to June, 2016. We did however, include a brief update on the status as of June 30, however, we are still assessing the total impact of the 340 B loss. At this point, we would anticipate that a final close out report can be available for the 9/9/16 BC meeting.

Mailing Address: P.O. Box 365, Oneida, WI 54155
https://oneida-nsn.gov/resources/health/

Oneida Community Health Center	525 Airport Rd., Oneida, WI 54155	Phone: (920) 869-2711 or 1-866-869-2711	Fax: (920) 869-1780
Behavioral Health Services	2640 West Point Rd., Green Bay, WI 54304	Phone: (920) 490-3790 or 1-888-490-2457	Fax: (920) 490-3883
Anna John Resident Centered Care Community	2901 S. Overland Rd., Oneida, WI 54155	Phone: (920) 869-2797	Fax: (920) 869-3238
Employee Health Nursing	701 Packerland Dr., Green Bay, WI 54303	Phone: (920) 405-4492	Fax: (920) 405-4494

Oneida Business Committee Agenda Request

1. Meeting Date Requested: 08 / 24 / 16

2. General Information:

Session: ☒ Open ☐ Executive - See instructions for the applicable laws, then choose one:

Agenda Header: Reports

☐ Accept as Information only

☒ Action - please describe:

Accept Land Claims Commission FY16 3rd quarter report

3. Supporting Materials

☒ Report ☐ Resolution ☐ Contract

☐ Other:

1. 3.

2. 4.

☐ Business Committee signature required

4. Budget Information

☐ Budgeted - Tribal Contribution ☐ Budgeted - Grant Funded ☐ Unbudgeted

5. Submission

Authorized Sponsor / Liaison: Jennifer Webster, Council Member

Primary Requestor/Submitter: Dakota Webster, Secretary / Oneida Land Claims Commission
Your Name, Title / Dept. or Tribal Member

Additional Requestor:
Name, Title / Dept.

Additional Requestor:
Name, Title / Dept.

ONEIDA LAND CLAIMS COMMISSION
3rd QUARTERLY REPORT
April 1, 2016 to June 31, 2016
Submitted by Dakota Webster, LCC Secretary 920-228-0623

LAND CLAIMS COMMISSIONERS:
Chairperson- Vacant, Vice-Chair-Loretta V. Metoxen, Secretary/Treasurer-Dakota Webster, Commissioners: Jay Rasmussen, Donald McLester, Brandon Stevens/Jenny Webster, BC Chair and LCC Liaison. Currently 3 vacancies

PURPOSE:
"Make recommendations to the Business Committee on ways to foster General Tribal Council participation in the decision making process regarding the settlement of the Oneida land claims in New York State. Article I-Authority 1-b ~LCC By-Laws

- Special Note: The Land Claims Commission is an educational resource and liaison for the Oneida community regarding the New York Land Claims case and history. The Land Claims Commission strives to provide educational opportunities to learn more about the Upstate New York in order for the G.T.C. to make better informed and/or sound decisions. Although, there is sensitivity and confidentiality to our case, the Land Claims Commission continues to strive to assist G.T.C. members to be interested and better informed in the New York Land Claims case to the best of our knowledge and resourced provided for us.

OBJECTIVES:
The Oneida Land Claims Commission is an elected governing body and will still strive to meet the needs of the GTC. LCC continues to show interest in any BC meetings regarding the New York Land Claims Issues. The Commission is still in the process of updating the by laws that govern the commission. LCC is currently updating the job description for the vacant position of administrative assistant.

MEETINGS:
April- 4-27-16 4-7-16
May- 5-12-16
June- 6-8-16
Land Claims Commission meets once a month on a regular basis as scheduled, the third Thursday of every month at 5PM.

FOLLOW UP:
LCC has set up an email account and will be answering questions from the GTC on land claims history and the current land claims issue. Updates to the By-Laws are almost complete and should be ready to present to GTC soon. Upgrades to the LCC office are at a stand still waiting on approvals. Files from the LCC are still being loaded into Onbase.

Oneida Business Committee Agenda Request

1. Meeting Date Requested: 8 / 24 / 16

2. General Information:

Session: ☒ Open ☐ Executive - See instructions for the applicable laws, then choose one:

Agenda Header: Reports

☒ Accept as Information only

☐ Action - please describe:

Accept Oneida School Board FY '16 3rd quarter report

3. Supporting Materials

☒ Report ☐ Resolution ☐ Contract

☐ Other:

1. 3.

2. 4.

