Oneida Nation

Oneidas bringing several hundred bags of corn to Washington' s starving army at Valley Forge, after the colonists had consistently refused to aid them.

UGWA DEMOLUM YATEHE
Because of the help of this Oneida Chief in cementing a friendship between the six nations and the colony of Pennsylvania, a new nation, the United States was made possble.

BC Meeting Materials <u>April 13, 2016</u>

Open Session

CERTIFICATION

I, the undersigned, as Secretary of the Oneida Business Committee, hereby certify that the following 155 pages are the Open Session meeting materials presented at a meeting duly called, noticed and held on the 13th day of April, 2016.

Lisa Summers, Tribal Secretary
Oneida Business Committee

Oneida Business Committee

Executive Session
9:00 a.m. Tuesday, April 12, 2016
Executive Conference Room, 2nd floor, Norbert Hill Center

Regular Meeting
9:00 a.m. Wednesday, April 13, 2016
BC Conference Room, 2nd floor, Norbert Hill Center

Agenda

To get a copy of the agenda, go to: http://oneida-nsn.gov/

I. CALL TO ORDER AND ROLL CALL

II. OPENING

III. ADOPT THE AGENDA

IV. OATHS OF OFFICE *(No Requested Action)*

V. MINUTES

A. Approve March 30, 2016, regular meeting minutes *page 7*
Sponsor: Lisa Summers, Tribal Secretary

VI. RESOLUTIONS

A. Adopt resolution titled Revising the Standard Oath for Elected and Appointed Positions *page 28*
Sponsor: Lisa Summers, Tribal Secretary

VII. APPOINTMENTS

A. Appoint Marena A. Bridges to the Oneida Library Board *page 32*
Sponsor: Tina Danforth, Tribal Chairwoman

B. Appoint Janice McLester, Candace House, Blanche Mary Adams, and Sandra Skenandore to the Anna John Residential Centered Care Community Board *page 34*
Sponsor: Tina Danforth, Tribal Chairwoman

VIII. STANDING COMMITTEES

A. Legislative Operating Committee
Sponsor: Councilman Brandon Stevens, Chair

1. Accept March 22, 2016, Legislative Operating Committee meeting minutes *page 36*

B. Finance Committee
Sponsor: Tribal Treasurer Trish King, Chair

1. Approve April 4, 2016, Finance Committee meeting minutes *page 40*

C. Community Development & Planning Committee
Sponsor: Tribal Vice-Chairwoman Melinda J. Danforth, Chair

1. Accept Community Development & Planning Committee FY '16 1st quarter report *page 49*

EXCERPT FROM MARCH 30, 2016: Motion by Fawn Billie to defer the Community Development & Planning Committee FY '16 1st quarter report to the April 13, 2016, regular Business Committee meeting, seconded by Tehassi Hill. Motion carried unanimously.

D. Quality of Life Committee ***(No Requested Action)***

IX. GENERAL TRIBAL COUNCIL

A. Enter E-poll results into the record for the approval to move the John Powless and Yvonne Metivier petitions, both regarding per capita payments, to a June 13, 2016, Special General Tribal Council meeting and cancel the May 23, 2016, Special General Tribal Council meeting date that was approved for these two items *page 53*
Sponsor: Lisa Summers, Tribal Secretary

X. STANDING ITEMS *(No Requested Action)*

XI. UNFINISHED BUSINESS *(No Requested Action)*

XII. TABLED BUSINESS *(No Requested Action)*

XIII. NEW BUSINESS

A. Approve request to post one (1) vacancy on the Oneida Personnel Commission *page 57*
Sponsor: Lisa Summers, Tribal Secretary

B. Approve Concept Paper for CIP # 16-006 and CIP # 16-007 Main & Mason St. Casino Exterior Enhancement *page 59*
Sponsor: Louise Cornelius, Gaming General Manager

C. Approve five (5) requests regarding proposed Compensation Plans and wage/salary increases *page 65*
Sponsor: Trish King, Tribal Secretary

D. Approve three (3) requests regarding the proposed schedule for the second regular Business Committee meeting in April 2016 *page 71*
Sponsor: Lisa Summers, Tribal Secretary

XIV. TRAVEL

A. TRAVEL REPORTS

1. **Accept travel report – Treasurer Trish King and Councilwoman Jennifer Webster – National Reservation Economic Summit (RES) – Las Vegas, NV – March 20-24, 2016** *page 74*

2. **Accept travel report – Councilman Tehassi Hill – National Congress of American Indians (NCAI) 2016 Executive Council Winter Session – Washington D.C. – February 22-25, 2016** *page 77*

3. **Accept travel report – Councilman Tehassi Hill – National Indian Gaming Association (NIGA) 2016 Tradeshow & Convention – Phoenix, AZ – March 13-17, 2016** *page 79*

4. **Accept travel report – Secretary Lisa Summers and Councilwoman Fawn Billie – PL280 Training – Ho-Chunk/Baraboo, WI – March 8-10, 2016** *page 82*

B. TRAVEL REQUESTS

1. **Approve procedural exception to the Travel & Expense Policy – Up to thirteen (13) Oneida Gaming Commission employees – Wisconsin Gaming Regulators Association (WGRA) Summer 2016 Conference – St. Croix/Danbury, WI – June 15-17, 2016** *page 85*
Sponsor: Brandon Stevens, Councilman

2. **Approve procedural exception to the Travel & Expense Policy – Up to eight (8) Comprehensive Health Division employees – Share the Care 2016 Cancer Conference – Ho Chunk/Wisconsin Dells, WI – May 17-18, 2016** *page 89*
Sponsor: Debra Danforth, Division Director/Comprehensive Health-Operations

3. **Approve travel request – Secretary Lisa Summers – Tribal Consultations and Great Lakes Inter-tribal Council (GLITC) meeting – Red Cliff/Bayfield, WI – May 9-12, 2016** *page 93*

XV. REPORTS *(This section of the agenda is scheduled to begin at 1:30 p.m.)*

A. OPERATIONAL REPORTS

1. **Accept Development Division FY '16 2nd quarter report** *page 97*
Sponsor: James Petitjean, Interim Assistant Division Director/Development; Jacque Boyle, Interim Assistant Division Director/Operations; Scott Cottrell, Utilities Manager

2. **Accept Environmental Health & Safety Division FY '16 2nd quarter report** *page 116*
Sponsor: Patrick Pelky, Division Director/Environmental Health & Safety

3. **Accept Division of Land Management FY '16 2nd quarter report** *page 129*
Sponsor: Patrick Pelky, Division Director/Land Management

B. CORPORATE REPORTS *(No Requested Action)*

C. BOARDS, COMMITTEES, AND COMMISSIONS

1. **Accept Land Commission FY '16 1st quarter report** *page 136*
   Chair: Rae Skenandore
   Liaison: Tehassi Hill, Councilman

   EXCERPT FROM MARCH 30, 2016: Motion by Melinda J. Danforth to table the Land Commission FY '16 1st quarter report until a Land Commissioner can be present, seconded by Lisa Summers. Motion carried unanimously.

2. **Accept Anna John Residential Centered Care Community Board FY '16 2nd quarter report** *page 139*
   Member: Patricia Moore
   Liaison: Melinda J. Danforth, Tribal Vice-Chairwoman

3. **Accept Oneida Nation Arts Board FY '16 2nd quarter report** *page 143*
   Chair: Nicolas Reynolds
   Liaison: Jennifer Webster, Councilwoman

XVI. EXECUTIVE SESSION

A. REPORTS

1. **Accept Chief Counsel report –** Jo Anne House, Chief Counsel *page 155*

B. STANDING ITEMS

1. **Land Claims Strategy** ***(No Requested Action)***

2. **Oneida Golf Enterprise – Ladies Professional Golf Association** ***(No Requested Action)***

C. AUDIT COMMITTEE ***(No Requested Action)***

D. UNFINISHED BUSINESS

1. **Review Print Shop – Mail Center Operational plan** ***(9:00 a.m.-9:30 a.m.)*** *page 156*
   Sponsor: Joanie Buckley, Division Director/Internal Services Division

   EXCERPT FROM MARCH 30, 2016: No formal action was taken on this item.
   *EXCERPT FROM DECEMBER 9, 2015: **(1)** Motion by David Jordan to accept the report, seconded by Fawn Billie. Motion carried unanimously. **(2)** Motion by Lisa Summers to require the next update be brought back to the March 23, 2016, regular Business Committee meeting, seconded by Jennifer Webster. Motion carried unanimously.*
   EXCERPT FROM SEPTEMBER 23, 2015: Motion by Brandon Stevens to accept the update as information, seconded by Fawn Billie. Motion carried unanimously.
   *EXCERPT FROM SEPTEMBER 9, 2015: **(1)** Motion by Jennifer Webster to accept this item as information, seconded by Lisa Summers. Motion carried unanimously. **(2)** Amendment to the main motion by Melinda J. Danforth to request the Internal Services Director bring back the assessment to the Business Committee in three months, seconded by Lisa Summers. Motion carried unanimously.*

2. **Accept transition team update re: Continuation of additional duties compensation for Division Director of Land Management** ***(1:30 p.m.-2:00 p.m.)*** *page 162*
   Sponsor: Melinda J. Danforth, Tribal Vice-Chairwoman

   EXCERPT FROM MARCH 30, 2016: Motion by Lisa Summers to approve the continuation of additional duties compensation for Division Director of Land Management until June 31, 2016, seconded by Tehassi Hill. Motion carried unanimously.
   *EXCERPT FROM DECEMBER 9, 2015: **(1)** Motion by Lisa Summers to extend the recommended additional duties compensation up to three (3) months, seconded by David Jordan. Motion carried unanimously. **(2)** Motion by Lisa Summers to approve the implementation of the approved Comprehensive Housing Concept and to defer item to the next Business Committee work meeting for the coordination of a team to begin working on a transition and implementation plan, seconded by Tehassi Hill. Motion carried unanimously. **(3)** Motion by Lisa Summers to request the new transition team provide an update at the March 23, 2016, regular Business Committee meeting, seconded by Jennifer Webster. Motion carried unanimously.*

3. **Approve limited waiver of sovereign immunity – BDO Consulting – Contract # 2016-0279** *page 167*
   Sponsor: Patrick Pelky, Division Director/Environmental Health & Safety Division

   EXCERPT FROM MARCH 30, 2016: Motion by Lisa Summers to defer the request to approve a limited waiver of sovereign immunity – BDO Consulting – Contract # 2016-0279 to the April 13, 2016, regular Business Committee meeting and to request Finance bring back suggested solutions on the issues raised today, seconded by Fawn Billie. Motion carried unanimously.

4. **Review February 2016 Treasurer's Report and determine appropriate next steps** *page 180*
   Sponsor: Lisa Summers, Tribal Secretary

   EXCERPT FROM MARCH 30, 2016: Motion by Lisa Summers to defer reviewing the February 2016 Treasurer's Report to the April 13, 2016, regular Business Committee meeting, seconded by Fawn Billie. Motion carried unanimously.

E. TABLED BUSINESS *(No Requested Action)*

F. NEW BUSINESS

1. **Review Concern # 2016-CC-02 and determine appropriate next steps** *page 238*
   Sponsor: Lisa Summers, Tribal Secretary

2. **Review Surveillance System Replacement Project information and determine appropriate next steps with Gaming Commission, Gaming, Retail, and Finance**
   Sponsor: Lisa Summers, Tribal Secretary ***(2:00p.m.-2:45 p.m.)*** *page 244*

3. **Approve limited waiver of sovereign immunity – Tyco Integrated Security – Contract # 2016-0007** ***(9:30 a.m.-10:00 a.m.)*** *page 252*
   Sponsor: Debra Danforth, Division Director/Comprehensive Health-Operations

XVII. ADJOURN

Posted on the Oneida Nation's official website, www.oneida-nsn.gov, at 10:00 p.m., on Friday, April 8, 2016, pursuant to the Open Records and Open Meetings Law, section 7.17-1. For additional information, please call the Business Committee Support Office at (920) 869-4364.

The meeting packet of the open session materials for this meeting is available to Oneida members by going to the Members-Only section of the Oneida Nation's official website at: www.oneida-nsn.gov/MembersOnly.

For information about this meeting, please call the Business Committee Support Office at (920) 869-4364 or (800) 236-2214.

Oneida Business Committee Agenda Request

1. Meeting Date Requested: 4 / 13 / 16

2. General Information:

Session: ☒ Open ☐ Executive - See instructions for the applicable laws, then choose one:

Agenda Header: Minutes

☐ Accept as Information only

☒ Action - please describe:

Approve March 30, 2016, regular Business Committee meeting minutes

3. Supporting Materials

☐ Report ☐ Resolution ☐ Contract

☐ Other:

1. March 30, 2016, regular BC meeting minutes
2.
3.
4.

☐ Business Committee signature required

4. Budget Information

☐ Budgeted - Tribal Contribution ☐ Budgeted - Grant Funded ☐ Unbudgeted

5. Submission

Authorized Sponsor / Liaison: Lisa Summers, Tribal Secretary

Primary Requestor/Submitter: Submitted by: Heather Heuer, Info. Mgmt. Specialist/BC Support Office
Your Name, Title / Dept. or Tribal Member

Additional Requestor:
Name, Title / Dept.

Additional Requestor:
Name, Title / Dept.

D R A F T

Oneida Business Committee

Executive Session
9:00 a.m. Tuesday, March 29, 2016
Executive Conference Room, 2nd floor, Norbert Hill Center

Regular Meeting
9:00 a.m. Wednesday, March 30, 2016
BC Conference Room, 2nd floor, Norbert Hill Center

Regular Meeting - Reconvened
8:30 a.m. Thursday, March 31, 2016
BC Conference Room, 2nd floor, Norbert Hill Center

Minutes - DRAFT

EXECUTIVE SESSION
Present: Chairwoman Tina Danforth, Vice-Chairwoman Melinda J. Danforth, Secretary Lisa Summers, Council members: Fawn Billie, Tehassi Hill, David Jordan, Brandon Stevens, Jennifer Webster;
Not Present: Treasurer Trish King;
Arrived at: ;
Others present: Jo Anne House, Larry Barton, Jeff Bowman, Janice Skenandore-Hirth Dena Skenandore, Kara Schurman, Jim Bittorf, Nathan King, Becky Webster, Ralinda Ninham-Lamberies, Mike Troge;

REGULAR MEETING
Present: Vice-Chairwoman Melinda J. Danforth, Treasurer Trish King, Secretary Lisa Summers, Council members: Fawn Billie, Tehassi Hill, David Jordan, Brandon Stevens, Jennifer Webster;
Not Present: Treasurer Trish King;
Arrived at: Chairwoman Tina Danforth at 9:05 a.m.;
Others present: Jo Anne House, Heather Heuer, Bill Graham, Brad Graham, Anita Barber, Mike Debraska, Wes Martin Jr., Loretta Metoxen, Laura Manthe, Kathy Metoxen, Phil Wisneski, Michael Troge, Nate Wisneski, Debbie Danforth, Leyne Orosco, Danelle Wilson, Louise Cornelius, Nic Reynolds, Patrick Pelky, Doug McIntyre, Krystal John, Gina Buenrostro, Nancy Barton, Michele Doxtator, Rae Skenandore, Norbert Hill Jr., Paul Witek, Don White, RC Metoxen, Maureen Perkins, Ralinda Ninham-Lamberies, Mike Debraska, Larry Barton, Madelyn Genskow, Jeff Bowman, Janice Skenandore-Hirth, Claudia Skenandore, Michelle Hill, Rose Track, Micayla Silas, Floyd Silas Jr., Matt Denny, Corina Williams, Reggie Doxtator, Nancy Dallas, Sam VanDenHeuvel;

I. CALL TO ORDER AND ROLL CALL by Vice-Chairwoman Melinda J. Danforth at 9:01 a.m.

For the record: Treasurer Trish King is on approved travel to attend the All Nippon Airways (ANA) Inspiration Pro-Am in Rancho Mirage, CA. Councilman Brandon Stevens will be excused at 1:30 p.m. to participate in the Employment Law meeting. Councilman David Jordan is on approved travel during the reconvened regular meeting to attend the Tribal Labor Advisory Committee (TLAC) Intertribal meeting in Mole Lake, WI.

D R A F T

II. OPENING by Councilman Tehassi Hill

Chairwoman Tina Danforth arrives at 9:05 a.m. and resumes responsibility of the Chair.

A. Recognition of the 5th grade Oneida Future Thunderhawks girls' basketball team
Sponsor: Fawn Billie, Councilwoman

III. ADOPT THE AGENDA (00:12:00)

Chairwoman Tina Danforth departs at 9:29 a.m.
Vice-Chairwoman Melinda J. Danforth assumes responsibility of the Chair.

Motion by Lisa Summers to adopt the agenda with the following changes: [Delete item VI.C. Adopt resolution titled Revising Standard Oath for Elected and Appointed Positions; and to add-on Tabled item 16.E.01. Approve Attorney Contract # 2016-0108 in Executive Session from the March 9, 2016, regular Business Committee meeting], seconded by Jennifer Webster. Motion carried unanimously:

Ayes: Tehassi Hill, David Jordan, Brandon Stevens, Lisa Summers, Jennifer Webster
Not Present: Tina Danforth, Fawn Billie, Trish King

IV. OATHS OF OFFICE (00:29:20) by Secretary Lisa Summers

A. Oneida Pow Wow Committee – William King

B. Oneida Personnel Commission – Tomas Escamea

V. MINUTES (00:31:43)

Chairwoman Tina Danforth returns at 9:37 a.m. and resumes responsibility of the Chair.

A. Approve March 9, 2016, regular meeting minutes
Sponsor: Lisa Summers, Tribal Secretary

Motion by Lisa Summers to approve the March 9, 2016, regular meeting minutes, seconded by Tehassi Hill. Motion carried with one abstention:

Ayes: Melinda J. Danforth, Tehassi Hill, David Jordan, Brandon Stevens, Lisa Summers, Jennifer Webster
Abstained: Fawn Billie
Not Present: Trish King

D R A F T

VI. RESOLUTIONS (00:49:35)

Secretary Lisa Summers departs at 9:55 a.m.
Councilman Tehassi Hill departs at 9:59 a.m.

A. Adopt resolution titled Older Americans Month 2016
Sponsor: Don White, Division Director/Governmental Services Division

Motion by Lisa Summers to adopt resolution # 03-30-16-A Older Americans Month 2016, seconded by David Jordan. Motion carried unanimously:

Ayes: Melinda J. Danforth, Fawn Billie, David Jordan, Brandon Stevens, Jennifer Webster
Not Present: Tehassi Hill, Trish King, Lisa Summers

Councilman Tehassi Hill returns at 10:01 a.m.
Secretary Lisa Summers returns at 10:03 a.m.

B. Adopt resolution titled Oneida Representation on Midwest Tribal Energy Resources Association Board and Support of Association's Department of Energy Grant Application
Sponsor: Tehassi Hill, Councilman

Motion by Lisa Summers to adopt resolution # 03-30-16-B Oneida Representation on Midwest Tribal Energy Resources Association Board and Support of Association's Department of Energy Grant Application, seconded by Tehassi Hill. Motion carried with one abstention:

Ayes: Fawn Billie, Tehassi Hill, David Jordan, Brandon Stevens, Lisa Summers, Jennifer Webster
Abstained: Melinda J. Danforth
Not Present: Trish King

~~**C. Adopt resolution titled Revising Standard Oath for Elected and Appointed Positions**~~
~~Sponsor: Lisa Summers, Tribal Secretary~~

Item deleted at the adoption of the agenda.

VII. APPOINTMENTS *(No Requested Action)*

VIII. STANDING COMMITTEES (1:07:30)

A. <u>Legislative Operating Committee</u>
Sponsor: Councilman Brandon Stevens, Chair

1. Accept March 2, 2016, Legislative Operating Committee meeting minutes

Motion by Brandon Stevens to accept the March 2, 2016, Legislative Operating Committee meeting minutes, seconded by Jennifer Webster. Motion carried with one abstention:

Ayes: Melinda J. Danforth, Fawn Billie, Tehassi Hill, Brandon Stevens, Lisa Summers, Jennifer Webster
Abstained: David Jordan
Not Present: Trish King

D R A F T

B. Finance Committee
Sponsor: Tribal Treasurer Trish King, Chair

1. Approve March 14, 2016, Finance Committee minutes

Motion by Melinda J. Danforth to approve the March 14, 2016, Finance Committee minutes, seconded by Jennifer Webster. Motion carried unanimously:
Ayes: Melinda J. Danforth, Fawn Billie, Tehassi Hill, David Jordan, Brandon Stevens, Lisa Summers, Jennifer Webster
Not Present: Trish King

2. Accept Finance Committee FY '16 1st quarter report

Motion by Jennifer Webster to accept the Finance Committee FY '16 1st quarter report, seconded by Lisa Summers. Motion carried unanimously:
Ayes: Melinda J. Danforth, Fawn Billie, Tehassi Hill, David Jordan, Brandon Stevens, Lisa Summers, Jennifer Webster
Not Present: Trish King

C. Community Development & Planning Committee
Sponsor: Tribal Vice-Chairwoman Melinda J. Danforth, Chair

1. Defer Community Development & Planning Committee FY '16 1st quarter report to the April 13, 2016, regular Business Committee meeting

Motion by Fawn Billie to defer the Community Development & Planning Committee FY '16 1st quarter report to the April 13, 2016, regular Business Committee meeting, seconded by Tehassi Hill. Motion carried unanimously:
Ayes: Melinda J. Danforth, Fawn Billie, Tehassi Hill, David Jordan, Brandon Stevens, Lisa Summers, Jennifer Webster
Not Present: Trish King

D. Quality of Life Committee
Sponsor: Councilwoman Fawn Billie, Chair

Vice-Chairwoman Melinda J. Danforth departs at 10:27 a.m.
Vice-Chairwoman Melinda J. Danforth returns at 10:42 a.m.

1. Accept February 11, 2016, Quality of Life Committee meeting minutes

Motion by Jennifer Webster to accept the February 11, 2016, Quality of Life Committee meeting minutes, seconded by Lisa Summers. Motion carried unanimously:
Ayes: Melinda J. Danforth, Fawn Billie, Tehassi Hill, David Jordan, Brandon Stevens, Lisa Summers, Jennifer Webster
Not Present: Trish King

2. Accept Quality of Life Committee FY '16 1st quarter report

Motion by Lisa Summers to accept the Quality of Life Committee FY '16 1st quarter report, seconded by Jennifer Webster. Motion carried unanimously:
Ayes: Melinda J. Danforth, Fawn Billie, Tehassi Hill, David Jordan, Brandon Stevens, Lisa Summers, Jennifer Webster
Not Present: Trish King

D R A F T

IX. GENERAL TRIBAL COUNCIL (1:57:45)

A. Review letters and make recommendation regarding Petitioner Frank Cornelius: Special GTC meeting to address four resolutions
1) Investigation into Oneida Seven Generations Corporation
2) Enforcing Salaries for Oneida Seven Generations Corporation
3) Freedom of Speech, Press, and Assembly
4) Imposing a Tax on the Business Committee
Sponsor: Tina Danforth, Tribal Chairwoman

*EXCERPT FROM MARCH 9, 2016: **(1)** Motion by Jennifer Webster to accept the updated legal opinion regarding F. Cornelius petition and move to open session, seconded by Brandon Stevens. Motion carried unanimously. **(2)** Motion by David Jordan to accept the legal opinion and to direct the Tribal Secretary to begin scheduling a General Tribal Council meeting, seconded by Jennifer Webster. Motion carried unanimously.*
EXCERPT FROM JANUARY 27, 2016: Motion by Lisa Summers to approve this item for the July 4, 2016, Semi-Annual General Tribal Council meeting, seconded by Jennifer Webster. Motion carried unanimously.
EXCERPT FROM DECEMBER 23, 2015: Motion by Jennifer Webster to accept the legal update as information, seconded by Lisa Summers. Motion carried unanimously.
*EXCERPT FROM DECEMBER 9, 2015: **(1)** Motion by Lisa Summers to accept the fiscal analyses of the four (4) resolutions, seconded by Brandon Stevens. Motion carried unanimously. **(2)** Motion by Lisa Summers to defer the legal analyses of the four (4) resolutions to the December 23, 2015, regular Business Committee meeting, seconded by Jennifer Webster. Motion carried unanimously.*
EXCERPT FROM NOVEMBER 25, 2015: Motion by Lisa Summers to defer the fiscal analyses to the December 9, 2015, regular Business Committee meeting, seconded by Jennifer Webster. Motion carried with one abstention.
*EXCERPT FROM SEPTEMBER 9, 2015: **(1)** Motion by Jennifer Webster to accept the update from Chief Counsel regarding legal analyses of resolutions 1-4, seconded by Brandon Stevens. Motion carried unanimously. **(2)** Amendment to the main motion by Melinda J. Danforth to provide a new due date of November 25, 2015, for the legal and financial analyses of resolutions 1-4, seconded by Lisa Summers. Motion carried unanimously.*
EXCERPT FROM AUGUST 26, 2015: Motion by David Jordan to accept the legislative analyses for resolution 1-4, seconded by Jennifer Webster. Motion carried unanimously.
*EXCERPT FROM AUGUST 17, 2015: **(1)** Motion by Lisa Summers to take this item from the table, seconded by David Jordan. Motion carried unanimously. **(2)** Motion by Jennifer Webster to forward the four resolutions to the Legislative, Law, Finance Offices for the appropriate analyses and for those analyses to be due at the September 9, 2015, regular Business Committee meeting, seconded by Lisa Summers. Motion carried unanimously. **(3)** Motion by Lisa Summers to request the Law Office provide a legal opinion about what occurs when a petition is submitted which does not have all the appropriate documentation that would go with the petition, seconded by Tehassi Hill. Motion carried with one abstention.*
EXCERPT FROM AUGUST 12, 2015: Motion by Lisa Summers to adjourn at 2:06 p.m. and to direct the Tribal Secretary to coordinate Business Committee special meeting date for the remainder of this agenda, seconded by Brandon Stevens. Motion carried unanimously.
EXCERPT FROM JULY 22, 2015: Motion by Brandon Stevens to table this item to next regular Business Committee meeting, seconded by David Jordan. Motion carried unanimously.
EXCERPT FROM JULY 8, 2015: Motion by Tehassi Hill to accept the update as information and defer this item to the July 22, 2015, regular Business Committee meeting as agreed upon by the Business Committee members and the petitioner, seconded by David Jordan. Motion carried unanimously.
EXCERPT FROM JUNE 24, 2015: Motion by Fawn Billie to defer this item to the next regular Business Committee meeting and direct the Secretary to work with the petitioner to find a solution to the concerns, seconded by Tehassi Hill. Motion carried unanimously.

D R A F T

<u>EXCERPT FROM MAY 27, 2015</u>: Motion by David Jordan to direct the Secretary to reach out to Petitioner Frank Cornelius to request the four (4) resolutions mentioned in the petition be submitted in thirty (30) days, seconded by Lisa Summers. Motion carried unanimously.
*<u>EXCERPT FROM MAY 13, 2015</u>: **(1)** Motion by Trish King to acknowledge receipt of the petition submitted by Frank Cornelius, seconded by Fawn Billie. Motion carried unanimously. **(2)** Motion by Trish King to send the verified petition to the Law, Finance, Legislative Reference and Direct Report Offices for legal, financial, legislative and administrative analyses to be completed; to direct the Law, Finance and Legislative Offices to submit the analyses to the Secretary within sixty (60) days and a that a progress report is submitted in forty-five (45) days, seconded by David Jordan. Motion carried unanimously. **(3)** Motion by David Jordan to direct the Direct Report Offices to submit the appropriate administrative analyses to the Secretary within thirty (30) days, seconded by Trish King. Motion carried unanimously.*

Motion by Melinda J. Danforth to table this item for the Tribal Secretary to get in contact with Petitioner Frank Cornelius to try to get this issue resolved by the end of the meeting, seconded by David Jordan. Motion carried unanimously:

Ayes:	Melinda J. Danforth, Fawn Billie, Tehassi Hill, David Jordan, Brandon Stevens, Lisa Summers, Jennifer Webster
Not Present:	Trish King

Motion by Lisa Summers to approve scheduling Petitioner Frank Cornelius: To address four resolutions to a Special General Tribal Council on Sunday, August 28, 2016, seconded by Tehassi Hill. Motion carried unanimously: **(7:59:05)**

Ayes:	Fawn Billie, Tehassi Hill, Brandon Stevens, Lisa Summers, Jennifer Webster
Not Present:	Tina Danforth, David Jordan, Trish King

Councilwoman Jennifer Webster departs at 11:15 a.m.

B. Enter E-poll results into the record for approval of accepting the legislative, legal, and financial analyses regarding Petitioner Yvonne Metivier: FY '17- FY '21 Per Capita Payment Proposal and adding the petition to the May 23, 2016, Special General Tribal Council meeting agenda
Sponsor: Lisa Summers, Tribal Secretary

Motion by Lisa Summers to enter the E-poll results into the record for approval of accepting the legislative, legal, and financial analyses regarding Petitioner Yvonne Metivier: FY '17- FY '21 Per Capita Payment Proposal and adding the petition to the May 23, 2016, Special General Tribal Council meeting agenda, seconded by Melinda J. Danforth. Motion carried unanimously:

Ayes:	Melinda J. Danforth, Fawn Billie, Tehassi Hill, David Jordan, Brandon Stevens, Lisa Summers
Not Present:	Trish King, Jennifer Webster

Councilwoman Jennifer Webster returns at 11:18 a.m.

C. Determine and approve appropriate date for the 2016 Semi-Annual General Tribal Council meeting
Sponsor: Lisa Summers, Tribal Secretary

Motion by David Jordan to reschedule the 2016 Semi-Annual General Tribal Council meeting to Wednesday, July 6, 2016, at 6:00 p.m., seconded by Tehassi Hill. Motion carried unanimously:

Ayes:	Melinda J. Danforth, Fawn Billie, Tehassi Hill, David Jordan, Brandon Stevens, Lisa Summers, Jennifer Webster
Not Present:	Trish King

Councilman David Jordan departs at 11:24 a.m.

D R A F T

Councilman Tehassi Hill departs at 11:33 a.m.
Councilman David Jordan returns at 11:37 a.m.
Councilman Tehassi Hill returns at 11:38 a.m.

D. Forward Oneida Higher Education Scholarship (Law) and supporting documents to the General Tribal Council for consideration
Sponsor: Brandon Stevens, Councilman

Motion by Lisa Summers to defer this item to the next available working meeting for review, seconded by Jennifer Webster. Motion carried unanimously:
Ayes: Melinda J. Danforth, Fawn Billie, Tehassi Hill, David Jordan, Brandon Stevens, Lisa Summers, Jennifer Webster
Not Present: Trish King

Vice-Chairwoman Melinda J. Danforth departs at 11:49 a.m.

X. STANDING ITEMS

A. Accept update regarding Work Plan for CIP # 14-002 Cemetery Improvements (2:48:20)
Sponsor: Troy Parr, Assistant Division Director/Development

Motion by Jennifer Webster to accept the update regarding Work Plan for CIP # 14-002 Cemetery Improvements, seconded by Lisa Summers. Motion carried unanimously:
Ayes: Fawn Billie, Tehassi Hill, David Jordan, Brandon Stevens, Lisa Summers, Jennifer Webster
Not Present: Melinda J. Danforth, Trish King

Motion by Jennifer Webster to recess at 12:07 p.m. and to reconvene at 1:30 p.m., seconded by Fawn Billie. Motion carried unanimously:
Ayes: Fawn Billie, Tehassi Hill, David Jordan, Brandon Stevens, Lisa Summers, Jennifer Webster
Not Present: Melinda J. Danforth, Trish King

Meeting called to order by Chairwoman Tina Danforth at 1:35 p.m.

Vice-Chairwoman Melinda J. Danforth, Treasurer Trish King, and Councilman Brandon Stevens not present.

Councilman Tehassi Hill departs at 3:44 p.m.
Councilman Tehassi Hill returns at 3:47 p.m.