☐ Business Committee signature required

4. Budget Information

☐ Budgeted - Tribal Contribution ☐ Budgeted - Grant Funded ☐ Unbudgeted

5. Submission

Authorized Sponsor / Liaison: Fawn Billie, Council Member

Primary Requestor/Submitter: Debra Danforth, School Board Chair
Your Name, Title / Dept. or Tribal Member

Additional Requestor: Sharon Mousseau, Superintendent
Name, Title / Dept.

Additional Requestor: Submitted by: Linda Jenkins, Business Manager/Oneida Nation School System
Name, Title / Dept.

ONEIDA NATION SCHOOL SYSTEM

Oneida Nation Elementary School
P.O. Box 365
N7125 Seminary Road
Oneida, WI 54155
Phone (920) 869-1676
FAX (920) 869-1684

Oneida Nation High School
P.O. Box 365
N7210 Seminary Road
Oneida, WI 54155
Phone (920) 869-4308
FAX (920) 869-4045

August 24, 2016

BOARD:	Oneida Nation School Board
MEMBERS:	Debra Danforth, Chair
	Rhiannon Metoxen, Secretary
	Melinda K. Danforth, Member
	Todd Hill, Member
	Fred Muscavitch, Member
	Neset Skenandore, Member
	Shanna Torres, Member
CONTACT PERSON:	Rhiannon Metoxen
OBC LIAISON:	Fawn Billie
MINUTES:	May 2016
	June 2016
	July 2016

UPDATES

15-16 School Year Final Student Enrollment: K-8 = 357 9-12 = 155 Total = 512

Elementary summer school had an average of 55 students attending through June, Monday through Friday with academics daily, plus garden work and Band for students 5th grade and up. Band camp was also held the last week of July.

As the 2016-2017 school year prepares to begin, custodial and maintenance crews are cleaning and making repairs so the building is ready to go when students return on August 29.

School Administration and School Board members have been conducting interviews to fill vacancies prior to the start of the school year.

The school system currently has 8 staff members who are participating in the Bureau of Indian Education's National Board Certification program for teachers. The Bureau of Indian Education is providing for a monetary bonus to each teacher that successfully completes the program.

The School Board has had one retreat so far to start review the draft education code which was previously submitted to the LOC. The next review session will be scheduled for September 2016.

FINANCIAL

2015-16 School Year Funding

Fund Unit	Grant Funds Received	TC used	Total Funds used	%TC
Tribal School	$7,584,917.72	$558,457.75	$6,836,144.57	8.16%
High School	$ 652,332.00	$345,137.16	$ 997,469.94	34.6%
Title VII	$ 102,337.00	$ 33,665.00	$ 136,002.03	24.75%
JOM (Jan/Dec)	$ 33,576.00	$0	$ 22,804.00	0%
TS Fund (Athletic)	$ 0	$ 50,034.00	$ 50,034.00	100%
HS Fund (Athletic)	$ 0	$122,989.00	$ 122,989.00	100%
TS Meals	$ 289,568.05	$214,946.30	$ 583,103.58	36.86%
Fruit/Veggie	$ 15,712.00	$0	$ 14,508.39	0%
	$8,678,442.77	$1,325,229.21	$8,763,055.51	15.12%

GOALS AND OBJECTIVES

Our students will continue to increase their knowledge of Oneida language and culture, as they attend language / culture and social dance classes as part of their daily education. Improving daily attendance and raising the reading and mathematics academic levels continue to be the overall goals for this school year.

The FACE program center-based program for the 3 to 5 year olds is currently full and taking names for a waiting list. Both parent educators are now fully certified to work with birth through 5 years with home visits. This literacy based program is growing in popularity and families are referring families due to the success of the early childhood program.

Both schools have implemented Stage two of the Positive Behavior Intervention and Supports (P.B.I.S.) program.

The Bureau of Indian Education requires quarterly reporting on the Indistar Program, which provides goals and activities for the categories of School Leadership & Decision Making; Curriculum, Assessment and Instructional Planning; Classroom Instruction, which includes parental communication. The annual updates for the Parent Involvement Policy and Home/School/Community Compact have been completed.

MEETING REQUIREMENTS

The Oneida Nation School Board meets the first Monday of every month at 5:00 p.m. in the library at the Elementary School, and meetings are open to the public. Special meetings are called by the School Board Chair when deemed necessary.