B. Accept Constitutional Amendment Team update (5:13:00)
Sponsor: Melinda J. Danforth, Tribal Vice-Chairwoman

Motion by Jennifer Webster to accept the Constitutional Amendment Team update, seconded by Tehassi Hill. Motion carried unanimously:
Ayes: Melinda J. Danforth, Fawn Billie, Tehassi Hill, David Jordan, Lisa Summers, Jennifer Webster
Not Present: Trish King, Brandon Stevens

D R A F T

XI. UNFINISHED BUSINESS *(No Requested Action)*

XII. TABLED BUSINESS *(No Requested Action)*

XIII. NEW BUSINESS (5:33:45)

A. Approve six (6) requests regarding CIP # 14-012 Oneida Nation Farms Barn

Sponsor: James Petitjean, Interim Assistant Division Director/Development

Motion by Lisa Summers to approve the procedural exception to forgo Phase II of the CIP process of routing the CIP Package to the various reviewing entities, seconded by Tehassi Hill. Motion carried unanimously:

Ayes: Melinda J. Danforth, Fawn Billie, Tehassi Hill, David Jordan, Lisa Summers, Jennifer Webster
Not Present: Trish King, Brandon Stevens

Motion by Lisa Summers to approve the CIP Package and CIP Project # 14-012 Oneida Nation Farms Barn, seconded by Tehassi Hill. Motion carried unanimously:

Ayes: Melinda J. Danforth, Fawn Billie, Tehassi Hill, David Jordan, Lisa Summers, Jennifer Webster
Not Present: Trish King, Brandon Stevens

Motion by Lisa Summers to approve transferring $44,633 from CIP # 07-009 Building Demolitions to CIP # 14-012 Oneida Nation Farms Barn budget, seconded by Tehassi Hill. Motion carried with one abstention:

Ayes: Fawn Billie, Tehassi Hill, David Jordan, Lisa Summers, Jennifer Webster
Abstained: Melinda J. Danforth
Not Present: Trish King, Brandon Stevens

Motion by Lisa Summers to approve transferring $150,367 from the Oneida Farm's CapEx – Cement Feed Lot (Control # 2016-4134) to the CIP # Oneida Nation Farms Barn budget, seconded by Tehassi Hill. Motion carried with one abstention:

Ayes: Fawn Billie, Tehassi Hill, David Jordan, Lisa Summers, Jennifer Webster
Abstained: Melinda J. Danforth
Not Present: Trish King, Brandon Stevens

Motion by Lisa Summers to approve transferring $72,000 from the Oneida Farm's CapEx – Tillage Equipment (Control # 2016-4136) to the CIP # 14-012 Oneida Nation Farms Barn budget, seconded by Tehassi Hill. Motion carried with one abstention:

Ayes: Fawn Billie, Tehassi Hill, David Jordan, Lisa Summers, Jennifer Webster
Abstained: Melinda J. Danforth
Not Present: Trish King, Brandon Stevens

Motion by Lisa Summers to approve the financial commitment to the FY 2017 CIP Budget, necessary to address the manure pit upgrade project, seconded by Tehassi Hill. Motion carried with one abstention:

Ayes: Fawn Billie, Tehassi Hill, David Jordan, Lisa Summers, Jennifer Webster
Abstained: Melinda J. Danforth
Not Present: Trish King, Brandon Stevens

D R A F T

B. Enter E-poll results into the record for the approved amendment to the 2016 Indian Housing Plan to include the Tribal HUD-VASH Program in the amount of $204,939 and to authorize the Chair to sign off on the amendment
Sponsor: Lisa Summers, Tribal Secretary

Motion by Melinda J. Danforth to enter the E-poll results into the record for the approved amendment to the 2016 Indian Housing Plan to include the Tribal HUD-VASH Program in the amount of $204,939 and to authorize the Chair to sign off on the amendment, seconded by Tehassi Hill. Motion carried unanimously:
Ayes: Melinda J. Danforth, Fawn Billie, Tehassi Hill, David Jordan, Lisa Summers, Jennifer Webster
Not Present: Trish King, Brandon Stevens

C. Approve Election Board's recommended date for 2016 Special Election
Sponsor: Melinda J. Danforth, Tribal Vice-Chairwoman

Motion by Lisa Summers to accept the Election Board's recommendation to set July 9th date as the Special Election for 2016, seconded by Jennifer Webster. Motion carried unanimously:
Ayes: Melinda J. Danforth, Fawn Billie, Tehassi Hill, David Jordan, Lisa Summers, Jennifer Webster
Not Present: Trish King, Brandon Stevens

D. Accept Oneida Total Integrated Enterprises' update as it relates to the February 20, 2016, General Tribal Council Directive
Sponsor: Tina Danforth, Tribal Chairwoman

Motion by Jennifer Webster to direct OITE to put into place, by April 20, 2016, an enrolled Oneida Member as successor of OTIE, seconded by Lisa Summers. Motion carried unanimously:
Ayes: Melinda J. Danforth, Fawn Billie, Tehassi Hill, David Jordan, Lisa Summers, Jennifer Webster
Not Present: Trish King, Brandon Stevens

Motion by Lisa Summers to request the Liaison to send correspondence to Oneida Total Integrated Enterprises letting them know that they need to include being an enrolled Oneida as one of the minimum qualifications per the directive, seconded by Melinda J. Danforth. Motion carried unanimously:
Ayes: Melinda J. Danforth, Fawn Billie, Tehassi Hill, David Jordan, Lisa Summers, Jennifer Webster
Not Present: Trish King, Brandon Stevens

Motion by Melinda J. Danforth to request all Business Committee members to provide Oneida Total Integrated Enterprises with feedback regarding job description and qualifications by Friday, April 1, 2016, seconded by Jennifer Webster. Motion carried with one abstention:
Ayes: Melinda J. Danforth, Fawn Billie, Tehassi Hill, David Jordan, Jennifer Webster
Abstained: Lisa Summers
Not Present: Trish King, Brandon Stevens

Motion by Jennifer Webster to direct the Trust and Enrollment Committee to provide mail out information to Oneida Total Integrated Enterprises in order for the job description to be mailed out to every Tribal head-of-household , seconded by Melinda J. Danforth. Motion carried with two abstentions:
Ayes: Melinda J. Danforth, Fawn Billie, David Jordan, Jennifer Webster
Abstained: Tehassi Hill, Lisa Summers
Not Present: Trish King, Brandon Stevens
For the record: Councilman Tehassi Hill stated my abstention is about the discussion of the motion about them being directed to. I guess the proper language has been to request that they process the job qualifications to be sent to Tribal member's households, and that's my only reason for abstention.

D R A F T

For the record: Secretary Lisa Summers stated my reasons for abstaining are similar. I think that we could have accomplished the same thing and also ensure at the same time that the wording was done properly.

E. Approve Memorandum of Agreement with Brothertown Indian Nation and authorize the Tribal Chair and Tribal Historic Preservation Officer to sign off on agreement
Sponsor: Tina Danforth, Tribal Chairwoman

Motion by Lisa Summers to defer this item to the Law Office for a legal review and to defer the approval of the Memorandum of Agreement with Brothertown Indian Nation to the May 11, 2016, regular Business Committee meeting, seconded by David Jordan. Motion carried unanimously:
Ayes: Melinda J. Danforth, Fawn Billie, Tehassi Hill, David Jordan, Lisa Summers, Jennifer Webster
Not Present: Trish King, Brandon Stevens

Vice-Chairwoman Melinda J. Danforth departs at 5:15 p.m.
Councilman David Jordan departs at 5:19 p.m.

F. Approve Oneida Business Committee Standard Operating Procedure titled O.B.C. Special Projects Budget
Sponsor: Trish King, Tribal Treasurer

Motion by Melinda J. Danforth to approve the Oneida Business Committee Standard Operating Procedure titled O.B.C. Special Projects Budget with one change: [Strikeout "Administration" from section 3.2.3 under Procedures], seconded by Lisa Summers. Motion carried unanimously:
Ayes: Fawn Billie, Tehassi Hill, Lisa Summers, Jennifer Webster
Not Present: Melinda J. Danforth, David Jordan, Trish King, Brandon Stevens

XIV. TRAVEL (6:51:38)

A. TRAVEL REPORTS *(No Requested Action)*

B. TRAVEL REQUESTS

1. Enter E-poll results into the record for approved travel request – Treasurer Trish King – All Nippon Airways (ANA) Inspiration Pro-Am – Rancho Mirage, CA – March 28-April 3, 2106

Motion by Jennifer Webster to enter the E-poll results into the record for approved travel request – Treasurer Trish King – All Nippon Airways (ANA) Inspiration Pro-Am – Rancho Mirage, CA – March 28-April 3, 2106, seconded by Lisa Summers. Motion carried unanimously:
Ayes: Fawn Billie, Tehassi Hill, Lisa Summers, Jennifer Webster
Not Present: Melinda J. Danforth, David Jordan, Trish King, Brandon Stevens

D R A F T

2. **Enter E-poll results into the record for approved travel request – Secretary Lisa Summers and Councilwoman Fawn Billie – National Indian Child Welfare Association (NICWA) 34th Annual Conference – St. Paul, MN – April 3-7, 2016**

Motion by Tehassi Hill to enter the E-poll results into the record for approved travel request – Secretary Lisa Summers and Councilwoman Fawn Billie – National Indian Child Welfare Association (NICWA) 34th Annual Conference – St. Paul, MN – April 3-7, 2016, seconded by Jennifer Webster. Motion carried unanimously:

Ayes:	Fawn Billie, Tehassi Hill, Lisa Summers, Jennifer Webster
Not Present:	Melinda J. Danforth, David Jordan, Trish King, Brandon Stevens
For the record:	Secretary Lisa Summers stated due to a scheduling conflict, I will not be attending this training, but I'll make sure that I do the close out part of it at the end.

Vice-Chairwoman Melinda J. Danforth returns at 5:22 p.m.

3. **Enter E-poll results into the record for approved travel request – Chairwoman Tina Danforth – Tribal Grantmaking Leadership Gathering – Brooks, CA – April 12-13, 2016**

Motion by Lisa Summers to enter the E-poll results into the record for approved travel request – Chairwoman Tina Danforth – Tribal Grantmaking Leadership Gathering – Brooks, CA – April 12-13, 2016, seconded by Fawn Billie. Motion carried unanimously:

Ayes:	Melinda J. Danforth, Fawn Billie, Tehassi Hill, David Jordan, Lisa Summers, Jennifer Webster
Not Present:	David Jordan, Trish King, Brandon Stevens
For the record:	Chairwoman Tina Danforth stated I had declined this for two reasons. I wasn't able to get a flight out to get there timely and back, and the other reason is because of the call I got from Seneca requesting a meeting. Their meeting request will be at Seneca, but these are potential dates. I gave them six dates that I could potentially meet.

Chairwoman Tina Danforth departs at 5:24 p.m. and Vice-Chairwoman Melinda J. Danforth assumes responsibility of the Chair.

Councilman David Jordan returns at 5:26 p.m.

4. **Approve travel request – Chairwoman Tina Danforth – Midwest Alliance of Sovereign Tribes (MAST) Impact Week – Washington D.C. – April 26-29, 2016**

Motion by Jennifer Webster to deny the travel request – Chairwoman Tina Danforth – Midwest Alliance of Sovereign Tribes (MAST) Impact Week – Washington D.C. – April 26-29, 2016. Motion fails for lack of support.

No formal action was taken on this item.

5. **Approve travel request – Secretary Lisa Summers – Midwest Alliance of Sovereign Tribes (MAST) Impact Week – Washington D.C. – April 26-29, 2016**

Motion by Jennifer Webster to approve the travel request – Secretary Lisa Summers and two (2) Councilmembers – Midwest Alliance of Sovereign Tribes (MAST) Impact Week – Washington D.C. – April 26-29, 2016, seconded by Fawn Billie. Motion carried with one abstention:

Ayes:	Melinda J. Danforth, Fawn Billie, Tehassi Hill, David Jordan, Jennifer Webster
Abstained:	Lisa Summers
Not Present:	Trish King, Brandon Stevens

D R A F T

XV. REPORTS (3:07:30) *(This section of the agenda is scheduled to begin at 1:30 p.m.)*

A. OPERATIONAL REPORTS

1. Accept Oneida Retail Enterprise FY '16 1st quarter report
Sponsor: Michele Doxtator, Area Manager/Retail Profits

Motion by Lisa Summers to table the Oneida Retail Enterprise FY '16 1st quarter report until after the Bay Bancorporation Inc. FY '16 1st quarter report, seconded by Fawn Billie. Motion carried unanimously:
Ayes: Fawn Billie, Tehassi Hill, David Jordan, Lisa Summers, Jennifer Webster
Not Present: Melinda J. Danforth, Trish King, Brandon Stevens

Councilman Tehassi Hill departs at 1:54 p.m.
Councilman Tehassi Hill returns at 1:56 p.m.
Vice-Chairwoman Melinda J. Danforth arrives at 2:02 p.m.
Chairwoman Tina Danforth departs at 2:08 p.m. and Vice-Chairwoman Melinda J. Danforth assumes responsibility of the Chair.
Chairwoman Tina Danforth returns at 2:11 p.m. and resumes responsibility of the Chair.
Councilman David Jordan departs at 2:32 p.m.

Motion by Tehassi Hill to take from the table the Oneida Retail Enterprise FY '16 1st quarter report, seconded by Jennifer Webster. Motion carried unanimously:
Ayes: Melinda J. Danforth, Fawn Billie, Tehassi Hill, Lisa Summers, Jennifer Webster
Not Present: David Jordan, Trish King, Brandon Stevens

Councilman David Jordan returns at 2:46 p.m.

Motion by Lisa Summers to accept the Oneida Retail Enterprise FY '16 1st quarter report, seconded by Tehassi Hill. Motion carried unanimously:
Ayes: Melinda J. Danforth, Fawn Billie, Tehassi Hill, David Jordan, Lisa Summers, Jennifer Webster
Not Present: Trish King, Brandon Stevens

B. CORPORATE REPORTS

1. Accept Bay Bancorporation Inc. FY '16 1st quarter report
President: Jeff Bowman
Liaison: Tina Danforth, Tribal Chairwoman

EXCERPT FROM MARCH 9, 2016: Motion by Jennifer Webster to defer the Bay Bancorporation Inc. FY '16 1st quarter report to the March 30, 2016, regular Business Committee meeting, seconded by David Jordan. Motion carried unanimously.

Motion by Lisa Summers to accept the Bay Bancorporation Inc. FY '16 1st quarter report, seconded by David Jordan. Motion carried unanimously:
Ayes: Melinda J. Danforth, Fawn Billie, Tehassi Hill, David Jordan, Lisa Summers, Jennifer Webster
Not Present: Trish King, Brandon Stevens

D R A F T

C. BOARDS, COMMITTEES, AND COMMISSIONS

1. Accept Oneida Personnel Commission FY '16 1st quarter report

Chair: Yvonne Jourdan
Liaison: Lisa Summers, Tribal Secretary

Motion by Lisa Summers to accept the Oneida Personnel Commission FY '16 1st quarter report, seconded by David Jordan. Motion carried unanimously:

Ayes: Melinda J. Danforth, Fawn Billie, Tehassi Hill, David Jordan, Lisa Summers, Jennifer Webster
Not Present: Trish King , Brandon Stevens

Secretary Lisa Summers departs at 3:17 p.m.

Motion by Melinda J. Danforth to request the Oneida Personnel Commission to submit, in writing to the Business Committee, their comments on the final draft of the Employment Law once it comes to the Business Committee for approval, seconded by Tehassi Hill. Motion carried unanimously:

Ayes: Melinda J. Danforth, Fawn Billie, Tehassi Hill, David Jordan, Jennifer Webster
Not Present: Trish King , Brandon Stevens, Lisa Summers

Secretary Lisa Summers returns at 3:23 p.m.

2. Accept Land Commission FY '16 1st quarter report

Chair: Rae Skenandore
Liaison: Tehassi Hill, Councilman

Motion by Melinda J. Danforth to table the Land Commission FY '16 1st quarter report until a Land Commissioner can be present, seconded by Lisa Summers. Motion carried unanimously:

Ayes: Melinda J. Danforth, Fawn Billie, Tehassi Hill, David Jordan, Lisa Summers, Jennifer Webster
Not Present: Trish King, Brandon Stevens

XVI. EXECUTIVE SESSION (6:59:36)

A. REPORTS

1. Accept Bay Bancorporation Inc. FY '16 1st quarter report *(9:00 a.m.-9:30 a.m.)*

President: Jeff Bowman
Liaison: Tina Danforth, Tribal Chairwoman

EXCERPT FROM MARCH 9, 2016: Motion by David Jordan to defer the Bay Bancorporation Inc. FY '16 1st quarter report to the March 30, 2016, regular Business Committee meeting, seconded by Jennifer Webster. Motion carried unanimously.

Motion by Lisa Summers to accept the Bay Bancorporation Inc. FY '16 1st quarter report, seconded by Jennifer Webster. Motion carried unanimously:

Ayes: Fawn Billie, Tehassi Hill, David Jordan, Brandon Stevens, Lisa Summers, Jennifer Webster
Not Present: Tina Danforth, Trish King

D R A F T

2. **Accept Gaming General Manager report –** Louise Cornelius, GGM ***(11:00 a.m.-12:00 p.m.)***

Motion by Lisa Summers to accept the Gaming General Manager report, seconded by David Jordan. Motion carried with one abstention:

Ayes:	Tehassi Hill, David Jordan, Brandon Stevens, Lisa Summers, Jennifer Webster
Abstained:	Fawn Billie
Not Present:	Tina Danforth, Trish King

a. **Approve request to remove and rescind prior Business Committee action and to allow for the Marketing Director position to remain a regular exempt employee position**

Motion by David Jordan to approve the request to remove and rescind prior Business Committee action and to allow for the Marketing Director position to remain a regular exempt employee position, seconded by Fawn Billie. Motion carried unanimously:

Ayes:	Fawn Billie, Tehassi Hill, David Jordan, Brandon Stevens, Lisa Summers, Jennifer Webster
Not Present:	Tina Danforth, Trish King

Motion by Lisa Summers to inform the Gaming General Manager that the job description needs to be amended to include that the position may become a contracted position in the future, seconded by Jennifer Webster. Motion carried with one abstention:

Ayes:	Fawn Billie, Tehassi Hill, Brandon Stevens, Lisa Summers, Jennifer Webster
Abstained:	David Jordan
Not Present:	Tina Danforth, Trish King

Motion by Lisa Summers to defer the issue of contracting key employee positions across the board to the Human Resources Manager for development and to bring back a recommendation on a transition plan in sixty (60) days, seconded by Jennifer Webster. Motion carried unanimously:

Ayes:	Fawn Billie, Tehassi Hill, David Jordan, Brandon Stevens, Lisa Summers, Jennifer Webster
Not Present:	Tina Danforth, Trish King

3. **Accept Oneida Retail Enterprise FY '16 1st quarter report** ***(1:30 p.m.-2:00 p.m.)***
   Sponsor: Michele Doxtator, Area Manager/Retail Profits

Motion by Lisa Summers to accept the Oneida Retail Enterprise FY '16 1st quarter report, seconded by David Jordan. Motion carried with one abstention:

Ayes:	Tehassi Hill, David Jordan, Brandon Stevens, Lisa Summers, Jennifer Webster
Abstained:	Fawn Billie
Not Present:	Tina Danforth, Trish King

4. **Accept Chief Counsel report –** Jo Anne House, Chief Counsel

Motion by Lisa Summers to accept the Chief Counsel report, seconded by Tehassi Hill. Motion carried with one abstention:

Ayes:	Tehassi Hill, David Jordan, Brandon Stevens, Lisa Summers, Jennifer Webster
Abstained:	Fawn Billie
Not Present:	Tina Danforth, Trish King

D R A F T

Motion by Lisa Summers to approve the request from the Law Office and Intergovernmental Affairs and Communications to continue working on the solutions of the railroad right-of-way issue, seconded by Jennifer Webster. Motion carried unanimously:

Ayes: Fawn Billie, Tehassi Hill, David Jordan, Brandon Stevens, Lisa Summers, Jennifer Webster
Not Present: Tina Danforth, Trish King

5. **Accept Intergovernmental Affairs and Communications report –** Nathan King, Director/Intergovernmental Affairs and Communications Dept.

Motion by Lisa Summers to accept the Intergovernmental Affairs and Communications, seconded by David Jordan. Motion carried with one abstention:

Ayes: Tehassi Hill, David Jordan, Brandon Stevens, Lisa Summers, Jennifer Webster
Abstained: Fawn Billie
Not Present: Tina Danforth, Trish King

Motion by Lisa Summers to approve the request that the Chairwoman send letters to both Wisconsin Senators regarding the appointment of the Chief Justice, seconded by Jennifer Webster. Motion carried with one abstention:

Ayes: Fawn Billie, Tehassi Hill, David Jordan, Brandon Stevens, Lisa Summers, Jennifer Webster
Not Present: Tina Danforth, Trish King

B. STANDING ITEMS

1. **Land Claims Strategy** ***(No Requested Action)***

2. **Oneida Golf Enterprise – Ladies Professional Golf Association**
   Liaison: Trish King, Tribal Treasurer

Motion by David Jordan to accept the Oneida Golf Enterprise – Ladies Professional Golf Association update, seconded by Tehassi Hill. Motion carried with one abstention:

Ayes: Tehassi Hill, David Jordan, Brandon Stevens, Lisa Summers, Jennifer Webster
Abstained: Fawn Billie
Not Present: Tina Danforth, Trish King

C. AUDIT COMMITTEE
Sponsor: Councilman Tehassi Hill, Chair

1. **Accept February 11, 2016, Audit Committee meeting minutes**

Motion by David Jordan to accept the February 11, 2016, Audit Committee meeting minutes, seconded by Lisa Summers. Motion carried unanimously:

Ayes: Fawn Billie, Tehassi Hill, David Jordan, Brandon Stevens, Lisa Summers, Jennifer Webster
Not Present: Tina Danforth, Trish King

D R A F T

2. Accept Audit Committee FY '16 1st quarter report

Motion by Lisa Summers to accept the Audit Committee FY '16 1st quarter report, seconded by David Jordan. Motion carried unanimously:

Ayes: Fawn Billie, Tehassi Hill, David Jordan, Brandon Stevens, Lisa Summers, Jennifer Webster
Not Present: Tina Danforth, Trish King

D. UNFINISHED BUSINESS

1. Review Print Shop – Mail Center Operational plan
Sponsor: Joanie Buckley, Division Director/Internal Services Division

*EXCERPT FROM DECEMBER 9, 2015: **(1)** Motion by David Jordan to accept the report, seconded by Fawn Billie. Motion carried unanimously. **(2)** Motion by Lisa Summers to require the next update be brought back to the March 23, 2016, regular Business Committee meeting, seconded by Jennifer Webster. Motion carried unanimously.*
EXCERPT FROM SEPTEMBER 23, 2015: Motion by Brandon Stevens to accept the update as information, seconded by Fawn Billie. Motion carried unanimously.
*EXCERPT FROM SEPTEMBER 9, 2015: **(1)** Motion by Jennifer Webster to accept this item as information, seconded by Lisa Summers. Motion carried unanimously. **(2)** Amendment to the main motion by Melinda J. Danforth to request the Internal Services Director bring back the assessment to the Business Committee in three months, seconded by Lisa Summers. Motion carried unanimously.*

No formal action was taken on this item.

2. Approve continuation of additional duties compensation for Division Director of Land Management until June 31, 2016
Sponsor: Melinda J. Danforth, Tribal Vice-Chairwoman

*EXCERPT FROM DECEMBER 9, 2015: **(1)** Motion by Lisa Summers to extend the recommended additional duties compensation up to three (3) months, seconded by David Jordan. Motion carried unanimously. **(2)** Motion by Lisa Summers to approve the implementation of the approved Comprehensive Housing Concept and to defer item to the next Business Committee work meeting for the coordination of a team to begin working on a transition and implementation plan, seconded by Tehassi Hill. Motion carried unanimously. **(3)** Motion by Lisa Summers to request the new transition team provide an update at the March 23, 2016, regular Business Committee meeting, seconded by Jennifer Webster. Motion carried unanimously.*

Motion by Lisa Summers to approve the continuation of additional duties compensation for Division Director of Land Management until June 31, 2016, seconded by Tehassi Hill. Motion carried unanimously:

Ayes: Fawn Billie, Tehassi Hill, David Jordan, Brandon Stevens, Lisa Summers, Jennifer Webster
Not Present: Tina Danforth, Trish King

D R A F T

3. **Defer update regarding Complaint # 2015-DR11-01**
   Sponsor: Tina Danforth, Tribal Chairwoman

   EXCERPT FROM MARCH 9, 2016: David Jordan to defer the update regarding complaint # 2015-DR11-01 to the March 30, 2016, regular Business Committee meeting, seconded by Jennifer Webster. Motion carried unanimously.
   EXCERPT FROM FEBRUARY 24, 2016: Motion by Lisa Summers to defer the remainder of the agenda to the March 9, 2016, regular Business Committee meeting, seconded by Fawn Billie. Motion carried unanimously.
   EXCERPT FROM DECEMBER 9, 2015: Motion by Lisa Summers to accept complaint # 2015-DR11-01 and to defer item to Chairwoman Tina Danforth, Councilman David Jordan, and Councilman Brandon Stevens for follow-up, seconded by Jennifer Webster. Motion carried unanimously.
   EXCERPT FROM DECEMBER 9, 2015: Motion by Lisa Summers to accept complaint # 2015-DR11-01 and to defer item to Chairwoman Tina Danforth, Councilman David Jordan, and Councilman Brandon Stevens for follow-up, seconded by Jennifer Webster. Motion carried unanimously.

Motion by David Jordan to defer the update regarding Complaint # 2015-DR11-01 to the April 27, 2016, regular Business Committee meeting, seconded by Jennifer Webster. Motion carried unanimously:

Ayes:	Fawn Billie, Tehassi Hill, David Jordan, Brandon Stevens, Lisa Summers, Jennifer Webster
Not Present:	Tina Danforth, Trish King

4. **Defer update regarding Complaint # 2015-DR11-02**
   Sponsor: Tina Danforth, Tribal Chairwoman

   EXCERPT FROM MARCH 9, 2016: Motion by David Jordan to defer the update regarding complaint # 2015-DR11-02 to the March 30, 2016, regular Business Committee meeting, seconded by Brandon Stevens. Motion carried unanimously.
   EXCERPT FROM FEBRUARY 24, 2016: Motion by Lisa Summers to defer the remainder of the agenda to the March 9, 2016, regular Business Committee meeting, seconded by Fawn Billie. Motion carried unanimously.
   EXCERPT FROM DECEMBER 9, 2015: Motion by Lisa Summers to accept complaint # 2015-DR11-02 and to defer item to Chairwoman Tina Danforth, Councilman David Jordan, and Councilman Brandon Stevens for follow-up, seconded by Fawn Billie. Motion carried unanimously.

Motion by David Jordan to defer the update regarding Complaint # 2015-DR11-02 to the April 27, 2016, regular Business Committee meeting, seconded by Jennifer Webster. Motion carried unanimously:

Ayes:	Fawn Billie, Tehassi Hill, David Jordan, Brandon Stevens, Lisa Summers, Jennifer Webster
Not Present:	Tina Danforth, Trish King

5. **Defer update regarding Complaint # 2015-DR14-01**
   Sponsor: Tina Danforth, Tribal Chairwoman

   EXCERPT FROM MARCH 9, 2016: Motion by David Jordan to defer the update regarding complaint # 2015-DR14-01 to the March 30, 2016, regular Business Committee meeting, seconded by Brandon Stevens. Motion carried unanimously.
   EXCERPT FROM FEBRUARY 24, 2016: Motion by Lisa Summers to defer the remainder of the agenda to the March 9, 2016, regular Business Committee meeting, seconded by Fawn Billie. Motion carried unanimously.
   EXCERPT FROM DECEMBER 9, 2015: Motion by David Jordan to defer complaint # 2015-DR14-01 to Chairwoman Tina Danforth, Councilman David Jordan, and Councilman Brandon Stevens for follow-up, seconded by Lisa Summers. Motion carried unanimously.

D R A F T

Motion by David Jordan to defer the update regarding Complaint # 2015-DR14-01 to the April 27, 2016, regular Business Committee meeting, seconded by Jennifer Webster. Motion carried unanimously:

Ayes: Fawn Billie, Tehassi Hill, David Jordan, Brandon Stevens, Lisa Summers, Jennifer Webster
Not Present: Tina Danforth, Trish King

E. TABLED BUSINESS

1. Approve Attorney Contract # 2016-0108

Sponsor: Lisa Summers, Tribal Secretary

Motion by Lisa Summers to take this item from the table, seconded by Fawn Billie. Motion carried unanimously:

Ayes: Fawn Billie, Tehassi Hill, Brandon Stevens, Lisa Summers, Jennifer Webster
Not Present: Tina Danforth, David Jordan, Trish King

Motion by Tehassi Hill to approve the Attorney Contract # 2016-0108, seconded by Jennifer Webster. Motion carried with one abstention:

Ayes: Fawn Billie, Tehassi Hill, Lisa Summers, Jennifer Webster
Abstained: Brandon Stevens
Not Present: Tina Danforth, David Jordan, Trish King

F. NEW BUSINESS

1. Accept update from Midwest Area Tribal Health Board Director *(10:00 a.m.-10:30 a.m.)*

Sponsor: Melinda J. Danforth, Tribal Vice-Chairwoman

Motion by Lisa Summers to accept the meet and greet with the Midwest Area Tribal Health Board Director as information, seconded by David Jordan. Motion carried unanimously:

Ayes: Fawn Billie, Tehassi Hill, David Jordan, Brandon Stevens, Lisa Summers, Jennifer Webster
Not Present: Tina Danforth, Trish King

Motion by Lisa Summers to recess at 5:40 p.m. until 8:30 a.m. on March 31, 2016, seconded by David Jordan. Motion carried with one opposed:

Ayes: Fawn Billie, David Jordan, Brandon Stevens, Lisa Summers, Jennifer Webster
Opposed: Tehassi Hill
Not Present: Tina Danforth, Trish King

Meeting called to order by Vice-Chairwoman Melinda J. Danforth at 8:36 a.m. on March 31, 2016

Chairwoman Tina Danforth, Treasurer Trish King, and Councilman David Jordan not present.

Motion by Fawn Billie to go in Executive Session at 8:36 a.m., seconded by Lisa Summers. Motion carried unanimously:

Ayes: Fawn Billie, Tehassi Hill, Brandon Stevens, Lisa Summers, Jennifer Webster
Not Present: Tina Danforth, David Jordan, Trish King

D R A F T

Motion by Brandon Stevens to come out of Executive Session at 10:51 a.m., seconded by Tehassi Hill. Motion carried unanimously:

Ayes: Fawn Billie, Tehassi Hill, Brandon Stevens, Lisa Summers, Jennifer Webster
Not Present: Tina Danforth, David Jordan, Trish King

2. **Accept Town of Oneida Service Agreement Team update as information**
   Sponsor: Lisa Summers, Tribal Secretary

Motion by Tehassi Hill to accept the Town of Oneida Service Agreement Team update as information and to approve the presentation to the Town of Oneida Board, seconded by Fawn Billie. Motion carried unanimously:

Ayes: Fawn Billie, Tehassi Hill, Brandon Stevens, Lisa Summers, Jennifer Webster
Not Present: Tina Danforth, David Jordan, Trish King

3. **Enter E-poll results into the record regarding Emergency Location Closure Standard Operating Procedure**
   Sponsor: Lisa Summers, Tribal Secretary

Motion by Lisa Summers to enter the E-poll results into the record regarding Emergency Location Closure Standard Operating Procedure, seconded by Tehassi Hill. Motion carried unanimously:

Ayes: Fawn Billie, Tehassi Hill, Brandon Stevens, Lisa Summers, Jennifer Webster
Not Present: Tina Danforth, David Jordan, Trish King

4. **Approve limited waiver of sovereign immunity – LexisNexis-Time Matters Annual Maintenance Agreement – Contract # 2016-0243**
   Sponsor: Jo Anne House, Chief Counsel

Motion by Lisa Summers to approve the limited waiver of sovereign immunity – LexisNexis-Time Matters Annual Maintenance Agreement – Contract # 2016-0243, seconded by Fawn Billie. Motion carried unanimously:

Ayes: Fawn Billie, Tehassi Hill, Brandon Stevens, Lisa Summers, Jennifer Webster
Not Present: Tina Danforth, David Jordan, Trish King

5. **Approve 7th Amendment to Attorney Contract # 2016-0242**
   Sponsor: Jo Anne House, Chief Counsel

Motion by Jennifer Webster to approve the 7th Amendment to Attorney Contract # 2016-0242, seconded by Tehassi Hill. Motion carried unanimously:

Ayes: Fawn Billie, Tehassi Hill, Brandon Stevens, Lisa Summers, Jennifer Webster
Not Present: Tina Danforth, David Jordan, Trish King

6. **Accept update regarding Governmental & Organization Reform as FYI and forward to next General Tribal Council meeting**
   Sponsor: Melinda J. Danforth, Tribal Vice-Chairwoman

Motion by Jennifer Webster to accept update regarding Governmental & Organization Reform as FYI and to defer item to the next strategic work meeting, seconded by Brandon Stevens. Motion carried unanimously:

Ayes: Fawn Billie, Tehassi Hill, Brandon Stevens, Lisa Summers, Jennifer Webster
Not Present: Tina Danforth, David Jordan, Trish King

D R A F T

7. **Review Complaint # 2016-DR06-01**
   Sponsor: Lisa Summers, Tribal Secretary

Motion by Tehassi Hill to accept Complaint # 2016-DR06-01, to acknowledge merit, and to assign Councilman Brandon Stevens, Councilman Tehassi Hill, and Councilwoman Jennifer Webster, seconded by Fawn Billie. Motion carried with one abstention:

Ayes:	Fawn Billie, Tehassi Hill, Brandon Stevens, Jennifer Webster
Abstained:	Lisa Summers
Not Present:	Tina Danforth, David Jordan, Trish King
For the record:	Secretary Lisa Summers stated I am abstaining due to a perceived conflict of interest.

8. **Approve limited waiver of sovereign immunity – BDO Consulting – Contract # 2016-0279**
   Sponsor: Patrick Pelky, Division Director/Environmental Health & Safety Division

Motion by Lisa Summers to defer the request to approve a limited waiver of sovereign immunity – BDO Consulting – Contract # 2016-0279 to the April 13, 2016, regular Business Committee meeting and to request Finance bring back suggested solutions on the issues raised today, seconded by Fawn Billie. Motion carried unanimously:

Ayes:	Fawn Billie, Tehassi Hill, Brandon Stevens, Lisa Summers, Jennifer Webster
Not Present:	Tina Danforth, David Jordan, Trish King

9. **Review February 2016 Treasurer's Report and determine appropriate next steps**
   Sponsor: Lisa Summers, Tribal Secretary

Motion by Lisa Summers to defer reviewing the February 2016 Treasurer's Report to the April 13, 2016, regular Business Committee meeting, seconded by Fawn Billie. Motion carried unanimously:

Ayes:	Fawn Billie, Tehassi Hill, Brandon Stevens, Lisa Summers, Jennifer Webster
Not Present:	Tina Danforth, David Jordan, Trish King

XVII. ADJOURN

Motion by Tehassi Hill to adjourn at 10:57 a.m. on March 31, 2016, seconded by Jennifer Webster. Motion carried unanimously:

Ayes:	Fawn Billie, Tehassi Hill, Brandon Stevens, Lisa Summers, Jennifer Webster
Not Present:	Tina Danforth, David Jordan, Trish King

Minutes prepared by Heather Heuer, Information Management Specialist
Minutes approved as presented/corrected on _____.

_____
Lisa Summers, Secretary
ONEIDA BUSINESS COMMITTEE

Oneida Business Committee Agenda Request

1. Meeting Date Requested: 04 / 13 / 16

2. General Information:

Session: ☒ Open ☐ Executive - See instructions for the applicable laws, then choose one:

Agenda Header: Resolutions

☐ Accept as Information only

☒ Action - please describe:

Adopt resolution entitled Revising the standard oath for elected and appointed positions

3. Supporting Materials

☐ Report ☒ Resolution ☐ Contract

☒ Other:

1. Statement of Effect for proposed resolution
2.
3.
4.

☐ Business Committee signature required

4. Budget Information

☐ Budgeted - Tribal Contribution ☐ Budgeted - Grant Funded ☐ Unbudgeted

5. Submission

Authorized Sponsor / Liaison: Lisa Summers, Tribal Secretary

Primary Requestor/Submitter: Lisa Liggins, Executive Assistant II
Your Name, Title / Dept. or Tribal Member

Additional Requestor:
Name, Title / Dept.

Additional Requestor:
Name, Title / Dept.

Oneida Nation
Legislative Reference Office

Krystal L. John, Staff Attorney
Douglass A. McIntyre, Staff Attorney
Taniquelle J. Thurner, Legislative Analyst
Maureen Perkins, Legislative Analyst, LTE

P.O. Box 365
Oneida, WI 54155
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Statement of Effect

Resolution: Revising the standard oath for elected and appointed positions

Summary

This resolution revises the standard oath for elected and appointed positions to the Nation's boards, committees and commissions that is currently contained in the Comprehensive Policy Governing Boards, Committees and Commissions. These revisions are based on the Constitutional amendments that changed the Nation's name from the Oneida Tribe of Indians of Wisconsin to the Oneida Nation.

Submitted by Krystal L. John, Staff Attorney, Legislative Reference Office

Analysis by the Legislative Reference Office

The current standard oath of office for members appointed and elected to the Nation's boards, committees and commissions is contained in the Comprehensive Policy Governing Boards, Committees and Commissions. The current oath is contained in article 6.3.c. and 7.3.c. and reads as follows:

*I, (name), do hereby promise to uphold the laws and regulations of the **Oneida Tribe of Indians of Wisconsin**, the General Tribal Council, and the **Tribal Constitution**. I will perform my duties to the best of my ability and on behalf of the Oneida people with honor, respect, dignity, and sincerity and with the strictest confidentiality.*

*I will carry out the duties and responsibilities as a member of the "entity name", and all recommendations shall be made in the best interest of the **Oneida Tribe** as a whole.*

As highlighted in the bold text of the current oaths of office above, the current oaths reference the Oneida Nation as the Oneida Tribe of Indians of Wisconsin and the Oneida Tribe. This reference does not align with the amendments to the Nation's Constitution approved by the Nation's enrolled members in the BIA's May 2, 2015 Secretarial Election. Among other amendments to the Constitution, the Secretarial Election changed the name from the Oneida Tribe of Indians of Wisconsin to the Oneida Nation.

The Oneida Business Committee has delayed implementation of the Constitutional amendments because of a tribal member's challenge regarding the BIA's Secretarial Election. The Oneida Business Committee is now aggressively implementing the Constitutional amendments approved by the Nation's enrolled members because of the Interior Board of Indian Appeals' decision

issued on February 11, 2016 which dismissed the said challenge and affirmed the results of the May 2, 2015 Secretarial Election.

Articles 6.3.d. and 7.3.d. authorize the oath to be revised so long as the revised oath is approved by the Oneida Business Committee before it is used; articles 6.3.d. and 7.3.d. read as follows:

Revisions of oaths shall be approved by the Oneida Business Committee prior to usage.

This resolution revises the oath as follows:

> *I, [name], hereby promise to uphold the laws and regulations of the Oneida Nation, the General Tribal Council, and the Nation's Constitution. I will perform my duties to the best of my ability and on behalf of the Oneida people with honor, respect, dignity, and sincerity, and will maintain confidential information with the strictest confidentiality.*
>
> *I will carry out the duties and responsibilities as a member of the [entity name], and all recommendations shall be made in the best interest of the Oneida Nation as a whole.*

This resolution satisfies the requirement that the revised oath be approved by the Oneida Business Committee prior to usage.

Conclusion

There are no legislative bars to adopting Resolution: Revising the standard oath for elected and appointed positions.

Oneida Nation

Oneidas bringing several hundred bags of corn to Washington' s starving army at Valley Forge, after the colonists had consistently refused to aid them.

UGWA DEMOLUM YATEHE
Because of the help of this Oneida Chief in cementing a friendship between the six nations and the colony of Pennsylvania, a new nation, the United States was made possble.

BC Resolution # __-__-__-_
Revising the Standard Oath for Elected and Appointed Positions

WHEREAS, the Oneida Nation is a federally recognized Indian government and a treaty tribe recognized by the laws of the United States of America; and

WHEREAS, the Oneida General Tribal Council is the governing body of the Oneida Nation; and

WHEREAS, the Oneida Business Committee has been delegated the authority of Article IV, Section 1, of the Oneida Nation Constitution by the Oneida General Tribal Council; and

WHEREAS, the Bureau of Indian Affairs' (BIA) Secretarial Election held on May 2, 2015 approved changes to the Oneida Nation's Constitution, including the name change from the Oneida Tribe of Indians of Wisconsin to the Oneida Nation; and

WHEREAS, the results of the BIA's Secretarial Election were challenged by a tribal member; and

WHEREAS, upon receipt of the Interior Board of Indian Appeals' decision issued on February 11, 2016 dismissing the challenge to the BIA's Secretarial Election, the Oneida Business Committee made the implementation of the Constitutional amendments approved by enrolled Oneida members a top priority; and

WHEREAS, the Comprehensive Policy Governing Boards, Committees and Commissions (the "Policy") contains the oath of office required to be administered to members appointed or elected to the Oneida Nation's boards, committees and commissions in articles 6.3. and 7.3.; and

WHEREAS, the current oaths of office contain reference to the Oneida Nation as the Oneida Tribe of Indians of Wisconsin and the Oneida Tribe; and

WHEREAS, the Policy, in articles 6.3.d. and 7.3.d., authorizes the standard oaths of office to be revised, provided that Oneida Business Committee approval is required prior to usage of the revised oaths; and

NOW THEREFORE BE IT RESOLVED, the Oneida Business Committee hereby adopts the following standard oath for elected and appointed positions to the Oneida Nation's boards, committees and commissions:

> *"I, [name], hereby promise to uphold the laws and regulations of the Oneida Nation, the General Tribal Council, and the Tribal Constitution. I will perform my duties to the best of my ability and on behalf of the Oneida people with honor, respect, dignity, and sincerity, and will maintain confidential information with the strictest confidentiality.*
>
> *I will carry out the duties and responsibilities as a member of the [entity name], and all recommendations shall be made in the best interest of the Oneida Nation as a whole."*

Oneida Business Committee Agenda Request

1. Meeting Date Requested: 03 / 30 / 16

2. General Information:

Session: ☒ Open ☐ Executive - See instructions for the applicable laws, then choose one:

Agenda Header: Appointments

☐ Accept as Information only

☒ Action - please describe:

BC approval to appoint Marena A. Bridges to the Oneida Library Board.

3. Supporting Materials

☐ Report ☐ Resolution ☐ Contract

☒ Other:

1. 3.

2. 4.

☐ Business Committee signature required

4. Budget Information

☐ Budgeted - Tribal Contribution ☐ Budgeted - Grant Funded ☐ Unbudgeted

5. Submission

Authorized Sponsor / Liaison: Cristina Danforth, Tribal Chairwoman

Primary Requestor/Submitter: Submitted by Lora Skenandore, Assistant to Chairwoman
Your Name, Title / Dept. or Tribal Member

Additional Requestor:
Name, Title / Dept.

Additional Requestor:
Name, Title / Dept.

Oneidas bringing several hundred bags of corn to Washington's starving army at Valley Forge, after the colonists had consistently refused to aid them.

Oneida Tribe of Indians of Wisconsin

BUSINESS COMMITTEE

UGWA DEMOLUM YATEHE
Because of the help of this Oneida Chief in cementing a friendship between the six nations and the colony of Pennsylvania, a new nation, the United States was made possible.

P.O. Box 365 • Oneida, WI 54155
Telephone: 920-869-4364 • Fax: 920-869-4040

TO: **Oneida Business Committee**

FROM: **Chairwoman Tina Danforth** CSD

DATE: **April 4, 2016**

RE: **Oneida Library Board**

****

There was 1 applicant for 1 vacancy on the Oneida Library Board. The applicant is Marena A. Bridges.

The candidate is qualified to serve. In accordance with Article VI, Section 6-2 (c) of the Commission Policy Governing Boards, Committees and Commissions, I recommend Marena A. Bridges to be appointed to serve on the Oneida Library Board.

Thank You.

Oneida Business Committee Agenda Request

1. Meeting Date Requested: 04 / 13 / 16

2. General Information:

Session: ☒ Open ☐ Executive - See instructions for the applicable laws, then choose one:

Agenda Header: Appointments

☐ Accept as Information only

☒ Action - please describe:

BC to approve appointment of Janice McLester, Candace House, Blanche Mary Adams, and Sandra Skenadore to the Anna John Resident Centered Care Community Board (AJRCCC).

3. Supporting Materials

☐ Report ☐ Resolution ☐ Contract

☒ Other:

1. Memo
2.
3.
4.

☐ Business Committee signature required

4. Budget Information

☐ Budgeted - Tribal Contribution ☐ Budgeted - Grant Funded ☐ Unbudgeted

5. Submission

Authorized Sponsor / Liaison: Cristina Danforth, Tribal Chairwoman

Primary Requestor/Submitter: Submitted by Lora Skenandore, Assistant to Chairwoman
Your Name, Title / Dept. or Tribal Member

Additional Requestor:
Name, Title / Dept.

Additional Requestor:
Name, Title / Dept.

Oneida Tribe of Indians of Wisconsin

BUSINESS COMMITTEE

Oneidas bringing several hundred bags of corn to Washington's starving army at Valley Forge, after the colonists had consistently refused to aid them.

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MEMORANDUM

TO: Oneida Business Committee

FROM: Chairwoman Tina Danforth CSD

DATE: April 4, 2016

RE: Anna John Resident Centered Care Community (AJRCCC)

There were 9 applicants for 4 vacancies on the AJRCCC. The applicants were Warren Skenadore, Shirley Barber, Marlene Summers, Pearl McLester, Janice McLester, Candace House, Blanche Mary Adams, Terry Hetzel, and Sandra Skenadore.

The candidates are qualified to serve. In accordance with Article VI., Section 6-2 (c) of the Comprehensive Policy Governing Boards, Committees and Commissions, I recommend Janice McLester, Candace House, Blanche Mary Adams, and Sandra Skenadore to be appointed to serve on the AJRCCC.

Thank You.

Oneida Business Committee Agenda Request

1. Meeting Date Requested: 4 / 13 / 16

2. General Information:

Session: ☒ Open ☐ Executive - See instructions for the applicable laws, then choose one:

Agenda Header: Standing Committees

☐ Accept as Information only

☐ Action - please describe:

Accept the March 22, 2016 LOC Meeting Minutes

3. Supporting Materials

☐ Report ☐ Resolution ☐ Contract

☒ Other:

1. Minutes
2.
3.
4.

☐ Business Committee signature required

4. Budget Information

☐ Budgeted - Tribal Contribution ☐ Budgeted - Grant Funded ☐ Unbudgeted

5. Submission

Authorized Sponsor / Liaison: Brandon Stevens, Council Member

Primary Requestor:

Your Name, Title / Dept. or Tribal Member

Additional Requestor:

Name, Title / Dept.

Additional Requestor:

Name, Title / Dept.

Oneida Business Committee Agenda Request

6. Cover Memo:

Describe the purpose, background/history, and action requested:

The purpose of this request is to ask the OBC to accept the attached LOC meeting minutes. In accordance with the LOC Bylaws, all minutes shall be submitted to the Tribal Secretary's Office within 30 calendar days after approval by the LOC [See LOC Bylaws, 4-2(a)].

Action Requested:
Accept the LOC meeting minutes of March 22, 2016.

1) Save a copy of this form for your records.

2) Print this form as a *.pdf *OR* print and scan this form in as *.pdf.

3) E-mail this form and all supporting materials in a **SINGLE** *.pdf file to: BC_Agenda_Requests@oneidanation.org

Oneida Tribe of Indians of Wisconsin

Legislative Reference Office
P.O. Box 365
Oneida, WI 54155
(920) 869-4376
(800) 236-2214
http://oneida-nsn.gov/LOC

Committee Members
Brandon Stevens, Chairperson
Tehassi Hill, Vice Chairperson
Fawn Billie, Councilmember
David P. Jordan, Councilmember
Jennifer Webster, Councilmember

LEGISLATIVE OPERATING COMMITTEE MEETING MINUTES

Business Committee Conference Room-2nd Floor Norbert Hill Center
March 22, 2016 10:00 a.m. (rescheduled March 16, 2016 regular meeting)

Present: Brandon Stevens, Tehassi Hill, Fawn Billie and David P. Jordan.
Excused: Jennifer Webster.
Others Present: Taniquelle Thurner, Krystal John, Douglass McIntyre, Maureen Perkins, Rae Skenandore, Nicolas Reynolds, Danelle Wilson, and Rhiannon Metoxen.

I. Call to Order and Approval of the Agenda

Brandon Stevens called the March 22, 2016 Legislative Operating Committee meeting to order at 10:00 a.m.

Motion by Tehassi Hill to approve the agenda; seconded by Fawn Billie. Motion carried unanimously.

II. Minutes to be approved

1. **March 2, 2016 LOC Meeting Minutes**
   Motion by David P. Jordan to approve the March 2, 2016 LOC meeting minutes; seconded by Tehassi Hill. Motion carried with Fawn Billie and David P. Jordan abstaining.

III. Current Business

1. **Back Pay Law** *(01:15-03:27)*
   Motion by David P. Jordan to accept the legislative analysis of the Back Pay Law and prepare for a public meeting of May 5th, 2016; seconded by Tehassi Hill. Motion carried unanimously.

   For the record: Brandon Stevens stated the LOC is changing back to using "shall" instead of "must" and the Back Pay Policy will be re-titled as the Back Pay Law based on the LOC direction of changing all policies into laws.

2. **Oneida Higher Education Scholarship** *(3:29-8:38)*
   Motion by David P. Jordan to forward the Higher Education Scholarship draft to the Oneida Business Committee to consider forwarding to the next available General Tribal Council meeting for consideration of adoption, and including a redline of the resolution to include in the LOC packet for the record; seconded by Tehassi Hill. Motion carried unanimously.

IV. New Submissions

1. **Petition: Debraska Health Board** *(8:46-11:33)*
   Motion by David P. Jordan to add the Petition: Debraska Health Board to the active files list; seconded by Tehassi Hill. Motion carried unanimously.

   Note: Jennifer Webster will be the sponsor.

2. **Petition: Metivier Per Cap FY17 through FY21-e-poll** *(11:33-13:04)*
   Motion by David P. Jordan to enter into the record the e-poll results for the Petition: Metiever Per Capita FY17 through FY21, with Brandon Stevens as the default sponsor; seconded by Fawn Billie. Motion carried unanimously.

V. Additions

VI. Administrative Updates *(13:15-19:21)*

1. **Employment Law-e-poll**
   Motion by David P. Jordan to enter into the record the Employment Law e-poll results; seconded by Fawn Billie. Motion carried unanimously.

   For the record: The Employment Law public meeting scheduled for 12:15pm on March 31, 2016 has not been cancelled.

VII. Executive Session

VIII. Recess/Adjourn

Motion by Fawn Billie to adjourn the March 22, 2016 Legislative Operating Committee meeting at 10:21 a.m.; seconded by Tehassi Hill. Motion carried unanimously.

Oneida Business Committee Agenda Request

1. Meeting Date Requested: 04 / 13 / 16

2. General Information:

Session: ☒ Open ☐ Executive - See instructions for the applicable laws, then choose one:

Agenda Header: Standing Committees

☐ Accept as Information only

☒ Action - please describe:

BC approval of Finance Committee Meeting Minutes of April 4, 2016

3. Supporting Materials

☐ Report ☐ Resolution ☐ Contract

☒ Other:

1. FC Mtg Minutes of 4/4/16
2. FC E-Poll approving 4/4/16 Minutes
3.
4.

☐ Business Committee signature required

4. Budget Information

☐ Budgeted - Tribal Contribution ☐ Budgeted - Grant Funded ☐ Unbudgeted

5. Submission

Authorized Sponsor / Liaison: Trish King, Tribal Treasurer

Primary Requestor: Denise Vigue, Executive Assistant /Finance Administration
Your Name, Title / Dept. or Tribal Member

Additional Requestor:
Name, Title / Dept.

Additional Requestor:
Name, Title / Dept.

Oneida Business Committee Agenda Request

6. Cover Memo:

Describe the purpose, background/history, and action requested:

Oneida Business Committee approval is required to approve all Finance Committee meeting actions as the FC is a standing committee of the OBC.

1) Save a copy of this form for your records.

2) Print this form as a *.pdf *OR* print and scan this form in as *.pdf.

3) E-mail this form and all supporting materials in a **SINGLE** *.pdf file to: BC_Agenda_Requests@oneidanation.org

ONEIDA FINANCE COMMITTEE

April 4, 2016 – 10:00 A.M.

Business Committee Executive Conference Room

REGULAR MEETING MINUTES

Members Present:

Patricia King, Treasurer/FC Chair
Larry Barton, CFO/FC Vice-Chair
David Jordan, BC Council Member
Jenny Webster, BC Council Member

Excused: Wesley Martin, Jr., Community Elder Member, Chad Fuss, Gaming AGM/FC Alternate, and Patrick Stensloff, Purchasing Director

Others Present: Sandy Schuyler, Michele Doxtator, Paul Witek, Sam VanDen Heuvel, Racquel Hill, David Emerson, Jared Skenadore, Robert Keck, and Denise Vigue, FC recording secretary

I. **Call to Order:** The meeting was called to order by the FC Chair at 10:00 A.M.

II. **Approval of Agenda:** APRIL 4, 2016

Motion by David Jordan to approve the Finance Committee agenda for Apr. 4, 2016 with the ADD On request to the Community Fund. Seconded by Jennifer Webster. Motion carried unanimously.

III. **Approval of Minutes:** MARCH 14, 2016 (approved via FC E-Poll on 3/22/16)

Motion by Jennifer Webster to ratify the FC E-Poll action of Mar. 22, 2015 approving the Finance Committee meeting minutes of Mar. 14, 2015. Seconded by David Jordan. Motion carried unanimously.

IV. **Tabled Business:** No Tabled Business

V. **Capital Expenditures:** No items submitted

VI. **New Business:**

1. Meadowbrook-Liability Renewal
   Robert Keck, Risk Management

Renewal will be four installment payments; this will be the first payment.

Motion by Jennifer Webster to approve the Meadowbrook Tribal Liability renewal in the amount of $327,627.00. Seconded by David Jordan. Larry Barton abstained. Motion carried.

2. Meadowbrook-Excess WC Renewal
   Robert Keck, Risk Management

Robert Keck explained the excess insurance renewal.

Motion by Jennifer Webster to approve the Meadowbrook Excess Workers Compensation renewal in the amount of $77,213.00. Seconded by David Jordan. Larry Barton abstained. Motion carried.

3. Aristocrat Blanket PO Increase
   David Emerson, Gaming Slots

David Emerson explained this increase is for the addition of 12 more lease games that are very popular and will replace other non-profitable machines.

Motion by David Jordan to approve the Aristocrat Blanket Purchase Order increase in the amount of $850,000.00. Seconded by Jennifer Webster. Motion carried unanimously.

4. Gem Edwards, Inc.
   Sandra Schuyler, OCHC

Sandra Schuyler explained this request is to cover the insulin pump supplies used for diabetic patients that need it; machines auto-administered correct dosages. There was a discussion on obtaining future requests in a timelier manner to avoid any disruptions to patients.

Motion by Larry Barton to approve the Gem Edwards, Inc. Purchase Order in the amount of $75,000.00. Seconded by Jennifer Webster. Motion carried unanimously.

5. Lords Dental
   Sandra Schuyler, OCHC

Vendor makes all dental supplies, such as crowns to assist diabetic patients who do not have insurance.

Motion by Jennifer Webster to approve the Lord's Dental payment in the amount of $60,000.00. Seconded by David Jordan. Motion carried unanimously.

6. Howard Immel, Inc. –Change Order #**1**
   Paul Witek, Engineering Department

Paul Witek and Sam VanDen Heuvel were present to explain the change order: costs are for the park upgrades and the increase is for the design work that will increase the scope of the work as it had been scaled back in the past; will raise field up next to County H building and create a lacrosse field; same for site 2 field; work will be able to start in a few weeks.

Motion by David Jordan to approve the Howard Immel, Inc. Change Order #1 in the amount of $96,623.15. Seconded by Jennifer Webster. Motion carried unanimously.

VII. Standing Item:

1. DEBT REDUCTION INITIATIVE (FC Oversite)
   Developing Next Steps from SFM team
   Patricia King, Treasurer

The Finance Committee discussed the next steps as identified by the Strategic Financial Management Team that included: identification of current and development of appropriate policies and procedures (SOP's) that will fully explain the upcoming Budget Management Act; a communication plan, impact of labor, CIP, Capital Expenditures processes, debt reduction, and oversite by the Finance Committee; will also need the prioritization of all the items, set up meetings, assign tasks, timelines, goals, objectives, end results and persons included. There should be a short kick-off meeting to begin getting organized.

Motion by Jennifer Webster to approve the updated of the debt reduction initiative. Seconded by David Jordan. Motion carried unanimously.

Motion by Larry Barton to schedule the kick-off meeting to 9:00 a.m. prior to the Finance Committee meeting on May 2, 2016. Seconded by Jennifer Webster. Motion carried unanimously.

VIII. Executive Session:

Motion by David Jordan to move into Executive Session. Seconded by Jennifer Webster. Motion carried unanimously. Time: 10:20 A.M.

Motion by David Jordan to come out of Executive Session. Seconded by Larry Barton. Motion carried unanimously. Time: 10:30 A.M.

1. Medical Contract
   Sandra Schuyler, OCHC

Motion by Larry Barton to approve the medical contract that was presented in the amount specified. Seconded by Jennifer Webster. Motion carried unanimously.

2. GB Packer Gate Contract Payment
   Michele Doxtator, Joint Marketing

Motion by David Jordan to approve the payment for the Green Bay Packer Gate per the contract. Seconded by Jennifer Webster. Motion carried unanimously.

IX. Community Fund:

1. YMCA Camp U-Nah-Li-Yah fees for daughter

Motion by Jennifer Webster to approve from the Community Fund the fees for the YMCA Camp U-Nah-Li-Yah for the daughter of the requestor in the amount of $300.00. Seconded by Larry Barton. Motion carried unanimously.

2. YMCA Camp Kermit for son

Motion by David Jordan to approve from the Community Fund the fees for the YMCA Camp Kermit for the son of the requestor in the amount of $117.00 and for the following item for daughter of requestor in the amount of $130.00. Seconded by Larry Barton. Motion carried unanimously.

3. YMCA Camp Kermit for daughter

Motion by David Jordan to approve from the Community Fund the fees for the YMCA Camp Kermit for the son of the requestor in the amount of $117.00 and for the following item for daughter of requestor in the amount of $130.00. Seconded by Larry Barton. Jennifer Webster abstained. Motion carried.

4. 17th Annual Matt Skenadore Memorial Tournament-Funds

Jared Skenadore was present to explain request: funds for items such as shirts for teams, prizes, and food and product is for fundraising.

Motion by David Jordan to approve from the Community Fund $1,000.00 and 25 cases of Coca-Cola product to be used at the 17th Annual Matt Skenadore Memorial Tournament. Seconded by Larry Barton. Motion carried unanimously.

5. 17th Annual Matt Skenadore Memorial Tournament-Product

- See motion in CF request #4.

6. Rosemary Hill Beading classes (RM) $250

Motion by Larry Barton to approve requests #6, #7, 8, #9, and #12 from the Community Fund the Rosemary Hill Beading class fees in the amount requested by each requestor. Seconded by Jennifer Webster. David Jordan abstained. Motion carried.

7. Rosemary Hill Beading classes (PK) $300

- See motion in CF request #6.

8. Rosemary Hill Beading classes (NP) $300

- See motion in CF request #6.

9. Rosemary Hill Beading classes (EB) $250

- See motion in CF request #6.

10. Southwest Legion Baseball fees for son

Motion by Larry Barton to approve from the Community Fund the Southwest Legion Baseball fees for the son of the requestor in the amount of $300.00. Seconded by David Jordan. Motion carried unanimously.

11. Wisconsin Indian Golf Association – Annual Event

Raquel Hill was present to explain request to include: prizes for the junior golfers as well as the meals; they also do fundraisers, hoping to do promotions to get more communication about event; this has become an annual memorial event for the WIGA & WIGA has reached out to the Ho-Chunk to possibly reassemble their popular golf association golfing event; they are expecting more youth to take up golf.

Motion by Jennifer Webster to approve from the Community Fund $750.00 to go towards the Annual Community Event of the Wisconsin Indian Golf Association. Seconded by David Jordan. Motion carried unanimously.

12. Rosemary Hill Beading classes (SB) $250

- See motion in CF request #6.

13. Oneida 9 & 10 Year Old Little League

Requestor has not provided the required receipts and follow-up request from his FY15 request that was approved or receipts for current request; suggest this item either deferred or contingent upon receiving the required follow up and receipts.

Motion by David Jordan to approve from the Community Fund the registration fees for the Oneida 9 & 10 year old Little League tournaments in the amount of $1000.00, contingent upon receiving last year's required report and receipts for last and this year. Seconded by Larry Barton. Motion carried unanimously.

14. WEAP Program fees for son

Motion by Jennifer Webster to approve from the Community Fund the WEAP Program fees for the son of the requestor in the amount of $180.00. Seconded by Larry Barton. Motion carried unanimously.

15. Oneida Nation High School Prom

Given the timing of request of the prom being this coming weekend there was consensus of the Finance Committee to allow ordering of product today.

Motion by Larry Barton to approve from the Community Fund Twelve Cases of Coca-Cola product to be used at the Oneida Nation High School Prom. Seconded by Jennifer Webster. Motion carried unanimously.

16. Rosemary Hill Beading classes (PGL) $100

Motion by Jennifer Webster to approve requests #16, #17, and #21 from the Community Fund the Rosemary Hill Beading class fees in the amount requested by each requestor. Seconded by Larry Barton. David Jordan abstained. Motion carried.

17. Rosemary Hill Beading classes (JJ) $300

- See motion in CF request #16

18. Especially for Youth Camp fees for daughter (KN)

Motion by Larry Barton to approve this and the following request from the Community Fund the Especially for Youth camp fees for the daughters of the requestors in the amount of $300 for each child. Seconded by David Jordan. Motion carried unanimously.

19. Especially for Youth Camp fees for daughter (TC)

- See motion in CF request #18

20. Green Bay Packers Youth Football Camp fees for son

Motion by Larry Barton to approve from the Community Fund the Green Bay Packers Youth Football camp for the son of the requestor in the amount of $300.00. Seconded by David Jordan. Motion carried unanimously.

21. Rosemary Hill Beading classes (RH) $300

- See motion in CF request #16

22. ADD ON: Summer Music Clinic

Motion by Jennifer Webster to approve from the Community Fund the Add On request for the Summer Music Clinic for the daughter of the requestor in the amount of $300.00. Seconded by David Jordan. Larry Barton abstained. Motion carried.

X. Follow Up:

1. MI Camp Solutions
   Chad Fuss, Gaming Administration

Motion by Larry Barton to accept as FYI the follow-up information regarding a previously approved item: MI Camp Solutions. Seconded by David Jordan. Motion carried unanimously.

XI. FYI and /or Thank You:

1. **FYI:** Bally (2) Slot Gremlins Games – No Purchase
   David Emerson, Gaming Slots

Motion by Jennifer Webster to accept as FYI the Bally (2) Slot Gremlins games information from Gaming Slots Department. Seconded by Larry Barton. Motion carried unanimously.

XII. Adjourn: Motion by Jennifer Webster to adjourn. Seconded by David Jordan. Motion carried unanimously. The meeting ended at 11:34 A.M. The next Finance Committee meeting is scheduled for Monday, April 18, 2016 at 10:00 A.M. in the BC Executive Conference Room with the Kick Off meeting to begin at 9:00 A.M.

Minutes taken and transcribed by:
Denise Vigue, Executive Assistant in Finance
& Finance Committee Recording Secretary

Finance Committee- E-Poll Minutes Approval Date: April 5, 2016
Oneida Business Committee- FC Minutes- Approval Date: _____

Oneida Tribe of Indians of Wisconsin

Post Office Box 365

Phone: (920) 869-2214 Oneida, Wi 54155

Oneidas bringing several hundred bags of corn to Washington' s starving army at Valley Forge, after the colonists had consistently refused to aid them.

UGWA DEMOLUM YATEHE Because of the help of this Oneida Chief in cementing a friendship between the six nations and the colony of Pennsylvania, a new nation, the United States was made possble.

MEMORANDUM

TO: Finance Committee

CC: Business Committee

FR: Denise Vigue, Executive Assistant

DT: April 5, 2016

RE: **E-Poll Results of: FC Meeting Minutes of April 4, 2016**

An E-Poll vote of the Finance Committee was conducted to approve the April 4, 2016 Finance Committee meeting minutes. The results of the completed E-Poll are as follows:

E-POLL RESULTS:

There was a Majority 3 YES votes *(majority of quorum)* from Larry Barton, David Jordan and Jennifer Webster to approve the Apr. 4, 2016 Finance Committee Meeting Minutes.