Oneida Business Committee Agenda Request

1. Meeting Date Requested: 8 / 24 / 16

2. General Information:

Session: ☒ Open ☐ Executive - See instructions for the applicable laws, then choose one:

Agenda Header: Standing Committees

☐ Accept as Information only

☒ Action - please describe:

Request approval of Library Board quarterly report

3. Supporting Materials

☒ Report ☐ Resolution ☐ Contract

☐ Other:

1. 3.

2. 4.

☐ Business Committee signature required

4. Budget Information

☒ Budgeted - Tribal Contribution ☒ Budgeted - Grant Funded ☐ Unbudgeted

5. Submission

Authorized Sponsor / Liaison: Fawn Billie, Council Member

Primary Requestor/Submitter: Dr. Carol Cornelius, Secretary
Your Name, Title / Dept. or Tribal Member

Additional Requestor: Louis Williams, Library Manager
Name, Title / Dept.

Additional Requestor:
Name, Title / Dept.

ONEIDA COMMUNITY LIBRARY BOARD
QUARTERLY REPORT April, May, June 2016

MISSION STATEMENT: Provide for the informational needs of the Oneida Community while building a collection that reflects our unique Oneida heritage. All persons will have access to current, balanced materials, services and programs that will enrich their information, cultural and recreational needs.

NAME OF BOARD: Oneida Community Library Board

CONTACT: Roxanne Anderson, Vice Chairperson

MEMBERS:
Roxanne Anderson, Vice Chairperson
Dr. Carol Cornelius, Secretary
Bridget John , Member
Dylan Benton, Member
Marena A. Bridges - Member as of May 2016

BC LIAISION: Fawn Billie

MINUTES:
The following meeting minutes have been approved by the Oneida Community Library Board and sent to Kathy Metoxen:

April 13, 2016
May 11, 2016
June 8, 2016

ACTION TAKEN:

The Board meets at the Library, the second Wednesday of the month at 4:30 p.m.

HIGHLIGHTS OF THE LIBRARY

April, 2016

* Seuss-a-bration for Dr. Seuss's Birthday was held on March 5th with 78 people attending to enjoy the food, activities, drawings, story time and good company.
*Oneida language classes continue on Tuesdays and Thursdays.
*A presentation on "Climate Change and its affects" was made by Jeff Mears from Environmental.
*Upcoming: Open House April 16.
*Staff training includes workshop on dynamics of our internal customers, two staff attend NWTC classes which are grant funded.
*Green Earth hosts Three Sisters Headstart, activities were held for children during spring break. Offer tax forms and customer can do their taxes on line. A special mention was made of a young man who utilized the tutor and will graduate and go on to Culinary Arts school this fall.
*Please note that we are now keeping track of the number of veterans using the libraries with 13 at the main library and 8 at Green Earth.
*Kim for Green Earth will do a presentation for the board. National Library Month and Week of the Young Child were observed with 40 Head Start taking part in activities. Once a month Kim goes to the Turtle schools to meet with the FACE program participants. Activities: Artsy Thursday the children paint a clan symbol. Adding Mine craft includes math, architecture, and learning games and hopefully inspires future engineers. The theme of Libraries transforming to meet current needs seems to be throughout the library systems. The Stem/Steam participants learn activities including money smart week with budgeting, learning about the National Reserves in Chicago, needs vs wants, reuse, redo, recycle, meal planning for adults, and community rummage sale April 29.

She is already planning the daily schedule for the summer program which includes going to Oneida lake on June22 and giving out books, going to Farmer's Market, All the activities stress respect, and treating each other in good ways. In May the Thursday before Mothers Day will be another painting class for adults utilizing the Youtube instructor. The Board appreciates all the wonderful work that Kim does for Green Earth Branch Library.

Total Patron Count: 3,483

May 2016

*Welcome new Board member Marena A. Bridges

*Staff training: Food Safety, Dynamics of Internal Customers, Webinar on Management Employee performance.
* National Library Week open house with chili cook off.
*Security cameras on hold waiting for tribal wide consolidation plan.
* Four funding sources all have positive balances. Reviewed activities at both libraries.
Patron Count 3, 113

June 2016

*Reports from Kymberley Pelky and Wanda Boivin on the conference of Wisconsin Association of Public Libraries.
*Sing Song Sloppy Joes", puppets, snack, stories activities for families. 40 attended.
*"Trail Blazing Tale Telling Time" short film "Oneida Soldier," on Oneida man, Mr. Webster, during the Vietnam war with 7 attending.
*Social Painting" at Green Earth is becoming a popular activity for adults and children.
* Have summer interns and 2 from youth to work program.
*Two raised beds to plant will be part of the Summer Reading program.
* After School Reading is Cool is a program that encourages kids to read and explore characters as well as genre. After reading the book, activities are done that enhances the book.
*Clean up on Highway H to be scheduled for June 25
Patron Count: 3,137

FINANCIAL:

All library budgets have a positive variance.
The Library will continue to apply for grants and will follow purchasing guidelines to stay within the budget.
The Library is taking great care to abide by cost containment guidelines.