The minutes will be placed on the next BC agenda of **April 13, 2016** for approval and the next Finance Committee agenda of **April 18, 2016** to ratify this E-Poll action.

YawΛko

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* Per the Finance Committee By-Laws Article III-Meetings, 3-4 Quorum. Four (4) members of the Finance Committee shall constitute a quorum & 3-6 Voting. (d) The Finance Committee shall act by a majority of vote of the quorum present at any meeting.

Oneida Business Committee Agenda Request

1. Meeting Date Requested: 04 / 13 / 16

2. General Information:

Session: ☒ Open ☐ Executive - See instructions for the applicable laws, then choose one:

Agenda Header: Standing Committees

☐ Accept as Information only

☒ Action - please describe:

Accept the Community Development Planning Committee (CDPC) FY16 First Quarter Report (October - December 2015)

3. Supporting Materials

☒ Report ☐ Resolution ☐ Contract

☐ Other:

1. 3.

2. 4.

☐ Business Committee signature required

4. Budget Information

☐ Budgeted - Tribal Contribution ☐ Budgeted - Grant Funded ☐ Unbudgeted

5. Submission

Authorized Sponsor / Liaison: Melinda J. Danforth, Tribal Vice Chairwoman

Primary Requestor/Submitter: _____
Your Name, Title / Dept. or Tribal Member

Additional Requestor: _____
Name, Title / Dept.

Additional Requestor: _____
Name, Title / Dept.

Oneida Business Committee Agenda Request

6. Cover Memo:

Describe the purpose, background/history, and action requested:

Per the Tribal Secretary's reporting schedule, all Boards, Committees and Commissions are to report on a quarterly basis to the Business Committee.

The CDPC FY16 First Quarter Report was due on March 30, 2016 and was deferred to the April 13, 2016 Business Committee meeting.

Requested Action:

Accept the Community Development Planning Committee (CDPC) FY16 First Quarter Report

1) Save a copy of this form for your records.

2) Print this form as a *.pdf *OR* print and scan this form in as *.pdf.

3) E-mail this form and all supporting materials in a **SINGLE** *.pdf file to: BC_Agenda_Requests@oneidanation.org

Community Development Planning Committee

Quarterly Report

October – December 2015

CDPC Members

Melinda J. Danforth, CDPC Chair

Tehassi Hill, CDPC Vice Chair

Lisa Summers, CDPC Member

David Jordan, CDPC Member

Fawn Billie, CDPC Member

Jennifer Webster, Member

Brandon Stevens, Alternate

Purpose

To ensure that the Land Use Plan, Comprehensive Plan, Vision Oneida Plan, Housing Plan, all economic development efforts and land use recommendations are working in coordination with each other to improve the Oneida Tribal community and operations.

Meetings

The CDPC meets every 1st Thursday of the month at 9 a.m. in the Business Committee Conference Room at the Norbert Hill Center. The meeting notice is provided on the Oneida Nation's website.

Activities Summary

Facilities Management Activities

The former CDPC had taken on the responsibilities for Facilities Management decisions. All pending moves within the organization had to go through the Facilities Management Team and then be approved at the CDPC. The current CDPC determined that facilities management did not match the purpose of the CDPC and have begun transitioning those responsibilities back to the Department of Public Works and the facilities management team. Internal processes and updating of the facilities management charter are being worked on in conjunction with the Department of Public Works.

Recreation Facility CIP

The CDPC began working on reviving the Recreation Facility CIP project that was initially under Governmental Services in 2006. During this quarter, the CDPC focused on learning the scope of the previous project in order to determine how to proceed with the project. CDPC determined that CDPC will be the client for this project and will work with the impacted departments and the community to bring forward a CIP package for the Business Committee's consideration.

Updates:

54 One Stop

During this quarter, the 54 One Stop building was vacated by October 2nd. Demolition of the existing building began and construction of the new facility began. The gas tanks were installed in November. Good weather is keeping the project on task with an anticipated opening date of June 26, 2016. Retail management reported that customers of 54 One Stop have migrated to the E & EE location.

BP Site

During this quarter, concept development was occurring with the community for input on what should be located at this site. Clean-up of the site occurred with the use of a Brownsfield grant that Environmental sought to remove the contaminated soil at this location.

IX. GENERAL TRIBAL COUNCIL

A. **Enter E-poll results into the record for the approval to move the John Powless and Yvonne Metivier petitions, both regarding per cap, to June 13 GTC mtg and cancel May 23 date**
   Sponsor: Lisa Summers, Tribal Secretary

These agenda items contain information for Tribal Members only. Please visit the Business Committee Support Office on the second floor of the Norbert Hill Center with Tribal I.D. to obtain full packet materials. Materials may also be obtained after logging into the Tribal Members only portal at https://oneida-nsn.gov/members-only/gtc-portal/bc-meeting-materials-for-members-only/

For any questions, please call the Business Committee Support Office at (920)869-4364 or send an email to TribalSecretary@oneidanation.org. Thank you.

Oneida Business Committee Agenda Request

1. Meeting Date Requested: 4 / 13 / 16

2. General Information:

Session: ☒ Open ☐ Executive - See instructions for the applicable laws, then choose one:

Agenda Header: New Business

☐ Accept as Information only

☒ Action - please describe:

Request to post for one (1) vacancy on the Oneida Personnel Commission due to a resignation.

3. Supporting Materials

☐ Report ☐ Resolution ☐ Contract

☐ Other:

1. 3.

2. 4.

☐ Business Committee signature required

4. Budget Information

☐ Budgeted - Tribal Contribution ☐ Budgeted - Grant Funded ☐ Unbudgeted

5. Submission

Authorized Sponsor / Liaison: Lisa Summers, Tribal Secretary

Primary Requestor: Kathleen M. Metoxen, Executive Tribal Clerk
Your Name, Title / Dept. or Tribal Member

Additional Requestor:
Name, Title / Dept.

Additional Requestor:
Name, Title / Dept.

Oneida Business Committee Agenda Request

6. Cover Memo:

Describe the purpose, background/history, and action requested:

On February 16, 2016 the Oneida Personnel Commission accepted the resignation of Arlene Danforth.

1) Save a copy of this form for your records.

2) Print this form as a *.pdf *OR* print and scan this form in as *.pdf.

3) E-mail this form and all supporting materials in a **SINGLE** *.pdf file to: BC_Agenda_Requests@oneidanation.org

Oneida Business Committee Agenda Request

1. Meeting Date Requested: 04 / 13 / 16

2. General Information:

Session: ☒ Open ☐ Executive - See instructions for the applicable laws, then choose one:

Agenda Header: New Business

☐ Accept as Information only

☒ Action - please describe:

Approval of CIP #16-006 & CIP #16-007 Concept Paper.

3. Supporting Materials

☐ Report ☐ Resolution ☐ Contract

☒ Other

1. CIP #06-006 & #16-007 Concept Paper
2.
3.
4.

☐ Business Committee signature required

4. Budget Information

☐ Budgeted - Tribal Contribution ☐ Budgeted - Grant Funded ☒ Unbudgeted

5. Submission

Authorized Sponsor / Liaison: Louise Cornelius, Gaming General Manager

Primary Requestor/Submitter: James Petitjean, Interim Asst. Division Director/Development
Your Name, Title / Dept. or Tribal Member

Additional Requestor: Paul Witek, Senior Tribal Architect / Engineering
Name, Title / Dept.

Additional Requestor: Fawn Cottrell, Contract Processor / Engineering
Name, Title / Dept.

Oneida Business Committee Agenda Request

6. Cover Memo:

Describe the purpose, background/history, and action requested:

Purpose:

The project team is seeking approval of the project's Capital Improvement Process (CIP) Concept Paper, see attached.

Background:

The Main and Mason Street Casino's exterior are lacking visual appeal as it relates to the Casino & Entertainment field. The purpose of the project will be to increase revenue by creating an appealing eye catching exterior building with some minor remodeling to enhance the building look and maximizing visual result by adding programmable exterior colored lighting.

Approval of the project's CIP Concept Paper will allow the project to proceed into the next phase of the process, completing a CIP Package. The CIP Package would then be brought forward for approval before the project could proceed.

Action Requesting:

1. Approval of the CIP Concept Paper for Projects CIP #16-006 and CIP #16-007.

1) Save a copy of this form for your records.

2) Print this form as a *.pdf *OR* print and scan this form in as *.pdf.

3) E-mail this form and all supporting materials in a **SINGLE** *.pdf file to: BC_Agenda_Requests@oneidanation.org

Oneida Tribe of Indians of Wisconsin

ENGINEERING DEPARTMENT

Location:
N7332 Water Circle Place
Oneida, WI 54155

Phone: (920) 869-1600

Mailing Address:
P.O. Box 365
Oneida, WI 54155-0365

Fax: (920) 869-1610

Capital Improvement Process (CIP)
Client General Manager / Division Director Approval Form

To:	Louise Cornelius, Gaming General Manager
Through:	Lorna Skenandore, Assistant Gaming General Manager, Operations
From:	Don Lilly - Project Manager
Date:	December, 2015
Re:	Main & Mason St. Casino Exterior Enhancement Project CIP #16-006 & 16-007

I have reviewed the attached Capital Improvement Process (CIP) document identified below for the above noted project and approve of the project moving into the next phase of the CIP Process.

☒ CIP Concept Paper – dated: 2-05-2015
☐ CIP Package – dated: N/A

Louise Cornelius, Gaming General Manager

3-31-16
Date

CAPITAL IMPROVEMENT PROCESS (CIP) – CONCEPT PAPER

For

Main & Mason Exterior Building Enhancement

CIP #16-006 & #16-007

2-05-2015

I. Purpose:

The purpose of the project will be to increase revenue by creating an appealing eye catching exterior building with some minor remodeling to enhance the building look and maximizing visual result by adding programmable LED color changing light.

II. Project Analysis

A. Project Description: Our Main and Mason St. Casino's exterior are lacking visual appeal as it relates to the Casino & Entertainment field. You could say our Casino's resemble large warehouses with a few fancy signs.

The project will be to create an appealing eye catching exterior building with some minor remodeling to enhance the building look and maximizing visual result by adding programmable LED color changing lighting.

B. Assumptions:

1. That the Tribal organization will support the project moving forward.
2. Funding will be available for developing the project.

C. Operational Impact:

1. No extra staff or resources will be needed for this project.
2. Maintenance of the LED (Light Emitting Diode) lights will be minimal has they have a significant greater lifespan then other lighting options.
3. LEDs are more environmentally friendly and energy efficient when compared to other lighting options.

D. Organizational Goals: The project would support the following goals and objectives of the 2008 Comprehensive Plan for the Oneida Reservation and its 2014 update:

1. Plan Element: Community Design

a) GOAL 3: Create "A positive sense of place," which identifies "An Oneida Community." The following elements shall be integrated throughout the community in such a way that a positive sense of place and sovereign identity are supported: art; aesthetics (building design, landscape, trees); signs; culture and history integration; trails for walking and biking which connect all adjacent areas such as roadways, green space, natural features, visual corridors, parks and others. (Oneida Comprehensive Plan 2008)

b) GOAL 1: Create an Oneida community of wellness that supports the individual's tie to the land through a sense of place, identity and appropriate development.

Objectives
1.1: Create a positive sense of place which identifies the Oneida community. (Oneida Comprehensive Plan Update 2014)

III. Market

A. Market Served: Gaming customers.

B. Competition: Other more attractive exterior looking Casino's.

IV. Potential Risk:

A. Project not approved.
B. Expenditures do not increase revenue.

V. Potential Investment

A. Funding Sources: Potential funding sources for this project include:

1. Unobligated funds from Casino Expansion Projects (#10-008, 12-007 & 12-008)
2. Future CIP Budget

B. Development Costs: This project will not require any funding for completing the project's CIP Package if the Concept Paper is approved.

C. Construction Cost Target:

1. Construction cost is targeted to be in the $950,000 range for LED lighting and exterior enhancements. Soft and miscellaneous costs, and contingency are in addition to this construction cost.
2. The project's CIP Package will identify the total project budget estimate.

VI. Time Line Upon approval of the Concept Paper:

A. CIP Phase I - CIP Package	5 weeks
B. CIP Phase II -Project Ranking and Approval	5 weeks
C. CIP Phase III –Design	16 weeks
D. CIP Phase IV- Construction	8 weeks

VII. Recommendations

A. It is recommended strong consideration be given to this project in order to help Oneida Gaming accomplish the wow factor of a casino/entertainment destination in order to attract more customers and increase revenue.

VIII. Client Approval A signed copy of the CIP-05 Form is attached indicating approval by client's division director.

ATTACHMENT: FORM CIP-05

Oneida Business Committee Agenda Request

1. Meeting Date Requested: ___ / ___ / ___

2. General Information:

Session: ☒ Open ☐ Executive - See instructions for the applicable laws, then choose one:

Agenda Header: New Business

☐ Accept as Information only

☒ Action - please describe:

See requested action on next page.

3. Supporting Materials

☐ Report ☐ Resolution ☐ Contract

☒ Other:

1. Proposed Compensation Plan
2. Wage Compensation Draft Plan
3.
4.

☐ Business Committee signature required

4. Budget Information

☐ Budgeted - Tribal Contribution ☐ Budgeted - Grant Funded ☒ Unbudgeted

5. Submission

Authorized Sponsor / Liaison: Trish King, Tribal Treasurer

Primary Requestor/Submitter: Brian Doxtator, Executive Assistant II
Your Name, Title / Dept. or Tribal Member

Additional Requestor: Geraldine R Danforth, Human Resources Area Manager
Name, Title / Dept.

Additional Requestor:
Name, Title / Dept.

Oneida Business Committee Agenda Request

6. Cover Memo:

Describe the purpose, background/history, and action requested:

BACKGROUND

This is follow up from the March 15, 2016, Business Committee (B.C.) strategic work meeting where the following actions were taken:

1) MOTION by David Jordan to direct HRD to bring back a proposal for $10.10 minimum wage for FY2017 to the March 30th BC meeting. Second by Brandon Stevens. Motion carried unanimously.
2) MOTION by Brandon Stevens to accept the "placement and grade" concept to be placed in the FY2017 budget and that the impact to the BC officers be disclosed and to forward to the Business Committee meeting for March 30th for approvals. Second by Jenny Webster. Motion carried with one abstention by Trish King.

The finalized proposals were not ready for the March 30, 2016, B.C. meeting and have been submitted for approval at the April 13, 2016, B.C. meeting.

Requested actions

Regarding Proposed Compensation Plan for FY-2017:
1) Increase the Oneida Tribal Wage and Salary Charts by 5% effective October 1, 2016; and
2) Approve a minimum wage of $10.10.

Regarding Proposed Compensation Plan for FY-2018:
3) Approve a 3% wage increase for Fiscal Year 2018 where 1.5% will be used as a Cost-of-Livng Adjustment and 1.5% would be based upon performance; and

Regarding Proposed Compensation Plan for FY-2019:
4) Approve 3% wage increase for Fiscal Year 2019 where .5% will be used as a Cost-of-Livng Adjustment and 2.5% would be based upon performance; and

Regarding O.B.C. wage increase:
5) Forward the Human Resources Department recommendation for Business Committee wage increases to July 2016 semi-annual General Tribal Council meeting.

1) Save a copy of this form for your records.

2) Print this form as a *.pdf *OR* print and scan this form in as *.pdf.

3) E-mail this form and all supporting materials in a **SINGLE** *.pdf file to: BC_Agenda_Requests@oneidanation.org

Proposed Compensation Plan for Fiscal Year 2017

- **Increase the Oneida Tribal Wage and Salary Charts by 5% effective October 1, 2016. Employees below the minimum of the grade will receive an increase to the grade's minimum.**
- **Adjust existing employees within their position's determined grade based upon years of experience in their current position utilizing the chart below:**

Grade Placement	Requirements
Top Third: Master	— Employees who have achieved all job requirements and have longevity in the position for ten (10) or more years. — Reserved for employees who have made significant, ongoing contributions over time and may be considered subject matter experts.
Middle Third: Proficient	— New employees with additional experience and education than what is required by the position description, this is the hiring "sweet spot" for fully competent employees ready to hit the ground running. — Current employees with longevity in the position for five (5) to nine (9) years that meet the minimum education and experience required to maintain the position, it is expected that all employees will reach this range position over time.
Bottom Third: Developing	— Employees with position longevity of less than five (5) years that meet the minimum education and experience requirements for the position, regardless of whether using the table of equivalency or not. Reserved for employees early in their learning curve.

- **To implement the above plan will cost, at this point and time, <u>$3,411,615.48</u> and will <u>impact 518 employees</u>. The above plan and cost does not include adjusting the employees in the Casino Dealer's position due to the high tips received. The financial impact would be an additional $177,820 to adjust Casino Dealer employees within their determined grade.**
    - **The Casino Dealer position will be evaluated every three (3) years to insure their wages are within the market.**

Proposed Compensation Plan for Fiscal Year 2017 (Con't)

Another option being reviewed is increasing the minimum wage for the Oneida Tribe above the Federal Minimum of $7.25/hour. The Federal Government is looking at changing the minimum wage from $7.25/hour to $10.10/hour in the future.

Three (3) options are being reviewed at this time:

- **The cost to bring 138 Employees to $10.10/hour is $252,686 or**
- **The cost to bring 142 Employees to $10.25/hour is $322,817 or**
- **The cost to bring 232 Employees to $10.50/hour is $486,905**

Proposed Compensation Plan for Fiscal Year 2018

Recommend 3% for each employee be placed in the department's budget. The 3% would be distributed in the following manner:

- **1.5% would be used for a Cost of Living Adjustment (COLA) in which all employee's wages would be adjusted by 1.5% and**
- **1.5% would be distributed to employees based upon their Annual performance evaluations.**

Proposed Compensation Plan for Fiscal Year 2019

Recommend 3% for each employee be placed in the department's budget. The 3% would be distributed in the following manner:

- **.5% would be used for a Cost of Living Adjustment (COLA) in which all employee's wages would be adjusted by .5% and**
- **2.5% would be distributed to employees based upon their annual performance evaluation.**

Fiscal Year 2017 Wage/Salary Plan for the Oneida Business Committee

Oneida Tribe Compensation Philosophy

(Approved by Oneida Business Committee – December 5, 2007)

The Oneida Tribe is committed to providing a fair and equitable compensation package enabling the Tribe to build a world-class organization embracing our core values in support of our vision and mission

Oneida's compensation Philosophy is based on the following objectives:

- Enables the Tribe to attract, motivate, and retain highly qualified and talented employees
- Is in alignment with Oneida Tribe's values and priorities
- Provides salaries and benefits that "match" or "lead" based on relevant external markets
- Recognizes and rewards quality performance at all levels
- Is fiscally responsible and meets all legal and compliance requirements
- Committed to reviewing the compensation strategy annually to maintain our commitment to our workforce
- Openly communicated and easily administered

DRAFT

Executive Summary – Business Committee Salaries and Recommended Increase

In 2008, the Valliant study placed the officers at a grade E7 and the members at a grade E6. Their pay was adjusted accordingly along with the employees. The four charts include: Exempt, Non-Exempt, Medical Professionals and the Tribal School. The Compensation Plan indicated that all employees, including elected, would be placed on a wage chart. Those employee's whose wage/salary was not on the appropriate chart, would have their wage/salary adjusted to the minimum of the grade.

For Fiscal Year 2017, Human Resources will be updated the Exempt, Non-exempt and Medical Professional Charts by 5%. This does not mean employees will be receiving a 5% increase in pay. The action that needs to take place, again like in 2008, these employees whose wage/salary are no longer on the wage chart, need their wage/salary adjusted to the minimum of the grade.

As a result of the chart upgrades, the following Business Committee members will be affected:

NAME	Title	Grade	Increase Amount	Annual Cost	Fringe Benefit	Total Cost	New Annual Amount
Cristina S. Danforth	Chairwoman	E07	$.16	$332.80	$127.80	$460.60	$60,783
Melinda J. Danforth	Vice-Chairwoman	E07	$.72	$1,497.60	$575.08	$2,072.68	$60,783
Lisa M. Summers	Tribal Secretary	E07	$1.28	$2,662.40	$1,022.36	$3,684.76	$60,783
Patricia M. King	Tribal Treasurer	E07	$1.28	$2,662.40	$1,022.36	$3,684.76	$60,783
Total				**$7,155.20**	**$2,747.60**	**$9,902.80**	

There has always been a salary difference between the elected Officers, as previously approved by General Tribal Council. Therefore, to maintain the differences in the responsibility the Officers have, I am recommending the following proposed Salary Changes to maintain the equity in the BC Officers, as well as Council Member's position:

NAME	Title	Grade	Increase Amount	Annual Cost	Fringe Benefit	Total Cost	New Annual Amount
Cristina S. Danforth	Chairwoman	E07	$2.67	$5,555	$2,133	$7,688	$66,000
Melinda J. Danforth	Vice-Chairwoman	E07	$2.27	$4,720.	$1,812	$6,532	$64,000
Lisa M. Summers	Tribal Secretary	E07	$1.87	$3,885.	$1,492	$5,377	$62,000
Patricia M. King	Tribal Treasurer	E07	$1.87	$3,885.	$1,492	$5,377	$62,000
David P. Jordan	Council Member	E06	$2.59	$5,379	$2,066	$7,445	$60,000
Jennifer A. Webster	Council Member	E06	$2.59	$5,379	$2,066	$7,445	$60,000
Ronald W. Hill Jr.	Council Member	E06	$2.59	$5,379	$2,066	$7,445	$60,000
Melinda J. Danforth	Council Member	E06	$2.59	$5,379	$2,066	$7,445	$60,000
Fawn J. Billie	Council Member	E06	$2.59	$5,379	$2,066	$7,445	$60,000
Brandon Yellowbird-Stevens	Council Member	E06	$2.59	$5,379	$2,066	$7,445	$60,000
Total			**Totals**	**$44,941**	**$17,257**	**$62,198**	

DRAFT

Submitted by

Geraldine R. Danforth
HR Area Manager
04/01/16

Oneida Business Committee Agenda Request

1. Meeting Date Requested: 04 / 13 / 16

2. General Information:

Session: ☒ Open ☐ Executive - See instructions for the applicable laws, then choose one:

Agenda Header: New Business

☐ Accept as Information only

☒ Action - please describe:

1) Cancel executive discussion meeting scheduled for Monday, April 25, 2016.
2) Hold executive discussion as part of the regularly scheduled Business Committee meeting on Wednesday, April 26, 2016.
3) Schedule Thursday, April 27, 2016, as a tentative Business Committee meeting continuation date, in the event additional meeting time is needed.

3. Supporting Materials

☐ Report ☐ Resolution ☐ Contract

☐ Other:

1. 3.

2. 4.

☐ Business Committee signature required

4. Budget Information

☐ Budgeted - Tribal Contribution ☐ Budgeted - Grant Funded ☐ Unbudgeted

5. Submission

Authorized Sponsor / Liaison: Lisa Summers, Tribal Secretary

Primary Requestor/Submitter: Lisa Liggins, Executive Assistant II
Your Name, Title / Dept. or Tribal Member

Additional Requestor:
Name, Title / Dept.

Additional Requestor:
Name, Title / Dept.

Oneida Business Committee Agenda Request

6. Cover Memo:

Describe the purpose, background/history, and action requested:

TO: ONEIDA BUSINESS COMMITTEE
FROM: LISA SUMMERS, SECRETARY
DATE: APRIL 6, 2016
RE: ADJUST SCHEDULE FOR 2ND BUSINESS COMMITTEE MEETING IN APRIL 2016

Background

The second Business Committee (BC) meeting in April is scheduled for Wednesday, April 27, 2016. Normally executive discussion would occur the day before on Tuesday, April 26, 2016.

On March 9, 2016, the BC took action to reschedule the April 26, 2016, executive discussion to Monday, April 25, 2016. This change was approved in order to provide the Business Committee the opportunity to attend Emergency Management Tabletop Exercise hosted by the Wisconsin Tribal Emergency Management Alliance.

Also on March 9, 2016, the BC took action to approve a proposal with Sovereign Finance, LLC. Subsequently the initial Planning/Meeting Session with Sovereign Financial, LLC, has been scheduled for Monday, April 25, 2016.

Due to the coordination required for the Sovereign Financial, LLC, meeting, executive discussion will need to be rescheduled. In reviewing the OutLook calendars for the Business Committee, there is no additional time earlier in the week to hold executive discussion.

In order for the BC to attend to their commitments and to the BC meeting, executive discussion may be held as part of the regularly scheduled Business Committee meeting on Wednesday, April 27, 2016. Understanding that this will result in a lengthy meeting, additional time on Thursday, April 28, 2016, should be set aside in order to reconvene, if needed.

Requested Action

1) Cancel executive discussion meeting scheduled for Monday, April 25, 2016.

2) Hold executive discussion as part of the regularly scheduled Business Committee meeting on Wednesday, April 26, 2016.

3) Schedule Thursday, April 27, 2016, as a tentative Business Committee meeting continuation date, in the event additional meeting time is needed.

1) Save a copy of this form for your records.

2) Print this form as a *.pdf *OR* print and scan this form in as *.pdf.

3) E-mail this form and all supporting materials in a **SINGLE** *.pdf file to: BC_Agenda_Requests@oneidanation.org

April 24, 2016 - April 30, 2016

Proposed schedule for 2nd BC meeting in April 2016

April 2016

SuMo	TuWe	Th	Fr	Sa
			1	2
3	4 5	6	7	8 9
10	11 12	13	14	15 16
17	18 19	20	21	22 23
24	25 26	27	28	29 30

May 2016

SuMo	TuWe	Th	Fr	Sa
1	2 3	4	5	6 7
8	9 10	11	12	13 14
15	16 17	18	19	20 21
22	23 24	25	26	27 28
29	30 31			

	24 Sun	25 Mon	26 Tue	27 Wed	28 Thu	29 Fri	30 Sat
				8:00am **2016 MAST Impact Week;** Washi 4:30pm			
7 am							
8 00		**Training from Sovereign Financial**	**TRIBAL TABELTOP EXERCISE**				
9 00				**BC Regular Session**	**Back-up date: for 4/27/16 Regular & Executive Session Meeting**		
10 00							
11 00							
12 pm							
1 00							
2 00							
3 00							
4 00							
5 00							
6 00							

Oneida Business Committee Agenda Request

1. Meeting Date Requested: 04 / 13 / 16

2. General Information:

Session: ☒ Open ☐ Executive - See instructions for the applicable laws, then choose one:

Agenda Header: Reports

☒ Accept as Information only

☐ Action - please describe:

3. Supporting Materials

☒ Report ☐ Resolution ☐ Contract

☐ Other:

1. Travel Report-T.King & J.Webster-Econ. Summit
2.
3.
4.

☐ Business Committee signature required

4. Budget Information

☐ Budgeted - Tribal Contribution ☐ Budgeted - Grant Funded ☐ Unbudgeted

5. Submission

Authorized Sponsor / Liaison: Treasurer Trish King / Council Woman Jenny Webster

Primary Requestor/Submitter: Brian A. Doxtator, Executive Assistant to the Treasurer
Your Name, Title / Dept. or Tribal Member

Additional Requestor:
Name, Title / Dept.

Additional Requestor:
Name, Title / Dept.

BUSINESS COMMITTEE TRAVEL REPORT

Enter name(s) of other Travelers OR [SPACE BAR] to delete

Travel Report for: Trish King
Jenny Webster

Travel Event: Reservation Economic Summit

Travel Location: Las Vegas, Nevada

Departure Date: 03/20/2016 **Return Date:** 03/24/2016

Projected Cost: $3,814 (Trish) $3,814 (Jenny) **Actual Cost:** $3,571 (Trish) $3,656 (Jenny)

Date Travel was Approved by OBC: 01/27/2016

Narrative/Background:
RES Las Vegas is another multifaceted event from The National Center which will feature unparalleled access to respected tribal leaders, members of congress, federal agency representatives, state and local elected officials and top CEO's, on a national platform. Attendees will benefit from high caliber networking, teaming opportunities, business development sessions, RES Business Tradeshow and Expo, American Indian Artisan Market, RES Procurement, RES Business Matchmaking, Tribal Business Leaders Forum, and much more. It's just one more example of how The National Center is building bridges of opportunity for today's American Indian Enterprises

Item(s) Requiring Attention:
Travel and attendance at the Reservation Economic Summit 2016 conference aligns with the following Practical Vision "Create Economic Systems" and Strategic Directions; "Implementing 'Good Governance' Processes" and "Committing to Build a Responsible Nation." The first day of the conference targeted individual entrepreneurial education. Considerable attention was given to building business in a community. Nation building was a prominent theme. There was specific focus on renewable energy, I.T. businesses, and tribes opening short-term loan operations. The short-term loan opportunities are not like payday loans. These business

operation specifically target individuals who want to borrow and repay, vs. “can they pay back the loan. Renewable energy, I.T. companies, insurance companies and e-commerce companies are growing throughout Indian Country. Compared to R.E.S. 2006, S.B.A., 8.A., and businesses operated by women have obviously increased throughout Indian Country. There was little information provided about opportunities dealing with manufacturing and foreign trade.

Many tribal entrepreneurs expressed frustration in dealing with tribal bureaucracy, contracting, joint ventures, and partnerships. Conference panelists suggested tribal leaders take the time to define their economic goals and community design, review their preference laws to determine what regulatory rules the people will accept, and then prioritize which areas can be developed. This is a planned development process and a phased approach; which supports the O.B.C. decision for Oneida to approach economic development and community growth. The “planned development approach” also aligns to the strategies and focus initiatives.

All contact info will be provided to Troy Parr, Pat Pelky, Joanie Buckley, and Larry Barton for follow-up.

Requested Action:

Accept as F.Y.I.

Oneida Business Committee Agenda Request

1. Meeting Date Requested: 04 / 13 / 16

2. General Information:

Session: ☒ Open ☐ Executive - See instructions for the applicable laws, then choose one:

Agenda Header: Travel Report

☐ Accept as Information only

☒ Action - please describe:

Approve travel report for Tehassi Hill to National Congress of American Indians (NCAI) 2016 Executive Council Winter Session, February 22 - 25, 2016, Washington, DC

3. Supporting Materials

☒ Report ☐ Resolution ☐ Contract

☐ Other:

1. 3.

2. 4.

☐ Business Committee signature required

4. Budget Information

☐ Budgeted - Tribal Contribution ☐ Budgeted - Grant Funded ☐ Unbudgeted

5. Submission

Authorized Sponsor / Liaison: Tehassi Hill, Council Member

Primary Requestor/Submitter: Submitted by: Danelle Wilson, Executive Assistant to Councilman Hill
Your Name, Title / Dept. or Tribal Member

Additional Requestor:
Name, Title / Dept.

Additional Requestor:
Name, Title / Dept.

BUSINESS COMMITTEE TRAVEL REPORT

Traveler Name: Tehassi Hill

Travel Event: National Congress of American Indians 2016 Executive Council Winter Session

Travel Location: Washington, DC

Departure Date: 02/22/2016 **Return Date:** 02/25/2016

Projected Cost: $2,489.92 **Actual Cost:** $2,565.09

Date Travel was Approved by OBC: 01/27/2016

Narrative/Background:
In February I traveled to Washington, DC to attend the NCAI Legislative Conference and also met with a NAFDIR working group.

I attended the NCAI sessions on various topics. Talked with Interior staff about getting movement on the former railroad Right of Way (ROW) and clearing up the issues around land into trust. In an Environmental Protection Agency (EPA) session I stressed the importance of having stronger non-point water pollution standards, specifically around Concentrated Animal Feeding Operations (CAFOs). Nancy Pelosi stressed the importance of the youth in our communities in her address to the tribal leaders, and she was a supporter of the passage of Violence Against Women Act (VAWA). Had a brief meeting with Ann O'Leary, Senior policy advisor to Hillary Clinton in regards to Oneidas request to getting the railroad issues cleared up and the IBIA land into Trust issues.

Item(s) Requiring Attention:
None

Requested Action:
Accept the report

Oneida Business Committee Agenda Request

1. Meeting Date Requested: 04 / 13 / 16

2. General Information:

Session: ☒ Open ☐ Executive - See instructions for the applicable laws, then choose one:

Agenda Header: Travel Report

☐ Accept as Information only

☒ Action - please describe:

Accept travel report for Tehassi Hill to National Indian Gaming Association (NIGA) 2016 Tradeshow & Convention, March 13 - 17, 2016, Phoenix, AZ

3. Supporting Materials

☒ Report ☐ Resolution ☐ Contract

☐ Other:

1. 3.

2. 4.

☐ Business Committee signature required

4. Budget Information

☐ Budgeted - Tribal Contribution ☐ Budgeted - Grant Funded ☐ Unbudgeted

5. Submission

Authorized Sponsor / Liaison: Tehassi Hill, Council Member

Primary Requestor/Submitter:

Your Name, Title / Dept. or Tribal Member

Additional Requestor:

Name, Title / Dept.

Additional Requestor:

Name, Title / Dept.

BUSINESS COMMITTEE TRAVEL REPORT

Traveler Name: Tehassi Hill

Travel Event: National Indian Gaming Association 2016 Tradeshow & Convention

Travel Location: Phoenix, AZ

Departure Date: 03/13/2016 **Return Date:** 03/17/2016

Projected Cost: $3,313.50 **Actual Cost:** $2,283.42

Date Travel was Approved by OBC: 01/27/2016

Narrative/Background:

In March I traveled to Phoenix for the NIGA Trade Show and Convention.

I attended all the general assemblies on various topics.

I was also a panelist for one of the breakout sessions, Food Sovereignty in the Millennial's Age: The benefits of promoting tribal goods and services in the Gaming Food Industry. With a fourth of the population, the Gaming Industry's next customer are the Millennials. Not only do they have $200 billion in annual buying power they also have a huge influence on the Gaming Industry's current highest spender, the Baby Boomers. Food Sovereignty is becoming a popular concept in the food industry and with consumers called, "Foodies." Today's population is becoming more educated and concerned with where their food is coming from. This puts the Indian Gaming Industry in a good position to market to those consumers. By buying and promoting tribal goods and services in their operations, gaming enterprises are not only promoting tribal businesses, they are marketing to the new and current consumers, and most importantly, promoting health and wellness for our next seven generations. Buck Jones, James Slape Jr., Margaret Ellis, Randy Settler, and myself were the speakers. This session was very well attended and will become a working group to help tribal food providers overcome the current hurdles of getting into the Gaming Industry Food services.

Item(s) Requiring Attention:

None

Requested Action:
Accept the report.

Oneida Business Committee Agenda Request

1. Meeting Date Requested: 04 / 05 / 16

2. General Information:

Session: ☒ Open ☐ Executive - See instructions for the applicable laws, then choose one:

Agenda Header: Travel Report

☒ Accept as Information only

☐ Action - please describe:

3. Supporting Materials

☒ Report ☐ Resolution ☐ Contract

☐ Other:

1. 3.

2. 4.

☐ Business Committee signature required

4. Budget Information

☐ Budgeted - Tribal Contribution ☐ Budgeted - Grant Funded ☐ Unbudgeted

5. Submission

Authorized Sponsor / Liaison: Lisa Summers, Tribal Secretary

Primary Requestor/Submitter: Lisa Liggins, Executive Assistant II
Your Name, Title / Dept. or Tribal Member

Additional Requestor: Fawn Billie, Council Member
Name, Title / Dept.

Additional Requestor:
Name, Title / Dept.

BUSINESS COMMITTEE TRAVEL REPORT

Traveler Name: Lisa Summers / Fawn Billie

Travel Event: PL280 Training

Travel Location: Baraboo, WI

Departure Date: 03/08/2016 **Return Date:** 03/10/2016

Projected Cost: $488.00 / $488.00 **Actual Cost:** $426.27 / $391.50

Date Travel was Approved by OBC: 02/24/2016

Narrative/Background:

This workshop focused on Public Law 280 (PL280) and including a historical background on federal indian policy, which resulted in PL280, as well as the current status of the states where PL280 is still in practice.

Overall the training was done well for the lay person who may not be familiar with PL280. The training covered what PL280 is, what it isn't and how it is applied. There were question and answer periods where attendees were able to ask "real world" questions about how PL280 applies to their various areas.

Attendees included members of law enforcement (state, county, municipal, & tribal), game wardens, child support agencies, tribal government, and other state agencies such as the Department of Justice and the Department of Corrections.

Item(s) Requiring Attention:

- As determined in the Business Committee work meeting held on April 5, 2016, this training, or a version of this training, would be beneficial. The training would be intended to ensure attendees such as the Business Committee, the Judiciary, the Police Department, etc. understand how PL280 came into being,

the history, the implications, and how to operate under it. The Tribal Secretary will be completing the appropriate follow ups to host a PL280 Training in the fall after the start of FY-2017.

Requested Action:

1. Accept the travel report for Lisa Summers and Fawn Billie as information.

Oneida Business Committee Agenda Request

1. Meeting Date Requested: 04 / 13 / 16

2. General Information:

Session: ☒ Open ☐ Executive - See instructions for the applicable laws, then choose one:

Agenda Header: Travel Request

☐ Accept as Information only

☒ Action - please describe:

Requesting OBC approval for tentatively 13 people to attend the WGRA Conference June 15-17, 2016 at St Croix Casino in Danbury, WI.

3. Supporting Materials

☐ Report ☐ Resolution ☐ Contract

☒ Other:

1. Draft Agenda
2.
3.
4.

☐ Business Committee signature required

4. Budget Information

☒ Budgeted - Tribal Contribution ☐ Budgeted - Grant Funded ☐ Unbudgeted

5. Submission

Authorized Sponsor / Liaison: Brandon Stevens, Council Member

Primary Requestor/Submitter: Mark A. Powless Sr., Chairman OGC
Your Name, Title / Dept. or Tribal Member

Additional Requestor: Submitted by: Shannon Davis, Executive Assistant/OGC
Name, Title / Dept.

Additional Requestor:
Name, Title / Dept.

Oneida Business Committee Agenda Request

6. Cover Memo:

Describe the purpose, background/history, and action requested:

The eleven (11) Tribes in WI, along with the State get together to discuss issues that pertain to gaming, licensing and investigations, compliance, audits, surveillance, or things going on in the gaming industry specific to Indian Country. The conferences are very beneficial as it allows us to work together on things that may impact all 11 Tribes, it also allows us to network with each other. The Gaming Commission or staff do not attend the larger national conferences such as NIGA, we budget for the WGRA conferences because they are in State, and allows us to save money. The conferences that are attended throughout the fiscal year by 1 or 2 people, the information is brought back and shared not only within our own organization, but we share the information at the WGRA conferences as well. We have also shared the conference date with Gaming Management and extended an invitation for them to attend as well. The Gaming Commission is respectfully requesting for thirteen (13) employees to attend.

OGC- 4
OGC- Administrative Staff- 1
OGC- Compliance- 3
OGC- Investigations & Licensing- 2
OGC- Surveillance- 3

1) Save a copy of this form for your records.

2) Print this form as a *.pdf *OR* print and scan this form in as *.pdf.

3) E-mail this form and all supporting materials in a **SINGLE** *.pdf file to: BC_Agenda_Requests@oneidanation.org

Wisconsin Gaming Regulators Association
Summer 2016 Conference

St. Croix Casino Danbury **Workshops** **June 15-17, 2016**

Wednesday, June 15	**Networking Events**		
12:00 – 5:00 p.m.	**Golf Outing – WGRA Team Scramble – Fox Run Golf Course** *9 Holes*		
7:00 – 9:00 p.m.	**WGRA Regulator's Slot Scramble – NO ENTRY FEE- Cash Prizes**		
8:00 – 11:00 p.m.	**Welcome Registration/Networking Event** Entertainment in the **Lounge** featuring the **E & E Band**		
Thursday, June 16	**Registration** – Conference Center Lobby		
8:00 – 8:30 a.m.	**Breakfast Buffet – Casino Buffet – Must have Conference Badge**		
8:35 – 9:35 am	**Invocation and Opening Ceremonies – Event Center** **Welcome – St. Croix Tribal Affiliates** **Keynote Address – TBD**		
	Investigations & Audits	**Commission/Information Technology**	**Surveillance & Technology**
9:40 to 10:45 a.m.	**American Checked** Jodi Dilascio	**Strategic Planning for your Gaming Commission** Roy Cupler, Moss Adams	**Using Surveillance Department Audits Effectively** Abe Martin, Casino Cryptology
10:45 – 10:55 a.m.	**Break - Sunwalk**		
11:00 to 12:00 noon	**American Checked** Jodi Dilascio	**Cryptology 101** Abe Martin	**Developing a Technical Plan for your Department** Jon Perry, Sting Alarm
12:00 – 1:30 p.m.	**Lunch in Casino Buffet – MUST have Conference BADGE** **WGRA Executive Board Meeting –Room TBD**		
1:30 to 3:00 p.m.	**Slot Investigations** Abe Martin	**Internet Gaming History for Indian Gaming** Kenneth George Jr	**Risk Base Surveillance Department** Billy David
3:00 to 3:10 p.m.	**Break - Sunwalk**		
3:15 to 4:30 p.m.	**Risk Based Auditing** Jason Besler, SDK	**Internet Gaming Regulations and the future of Internet Gaming** Kenneth George Jr	**Developing an Effective Training Program** Billy David and Abe Martin
5:00 – 6:30 p.m.	**Networking Reception and Conference Dinner with Sponsor Recognition** **Event Center**		
7:00 – 11:00 p.m.	**Entertainment – Kalliah & Blackwater** **Casino Lounge**		

Wisconsin Gaming Regulators Association
Summer 2016 Conference

St. Croix Casino Danbury **Workshops** **June 15-17, 2016**

Friday, June 17 **8:00 to 8:55 a.m.**	**Breakfast Buffet – Sunwalk**		
	Investigations & Audits	**Commission/Information Technology**	**Surveillance & Technology**
9:00 to 10:10 a.m.	**Auditing Presentation** Roy Cupler, Moss Adams	**IT Risk Assessment** NIGC	**Wisconsin Intelligence Organization** Billy David and Abe Martin
10:10 – 10:20 a.m.	**Break - Sunwalk**		
10:25 to 11:45 p.m.	**Active Shooter Training** **(?)**	**Digital Licensing** **Merydyan Technologies** Dennis Sheldon	**Wisconsin Intelligence Organization** Billy David and Abe Martin
11:45 – 12:15	**Closing Ceremonies – Event Center** **Box Lunch 'to go'**		

Oneida Business Committee Agenda Request

1. Meeting Date Requested: 04 / 13 / 16

2. General Information:

Session: ☐ Open ☐ Executive - See instructions for the applicable laws, then choose one:

Agenda Header:

☐ Accept as Information only

☒ Action - please describe:

Approval to allow (8) eight, Comprehensive Health Division Employees to attend the annual Share the Care Cancer Conference. Per the Oneida Travel and Expense Policy, Article XVI, Department Travel requires

3. Supporting Materials

☐ Report ☐ Resolution ☐ Contract

☒ Other:

1. Conference Brochure
3.
2.
4.

☒ Business Committee signature required

4. Budget Information

☒ Budgeted - Tribal Contribution ☐ Budgeted - Grant Funded ☐ Unbudgeted

5. Submission

Authorized Sponsor / Liaison: Debra Danforth, Comprehensive Health Division Operations Director

Primary Requestor: Submitted by: Maria Doxtator Alfaro, Administrative Assistant/Comp. Health
Your Name, Title / Dept. or Tribal Member

Additional Requestor:
Name, Title / Dept.

Additional Requestor:
Name, Title / Dept.

Oneida Business Committee Agenda Request

6. Cover Memo:

Describe the purpose, background/history, and action requested:

purpose of this travel requests is based on the Oneida Travel and Expense Policy. Article XVI. Department Travel which states, "Department will limit themselves to (3) people from the same department to travel to the same conference, workshop, or seminar and are recommended to share any pertinent information they have with others from their department. Special occasions may develop that need additional personnel from the same department to attend, provided that written approval from the General Manager, Gaming General Manager or Oneida Business Committee is needed, with an explanation for the additional personnel."

The total cost of this trip for the 8 employees equals:
Registration- No cost
Hotel $2080.00
Per Diem $524.00
Mileage 1 vehicle- $147.96

TOTAL TRAVEL EXPENSES FOR 8 EMPLOYEES = $2751.96

Please note staff members will be assisting with registration at the pre-conference on 05//16/16.
The Oneida Tribe has been an integral part of this event from its inception. We worked hard over the past 15 years to keep this event alive to elevate the awareness of cancer and its impact among the Wisconsin Tribes. The event offers opportunities for support and education for tribal members whose lives have been impacted by Cancer.

1) Save a copy of this form for your records.

2) Print this form as a *.pdf *OR* print and scan this form in as *.pdf.

3) E-mail this form and all supporting materials in a **SINGLE** *.pdf file to: BC_Agenda_Requests@oneidanation.org

The Ho-Chunk Nation Community
invites you to the free...

13th Annual SHARE THE CARE CANCER CONFERENCE

Tuesday May 17 – Wednesday May 18, 2016

PRE CONFERENCE TRAINING Monday May 16 @ Noon

The Wilderness Resort - Wisconsin Dells, WI

HOSTED BY THE HO-CHUNK NATION 2016 SHARE THE CARE

SHARE THE CARE

Sponsored By:

Ho Chunk Nation,

American Cancer Society,

Oneida Nation of Wisconsin,

Stockbridge-Munsee Tribe,

UW Spirit of EAGLES,

Wisconsin Cancer Council

WI Comprehensive Cancer Program,

Wisconsin Native American Tobacco Network,

Wisconsin Pink Shawl Initiative,

Wisconsin Well Woman Program

SPEAKERS

Dr. Kurt Oettle
Gundersen Health Systems

Stuart Robertshaw
AKA Dr. Humor

Rick Strickland
Spirit of EAGLES, Mayo Health System

Isaiah Brokenleg, MPH.
(Sicangu Lakota), GLITC

Marjorie Johnson
American Cancer Society

Anthony Litke, Pharm D.R. Ph.
Ho-Chunk Nation Pharmacist

Dr. Thomas Walker
Men's Cancer Discussion Facilitator

REGISTRATION DEADLINE

Friday April 29, 2016

NO REGISTRATION FEE

CONTACT INFORMATION:

Louise Voss
N7605 Lumberjack Guy Road
Black River Falls, WI 54615
Louise.voss@ho-chunk.com
Phone: (715) 284-9851 Fax: (715) 284-5150

SCHOLARSHIPS:

Scholarships for the 2016 Share the Care Cancer Conference have already been awarded.

Conference Agenda

Monday May 16th, 2016

12 pm – 4:30 pm
Special Pre-Conference WWW Training:
Well Woman Tribal Coordinator Training

Register separately:
Gale Johnson @ or

Tuesday May 17, 2016

7:30 – 8:00 am
Conference Registration & Breakfast

8:00 – 8:45am
Opening & Welcome
Ho-Chunk Nation President Wilfrid Cleveland

8:45 – 10:15am
Dr. Kurt Oettle,
"Cancer and other Chronic Diseases"

10:30—11:30am
Marjorie Johnson
"ACS Guidelines"

11:45 – 1:00 pm Plated Lunch

1:00 –1:45 pm
Dr. Kurt Oettle
"Stages of Cancer"

1:45—2:15 pm
Lingo Bingo
Rick Strickland & Isiah Brokenleg

2:30—3:30 pm
"Pharmaceutical Care"
Anthony Litke

3:30—4:30 PM
Pink Shawls
"Cancer Conversations"

Dr. Thomas Walker
"Men's Cancer Discussion"

♦♦5:00-7:30 PM♦♦

Night of Remembrance Event Dinner will be provided by the HCN Dept. of Health.

"Join us in honoring cancer survivors and in remembrance of those that have walked on."

Drum & songs, making luminaries, mini walk

Must check box on registration for this event!

Wednesday May 18, 2016

7:30 – 8:30 am
Conference Registration & Breakfast

8:30 – 9:30 am
Stuart Robertshaw
aka Dr. Humor
"Laughter is the Best Medicine"

9:30 – 10:30 am
Nan Gardner
"Caring for the Caregiver"

10:45- – 11:45 am
Survivor Panel

11:45-12:45 pm—Plated Lunch

12:45 – 1:45 am
"Spirituality"

1:45 – 2:45 pm
Conference Closing Ceremony

2016 Share The Care Cancer Conference is hosted by the Ho-Chunk Nation

Oneida Business Committee Travel Request

1. OBC Meeting Date Requested: 04 / 13 / 16 ☐ e-poll requested

2. General Information:

Event Name: Tribal Consultations & GLITC meeting

Event Location: Red Cliff - Bayfield, WI

Attendee(s): Lisa Summers

Departure Date: May 9, 2016

Attendee(s):

Return Date: May 12, 2016

Attendee(s):

3. Budget Information:

☒ Funds available in indivdual travel budget(s)

☐ Unbudgeted

☐ Grant Funded or Reimbursed

Cost Estimate: $490

Per Travel Coordinator:

Gas for Tribal Vehicle: $ 104

Lodging: $ 207

Per Diem: $ 179

4. Justification:

☒ Liaison Appointment Responsibilities

To which Strategic Direction(s) does this travel relate?

☐ Advancing Principles

☐ Creating a Positive Organizational Culture

☒ Committing to Building a Responsible Nation

☐ Implementing Good Governance Processes

Describe the purpose of Travel and how it relates to the Strategic Direction(s) and/or your liaison area:

Attached is the 2016 Calendar for your reference. This travel request is specifically for the following events:

May 10 morning: DCF Consultation
May 10 afternoon: Corrections consultation
May 11 morning: DHS consultation
May 11 afternoon: TBD
May 12: GLITC

5. Submission

Sponsor: Lisa Summers, Tribal Secretary

1) Save a copy of this form for your records.
2) Print this form as a *.pdf *OR* print and scan this form in as *.pdf.
3) E-mail this form and all supporting materials in a **SINGLE** *.pdf file to: BC_Agenda_Requests@oneidanation.org

Form approved by OBC on 03/25/2015

2016 Tribal Calendar

Start	Subject	Location
January 07, 2016	Voigt Taskforce	LCO, Hayward, WI
January 12, 2016	DOT/THPO Mtg., 1/12-1/13	Oneida
January 13, 2016	Menominee Elections 1/13-1/14	Keshena
January 18, 2016	Tribal Council Mtg - SCC	Tribal Administration Building
January 19, 2016	State of the State Address	Capitol, Madison
January 21, 2016	GLITC - Annual Mtg	Lac du Flambeau
January 25, 2016	GLIFWC Board Mtg (@ 1 pm)	LCO, Hayward, WI
January 25, 2016	GLIFWC Sue Erickson Retirement Dinner	LCO, Hayward, WI
January 25, 2016	DOT/THPO Database Mtg. 1/25-1/26	Bowler, WI
January 27, 2016	DOT/TLAC Mtg.	Madison
February 02, 2016	DOT/ITTF Subcommittee Mtg.	
February 04, 2016	Voigt Taskforce	
February 09, 2016	DOT/ITTF Teleconference	
February 10, 2016	WIEA Legislative Breakfast	Madison Concourse Hotel
February 11, 2016	DOT DBE Golden Shovel Awards	Waukesha
February 15, 2016	Tribal Council Mtg - SCC	Tribal Administration Building
February 16, 2016	State of the Tribes Address **TENTATIVE**	
February 17, 2016	GLITC Board Meeting **TENTATIVE**	Madison
February 18, 2016	DOT Tribal Transit Peer Exchange	Lac du Flambeau
February 23, 2016	DOT/THPO Listening Session 2/23-2/25	Wausau
March 01, 2016	DOT/ITTF Subcommittees	
March 03, 2016	Voigt Taskforce	
March 08, 2016	DOT/ITTF Qtrly. Meeting	Ho-Chunk, WI Dells
March 08, 2016	Bemidji HIS Prevention Conf. 3/8-3/10	Lac du Flambeau
March 09, 2016	PL 280 Training, 3/9-3/10	Ho-Chunk, WI Dells
March 13, 2016	NIGA Tradeshow, 3/13-3/16	Phoenix, AZ
March 13, 2016	Gov. Conference on Tourism 3/13-3/15	Ho-Chunk, WI Dells
March 15, 2016	Annual Tourism Dinner	Ho-Chunk, WI Dells
March 17, 2016	DOT High in Plain Sight Training	Wausau
March 21, 2016	Tribal Council Mtg - SCC	Tribal Administration Building
March 21, 2016	RES 2016, 3/21-3/24	Las Vegas, NV
March 22, 2016	GLIFWC Board Mtg	
April 01, 2016	WI Indian Ed. Assn. Conf. 4/1- 4/2	Madison
April 03, 2016	Nat'l ICWA Conf. 4/3-4/6	St. Paul, MN
April 05, 2016	DOT Real Estate Training	Bowler, WI
April 07, 2016	Voigt Taskforce	
April 18, 2016	Tribal Council Mtg - SCC	Tribal Administration Building
April 27, 2016	MAST Impact Week, 4/27-4/29	Washington, DC
May 03, 2016	DOT/ITTF Subcommittees	
May 05, 2016	Voigt Taskforce	
May 10, 2016	State Consultation Meetings	Red Cliff
May 11, 2016	State Consultation Meetings	Red Cliff
May 12, 2016	GLITC Board Meeting	Red Cliff
May 16, 2016	Tribal Council Mtg - SCC	Tribal Administration Building
May 24, 2016	GLIFWC Board Mtg	

2016 Tribal Calendar

Start	Subject	Location
June 02, 2016	Voigt Taskforce	
June 07, 2016	DOT/ITTF Subcommittees	
June 08, 2016	Partners Fishing Event	LCO, Hayward, WI
June 14, 2016	DOT/ITTF Qrtly. Meeting	Bad River, Odanah, WI
June 20, 2016	Tribal Council Mtg - SCC	Tribal Administration Building
June 27, 2016	NCAI Mid-Year - 6/27 - 6/30	Spokane, WA
July 05, 2016	Red Cliff Elections (Vice, Secy, 2 cm)	Red Cliff
July 05, 2016	DOT/ITTF Subcommittees	
July 14, 2016	GLITC Board Meeting	MICHIGAN
July 18, 2016	Tribal Council Mtg - SCC	Tribal Administration Building
July 26, 2016	GLIFWC Board Mtg	
July 27, 2016	Sandy Lake Ceremony	Sandy Lake, MN
July 28, 2016	Voigt Taskforce	
August 02, 2016	DOT/ITTF Subcommittees	
August 03, 2016	State Consultation Meetings	Carter
August 04, 2016	State Consultation Meetings	Carter
August 09, 2016	DOT/ITTF Teleconference	
August 15, 2016	Tribal Council Mtg - SCC	Tribal Administration Building
August 19, 2016	Act 31 Celebration	LCO, Hayward, WI
September 01, 2016	Voigt Taskforce	
September 06, 2016	DOT/ITTF Subcommittees	
September 08, 2016	GLITC Board Meeting	Milwaukee
September 09, 2016	Indian Summer Festival 9/9-9/11	Milwaukee
September 13, 2016	DOT/ITTF Qrtly. Meeting	Red Cliff
September 17, 2016	Stockbridge-Munsee Tribal Caucus	
September 19, 2016	Tribal Council Mtg - SCC	Tribal Administration Building
September 20, 2016	GLIFWC Board Mtg	
September 21, 2016	State Consultation Meetings	Danbury
September 22, 2016	State Consultation Meetings	Danbury
October 04, 2016	Lac du Flambeau Elections	Lac du Flambeau
October 05, 2016	USFS Annual MOU Meeting	
October 06, 2016	Voigt Taskforce	
October 08, 2016	Stockbridge-Munsee Elections	
October 09, 2016	NCAI Annual - 10/9 - 10/14	Phoenix, AZ
October 11, 2016	DOT/ITTF Teleconference	
October 17, 2016	Tribal Council Mtg - SCC	Tribal Administration Building
November 01, 2016	DOT/ITTF Qrtly. Meeting	Oneida
November 01, 2016	DOT Tribal Transportation Conf. 11/1-11/2	Oneida Radisson, Green Bay, WI
November 03, 2016	Voigt Taskforce	
November 05, 2016	Forest County Potawatomi Elections	
November 08, 2016	Bad River Elections (V, S, Jr.)	Odanah
November 08, 2016	State Consultation Meetings	Stockbridge-Munsee
November 09, 2016	State Consultation Meetings	Stockbridge-Munsee
November 10, 2016	GLITC Board Meeting	Stockbridge-Munsee
November 21, 2016	Tribal Council Mtg - SCC	Tribal Administration Building

2016 Tribal Calendar

Start	Subject	Location
December 01, 2016	Voigt Taskforce	
December 13, 2016	DOT/ITTF Teleconference	
December 19, 2016	Tribal Council Mtg - SCC	Tribal Administration Building
** LCO Council Meeting Every Monday starts at 9 - no pre-determined end time		
**Oneida Business Committee Meetings every 2nd & 4th Wednesday from 9 am to 3 pm		

Oneida Business Committee Agenda Request

1. Meeting Date Requested: 4 / 13 / 16

2. General Information:

Session: ☒ Open ☐ Executive - See instructions for the applicable laws, then choose one:

Agenda Header: Reports

☒ Accept as Information only

☐ Action - please describe:

3. Supporting Materials

☒ Report ☐ Resolution ☐ Contract

☐ Other:

1. Development Division 2nd Quarterly Report
2.
3.
4.

☐ Business Committee signature required

4. Budget Information

☐ Budgeted - Tribal Contribution ☐ Budgeted - Grant Funded ☐ Unbudgeted

5. Submission

Authorized Sponsor / Liaison: James Petitjean, Interim Assistant Development Div. Dir/Dev. Branch

Primary Requestor: Your Name, Title / Dept. or Tribal Member

Additional Requestor: Submitted by: Collen Cottrell, Admin. Services Manager/Development
Name, Title / Dept.

Additional Requestor: Name, Title / Dept.

Development Division

Development Branch – James Petitjean
Operations Branch – Jacque Boyle
Wastewater/Utilities – Scott Cottrell

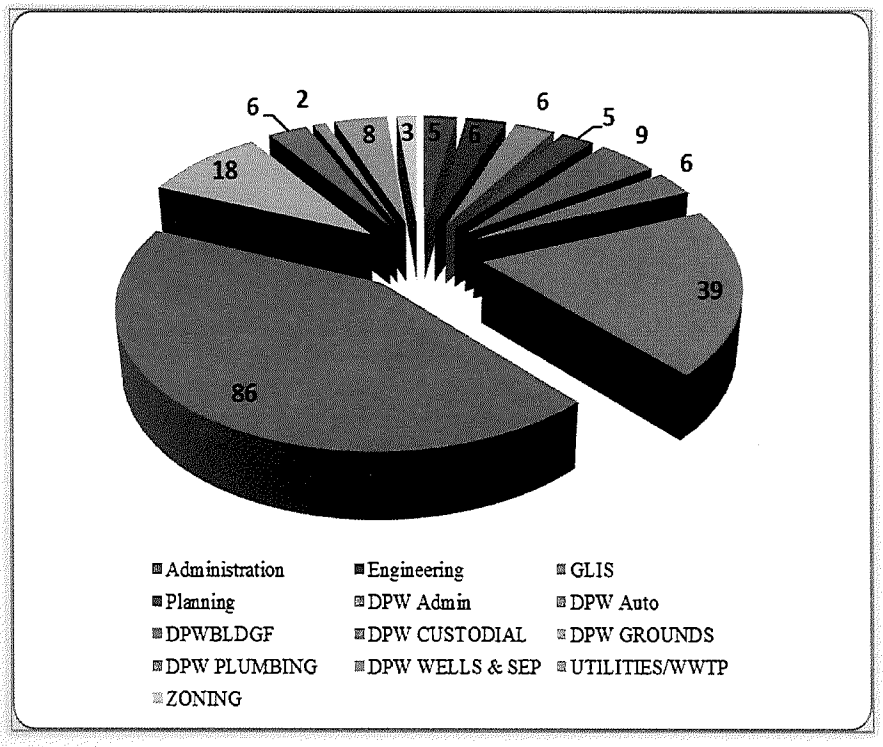
Quarterly Report: April 4, 2016

Revised: 04/04/2016

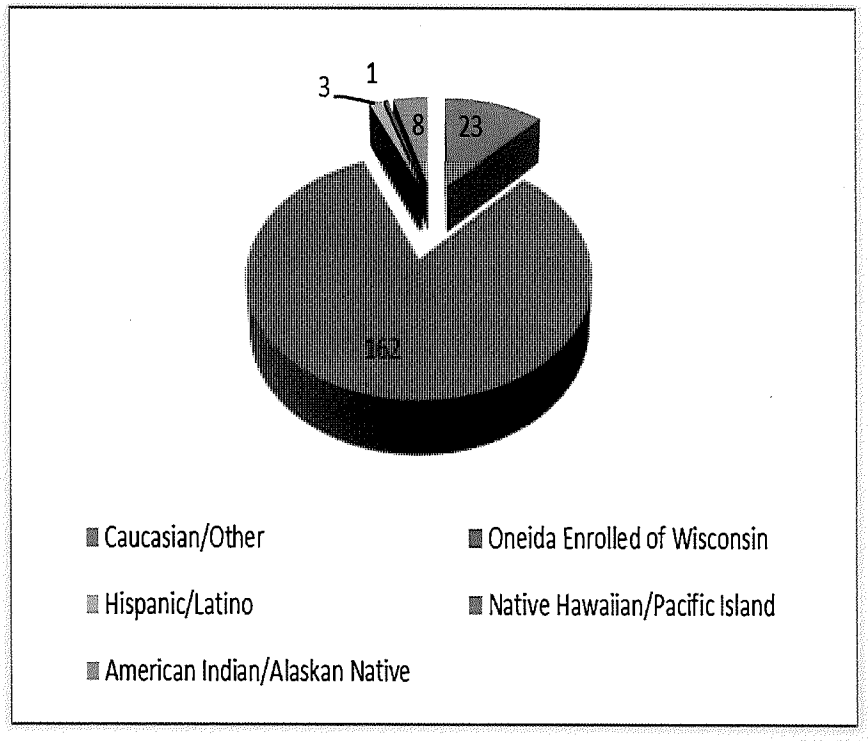
Development Division – Quarterly report

- The strategic mission of the Development Division supports the overall physical well-being of our nation as expressed by planning, designing, constructing and maintaining the Tribal facilities, space and physical systems and provide accurate corresponding data to the nation.
- The Development Division consists of GIS, Planning, Engineering, Zoning, Utilities/Wastewater Treatment Plant Department of Public Works,
- Effective March 21, 2016 James Petitjean has taken on the role of Interim Assistant Development Division Director. Troy Parr *(previous director)* has been assigned by the Oneida Business Committee to "Special Assignment" until further notice.