SPECIAL EVENTS AND TRAVEL:

Reference Highlights of the Library above.

UPCOMING EVENTS

Planning a series of workshops on climate change with the Environmental department.

PERSONAL COMMENTS:

The Board would like to commend the Library Staff for the valuable services they provide to the community.
The Oneida Library provides a safe, welcoming, and positive place for our young people and the community.
The Oneida Library provides a hub of activities for families and the community.

Oneida Business Committee Agenda Request

1. Meeting Date Requested: 8 / 24 / 16

2. General Information:

Session: ☒ Open ☐ Executive - See instructions for the applicable laws, then choose one:

Environmental Resource Board - 3rd Quarter Report

Agenda Header: Reports

☒ Accept as Information only

☐ Action - please describe:

3. Supporting Materials

☒ Report ☐ Resolution ☐ Contract

☐ Other:

1. ERB 3rd Quarter Report
2.
3.
4.

☐ Business Committee signature required

4. Budget Information

☒ Budgeted - Tribal Contribution ☐ Budgeted - Grant Funded ☐ Unbudgeted

5. Submission

Authorized Sponsor / Liaison: Tehassi Hill, B.C. Council Member

Primary Requestor/Submitter: Eugene Schubert, Policy Analyst, ERB
Your Name, Title / Dept. or Tribal Member

Additional Requestor:
Name, Title / Dept.

Additional Requestor:
Name, Title / Dept.

ENVIRONMENTAL RESOURCE BOARD

FY '16 3rd Quarter Report: April, May, June

ERB MEMBERSHIP

Marlene Garvey, Chair	Al Manders, Vice-Chair	Megan White, Secretary
Shawn Skenandore	Ted Hawk	Gerald Jordan
Tom Oudenhoven	Richard Baird	Nicole Steeber

Oneida Business Committee Liaison: Councilman Tehassi Hill

MINUTES

Action Taken April 7:

- Motion to approve ERB report; 2nd Quarterly.
- Motion to support Solar Electric developments for renewable energy on Oneida's buildings.
- Motion of support for Phase II Onyota'a:ka Lake concepts, including a secondary access road to the expanded site.

Hearing April 21:

- Citation hearings regarding violations of Domestic Animals Ordinance & Hunting, Fishing, and Trapping Law.

Action Taken May 5:

- Motion to approve wetlands club tour for UW-Stevens Point students to visit Coyote Run natural area.

Action Taken June 2:

- No meeting

FINANCIALS

FY2016 Tribal Contribution -	$ 258,910
Current Month Transactions – April	$ 20,754.92
Current Month Transactions – May	$ 21,150.38
Current Month Transactions – June	$ 18,555.65

SUMMARY OF ACTIVITIES

■ ERB holds ***citation hearings*** to ensure the enforcement of health and safety measures for the Oneida community.

■ Continue work with Conservation and attorney Krystal John on ***Hunting, Fishing, Trapping, and Gathering law*** to streamline law and separate regulations from the law.

■ Community activities including ***Oneida Earth Day*** at Onyota'a:ka Lake and ***Youth & Elder Fishing Day*** at Osnuhsa Lake.

■ ***Onyota'a:ka Lake*** summer management activities, planning for Phase II, and maintaining recreational calendar.

- Promotion of ***Natural Areas and Trails* guide** featuring 20 Oneida natural areas in coordination with EH&SD, GLIS, and Health Promotions.

- Collaboration on ***Website Steering Committee*** regarding the roll-out and ongoing training and updates for the new Oneida Nation webpage.

- Participation in the initiatives of the ***Wellness team*** to improve nutrition, recreation, and flex-time for fitness opportunities.

- ***Silver Creek Project Team*** meetings to reduce phosphorous inputs to streams from agricultural fields.

- Multi-year planning for ***Former State Farm property*** via Oneida Sustainable Resource Advisory Council (OSRAC) promoting environmental quality and economic vitality on Oneida lands.