Employees by Department



Tribal Members vs. all Others



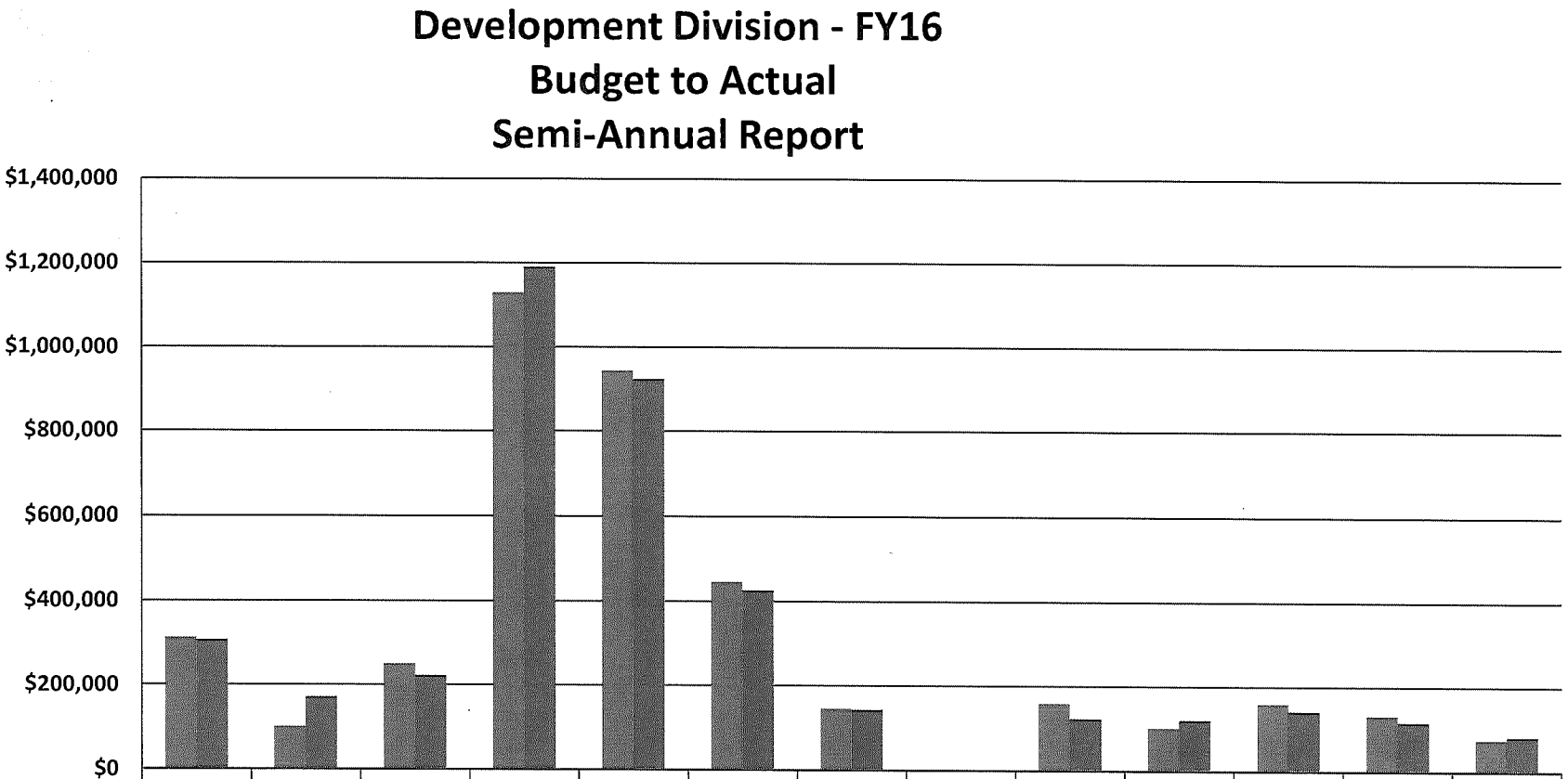
Development Division – Quarterly report

Budget through February 29th, 2016 (Development Division is .6 % below budget)

Department	Budget	Actual	Variance	%
Utilities	$312,269	$307,111	$5,158	1.65%
Plumb	$100,828	$171,315	-$70,487	-69.91%
DPW Admin	$250,849	$222,901	$27,948	11.14%
Custodial	$1,129,623	$1,190,151	-$60,528	-5.36%
Facilities	$943,804	$924,390	$19,414	2.06%
Grounds	$446,006	$426,026	$19,980	4.48%
Auto	$145,547	$143,381	$2,166	1.49%
BIA Roads	$16	$0	$16	100.00%
Planning	$158,985	$123,605	$35,380	22.25%
Engineer	$102,008	$120,784	-$18,776	-18.41%
GLIS	$159,743	$141,505	$18,238	11.42%
Zoning	$131,782	$116,544	$15,238	11.56%
Wells & Septic	$75,886	$82,930	-$7,044	-9.28%
BIA Advanced Funding	-$12,303	-$5,152	-$7,151	58.12%
Transportation Planning	$0	-$376	$376	
Tribal Transportation	$0	$4,281	-$4,281	
Community Fire	$0	-$488	$488	
Total	$3,945,043	$3,968,908	-$23,865	-0.60%

H:devmemo.ppt

Development Division – Quarterly report (*Report is from January and February 2016*)



	Utilities	Plumb	DPW Admin	Custodial	Facilities	Grounds	Auto	BIA Roads	Planning	Engineer	GLIS	Zoning	Wells & Septic
Actual	$312,269	$100,828	$250,849	$1,129,6	$943,804	$446,006	$145,547	$16	$158,985	$102,008	$159,743	$131,782	$75,886
Budget	$307,111	$171,315	$222,901	$1,190,1	$924,390	$426,026	$143,381	$0	$123,605	$120,784	$141,505	$116,544	$82,930

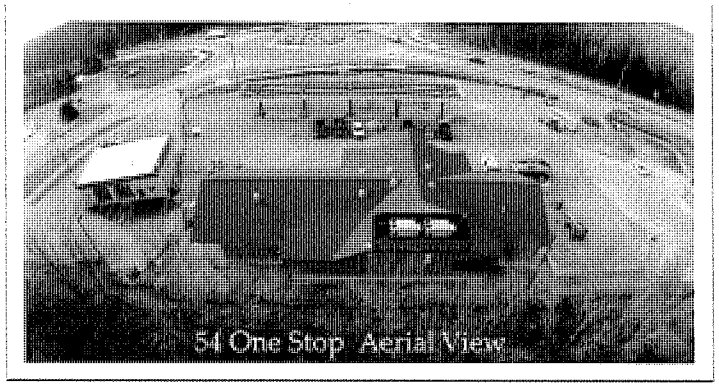
Development Division – Quarterly report

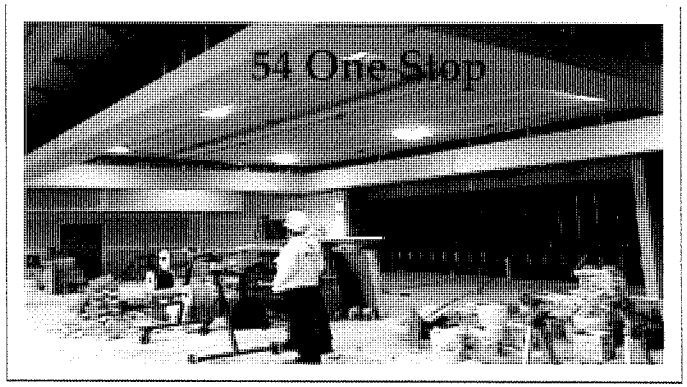
Communication: Although the reporting structure of the Development Division has been temporarily changed, we continue to communicate well with all departments within the division.

- Project List by department:
  Engineering
- (contact Paul Witek: 920-869-4543)
  - Oneida Judiciary Center
  - Health Center Miscellaneous
  - Elder Services/Apartment Improvements
  - Oneida Fishery Restoration
  - Social Services Building Remodel – Phase V
  - Building Demolitions
  - SEOTS Community Center
  - Elder Village Infrastructure
  - Community Signage – Phase II
  - 54 One Stop Replacement
  - Oneida Nation High School
  - Park Upgrades Phase I
  - Green Earth Trailer Court Enhancements
  - Cemetery Improvements
  - Elder Village Cottages
  - Uskah Village Infrastructure
  - Uskah Village Apartments
  - Early Headstart Facility
  - Water Main Loop
  - NHC Remodeling – Phase VIII
  - Business Park Storm Water
  - Oneida Fishery Restoration – Phase I
  - Residential Home Sites
  - Solar Electric Deployment Assistance
  - Miscellaneous Small Projects

Development Division – Quarterly Report (Departmental Updates)

- Engineering: We are managing the various CIP, Non-CIP, OHA, and other miscellaneous projects. We provide assistance to the Zoning Department with plan reviews for code compliance. In addition, we help various Tribal Departments with design and construction coordination for minor interior remodel projects. Major projects are identified in listing above. (Vacant positions: 0; Paul Witek, Senior Architect.)
- OHA Related:
  - Green Valley Subdivision: (Powless Dr. & Metoxen Ln.) – (3) Split level – Home Owner – Occupied; (4) Duplexes – Rentals – Occupied; All eleven units are occupied and waiting for Final Close out.
  - Elder Village Subdivision: Phase I (Henry Road); (2) Cottage A's; (6) Cottage B's; (1) Duplex; Nine out of ten units are occupied. Waiting on fencing above the Rock Walls to be installed this spring. Handrails to be installed this spring for three walking path crossings.
  - Elder Village Subdivision: Phase II (Sealed Bid Opening March 31, 2016 @2:pm); Extending Henry Road to allow for an Emergency Access and putting in an Emergency Access road from Henry Road to Metoxen Lane, to be completed in early Summer 2016.
  - Uskah Village Infrastructure: (Extension of Metoxen Lane to S. Overland Road) Sewer, Water and Storm Water lines have been installed. This project is currently waiting to start back up (weather permitting). Project to be completed in summer of 2016.
  - Uskah Village Townhome Apartments: (Metoxen Lane); Four separate two bedroom apartments with attached garages (2 apartments with lofts & two without). Work is to start late April and be completed by fall 2016.





Development Division – Quarterly Report (Departmental Updates)

- Planning & Statistics: Current project update from the department are as follows; Exercise Pilot Project – helping program through the Wellness Council and will analyze data when the program ends May 20th; Sustain Oneida – Working on the Trust/Enrollment subcommittee on this initiative; Solar Grant – Helping this project team with the needed energy data for selected tribal buildings. They are hoping to have the panels installed by the end of the summer. Will be reviewing energy production for cost savings; Drug Task Force – Compiling data on the status of drugs and alcohol in Oneida for the Quality of Life Committee.

  Planner Update: Oneida Public Transit Garage: No activity; Oneida Fishery Restoration – Work on fishing camp continuing. Investigating possible park amenities.; Oneida Nation High School – Currently investigating potential partnerships and funding sources; OHA Elder Village Cottages – Project is closed out; Uskah Village Apartments – Construction begins April 1, 2016; Oneida Nation Farms Barn – Awaiting word on funding source (grant) award. Early Headstart – Sommerville Architects have been awarded the design contract for this project. Currently in the contract process; New Assignments – Elder Day Care Program Facility and Expansion of the Elder Apartments – These are in the preliminary planning stages of CIP.

  ➢Community Outreach – Supported the office of Trish King with information and concepts for community development in Central Oneida at community Showcase Event held at Clifford E Webster Recreation Building.

  ➢Central Oneida Area Development Plan/Oneida Harvest – Life Sustenance.Community Center. Presented concepts for community development in Central Oneida at OCIFS and Tsyunhehkwa meeting. Information gathering with Principal from Oneida Nation High School.

  ➢Central Oneida Transportation Plan – Studio indigenous was awarded a contract to develop concepts for transportation streetscape improvements and contract is still under legal review.

  ➢Community Trails – Assisting in the development of a Comprehensive trail system. Green Bay Public School District applied for a Safe Routes to School grant and if awarded there is an opportunity to provide insight to the Lomardi and Southwest area.

Development Division – Quarterly Report (Departmental Updates)

- OSRAC – Develop guiding principles relative to development on Sanger Powers property; will be used as a tool to guide decision makers and build consensus among stakeholders.
- Park Upgrades Phase II – Looking to install the lacrosse scoreboard this week. Developing a field design for Clifford E. Webster recreation and site plan to remedy the storm water runoff at Mission Park, each will include cost to help determine next stops toward upgrading parks.

- Zoning: The Zoning Administrator is not accessible to our immediate needs in the decision making process and acquiring signatures. The court case with Diane's Bar takes away from inspection and office time in preparation for trial dates. An update on projects are indicated below.

  - Festival Foods Deli Remodel – Project is currently in floor and wall rough-in stage.
  - Skenandoah first floor lighting – Project currently in first phase (HRD) area, mounting control panels installing conduit, pulling wire and cables for control.
  - Mariner Finance – Demo/wall rough in stage.
  - 54 One Stop – Inside building: rough in wall, ceiling, electrical room. Outside: rough in gas equipment.
  - Labeling Electrical panels – Labeling electrical panels in all tribal buildings.
  - Mammography room at OCHC – Install new mammogram machine.
  - NHC Day Care 1 line panel replacement – Replace existing electrical panel in day care area.
  - Oneida Farm lights – Add lighting to west side of farm yard.
  - Pharmacy remodel – Remodel of pharmacy adding work stations. Relocating ceiling fixtures and adding egress lighting.
  - Festival Foods break room remodel – Demo wall reusing existing fixtures, and adding receptacles.
    - Currently there are 48 building permits issued and in progress, nine (9) land use permits in progress and six (6) sanitary permits in progress. The inspectors are averaging three (3) inspections daily. There are several large projects ongoing; 54 One Stop, Walmart and Festival Foods which require daily inspections. We have also received four (4) complaints from Green Bay which have been investigated and we are in the process of acquiring compliance. The construction season has started rather early this year and we expect to remain very busy until the end of the construction season.

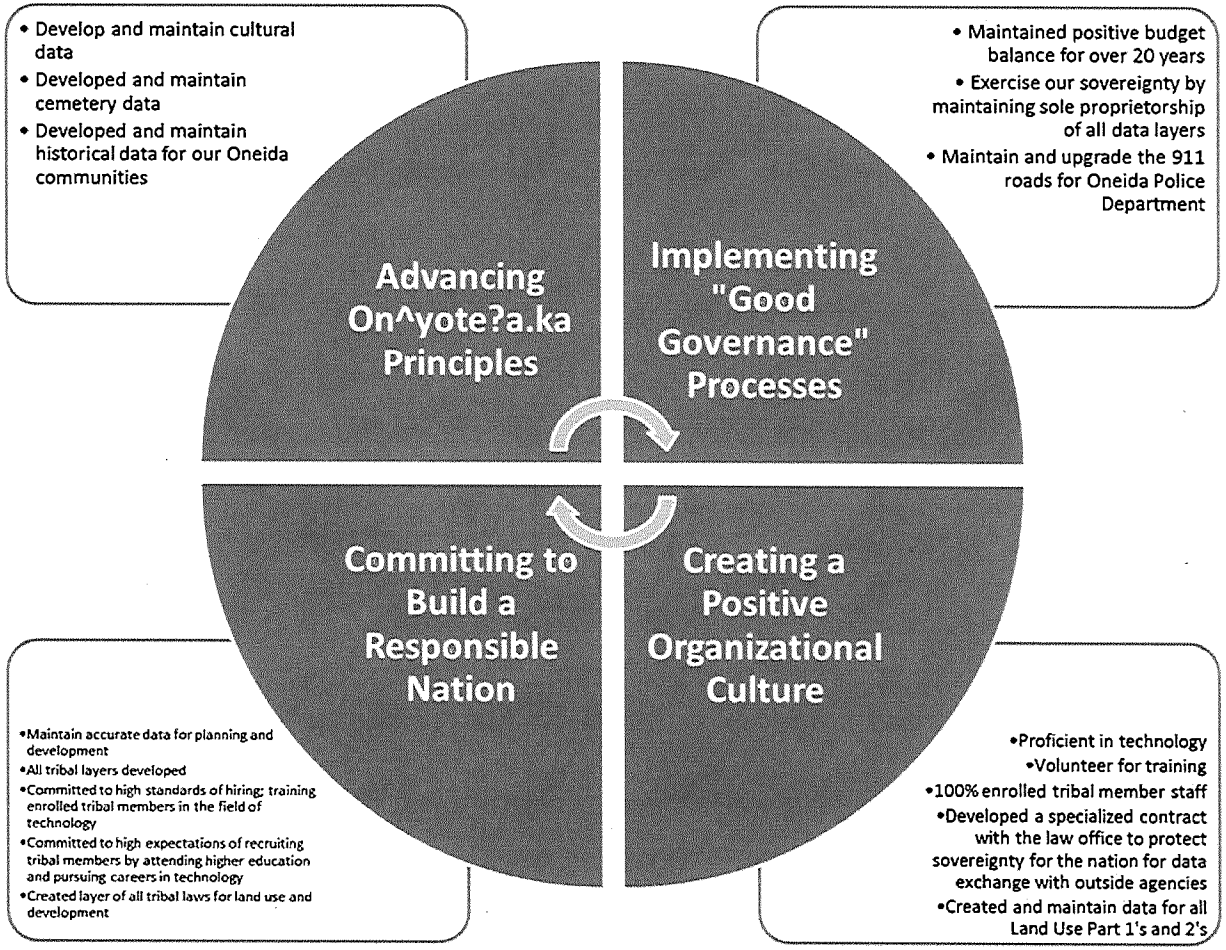
Development Division – Quarterly Report (Departmental Updates)

- Wastewater Treatment Plant/Utilities: Primary Objective: Provide Safe drinking water and environmentally safe wastewater treatment and Septage removal. Provide Billing for Sewer/Water, Septic Removal and Refuse/Recycling services. Currently our department has 8 Full-time Employee's. No Vacancies. 6 of our Employee's require training throughout the year to acquire CEC's required for annual license renewals. Budget Notes: August 28th, 3 invoices were sent to accounting to be paid totaling $17,573.17. On November 5th we were contacted by one of the vendors for payment, at that time I noticed none of these invoices were paid. Therefore, this amount will be reflected in our FY'16 budget. We are currently under budget by approximately $7,500, even with the FY'15 expenses of $17,573.17 recorded in November FY'16.

Project Name	Status
Community Wells, Pumphouses and water Main Loop – IHS Project BE-12-G687	Phase I was completed in FY 15 which consisted of the Test Well, Exploratory Soil borings and ground water study. Mau & Associates has completed the legal description for the easement in December 2015. CTW has completed drilling both wells as of March 2016, Phase II-bidding of water main loop & pumphouse's are in progress
Water Loss Mitigation – IHS Project BE-15-164	Contract has been approved and PO has been acquired. Once frost is gone from the ground this project can be started.
I & I Study (Infiltration and Inflow) IHS Project BE-15-162	Bidding is complete, waiting on Award Letter form IHS and contract review/approval. Requisition for purchase order pending until we receive the award letter and contract review/approval by our legal department

Development Division – Quarterly Report (Departmental Updates)

GLIS First Year Accomplishments



Development Division – Quarterly Report (Departmental Updates)

- Community Wells and Septic - CWS refers to service and assistance with emergency project: emergency private well water facilities, emergency private wastewater facilities within the Oneida reservation boundary. The primary focus of the Community Well and Septic Department is to protect the groundwater, the Well Abandonment Law, inventory of septic and well water systems sites and preventative maintenance. In addition to CWS department manages the Indian Health Service Scattered Sties projects and the POWTS Replacement Project.

Community Well & Septic Customers (Jan – March 2016)	
Service	*Home/Units*
Septic Systems Installed	0
New Wells, Well Renovation & New Water Supply	0
Emergency Well & Septic	32
WSLH & Badger Lab Water Samples	15
Emergency Pumping	7
Inter-Tribal Projects	7

Development Division – Quarterly Report (Departmental Updates)

- Community Wells and Septic continued:
  - Oneida Lake Bathroom Project – Installed a new bathroom facility – 99% complete.
  - Monitoring Wells at the Oneida Cemetery – Plumbers measure the ground water levels from each well to see how well the drainage systems are working, so far they indicate they are removing water from the site. Four more monitoring wells are being added.
  - Tall Feather Way Housing Site Dewatering - Plumbers check the dewatering pumps once a week, for this quarter no flooded basements.
  - Oneida Farm Cattle Walkway Project – Dig out spoils and installed new culvert for cattle crossing, used crushed concrete from Adam Drive. Then topped off with ¾ crush from stone quarry. Carl's Trucking provided the hauling and delivery of ¾ crush from Stone Quarry.
  - Carmondy Data Base system for POWTS - Working with Zoning for setting up, they are populating as permits are being issued.
  - Oneida Long House Project - Installed plumbing fixtures for bathroom.
  - Beechtree Project – Project is the combined efforts of Engineering, CWS, DOLM, Planning and HIS Engineers. This is the future extension of sewer/water, a road and proposed 8 HBO homes in Site II. IHS will be funding the sewer and water main, as well as the laterals to the 8 lots.

- Department of Public Works – The mission of the Department of Public works is to effectively maintain public infrastructure with the utmost efficiency. We provide essential services in the area of Facilities Management and all health and safety code enforcement, Fleet Management, plumbing Services and vehicle repair and maintenance. The DPW area strive to enhance the appearance of the Oneida Nation by maintaining landscape of all tribal entities along with providing safe roads and pathways for community members, employees and visitors in the utmost practicall useful, economical, safe and beneficial way. Admin – a total of 1801 phone calls were answered for the months of January, February and March. We are working on the recommended Plumbing re-org. (68) Plumbing calls. 14 Parish Hall Rentals and 4 funerals. 53 Fleet Vehicles were loaned out. 43 Vehicles were detailed. Purchased 12 vehicles for the mail center; 1 Groundskeeping; 3 Fleet; 2 Property Shift; 1 Elder Services; 2 Conservation 1; Gaming Slots and Surveillance 2.Automotive completed 115 work orders for the 2nd quarter.

Archived Work Requests by Problem Type

		Month						
Problem Type		Total	2015-10	2015-11	2015-12	2016-01	2016-02	2016-03
Total	Number of Requests	1,285	190	192	308	227	236	132
BLINDS	Number of Requests	3				1	1	1
CARD ACCESS	Number of Requests	21	1	2	3	4	7	4
CLEANING	Number of Requests	12	3	4	3		1	1
CONSTRUCTION	Number of Requests	7		1	2	1	1	2
COOLER/FREEZER	Number of Requests	11		3	4	2	2	
DAMAGE	Number of Requests	4	1		1			2
DISPOSAL	Number of Requests	17	1	10	5			1
DOOR-LOCKS-KEYS	Number of Requests	39	3	10	9	3	8	6
ELECTRICAL	Number of Requests	103	5	9	34	22	23	10
ELECTRICAL PROB	Number of Requests	18	3		4	5	2	4
FLOORING/CEILING	Number of Requests	7		1	1	2	1	2
FURINITURE RELAT	Number of Requests	124	33	16	24	20	19	12
GENERATOR	Number of Requests	1			1			
GROUNDS	Number of Requests	17	1	3	3	7	2	1
HVAC	Number of Requests	199	37	22	40	48	28	24
HVAC - INSTALL	Number of Requests	2				2		
HVAC-PM	Number of Requests	47	4	4	18		21	
LIGHTING	Number of Requests	69	7	12	19	13	16	2
MAINTENANCE	Number of Requests	285	44	50	65	45	48	33
OFFICE MOVE	Number of Requests	14	6	1	2		5	
OTHER	Number of Requests	149	23	28	34	20	26	18
PAINT	Number of Requests	6		2	4			
PARKING LOT	Number of Requests	2				2		
PLUMBING	Number of Requests	73	16	7	18	10	18	4
PREVENTIVE MAINT	Number of Requests	15		1	3	11		
REMODELING	Number of Requests	2			1			1
RODENTS-INSECTS	Number of Requests	10			3	6		1
ROOF	Number of Requests	1			1			
SECURITY	Number of Requests	5		1		1	3	
SIGNS	Number of Requests	6	1	2		1	1	1
SPECIAL EVENT	Number of Requests	10		2	5		1	2
TABLES-CHAIRS	Number of Requests	6	1	1	1	1	2	

The Following pages are an update of DPW Projects

Oneida Department of Public Works

PROJECT STATUS REPORT

March 2016

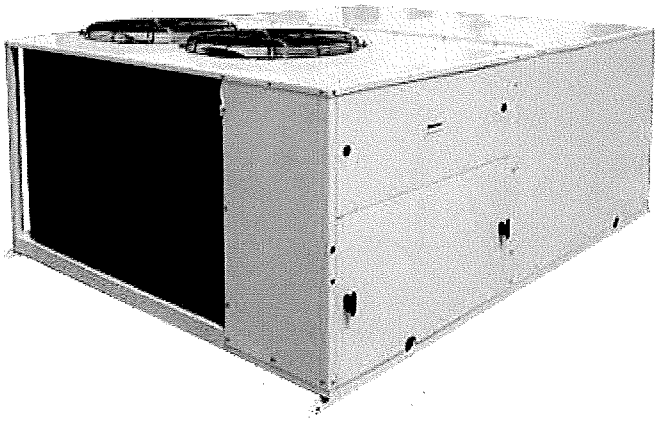
Civic Center
RTU Replacement

Project Description:
The project consists of life cycle replacement of six existing Trane Roof Top Units (RTU's) and one Reznor Make-Up Air Unit (MUA) which furnishes heating, ventilating and air conditioning (HVAC) to the Civic Center offices and Gymnasium. The project will replace the seven units with six high efficiency Carrier RTU's. This project includes upgrade and integration of the sites controls to our Schneider Electric StruxureWare Building Management System (BMS).

Current Status:
The project is currently in the procurement stage.

Schedule:
Capex Approval – Completed
Bidding – Completed
Contract & PO Issued – In Process
Coordination Meeting -
Equipment Ordered –
Replacement Scheduled – May (TBD)

Project Involvement:
DPW HVAC Technicians
DPW Electrical Department
TGHS – Mechanical
KEC – DDC Controls



DPW Project Manager
Ray Olson
920-869-1059 Ext 2017
rolson@oneidanation.org

Oneida Department of Public Works

PROJECT STATUS REPORT

March 2016

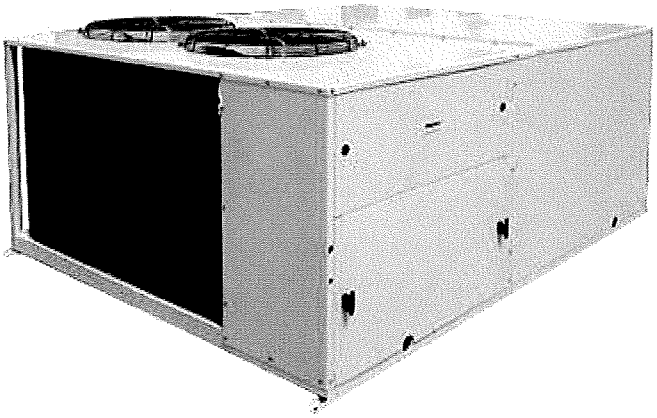
Elder Services - RTU Replacement

Project Description:
The project consists of life cycle replacement of the existing 30 ton York Roof Top Unit (RTU) which furnishes heating, ventilating and air conditioning (HVAC) to the Elder Services offices and main building. The new RTU will be a high efficiency Carrier 30 ton unit.

Current Status:
The project is currently in the procurement stage.

Schedule:
Capex Approval – Completed
Bidding – Completed
Contract & PO Issued – In Process
Coordination Meeting -
Equipment Ordered –
Replacement Scheduled – May (TBD)

Project Involvement:
DPW HVAC Technicians
DPW Electrical Department
TGHS – Mechanical
KEC – DDC Controls



DPW Project Manager
Ray Olson
920-869-1059 Ext 2017
rolson@oneidanation.org

Oneida Department of Public Works

PROJECT STATUS REPORT

March 2016

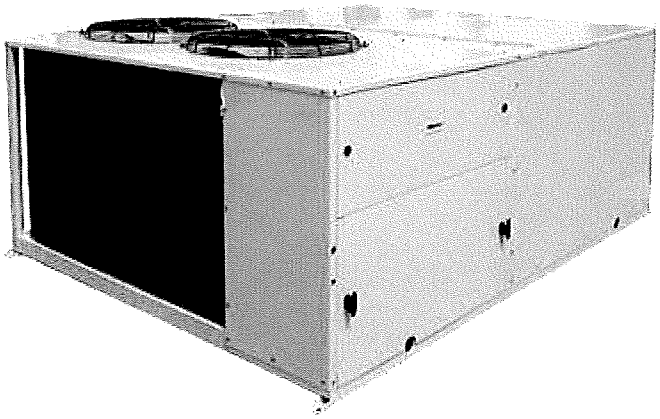
Printing
RTU Replacement

Project Description:
The project consists of life cycle replacement of three existing Carrier Roof Top Units (RTU's) which furnish heating, ventilating and air conditioning (HVAC) to the Print Shop and offices. The project will replace three of the six units with high efficiency Carrier RTU's. This project includes upgrade and integration of the sites controls to our Schneider Electric StruxureWare Building Management System (BMS).

Current Status:
The project is currently in the procurement stage.

Schedule:
Capex Approval – Completed
Bidding – Completed
Contract & PO Issued – In Process
Coordination Meeting -
Equipment Ordered –
Replacement Scheduled – May (TBD)

Project Involvement:
DPW HVAC Technicians
DPW Electrical Department
TGHS – Mechanical
KEC – DDC Controls



DPW Project Manager
Ray Olson
920-869-1059 Ext 2017
rolson@oneidanation.org

Oneida Department of Public Works

PROJECT STATUS REPORT

March 2016

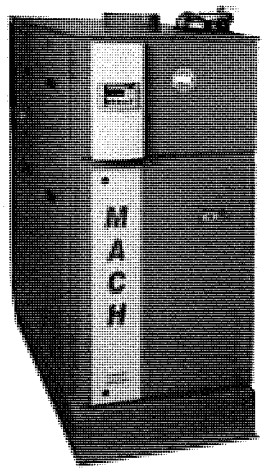
SSB Family Fitness Pool Boiler Replacement

Project Description:
The project consists of life cycle replacement of the two existing, light commercial grade, Weil-McLain boilers. These boilers heat the pool water as well as the Family Fitness offices. Currently, both boilers need to run 100% to maintain set points and as failures occur more often, we cannot maintain temperatures. This project will replace the boilers with two larger P-K, commercial grade, high-efficiency boilers. The new boilers will also give us partial redundancy as well. The project also replaces the circulating pumps and adds a variable frequency drive (VFD) on the main loop pumps. The new boilers and pumps will be reconnected to the existing I/Net BMS control system.

Current Status:
The project is currently in the procurement stage.

Schedule:
Capex Approval - Completed
Bidding – In Process
Contract & PO Issued -
Coordination Meeting -
Equipment Ordered -
Replacement Scheduled – August

Project Involvement:
DPW HVAC Technicians
DPW Electrical Department
HVAC - TBD



DPW Project Manager
Ray Olson
920-869-1059 Ext 2017
rolson@oneidanation.org

Oneida Business Committee Agenda Request

1. Meeting Date Requested: 4 / 13 / 16

2. General Information:

Session: ☒ Open ☐ Executive - See instructions for the applicable laws, then choose one:

Agenda Header: Reports

☒ Accept as Information only

☐ Action - please describe:

3. Supporting Materials

☒ Report ☐ Resolution ☐ Contract

☒ Other:

1. EH&SD Spring Newsletter
2.
3.
4.

☐ Business Committee signature required

4. Budget Information

☐ Budgeted - Tribal Contribution ☐ Budgeted - Grant Funded ☐ Unbudgeted

5. Submission

Authorized Sponsor / Liaison: Patrick Pelky, Division Director/EHS

Primary Requestor: Submitted by: Brenda Skenandore, Office Manager/EHS
Your Name, Title / Dept. or Tribal Member

Additional Requestor:
Name, Title / Dept.

Additional Requestor:
Name, Title / Dept.

Oneida Business Committee Agenda Request

6. Cover Memo:

Describe the purpose, background/history, and action requested:

EH&SD's 2nd Quarter Report.

1) Save a copy of this form for your records.

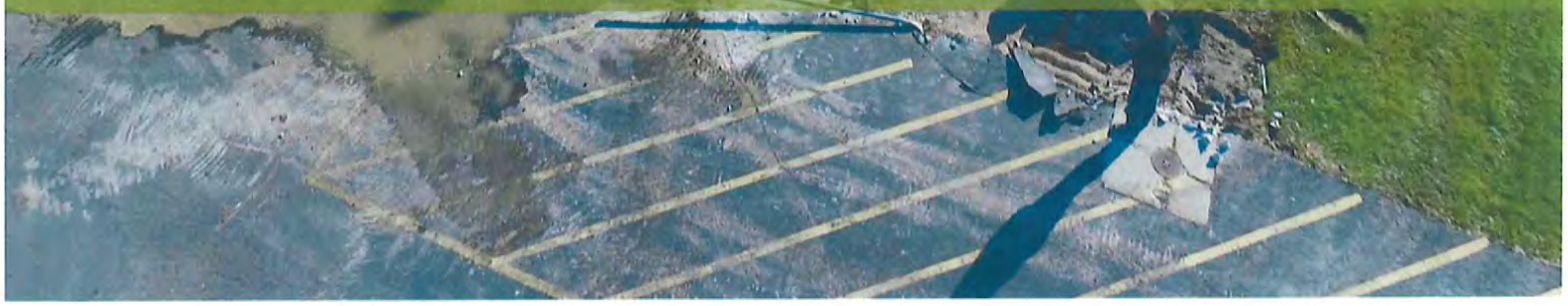
2) Print this form as a *.pdf *OR* print and scan this form in as *.pdf.

3) E-mail this form and all supporting materials in a **SINGLE** *.pdf file to: BC_Agenda_Requests@oneidanation.org

FY16 Second Quarter Report

Oneida Environmental, Health, and Safety Division

March 31, 2015



Overall Impressions of the Second Quarter

This quarter focused on planning for the upcoming field season. We have been working with the various teams to develop alignment and implementing our activities with the Business Committee's Practical Vision and their focus initiatives.

Several grant opportunities were identified to bring in outside dollars for these projects, nearing one million dollars. Several of these grants focus on improving soil health and keeping soil on the land, which will improve water quality and stream health on the reservation. Other grant applications focus on climate change readiness and alternative energy.

Finally, we are very excited about the opportunity to work with the Internal Service Division and the Oneida Veterans on an aquaponics project. EHSD is assisting in research and will provide technical assistance for the project.

Practical Vision: How EHSD Contributes...