- Support for DOE grant to install ***Solar Electric Energy*** systems on Oneida Tribal buildings.

- Other ***interdepartmental team*** activities or coordination efforts that arise on a short-term basis to meet the vision of the Oneida Nation.

GOALS

#	GOAL STATEMENT
1	To provide the Oneida community with environmental education through community events, workshops, and educational materials. These will include local, regional, and national issues.
2	Monitor environmental and other projects for compliance with community goals, support Sustainable Community development projects and energy efficiency program development, and appropriately manage grant and bonding commitments.
3	To continue updates and reviews of the Hunting, Fishing, and Trapping regulations, the Domestic Animals Ordinance, the ATV Law, the Water Resources Ordinance, the Public Use of Tribal Lands Law, and other policies regarding environmental stewardship.

OBJECTIVES

#	OBJECTIVE STATEMENT	MEASUREMENT	COMPLETION DATE	GOAL # (above)
1	Community outreach regarding Onyota'a:ka Lake management and planning Phase II activities.	Provide coordination with Planning and EH&SD	Ongoing	3
2	Oneida Earth Day at Onyota'a:ka Lake and Youth & Elder Fishing Day at Osnuhsa Lake.	Community participation	April and May, 2016	1
3	Hearing body for citations issued for Hunting, Fishing, and Trapping Law and Domestic Animals ordinance.	Providing a reliable and dependable hearing structure	Ongoing, 4 citations heard this quarter.	3

MEETING REQUIREMENTS

The ERB currently holds meetings once a month. Meetings are normally held on the 1st Thursday of each month. Hearings are held as required. ERB also attends Business Committee meetings, other public meetings, and performs volunteer service in the community as required or deemed appropriate by the ERB. **Yaw^ko!**

Oneida Business Committee Agenda Request

1. Meeting Date Requested: 09 / 14 / 16

2. General Information:

Session: ☒ Open ☐ Executive - See instructions for the applicable laws, then choose one:

Agenda Header: Reports

☒ Accept as Information only

☐ Action - please describe:

The OCPB requests that the FY-16 Q 3 Report be delayed until the The Sept 14 OBC meeting. We were short staffed this past week and need the extra time to fully prepare the report. Thank you

3. Supporting Materials

☐ Report ☐ Resolution ☐ Contract

☐ Other:

1. 3.

2. 4.

☐ Business Committee signature required

4. Budget Information

☐ Budgeted - Tribal Contribution ☐ Budgeted - Grant Funded ☐ Unbudgeted

5. Submission

Authorized Sponsor / Liaison: Lisa Summers, Tribal Secretary

Primary Requestor/Submitter: Dale Powless, OCPB Chairman
Your Name, Title / Dept. or Tribal Member

Additional Requestor:
Name, Title / Dept.

Additional Requestor:
Name, Title / Dept.

Oneida Business Committee Agenda Request

6. Cover Memo:

Describe the purpose, background/history, and action requested:

TO: Oneida Business Committee
FR: Dale Powless, OCPB Chairman
RE: FY 16 Q3 Report Delay
DA: august 19, 2016

This is a request for a delay in submitting our FY 16 Q3 report. We would like to be placed on the OBC Agenda for September 14, 2016. We were short staffed this past week and need the extra time to fully prepare the report.

Thank you for your consideration.

1) Save a copy of this form for your records.

2) Print this form as a *.pdf *OR* print and scan this form in as *.pdf.

3) E-mail this form and all supporting materials in a **SINGLE** *.pdf file to: BC_Agenda_Requests@oneidanation.org

HANDOUT FOR ITEM - VI.C.

Oneida Nation

Legislative Reference Office
P.O. Box 365
Oneida, WI 54155
(920) 869-4376
(800) 236-2214

Committee Members
Brandon Stevens, Chairperson
Tehassi Hill, Vice Chairperson
Fawn Billie, Councilmember
David P. Jordan, Councilmember
Jennifer Webster, Councilmember

Statement of Effect

Adoption of Oneida Nation 2015-2020 Pre-Disaster Mitigation Plan

Summary

This resolution adopts the Oneida Nation 2015-202 Pre-Disaster Mitigation Plan and directs its submission for final approvals to the Federal Emergency Management Agency.

Submitted by: Jo Anne House, Ph.D., Chief Counsel

Analysis by the Legislative Reference Office

The Emergency Management and Homeland Security law requires the development of an Emergency Operations Plan. The Oneida Nation has also accepted a grant to create a pre-disaster mitigation plan. The resolution proposes adoption of the plan and delivery of the plan for final approvals to the Federal Emergency Management Agency.