Practical Visions	EHSD Second Quarter Activities
An engaged community	23 students participated in the Hunter's Education Classes hosted by the Conservation Dept.
Accountable & effective government	The underground storage tank program completed all the compliance assistance visits on the reservation.
Leaders who promote positive social change	EHSD collaborated on the Exercise Pilot Program, and LBDC became a participating site in the 3 month project.
Living a good mind, Ka?nikuh·liyo	EHSD staff are taking advantage of the Exercise Pilot Program to improve their health and wellness.
Volunteerism	EHSD is working with Oneida Veteran's to start an aquaponics system.
Long term sustainability plans	Staff is working on identifying and hiring summer interns.
Create economic systems	EHSD staff helping the Veteran's build and operate an aquaponics system.

February
Setting cross country ski trails at Oneida Lake, Social Services, and Turtle School

January
The restroom facilities completed at Oneida Lake.

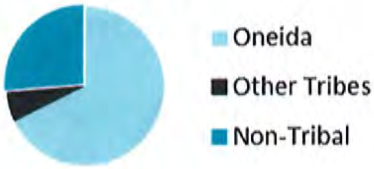
EHSD has chosen to report out on one initiative for the second quarter		
Focus Initiative		**EHSD Second Quarter Activities**
Community Development	Housing	▪ Member of the Neighborhood Development Team ▪ Work toward connecting neighborhoods through safe trail systems ▪ Develop green space, urban landscaping, etc. Healthy home services
	Central Oneida	▪ LUTUS, Level I and II environmental assessments ▪ Assist in demolition ▪ Remediate and restore brownfield
	Food Hub	▪ Improving soil and water quality ▪ Implement BMP's that contribute to cleaner environment ▪ Food safety training, inspections, and licensing ▪ Create harvesting opportunities- plant berries, nut trees, wildlife and fish management.

Personnel

FTE's	Youth Workers	WTCAC Volunteers	Total
30	0	0	30

First Quarter EHSD Workforce Demographics

67% of EHSD staff is Oneida



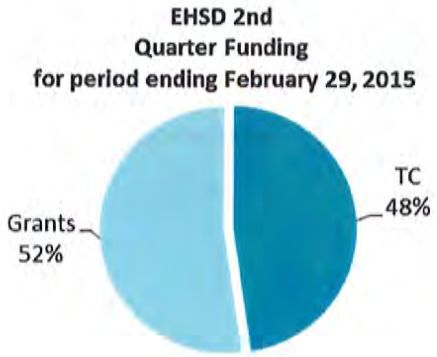
Time-Off Accrual Management

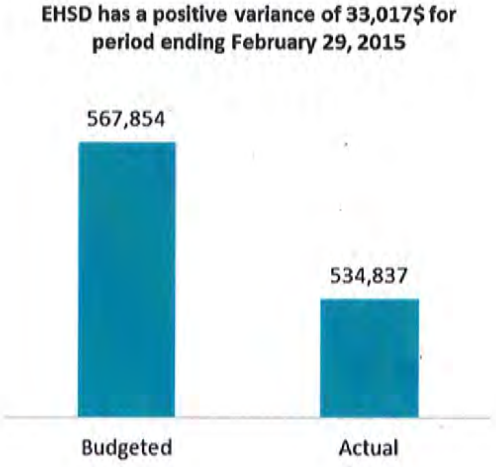
We have 8 employees over the 200 hours for vacation and personal time accruals. Each of these employees is encouraged to take time off monthly by their supervisor and to review their hours on the Employee Self Services computer site.

February
Staff tried snowshoeing on the Duck Creek Trail and collected some RAS points.

EHSD Travel for 2nd Quarter Travel costs were either reimbursed back to the tribe or funded with 100% grant dollars.			
Staff	**Event**	**Location**	**Cost**
Environmental Specialist	Tribal Waste and Response Assistance Program Mtg.	Washington DC	$270.50
Environmental Specialist	Tribal Environmental Information Exchange Conference	Albuquerque, NM	Expense Free
Environmental Area Manager	Tribal Environmental Information Exchange Conference	Albuquerque, NM	Expense Free
EHSD Director	WTCAC Mtg.	Hayward, WI	Expense Free
EHSD Director	WTCAC Mtg.	Rhinelander, WI	Expense Free
EHSD Director	WTCAC Mtg.	Danbury, WI	Expense Free
Agriculture Worker II	2016 Grassworks Grazing Conference	Wisconsin Dells, WI	$442.64
Project Manager	2016 Grassworks Grazing Conference	Wisconsin Dells, WI	$65.50

Budget Update





Feb-March
The Conservation Dept. taught two Hunter's Education classes this spring. 23 students graduated.

February
EHSD completed a waste characterization study. Results are forthcoming.

Grants Applied for in the Second Quarter		
Agency	**Activities**	**Amount**
BIA	Develop a climate ready disaster debris management plan.	$60,000
WDNR	The goal of the Summer Tribal Youth grant is to introduce careers in natural resources to Oneida youth.	$22,700
ANA	The Oneida Tribe of Indians of Wisconsin is applying for the ANA Environmental Regulatory Enhancement Grant to develop regulatory requirements for gathering wild foods and medicines including training on wild rice harvesting. Including development of a program to train Oneida community members and staff how to plant, harvest, and prepare wild rice using contemporary and traditional harvesting methods.	$100,000
Great Lakes Commission	Reduce the amount of phosphorous on farm fields through cover cropping.	$250,000
BIA Circle of Flight	Restore wetland habitat	$24,840
BIA GLRI	Restore habitat for native pollinator species	$290,022
BIA Invasive Species	Use of fire for habitat management	$14,874
EPA GLRI	Detection, control, and response of aquatic invasive species	$22,400
USFS Aquatic Invasive Species	Plant 33 acres of wild rice & Unmanned Aviation Vehicle training and software.	$102,288
		$887,124

Public Outreach, Conferences, & Events Attended

- Project Manager attended the Grassworks Grazing Conference
- The Environmental Specialist- Brownfields presented at the Tribal Environmental Information Exchange Conference.
- The Water Resources Specialist presented at the Wisconsin Wetland Association Annual Meeting- held at the Radisson in February. He also presented to Trout Unlimited.
- Community meeting was held on February 27 at the County H Recreation Building. Approximately 50 people came to learn about housing related issues on the reservation.
- One Safe Food Handler's Class was held, with 5 participants.

March Conservation Crew installs fish habitat structure at Oneida Lake.

February Drone shot of the Turtle School

- A project to retrieve EPA facility information from locations within the Oneida Reservation was kicked off. Once completed, that information can be used to evaluate the impact of those sites to neighboring sites and guide planning for acquisition, development, and emergency management.
- The Conservation Plans for the Silver Creek Project were completed.
- Registered the unmanned aviation vehicle (drone) with the Federal Aviation Administration
- Completed compliance assistance visits at all the regulated underground storage tank facilities on the reservation.
- Project Manager attended the RC&D Grazing Workshop, a Cover Crop Workshop, and a Winter Grazing Workshop.
- The Safety Coordinator held an emergency drill at ONES & worked with the Oneida Family Fitness Center on emergency procedures.
- 2016 food handler's classes have begun
- Strengthening of the partnership and cooperation among all the partners involved in the Silver Creek Restoration Project.
- Design and planning of the Silver Creek Restoration continue. One goal is to capture agriculture nutrients before they enter Silver Creek.
- A contractor has been chosen for the Solar Project that will begin this summer. The project will install solar energy systems onto several tribal buildings.

Plans for FY16 Third Quarter

- DNR Summer Tribal Youth Program post position & interview/ hiring youth in Q3.
- Write and submit ANA gathering grant due by April 6.
- Begin work on the Oneida Nation Farm's (ONF) new barn
- Establish 300 acres of cover crops on ONF corn fields
- EHSD will host an Underground Storage Tank Training April 26-28 at the Radisson
- Helping OFF to update its safety planning
- Train the newly hired Water Resource Specialist and begin summer field season activities.
- Expansion of managed grazing, improving soil health, and reducing tillage.
- Begin updating the Oneida Food Service Code.
- Research and learn how to regulate aquaponic systems on the reservation.

March
Oneida hosted the 21st Annual Wisconsin Wetland Association Conference. EHSD and the Adventure Program provided a tour to conference participants that included snowshoeing at Coyote Run Natural Area.

Current local or regional collaborations

WDNR	TWRAP Natl. Steering Committee
NRCS	EPA
WTCAC	Green Bay Phragmites Advisory Council
UWGB	The Nature Conservancy
U.S. Fish & Wildlife	Ducks Unlimited
NEW Waters	Brown County
Outagamie County	Green Bay Conservation Partners
Midwest Tribal Energy Res. Assoc.	Fox/Wolf Watershed Alliance
US Army Corps of Engineers	UW-Stevens Point
Nelson & Pade Aquaponics	

Report Prepared By:

Patrick Pelky April 1, 2016

Patrick Pelky, EHSD Director

April 1, 2016

Jennifer Falck, Program Evaluation Analyst

Oneida Tribe of Indians of Wisconsin
Enrollment Department
P.O. Box 365
Oneida, WI 54155

PRSRT STD
AUTO
U.S. POSTAGE PAID
ONEIDA, WI 54155
PERMIT NO. 4

[She.kú kyátá]

UPCOMING EVENTS IN ONEIDA

ERB Conservation will be hosting the 2016 Earth Day Events
Saturday, April 30th

Come Celebrate

Onʌyote?a·ka Lake
On Crook Road and County U

9:00 AM...
– Opening Prayer
Light breakfast, pick up bags, gloves and orange vests

11:00 AM...
– Tree Give Away
Limit 6 trees per family

Earth Day 2016

For more information, please call ERB at: **(920) 496-5360**

YOUTH & ELDER FISHING DAY

Saturday, May 21
Ohsnhusa lake

Rain or shine

T-shirts for kids and elders

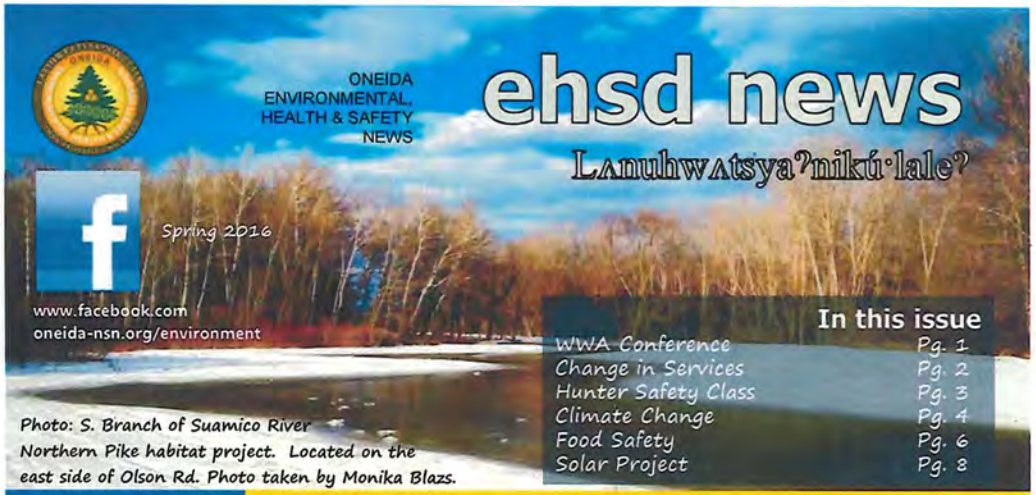
Prizes

Lunch Provided

Safe Routes to School are maintained by EHSD

Staff take some time to try snowshoeing in January

Turtle School in winter



ONEIDA ENVIRONMENTAL, HEALTH & SAFETY NEWS

ehsd news

Lanuhwʌtsya?nikú·lale?

Spring 2016

www.facebook.com
oneida-nsn.org/environment

Photo: S. Branch of Suamico River Northern Pike habitat project. Located on the east side of Olson Rd. Photo taken by Monika Blazs.

In this issue

WWA Conference Pg. 1
Change in Services Pg. 2
Hunter Safety Class Pg. 3
Climate Change Pg. 4
Food Safety Pg. 6
Solar Project Pg. 8

ONEIDA HOSTS THE 21ST ANNUAL WISCONSIN WETLAND ASSOCIATION CONFERENCE

Wetland experts and enthusiasts from around Wisconsin and the Midwest gathered in Oneida February 23-25 for the Wisconsin Wetland Associations 21st Annual Wetland Science Conference. The two and a half day conference focused on Wetland Solutions. Conference attendees included; researchers, wetland professionals, government agency staff, tribal wetland specialists, educators, landowners, hunters, and concerned citizens from around the Midwest.
EHSD took conference attendees out to Coyote Run Natural Area.
Keynote speakers included;
-H.J. "Bud" Harris, Professor Emeritus of Natural and Applied Sciences at UWGB
-Leigh Fredrickson, Director of the Gaylord Laboratory at the University of Missouri

Vice Chairwoman Melinda Danforth welcomed attendees to the Annual Wisconsin Wetland Association Conference in February.

Wisconsin Wetlands Association

-Robin Wall Kimmerer, member of the Citizen Potowatomi Nation, Professor State University of New York, and author of *Braiding Sweetgrass: Indigenous Wisdom, Scientific Knowledge, and the Teaching of Plants.*

Mark Steinbach of the Oneida Adventure Program and Tony Kuchma, Oneida Wetland Project Manager took conference attendees to Coyote Run Natural Area on snowshoes to explore Oneida's most successful wetland restoration project to date.
Photo taken by Monika Blazs.

Protecting Groundwater and Preventing Pollution...

Enforcing UST Regulations in Oneida

The Oneida Compliance Assistance Program (OCAP) is committed to protecting human health and the environment by offering compliance assistance to owners and operators of underground storage tank (UST) facilities on the Oneida Reservation. The Oneida Environmental, Health & Safety Division and the Environmental Protection Agency (EPA) have a cooperative agreement in place that allows OCAP to perform inspections, provide UST trainings, and offer compliance assistance. Mock inspections are performed annually at every federally regulated UST facility in Oneida.

Training Underground Storage Tank Owners & Operators

Underground Storage Tank removal in the 54 Oneida Stores

Training for UST Owners and Operators

These inspections are performed to identify and correct any issues before they become releases. In 2015, 100% of facilities located in Oneida were in compliance with federal regulations. The Oneida Compliance Assistance Program collaborates with UST industry leaders, experts, state inspectors, tribal professionals, and non-tribal business partners to educated and train owners and operators in Indian Country on all facets of their UST system. This year's UST Training will be held at the Radisson Hotel and Conference Center April 26th-28th. Topics to be covered;
New UST Regulations,
Demonstration of tank leak test,
A/B operator roles and responsibilities,
Overfill prevention,
Emergency response spill procedures,
Automatic Tank Gauging,
UST component exercise,
Interstitial monitoring.

REMINDER!! Change in Services

Due to budget constraints– EHSD will no longer rent or deliver picnic tables for private parties. We will continue to rent & deliver picnic table for tribally sponsored events. If you have questions call the Conservation Department at 920-869-1450.

What's new at the **lake**

Last Fall, EHSD removed the handicapped accessible fishing pier. It will be installed again in the Spring.

In February the Conservation Crew placed dead trees on top of the ice at Oneida Lake. Concrete ballasts were attached to the trees.
In the spring, the ice will melt and the trees will fall to the bottom of the lake. This fish management technique provides cover and spawning space for fish in the lake.

Removing fishing Piers

Installing fish structure

Solar project will save tribe $90,000 annually

As a member of the Oneida Energy Team, Eco-Services is spearheading a solar-electric project that will provide about $90,000 per year of utility savings. Tribal buildings being considered for the project include the Health Center, Elder Apartments, and Irene Moore Activity Center.

The Energy Team was awarded a $1 million grant in April of 2015. The grant will be matched by an investor for a total project cost of $2 million. This project will install more than 700 kilowatts of solar. In comparison, that's enough energy to supply nearly 100 homes. The solar will be installed on the roof of each building.

After a review of several proposals, the Energy Team has initiated talks with Sunvest Solar Incorporated, a Wisconsin-based company. What's the advantage? The investor is able to access tax credits that aren't available to the Tribe. This is a technique that communities with limited funds have been using to justify bringing solar into their community.

Rendition of solar panels on the Elderly Apartments

To meet IRS rules, a few things need to happen:

1) The Tribe and the investor must form a limited liability company (LLC) that will manage the solar project for up to 10 years,
2) A power purchase agreement is drafted between the Tribe and the LLC. This agreement provides detail about the LLC's rights to sell the solar energy and to provide access for maintenance,
3) During the agreement, the Tribe will pay $90,000 per year for solar energy and $0 for utility energy.
4) At the end of the agreement, the Tribe will own the solar.
5) As long as the system is regularly serviced, it will provide 20+ years of solar energy.

The Energy Team is working with a legal consultant specializing in energy, the National Renewable Energy Laboratory, Office of Indian Energy. Contact Michael Troge, 920-869-4572 or mtroge@oneidanation.org for more information.

JUST MOVE IT ONEIDA

kwáh satolyé·nlu?

June 18
9am
Oneida Lake

On June 18 there will be a Just Move It Oneida! Event at Oneida Lake. The event will start at 9:00am and will include a walk, canoeing, and kayaking.

There is a 3 mile hiking trail at the Oneida Lake site.

Food Safety is Important for a Community's Health and Safety

AJRCCC staff prepare food during a food service inspection.

Foodborne illness is a serious public health threat that encompasses a variety of diseases and results from eating contaminated food. Contamination can result from chemicals or microorganisms, and can occur during any stage of food production and preparation. Almost **87 million** people suffer from a foodborne illness each year worldwide. 371,000 are hospitalized, and 5,700 die. The majority of these cases are caused by foods improperly prepared or mishandled. It is essential to the health of the community that food handlers and consumers understand the role they play in safe food preparation. Per Oneida Food Service Code, anyone who sells food at any tribal event or in tribal buildings must take our Food Safety Class. **The class is open to the public and is free.** Certification is valid for one year, after which point a recertification course must be completed each year to maintain certification. During class, participants will learn the requirements of the Oneida Food Service Code. This includes the keys to keeping food safe; methods of preventing cross contamination, proper cleaning and sanitizing, good personal hygiene, and time and temperature requirements. After the completion of the Food Safety Class, participants can apply for a license to sell food on the reservation. There are 3 types of licenses that are issued by the Oneida Licensing Department:

Oneida Food Safety Class

According to the Oneida Food Service Code and in order to provide the safest food products to the community, people who wish to sell food at any Tribal sponsored event (PowWow, Carnival, etc.) or in Tribal buildings are required to complete and maintain food safety certification.

2016 Schedule

CERTIFICATION		RECERTIFICATION	
March 23	5 - 9 P.M.	March 16	12 - 1 P.M.
April 20	5 - 9 P.M.	April 6	5 - 6 P.M.
May 18	5 - 9 P.M.	May 4	5 - 6 P.M.
June 15	5 - 9 P.M.	May 25	12 - 1 P.M.
July 1	9 - 12 P.M.-NHC	June 1	5 - 6 P.M.
July 13	5 - 9 P.M.	July 1	12 - 1 P.M.-NHC
August 10	5 - 9 P.M.	July 27	5 - 6 P.M.
September 7	5 - 9 P.M.	August 24	5 - 6 P.M.
October 19	5 - 9 P.M.	September 21	5 - 6 P.M.
November 2	5 - 9 P.M.	October 5	5 - 6 P.M.
		November 16	5 - 6 P.M.

LOCATION: Little Bear Development Center, N7332 Water Circle Place, Oneida, WI 54155

SIGN UP: Call the Environmental, Health & Safety Division at (920) 869-4553 or email vmiller@oneidanation.org

If there are not at least 3 people signed up and present within 15 minutes of the class start time, the class will be canceled.

Temporary Event License: for a one time event, i.e. the Pow Wow, Apple Fest etc.
Permanent Establishment License: for the fiscal year (October 1-September 31).
Independent Food Vendor License: for one year from the date the application is issued, as long as the applicant's food class certification is valid. This license allows the seller to sell within reservation boundaries on a regular basis.

Food **CANNOT** be prepared at home and sold to the public for profit. Food must either be prepared on site, or in an approved kitchen. Once licenses are approved, EHSD will conduct a pre inspection of the set up or facility. Independent Food Vendors and Permanent Establishments will be inspected by EHSD on a biannual basis. Temporary Event Vendors will be inspected each day of operation during the event. To sign up for class or with any questions or concerns regarding the sale of food on the reservation, please contact Vanessa Miller @ 920-869-4553 or email vmiller@oneidanation.org.

Hunter Education Class Graduates

A Hunter Education Class graduated on March 2. A second class will graduate in April. From left to right: Jonathon Phillips, Hannah Cornelius-Waupoose, Sylvia Cornelius, Naythan Skenandore, Jaidin Sikorsky, James Hill, Memphis Metoxen, Jen Falck, Briseis Metoxen, Caleb Aguirre, and Ruby Kuchma.

Top - Briseis Metoxen aims for her target. Middle – Jaidin Sikorsky draws back his bow. Bottom – Ruby Kuchma gives archery a try.

For over 20 years the Conservation Department (OCD) has hosted Hunter Safety Courses. On average, 40-50 students participate.

New hunters that commit to the course learn many lessons that promote safety, ethics, and having fun afield. Some of the lessons taught in the classes include proper firearm care/safety, marksmanship, hunting techniques, and survival skills. While students gain the knowledge and concepts of being good stewards of the land, they are also taught that hunting is a privilege and not a right.

While the students are learning lessons about the privilege of hunting, instructors encourage them to step out of their comfort zone and practice the skills that will be used out in the field. Students learn different tactics of firearm safety as they work through scenarios that they may encounter while hunting. As the students gain the knowledge and skills of proper firearm use, they also build confidence in their own abilities. These steps help to ensure that they are safe and responsible hunters in the future.

If you or family member is interested in signing up for a Hunter Safety Course, please contact the Oneida Conservation Office at (920) 869-1450 for details regarding upcoming courses.

April 16 Midwest Crane Count Day

Each year in mid-April over 2,000 volunteers travel to their local wetlands and favorite birding locations to participate in the Midwest Crane Count. The annual survey of Sandhill and Whooping Cranes spans over 90 counties and 6 states of the upper Midwest - Wisconsin, Illinois, Indiana, Iowa, Michigan, & Minnesota. The event is organized by the International Crane Foundation.

This year's count will be on April 16th from 5:30am-7:30am.

The two most important pieces of equipment are a strong cup of coffee and a pair of binoculars.

OUR CHANGING CLIMATE

Wednesday March 30, 2016 - 5:00 PM – Oneida Library

EHSD will present an introduction to climate change. Please join us to learn about climate change and discuss what we can do adapt to coming changes.

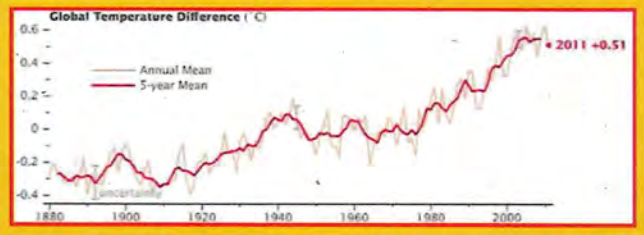
Our climate is changing and much of that change is due to the release of large amounts of greenhouse gases from burning fossil fuels, like oil and coal, to make energy. Greenhouse gasses, like carbon dioxide and methane, high up in our atmosphere, trap energy and warm up the earth much like the glass in a greenhouse lets in sunlight (energy) and traps the heat.

Global warming is when energy is trapped by greenhouse gases and the earth heats up over time. Global warming is used to describe the increase in temperatures of the earth, but weather includes temperature, humidity, wind, rain, snow, fog, and storms.

- **Climate change** is the change in averages for all the weather components over long periods of time.
- **Weather** is the hourly, daily, seasonal changes that we expect and experience
- **Climate** is the average weather over at least 30 years that we study.

In Wisconsin we know that over the last 60 years the climate has changed with higher temperatures and more precipitation. Climate Change scientists expect even greater climate changes over the next few decades with warmer winters, hotter summers, and more rain.

On Wednesday March 30, 2016, at 5:00 PM Oneida EHSD will present an introduction to climate change at the Oneida Library. Please join us to learn about climate change and discuss what we can to adapt to coming changes.



Temperature is one element of climate. This line graph shows rising temperatures over 120 years.

Happy Anniversary Inez Douglas! Inez celebrated 20 years with EHSD in February. Thanks for all your hard work and dedication over the years! YAW^KO

Quarry Park Natural Area Entrances located on N. Overland Rd. There are 2.52 miles of hiking trails and a 5 acre lake at this site. Other activities include fishing, sight seeing, camping, and bow hunting.

Cross country ski trails were put in at Oneida Lake and near the Social Services Building in January.

Oneida Business Committee Agenda Request

1. Meeting Date Requested: 04 / 14 / 16

2. General Information:

Session: ☒ Open ☐ Executive - See instructions for the applicable laws, then choose one:

Agenda Header: DIVISON OF LAND MANAGEMENT 2ND QUARTER

☐ Accept as Information only

☐ Action - please describe:

APPROVE 2ND QUARTERLY REPORT

3. Supporting Materials

☒ Report ☐ Resolution ☐ Contract

☐ Other:

1. 3.

2. 4.

☐ Business Committee signature required

4. Budget Information

☐ Budgeted - Tribal Contribution ☐ Budgeted - Grant Funded ☐ Unbudgeted

5. Submission

Authorized Sponsor / Liaison: Patrick Pelky, Division Director/EHS

Primary Requestor: Lori Elm, DOLM Office Manager
Your Name, Title / Dept. or Tribal Member

Additional Requestor:
Name, Title / Dept.

Additional Requestor:
Name, Title / Dept.

2ND QUARTER REPORT FY 2016 DIVISION OF LAND MANAGEMENT

Overall Impressions of the 2nd Quarter

The moratorium of purchasing New Dream Homes continues throughout 2016. However, the Division of Land Management continues to work on acquiring properties and implementing the strategic direction and practical vision approved by the Oneida Business Committee.

Strategic Direction: **Committing to Build a Responsible Nation**

Practical Vision: **Accountable & Effective Governmental Design**

In order to support Tribal business and increase revenue, the Division of Land Management is working with the Land Commission to identify and acquire strategic land purchases for Tribal corporations and business units. We are also working with the MIS department on implementing the Archibus program in the near future. Soon we will be able to access all Land information in seconds. We are very excited for this to be complete.

Strategic Direction: **Advancing On^yote?a.ka Principles**

Practical Vision: **Long Term Sustainability Plans**

We continue to work on the Land ONLY purchase process for the new HIP (Homeownership Independent Purchase) Program that allows membership, the ability to acquire a home that fits their individual needs and maximizes the use of acquisition funds and reduces Tribal risk.

Strategic Direction: **Creating a Positive Organizational Culture**

Practical Vision: **Accountable & Effective Governmental Design**

Internal process is being updated to improve operational needs, consistency and communication to the community. We anticipate they will be in place by the end of the next quarter. Some of the items we continue to improve on are: Criteria for establishing Agricultural lease, Return on Investment (ROI), DREAM Point (Criteria) Sheet, developing a Home Ownership training to help tribal members prosper in the home environment.

The mission of the Division of Land Management is to acquire all lands within the 1838 original boundaries and distribute according to the needs of the GTC

Current Ownership of the Oneida Nation, as of March 31, 2015

25,797.29 acres or
39% of the 65,400
acres of the original boundaries.

459.39 Acres acquired FY 16
14,478.6 Acres in Trust

Four Focus Initiatives: How DOLM Contributes… DOLM has chosen to report out on one initiative for the second quarter		
Focus Initiative		**DOLM Second Quarter Activities**
Community Development	Housing	▪ We are part of the Neighborhood development team for creating & implementation of the Comprehensive Housing Plan ▪ We are part of the LUTU I & II for good land use decisions that meet good housing areas ▪ We have the HBO, Dream Homes, HIP Program and Loan Programs. ▪ Leasing lands for Residential ▪ Lease Management & Maintenance of single, duplex(s), and Multiplex ▪ We coordinate Fee to Trust Process
	Central Oneida	▪ Lease out Commercial Properties ▪ Assist in demolition of sites for commercial re-use ▪ Assist Green space development ▪ Acquisition of Properties
	Food Hub	▪ We work with OSRAC for Soil health -/NRCS Standards/EQIP ▪ We lease out Ag leases - to Oneida Nation Farm, Tribal Farmers, Tsyunhekwa and Non-Tribal Farmers ▪ We enforce Agriculture Best Management Practices (BMP's) through Ag leases requirements ▪ We work with Federal partners-NRCS FSA to bring in technical assistance & funding CSP, EQIP & CRP ▪ Acquisition of Ag Lands is one of the revenue land purchase strategies

*** Full-time Employees as of March 30, 2016**

- 22.5 regular full-time employees
- 1 Interim DOLM Division Director
- 1 Early Back To Work Release Employee
- 100% are enrolled Tribal Members

Accrual Time-Off Management for Staff:

- We have two employees that have over 200 hours for vacation and personal time accruals. These employees will be taking time off to stay in compliance.

CARETAKING ASSET MANAGEMENT

- Property Management manages and maintains tribally owned land of the Oneida Tribe to create available services for our community members, such as: rental, residential, commercial and agricultural leasing, to provide safe, sanitary buildings and land resource to the tribal membership.
    - 72 Rental Units including 6 Life Estates (2 vacancies)
    - 652 Residential leases (5 full fair for non-Oneida residing in home)
    - 26 HBO
    - 17 Standard Assignments
    - 111 Commercial leases
    - 51 Agricultural leases
    - Updating Standard Operating Procedures
    - Providing easements and service line agreements

MAINTENANCE over sees all rental units, newly acquired DREAM Homes, and all other properties of DOLM.

- Working on Demo Team.
- Work orders are completed in timely manner, anything from plumbing, home repairs, landscaping and all other duties required.
- Over 200 work orders complete this quarter
- Working with purchasing and other DOLM staff to create a process, to improve turnaround times for purchase orders
- Works closely with Green Earth Trailer Court project
- Working on Acquisition Team

FINANCIAL AND BUDGET UPDATE

LOANS	TYPE	LOAN RECEIVABLE
2 NEW	DREAM	$257,575
1 NEW	TLC	$195,494
3 NEW	VET TLC	$233,800
422 TOTAL	EQUALS	$ 26,735,019

KEY PROJECTS OF DOLM

- UPDATING DREAM HOMES SCORING
- WORKING WITH HOUSING TO IMPROVE APPLICATION PROCESS
- COMMUNCATION TO THE COMMUNITY
- DREAM OPEN HOUSES
- HIP PROGRAM
- FUTURE HOME RESOURCE FAIR
- AND MORE

LAND TITLE AND TRUST has completed the following for second quarter:

- Working with 5 individuals with Trust to Trust Sale transaction, 3 individuals for a partition and 1 individual for an easement
- 1 new individual Trust file
- 4 Gift Deeds went to the BIA approval pending
- 2 Sale Deeds and 1 Gift Deed has been approved by the BIA.
- 17 Title Reports completed and approved
- 951 Probates files maintained,
  - 1 New Probates Opened
  - 5 Probates were closed.
  - 1 Probate hearing attended Land Commission
  - 4 Probate hearings attended for BIA/OHA
  - 1 Probates submitted to the BIA and 1 Probate to the Land Commission
- Oneida Register of Deeds recorded 112 documents for total of 9474
- 3 legal descriptions have been verified, entered into data base and indexed into On-Base
- Processed 38 Utility Forms, 64 owner/address verifications total of 121 addresses verified this quarter.
- Assisted with the West De Pere School Impact Report verified 57 addresses for 83 children
- Researched 3 special projects Jordan/Metoxen/Cornelius
- Attended Training for the Outagamie County Land GIS/ROD Information System
- 1 day (8 hour) training at Land Management with the Bureau of Indian Affairs on the TAAMS system
- Trip to Ashland for Training, Card updates, and the TAAMS computer received a maintenance check and received updates and patches.
- Filed 1 Last Will and Testament.
- BIA TAAMS – Trust Assets Accounts Management System – Encoded 1 Lease, printed 19 Certified Title Status reports and 1 Tract History Report, and Probate order. We assisted the BIA

Realty Staff with the Data Clean up by providing documents and researching files.

TRIBAL TRUST (Fee to Trust)

- In January 6 homes in the green bay area were accepted into trust.
- The amount of taxes from those homes was $15,709.00
- The acreage from those applications amounted to 5.6 acres
- I am continuing the goal to place 25 applications into trust.
- Currently 6 applications have been accepted into trust this fiscal year and they are all homes.