A review of the plan identifies two areas needing correction. The proper title of the Nation is "Oneida Nation," not "Oneida Nation in Wisconsin." This should be corrected throughout the document. In addition, the following paragraphs appearing on page 28 should be corrected as follows.

> Reorganization of the government and stopping the loss of land came with the Indian Reorganization Act (IRA) of 1934. It provided the foundation for drafting and adopting the Oneida Constitution. In 1936, the Oneida Constitution transformed the tribal government to an elected system with four members serving on a tribal council known as the *Executive Committee, later amendments to the Constitution expanded and renamed the Executive Committee the Oneida* Business Committee.
>
> When Congress passed the Indian Gaming Regulatory Act in 1988 ~~effectively recognizing tribal governments as sovereign nations, tribes were~~ *Congress* provided a *statutory framework for Tribe's to conduct* ~~the ability to regulate~~ various classes of gaming on their reservations. In 1991, the Oneida Nation became the first tribal government in Wisconsin history to enter into a gaming compact with the state. Within this Gaming Compact, and subsequent amendments, the Oneida Nation and the State of Wisconsin have attained major accomplishments for both parties, regarding economic impacts and stability, employment, and programs and services.

These amendments will more accurately reflect the Oneida Nation and the effect of federal laws.

Conclusion

There are no legal bars to adopting the resolution.

HANDOUT FOR ITEM - XII.A.

Oneida Nation
Oneida Business Committee
PO Box 365 • Oneida, WI 54155-0365
oneida-nsn.gov

ONEIDA

To: Oneida Business Committee
Fr: Cristina Danforth CSD
Da: 8/26/16
Re: GTC Per Capita

During the June 13, 2016 General Tribal Council (GTC) meeting the governing body voted in the affirmative to provide a $2,000. payment beginning fiscal year 2017 through 2012. This vote passed by overwhelming support; there were 1068 yes votes, 200 opposed and 35 abstaining. This action was preceded by an unprecedented and erroneous action of amendment A.) and a second amendment B.) that failed and a third amendment C.) that was not directly relative but also passed.

For discussion purposes, amendment A. which passed was to revise the per capita amount to $1,300. This amendment passed with yes votes 791; opposed votes 702 and 32 abstaining. Amendment A. Was out of order because it contradicted the main motion and it therefore created confusion among some of the voters. The legal opinion by Attorney Jo Ann House states that the amendment was allowed because it was "germane" to the main motion. To the contrary an amendment is to enhance and make clear the main motion according to Robert's Rules of Order and in my opinion everyday logic. An amendment cannot carry unless the main motion passes. Therefore the main motion to allow $2,000 payment stands. It is unclear if the amendment (A) is still valid or does it enhance the main motion by providing an additional $1,300?

I have requested an outside and 3rd party legal opinion to clarify this contradiction of actions taken.

In the Per Capita law it does not require a Resolution to be passed by the Oneida Business Committee (OBC) to affirm the GTC directive to pay a$2,000. per capita payment.

I respectfully request that either the $2,000 payment be honored or that a new decision be rendered by the GTC. I had previously requested a 3rd party legal opinion and instead was given an internal one. I believe internal council is conflicted as she was advising and acting as parliamentarian and failed to recognize the erroneous amendment

Thank you for time and patience with this matter.

cc: GTC

Business Committee Meeting
9:00 a.m. Wednesday, August 24, 2016
Thank you for printing clearly

BRAD GRAHAM
BILL GRAHAM
Patricia A Cornelius
MARYANNE KRUCKEBERG
John Christ
Jen Falk
C Buenrostro
Chris Cornelius
Jessica Wallenfang
TRACY WILLIAMS
Dylan Benton
Sherrole Benton
Wes Martin
Dawn Moon-Kopelsky
Cheryl Stevens
JOANN Pinkham
Krystal John
Susan White
Kathy Mitchell
Bonnie Pigeon

Cathy Bachhuber
Dianne McLester-Heim
Kaylynn Gresham
C. J. [illegible]
Debbie Daffe
PAUL WITEK
TROY PARR
Lisa Higgins
Anita Partner
Jeff McTaggart
Len Williams SVT
Sue Dorfator
Sharon A. Moussau
Laurie Marte
Bonnie Pigeon
Joan Christ
TROY D. PARR
PAUL WITEK
TRACY WILLIAMS
Sue Dorfator
Susan White