MORE HIGHLIGHTS

- Staff continues to on the procedures for the new HIP (Homeownership Independent Purchase) Program
- Continue to work one buying strategic properties
- Trailer Court Residential Lease progressing
- DOLM collaborates with other tribal departments on Planning and Developing areas of the reservation
- Uploading documents into OnBase, for easy access in an Electronic format for employees to use and share, currently store over 15,000 files

Type	# of (December 15)	# of (March 16)
Demolition	1	0
Vacant Homes	20	
• Redemption Period	1	
Vacant leases(Com & Ag)	1 Commercial	1 commercial 4 agricultural
HBO Sites	2	1
Rentals	1	2

Accomplishments

- Open Houses for DREAM Home for 2502 Laredo
  - 31 Community members attended the showing
  - Positive feedback from several attendees
- Currently have one (1) HBO sites advertised in and have several inquiries on the site:
  - 4715 Sol Court, Oneida, *Fee Land*

Goals

- Maintain Move-In-Ready quality of homes being sold.

- Work with Purchasing and the Finance Committee on the PO process for the costs of DREAM Homes, as well as rental and all other leases as needed.
- TEAM home purchases continue.
- Develop Leasing process for New York Properties
- Identify and advertise HBO Sites for future homes for the community
- **Complete 25 Fee to Trust applications** by processing them to be accepted into trust
- Working closely with Gaming and Retail to maintain economic development
- Review and approve probates, easements, leases and all other requests
- Division of Land Management and the Land Commission are working together to create more effective and efficient services overall

ACQUISITION

The following properties were acquired from October to March of 2016, increasing the acres by 459.39 for a total owned amount of 25,797.29 acres.

PROPERTY DESCRIPTION	TYPE	# OF ACRES	Location	YEARLY TAXES
4000 Blk Packerland	Vacant Land	1.8	Village of Hobart	$1037.87
141 W. Service Road	Strategic Purchase	0.27	Central Oneida – Out. County	1,334.13
1315 Riverdale	DREAM	0.53	Village of Hobart	3,483.72
Overland, Fernando	Vacant Land	250.97	Village of Hobart	3,071.09
1720 Calaway Drive	Vacant Land	1	Village of Ashwaubenon	2,018.57
Cty U, Overland, Trout Creek	Vacant Land	166.05	Village of Hobart	1,195.37
3800 Blk County Line Road	Vacant Land	38.80	Village of Hobart	166.00
Total		**459.39**		$12,306.75

BC Action Needed: **Request OBC to accept the 2ND Quarter Report for the Division of Land Management**

Oneida Business Committee Agenda Request

1. Meeting Date Requested: 03 / 30 / 16

EXCERPT FROM MARCH 30, 2016: Motion by Melinda J. Danforth to table the Land Commission FY '16 1st quarter report until a Land Commissioner can be present, seconded by Lisa Summers. Motion carried unanimously.

2. General Information:

Session: ☐ Open ☐ Executive - See instructions for the applicable laws, then choose one:

Agenda Header: Land Commission—(Oct-Dec, 2015) 1stquarter report

☐ Accept as Information only

☐ Action - please describe:

Approve Land Commission Report - 1st Quarter

3. Supporting Materials

☒ Report ☐ Resolution ☐ Contract

☐ Other:

1. 3.

2. 4.

☐ Business Committee signature required

4. Budget Information

☐ Budgeted - Tribal Contribution ☐ Budgeted - Grant Funded ☐ Unbudgeted

5. Submission

Authorized Sponsor / Liaison: Tehassi Hill, Council Member

Primary Requestor: Lori Elm, DOLM Office Manager

Your Name, Title / Dept. or Tribal Member

Additional Requestor:

Name, Title / Dept.

Additional Requestor:

Name, Title / Dept.

Land Commission—(Oct-Dec, 2015)
1stquarter report

The Land Commission began the new fiscal year by setting their 2016 goals to align to the Oneida Nations strategic direction and practical vision.

Direction **Committing to Build a Responsible Nation**
Vision **Accountable & Effective Governmental Design**

To support Oneida Nation business and increase revenue, the Land Commission will Identify and acquire strategic land purchases for Oneida Nation corporations and business units.

Direction **Advancing Onvyote?a.ka Principles**
Vision **Long Term Sustainability Plans**

The Land Commission is developing a program for a land ONLY purchase process; this allows membership more options in financing, the ability to acquire a home that fits their individual needs, maximizes the use of acquisition funds, and reduces Oneida Nation risk.

Direction **Creating a Positive Organizational Culture**
Vision **Accountable & Effective Governmental Design**

Recommended edits and changes for the by-laws will be submitted to the Legislative Operating Committee regarding Land Commissioner qualifications. The by-laws will outline specifications to Real Property Law class and/or equivalent hours, specified subject matter training , or completes specified training within one year of election.

MISSION

"The Land Commission is an elected body of policy makers for Land issues. The Commission oversees land acquisitions, leases, mortgage loans, land use, probates and all other tribal land issues."

Oneida Land Commission Members

Amelia Cornelius, Chairperson*
Rae Skenandore, Vice—Chairperson
Jay Rasmussen, Secretary
Donald McLester, Commissioner
Sherrole Benton, Commissioner
Racquel Hill, Commissioner
Lloyd Powless, Jr., Commissioner

LAND ACQUIRED first quarter

- Oneida currently own 25,757 acres or 39.6% of the original reservation
- 1 DREAM home acquired
- Over 420 acres of land including sites for commercial and future development.

* The Oneida Land Commission is not a real estate developer. Future development decisions occur in another area of the Tribe.

Meetings

Regular meetings are the 2nd Monday monthly. Acquisition Meetings are the 4th Monday monthly.

Meeting and Hearing Stipends

Meeting	$ 50.00
Eviction Hearing	$ 50.00
Probate Hearing	$ 50.00
Foreclosure Hearing	$150.00

** Note a hearing body consists of 3 members*

First Quarter Meetings

3 Regular
1 Acquisition
2 Special
1 Oneida Business Committee

First Quarter Hearings

5 Hearings

Land Commission/Business Committee meeting
March 31, 2016 at 2:00 pm
Division of Land Management Conference Room

FIRST QUARTER SUMMARY

To comply with the Business Committee's efforts to move the hearing body authority to the Judiciary, the Land Commission is working with the Legislative Operating Committee and Legislative Resource Office to develop the following;

- Real Property Law amendments
- Probate Law
- Mortgage Law
- Landlord-Tenant Law
- By-Law amendments

The new laws were all accepted to the active files on October 7, 2015 with David Jordan as the sponsor. Once these laws are developed, the hearing body authority for probate, evictions, and foreclosures can be transferred to the Judiciary. Work also continues on the Leasing Law.

The Annual Land Commission meeting took place on October 26th. At that meeting various areas of the Oneida Nation presented their land needs to the Land Commission. Land Management staff were asked to give input on what they required from the Land Commission. Highlights from this quarter include the following;

- The Land Commission took action to remove the one year buy back requirement from all future mortgages.
- A pilot program for "land only purchase for new homeowners" is being developed. Initial meetings with Division of Land Management, Bay Bank, Bay Title, and the Bureau of Indian Affairs are promising.
- The Land Commission requested and approved the Chief Financial Officer's recommendations on key strategic purchases to enhance the Oneida Nation's ability for business development and expansion.
- The Land Commission requested the current scoring sheet for DREAM homes be updated to include credit for applicants who have attended home buyer educational programs.

BC Action Needed: Request Business Committee to accept the Land Commission 1st Quarter report for fiscal year 2016

Oneida Business Committee Agenda Request

1. Meeting Date Requested: 04 / 13 / 16

2. General Information:

Session: ☒ Open ☐ Executive - See instructions for the applicable laws, then choose one:

Agenda Header: Reports

☒ Accept as Information only

☐ Action - please describe:

ACCEPT/APPROVE THE AJRCCC 2016 SECOND QUARTER REPORT

3. Supporting Materials

☒ Report ☐ Resolution ☐ Contract

☐ Other:

1. SECOND QUARTER REPORT APR 2016
2.
3.
4.

☐ Business Committee signature required

4. Budget Information

☐ Budgeted - Tribal Contribution ☐ Budgeted - Grant Funded ☐ Unbudgeted

5. Submission

Authorized Sponsor / Liaison: MELINDA K DANFORTH, VICE CHAIRWOMAN

Primary Requestor/Submitter: CAROL ELM, BOARD MEMBER
Your Name, Title / Dept. or Tribal Member

Additional Requestor: PAT MOORE/YVONNE CORNELIUS - BOARD MEMBERS
Name, Title / Dept.

Additional Requestor:
Name, Title / Dept.

Oneida Business Committee Agenda Request

6. Cover Memo:

Describe the purpose, background/history, and action requested:

PER THE TRIBAL SECRETARY'S OFFICE SCHEDULE - AL BOARDS, COMMITTEES, & COMMISSIONS ARE TO PROVIDE QUARTERLY REPORTS TO THE ONEIDA BUSINESS COMMITTEE. 2ND QUARTER REPORT OF THE AJRCCC DUE ON 4/5/16 FOR THE 4/13/16 BC AGENDA.

1) Save a copy of this form for your records.

2) Print this form as a *.pdf *OR* print and scan this form in as *.pdf.

3) E-mail this form and all supporting materials in a **SINGLE** *.pdf file to: BC_Agenda_Requests@oneidanation.org

Anna John Resident Centered Care Community
2nd Quarterly Report to Business Committee
Period: Jan, Feb. & Mar 2016
Submitted by: Carol Elm

The purpose of the Anna John Resident Centered Care Community (AJRCCC) Board is to serve in an advisory capacity ensuring operations of AJRCCC are within the guidelines and policies of the Oneida Tribe of Indians of Wisconsin and within all regulations, rules, policies governing the operation of a nursing home.

The Board ensures the AJRCCC maintains a safe and sanitary environment while providing quality care and services to residents of the facility and as ordered by each resident's attending physician.

AJRCCC BOARD MEMBERS

Name	Term Expires	Name	Term Expires
Carol Elm	1/28/18	Pat Moore	5/27/18
Yvonne Cornelius	10/28/18	Vacant Position	
Vacant Position		Vacant Position	
Vacant Position			

MINUTES		
JAN 2016 – NO QUORUM	FEB 2016 – NO QUORUM	MAR 2016 – NO QUORUM

RESIDENT CENSUS		
January – 44.7=93%	NO INFO AVAILABLE	NO INFO AVAILABLE

Maximum is 48 Beds

HIGHLIGHTS

January 2016

Projects in the Works:

Phones: Phone Project changes for improving the handling of In-coming & Out-going calls was implemented. The project is considered complete unless we discover things that are still problematic.

Veteran Pictures/Quilt Display

The documents that are in rough draft have been forwarded to Kelly McAndrews in the Legal Department for her advice with regards to property ownership, liability, and HIPPA requirements.

Dave Bischoff is involved with the artistic side of the display and has obtained pricing for better frames, if desired.

During Nola's absence, Jeremy and Karen will be contact persons for this project.

Staffing:

There are now five CNAs on the 3rd shift. We have been operating recently with four CNAs.. The Nursing Home Survey Report was completed: Nursing employees on staff as of 12/31/15 were 6 RN's; 9 LPN's: and 27 CNA's. Nursing employees hired in 2015 included 2RNs, 4 LPNs, and 19 CNAs.

February 2016

The AJRCCC Director has been out of the office since the beginning of March. We have not received a February Report.

March 2016

The AJRCCC Director has been out of the office since the beginning of March. We have not received a March Report.

Oneida Business Committee Agenda Request

1. Meeting Date Requested: 04 / 13 / 16

2. General Information:

Session: ☒ Open ☐ Executive - See instructions for the applicable laws, then choose one:

Agenda Header: Reports

☐ Accept as Information only

☒ Action - please describe:

ACCEPT/APPROVE THE ONEIDA NATION ARTS BOARD 2ND QUARTER REPORT (JAN-MARCH 2016)

3. Supporting Materials

☒ Report ☐ Resolution ☐ Contract

☐ Other:

1. Oneida Nation Arts Board - 2nd Qtr Report
2.
3.
4.

☐ Business Committee signature required

4. Budget Information

☐ Budgeted - Tribal Contribution ☐ Budgeted - Grant Funded ☐ Unbudgeted

5. Submission

Authorized Sponsor / Liaison: Jennifer Webster, Council Woman

Primary Requestor/Submitter: Nicolas Reynolds, Chairman of the Oneida Nation Arts Board
Your Name, Title / Dept. or Tribal Member

Additional Requestor: Beth Bashara, Program Director
Name, Title / Dept.

Additional Requestor: Submitted by: Patricia Moore, Oneida Nation Arts Board Secretary
Name, Title / Dept.

Oneida Business Committee Agenda Request

6. Cover Memo:

Describe the purpose, background/history, and action requested:

Per the Tribal Secretary's Office Schedule - all Boards, Committees, & Commissions are to provide quarterly reports to the Oneida Business Committee. 2nd Quarter Report of the Oneida Nation Arts Board due on 4/5/16 for the 4/13/16 BC agenda.

1) Save a copy of this form for your records.

2) Print this form as a *.pdf *OR* print and scan this form in as *.pdf.

3) E-mail this form and all supporting materials in a **SINGLE** *.pdf file to: BC_Agenda_Requests@oneidanation.org

Oneida Nation Arts Board

Quarterly Report – 2nd Quarter (January – March, 2016)

April 4, 2016

Board Members:

Nic Reynolds, Chair (07/22/15 to 07/22/18)
Dawn Walschinski, Chair Elect (2015)
Pat Moore, Secretary (09/09/15 to 09/09/18)
Sylvia Cornelius (06/10/15 to 06/10/18)
Sapatis Menomin (02/12/14 to 02/12/17)
Tamara J Vanschyndel (05/28/14 to 05/28/17)
Dakota Webster (04/08/15 to 04/08/18)
Jackie Zalim (07/22/15 to 07/22/18)

The Board meets at 5:00 p.m. every second Tuesday of the month. Meetings are held at the Arts Cottages behind the Fitness Center located at 1270 Packerland Drive Green Bay WI 54304.

Board Purpose Statement:

It shall be the purpose of the Board to provide guidance to the ONAP and to perform the responsibilities granted to the Board under the Dollars for Arts Program policy. Provided that, the guidelines and directions given in this Article are to set forth standards and goals, and may be interpreted in the broadest possible manner to include all manners of art and artistic projects. Specific responsibilities include, but are not limited to the following: (a) work with ONAP Director and staff in an advisory capacity on issues related to the arts in Oneida, and (b) strive to provide guidance and recommendations in the development of the ONAP and arts programs throughout the community, and (c) work with ONAP in determining and monitoring program outcomes, and (d) receive reports of the ONAP activities ONAP staff, and (e) work with the ONAP Director in evaluating the ONAP, (f) approve policies and programs for the overall coordination and administration of the ONAP.

Update from the Chair

The Arts Program has worked closely with Woodland Indian Arts (WIA) for many years. WIA was recently designated as a 501(c)(3) organization. The Oneida Arts Board is invested in continuing to support and collaborate with WIA. We view the rise and success of the WIA as a positive indicator of our community's economic health and continued artistic development. Our boards are looking at ways to work together to grow the artistic opportunities and economy in Oneida. The Oneida Arts Board is also supporting the development of other Native arts organizations in the state. We are completely invested in seeing/helping/working together with like-minded Native artists and arts organizations. Lastly, it is with excitement and regret that this is my last report as the Arts Board chair. I have accepted a position at the Community Education Center which is currently paired with the Arts Program. In my new position, I hope to

continue to support and work on Native arts, culture, and communities. Thank you for the opportunity to serve in our community over the last several years.

Meetings Held (minutes attached at end of this document):

- January 12, 2016
- February 9, 2016
- March 9, 2016 (joint meeting with the Woodland Indian Arts Show and Market)

Oneida Nation Arts Program Update

Director's Report

Oneida Arts Program Mission: To promote diverse artistic expression within the community
reflecting our heritage and spirit for future generations.

Administrative Reports

Staff includes Beth Bashara—Director, Christine Klimmek—Program Coordinator, Sherrole Benton—Program Coordinator.
Interns/Workers: We are retaining Debbie Santiago, Dylan Benton, LuAnn Funmaker, and Yuntle McLester as MOC/KLU teachers and administration.

Programming Reports

YL Voice: With grant funding from the Wisconsin Arts Board, we have launched a new web site for Native writers, Yukhika-Latuhse Voices, referred to as YL Voice. The web site will feature monthly submissions of prose, poetry, and art critics from Wisconsin Native writers at all levels, professional, amateur, beginning or student. Please bookmark and frequently visit http://ylvoice.com.

KLU: Kaylee Schuyler and Hutson Cornelius celebrated their year-long study of Oneida song and dance with a Celebration Social, February 13. The kids did an amazing job presenting the full version of the Thanksgiving Address, singing lead on a social song, and dancing lead on another social song. Belle Mae Williams and Shania Skenandore will be hosting their Celebration Social on April 16.

MOC Friendship Concerts: The MOC teachers and some KLU students presented a school presentation at Holy Family School in Green Bay.

CEC: The Arts Program is currently assisting the Community Education Center with its reimaging.

FUTURE FOCUS

April 4, 2016 - DAP PROJECT: Raised Beadwork Workshop with Rosemary Hill begins April 4, 2016. For more information: April Jourdan at (920) 819-3475.

April 30, 2016 – Heather Ahtone from University of Oklahoma will present a special workshops on Native art criticism.

May 6, 2016 - Special Native Flute recital following the class workshop.

June 13, 2015 – Kid's Arts Made Public Camp begins. We are partnering with the Environmental area to explore nature and public art.

Meeting Minutes

1. **January 12, 2016 - Attached**
2. **February 9, 2016 - Attached**
3. **March 9, 2016 – No Meeting**

ONEIDA NATION ARTS BOARD
MEETING MINUTES – CONFERENCE CALL
TUESDAY – JANUARY 12, 2016

MISSION: To promote diverse artistic expressions within the community reflecting our heritage and spirit for future generations.

BOARD MEMBERS PRESENT:

NIC REYNOLDS-CHAIR	P	DAWN WALSCHINSKI – VICE CHAIR	A
PAT MOORE – SECRETARY	P	SYLVIA CORNELIUS	A
TAMARA VANSCHYNDEL	P	SAPATIS MENOMIN	A
BETH BASHARA - DIRECTOR	P	DAKOTA WEBSTER	P
JACKIE ZALIM	P		

Meeting called to order by Chiarman Nic Reynolds at 3:05 p.m.

WELCOME by Nic
Thank you everyone for taking time out of your busy schedule to join in this conference call meeting. Would like to give a shout out to Beth for getting everyone on the phone.

APPROVAL OF MINUTES – These minutes were attached to your e-mail

1. October 5, 2015 Regular Meeting

Jackie Z will follow up with SEOTS on Item B of old business in the minutes. She will be meeting with SEOTS tomorrow for their monthly board meeting and will try to get some responses.

MOTION BY TAMMY VAN SCHYNDEL TO APPROVE THE OCTOBER 5, 2015 MINUTES AS PRESENTED, SECONDED BY DAKOTA WEBSTER, MOTION CARRIED.

2. November 2, 2015 Conference Call Meeting
Discussion on Strategic Planning and how we plan to move forward with that.

MOTION BY JACKIE Z TO APPROVE THE NOVEMER 2, 2015 CONFERENCE CALL MEETING, AND ADDING STRATEGIC PLANNING ON THE REGULAR MONTHLY AGENDAS AS A STANDING ITEM UNTIL IT IS COMPLETED, SECONDED BY TAMMY V, MOTION CARRIED.

DIRECTOR'S REPORT (BETH)

Beth was in and out of the office for much of November and December 2015 due to some health problems. Christine and Sherrole managed the program very well, while Beth was out. Christine (the Arts Coordinator) will be taking a leave of absence in January for the birth of her granddaughter. Sherrole (Media Coordinator) attended a conference on Native Arts that included information on Native arts criticism. She made some good contacts for presenting workshops for Native Arts criticism. The Interns: Debbie had her baby, and hopefully will be returning in February. Yuntle is still working and we will have a UWGB student in February, who will be responsible for setting up our summer camps.

Programming Reports

SEEDS: We received a grant from the Wisconsin Arts Board to promote the SEEDS program. We will be hosting teacher trainings and information about SEEDS in different CESA (Cooperative Educational Service Areas) that are under-represented applying for SEEDS grants.

Art Classes: All fall/winter classes went well. Classes are on a hiatus in January/February.

Writer's Project: We have developed an on-line journal, which is scheduled to be open in January. The journal will be updated monthly and include reviews of Native arts and culture events in Wisconsin. We hope to get some great promotion on the site and see a rise in awareness of the project.

Steel Drums: We are looking for an instructor to teach the drums.

MOC: The MOC staff has been working to present "Friendship" concerts at area schools, featuring some of our MOC students, particularly our KLU kids. Currently, the MOC staff is presenting at one of the private schools in January and will be doing a 6 week after school program at Aldo Leapold school in Green Bay. The MOC spring session will begin in March. We are looking at forming a partnership with the Oneida schools Women's Studies class as teacher interns and have advertised for a choral director. We hope this project becomes independent of the Arts Program because of its success ☺.

KLU: Our first class of KLU students will be presenting their Celebration Socials January 16 and January 23. We are very proud of these kids and hope to see more and more students in the program. The team of teachers led by Yuntle McLester have done an outstanding job with the children.

Quilt: In the summer Arts and Wellness Camp, the kids created fabric pictures of their grandmothers and why they love them. These squares were given to the Oneida quilters who put it together. The quilters gave it to the community beaders, who added embellishments to the quilt. The quilt is now back to the quilters. When it is finished, we will be looking for its permanent home.

Other Issues:

Arts Place Grant: This is a very competitive grant (less than 3% that apply receive the grant), but it is a very large grant. I applied two years ago and was rejected. Last year, the tribe applied as a consortium (Arts, Museum, Tourism, Environmental, Planning and Land). We were also not funded. I would like to apply again – why not? The project needs to demonstrate a public "wow" that includes collaboration between arts, government, or business.

Native Capacity Grant: The Arts Program will not be applying for this grant because the Woodland Indian Arts Market and Show (WIAMS) are applying. ONAP supports their efforts. Their development is an example of a healthy arts economy, something that in the long run is more important than just ONAP or WIAMS

Wisconsin Arts Board Grant: We will be applying for this grant. We are looking for partner ideas for a project.

Fiscal Sponsorships: We are the fiscal sponsor for the Writer's Project. This is an emerging not for profit organization. It is in need of board development for sustainability. Our sponsorship with the Native Awareness Project in Milwaukee will be closed when they submit their final report. The funds have been expended from our accounts.

Native Theatre: The College of Menominee Nation was a partner in our First Wisconsin Native Playwright Festival and Plays. The CMN (particularly Ryan Winn) is excited to continue to develop the Festival.

Native Arts Administration: ONAP has approached CMN to consider adding an "arts administration" class and internships to get CMN experience working in community programming.

Turtle Island Gifts: Owner Darlene Denny is asking for assistance from the Arts Program for some winter storytelling (she needs chairs) and visioning session (she needs supplies). We will support the projects and will look for ways to continue to support the business as part of the emerging arts economy in Oneida.

SEOTS: I have not heard back from the SEOTS Arts Board.

Woodland Indian Arts Show and Market: The WIASM is doing very well. The board has: added new board members, completed strategic planning, applied for grants, and are excited to think of the future.

CEC: A re-organization chart was sent to HRD to approve the temporary merger of the Arts Program and CEC, with Bashara as the supervisor. No word for HRD yet.

Arts Advocacy: Arts Wisconsin annually hosts an arts advocacy day in Madison in March. The purpose of the day is to bring together arts organizations from around the state to network and meet with their representatives. WIASM is interested in developing a local arts advocacy day.

Bead Exhibit: The Watrous Gallery in Madison has received and NEA grant to host an exhibit of rise of Raised Beadwork in Oneida, Wisconsin. The exhibit is scheduled for the fall of 2016. Oneida raised bead artists will be featured.

International Iroquois Bead Conference: Oneida is being considered for the 2016 International Iroquois Bead Conference. The conference will bring Iroquois beaders from Canada and US together for a 3 day conference in September (16 tentatively), 2016.

Wisconsin Rapids, WI is located in central Wisconsin, along the Wisconsin River. Incourage Community Foundation facilitated a resident-centered visioning process for the reuse of the Tribune Building, a historically significant downtown landmark adjacent to the river and former home to the local newspaper and radio stations. Because of its connection to industry and local paper mills, the Wisconsin River has been largely viewed by residents as a working river, not a recreational asset or destination. Through the resident-centered process, the community envisions a building that will feature space and programming for artists, makers, local food processors, and other creative entrepreneurs. To celebrate the area's history and riverfront assets, residents have incorporated a living rooftop made from the intersection of art, vegetation, and design, an outdoor living room, and connective visual storytelling into their vision for the building's future. This past winter, Incourage released a Call for Artists, which generated 111 submissions from across the United States. The field was narrowed to seven proposals, and Incourage is currently working with the selected artists to solidify ways in which the community can assist in bringing these artistic visions to reality, in and around the Tribune. The grand opening is planned for Fall 2016.

Jackie will be meeting with the SEOTS Board on Wednesday and will discuss this issue with them. She mentioned how much visibility we have across the state. Who is our Liaison Person.

Jenny Webster is the Liaison for the Arts Board, they usually have minimal contact with the Boards, Cheryl Benton handles the Website. More people use Facebook.

MOTION BY JACKIE Z TO APPROVE THE DIRECTOR'S REPORT, SECODNED BY DAKOTA WEBSTER, MOTION CARRIED.

OLD BUSINESS: NONE

NEW BUSINESS

1. **First Quarter Report was due to the Business Committee on January 5, 2016. We will try to get it up there for the January 27th meeting. Nic will send the completed report to Pat who will submit to the Business Committee.**
2. **Annual Report will be finished by Nic he will find a spot to thank Beth and the program for all their hard work. He will take Strategic Planning off the report and replace it with the Thank You to Beth and Staff.**

MOTION BY TAMMY VANSCHYNDEL TO APPROVE THE FIRST QUARTER REPORT AND THE ANNUAL REPORT AS DISCUSSED, SECONDED BY DAKOTA WEBSTER, MOTION CARRIED.

FUTURE MEETINGS:

Discussion was held on what days we want to meet. The website states that we meet the 2nd Tuesday of every month at the Arts Cottage. It was brought up that we could do conference call meetings and then have one face to face meeting a quarter. Everyone agreed to try the 2- conference calls and the one face to face meeting, as long as information is provided in advance.

Beth discussed the Woodland Indian Arts Show, they will be getting real busy starting in April, and will be holding elections tomorrow. The SEOTS Ad Hoc committee consists of Kitty Hill, Deb Fabian, Kathleen Thomas, and Susan Brandstetter.

What do they need from ONAP:
SEOTS = Money WIAS-Volunteers

We could do a Board Retreat, get a consultant from the State and focus on how to be an Arts Board Member.

This will be the first time these three groups have come together.

We could meet in February and Execute in March.

Everyone agreed we will meet as follows:

NEXT MEETINGS:
DATE: February 9, 2016
TIME: 5:00 p.m. – 7:30 p.m.
PLACE: Arts Cottage

Meet with SEOTS Ad Hoc and Woodland Indian Arts Show
DATE: March 8th or 9th
TIME: 5:00 p.m. – 7:30 p.m.
PLACE: Arts Cottage or TBD

MOTION BY DAKOTA WEBSTER TO ADJOURN, SECONDED BY TAMMY VANSCHYNDEL, MOTION CARRIED.

MEETING ENDED AT: 4:16 P.M.

MINUTES PREPARED BY:

_____

PAT MOORE - SECRETARY
ONEIDA NATION ARTS BOARD

MINUTES APPROVED BY ARTS BOARD AS PRESENTED/CORRECTED ON: _February 9, 2016_____

MINUTES APPROVED BY BUSINESS COMMITTEE ON:_____

ONEIDA NATION ARTS BOARD
MEETING MINUTES
TUESDAY, FEBRUARY 9, 2016

MISSION: To promote diverse artistic expressions within the community reflecting our heritage and spirit for future generations.

BOARD MEMBERS PRESENT:

NIC REYNOLDS-CHAIR 869-4428	P	DAWN WALSCHINSKI – VICE CHAIR 496-7318	P
PAT MOORE – SECRETARY 429-3220	A	SYLVIA CORNELIUS 869-4570	A
TAMARA VANSCHYNDEL 496-5667	A	SAPATIS MENOMIN 883-9216	P
BETH BASHARA – DIRECTOR 490-3833	P	DAKOTA WEBSTER 429-3461	A
JACKIE ZALIM 920.400.0791	P		

Meeting called to order by Chairman, Nic Reynolds at 5:10 p.m.

I. **WELCOME (NIC)**

II. **APPROVAL OF MINUTES**

January 12, 2016 minutes were approved.

MOTION BY SAPATIS TO APPROVE THE JANUARY 12, 2016 MINUTES AS PRESENTED, SECODNED BY DAWN, MOTION CARRIED.

III. **DIRECTOR'S REPORT (Beth)**

The state's arts advocacy agency, Arts Wisconsin is asking for citizens to contact their state representatives, urging them to support the Creative Economy Development Initiative.

Beth Bashara is serving as the interim Director of the Community Education Center.

Beth Bashara has been asked to serve on the Green Bay Company Theatre Board. This is a newly developed organization in Green Bay with a mission to help keep young people involved and stay in the community.

IV. **OLD BUSINESS**

A. **ARTIST AWARENESS** – Board discussed the idea. Was this for featuring an artist in the Kali? Was this for board awareness? Nic will follow up with Dakota to verify the purpose and idea.

MOTION BY DAWN TO TABLE THIS ITEM, SECONDED BY SAPATIS, MOTION CARRIED.

B. **JOINT BOARD RETREAT** – SEOTS and the WIA are interested. Board discussed if we were creating the agenda/purpose of the meeting or if the boards would meet to plan a meeting. For example, boards meet to discuss how we can help each other; boards meeting to find overlapping work that could be shared; board meeting to find out what other boards are doing; or boards meeting to address a shared issue or initiative. Another idea was to meet at the SEOTS art opening. Nic would contact John from the WIA; Beth would contact Kitty, Debra, and Mark at SEOTS.

C. **STRATEGIC PLAN**
MOTION BY SAPATIS TO TABLE THIS ITEM, SECONDED BY DAWN, MOTION CARRIED.

D. **BY-LAWS AND AD HOC** – Discussion if the new by-laws should be sent through the tribal process for approvals.

MOTION BY JACKIE TO SUBMIT THE NEW BY LAWS THROUGH THE TRIBAL PROCESS FOR APPROVAL, SECONDED BY DAWN, MOTION CARRIED. Nic will process the by-laws through the system.

E. **VOLUNTEERISM** – Beth shared that this was one of the 2017 budget values. She will continue to work on developing a program.

V. **NEW BUSINESS**

A. **CEC** – Board discussed the operations and possible board oversight of the CEC.

B. **GRANTS** – ONAP will be applying for the Wisconsin Arts Board Creative Community Grant for supporting the International Raised Beadwork Conference in September. ONAP will also continue the application for the Regranting/Seeds funding from WAB. And finally, Beth Bashara talked about applying for the Arts Place Grant to purpose a peace garden between the Oneida Reservation and Hobart. Unfortunately, the proposal would need to demonstrate joint community support. Beth Bashara was exploring the idea of applying without support of the governments.

MOTION BY SAPATIS TO ADJOURN, SECONDED BY DAWN, MOTION CARRIED.

Meeting ended at 6:30 p.m.

NEXT MEETING:

DATE:	**Wednesday – March 9, 2016**
TIME:	**5:30 p.m. – 7:00 p.m.**
PLACE:	**Arts Cottage**
RSVP:	**Pat @ 429-3220**
	Nic @ 869-4428
	Beth @ 490-3833

MINUTES PREPARED BY:

_____

PAT MOORE - SECRETARY
ONEIDA NATION ARTS BOARD

MINUTES APPROVED BY ARTS BOARD ON __APRIL 4, 2016 CONFERENCE CALL__AS PRESENTED.
MINUTES APPROVED BY BUSINESS COMMITTEE ON _____.

Business Committee Meeting
9:00 A.m. Wednesday, April 13, 2016
Thank you for printing clearly

BRADLEY GRAHAM
BILL GRAHAM
Russell Shenandoah
C. J. Metoy
Leann Myron-Kyotah
Marilyn L
Louise Cornelius
Marianne Cloe
Marilyn Jenkins
Connie Dougherty
Doug McIntyre
Geraldine Dougherty
Sandra Reveles
PAUL WITEK
Carol Ann
Pat Pierry
Brian
Ed