# Oneida Tribe of Indians of Wisconsin

Oneidas bringing several hundred bags of corn to Washington' s starving army at Valley Forge, after the colonists had consistently refused to aid them.

UGWA DEMOLUM YATEHE
Because of the help of this Oneida Chief in cementing a friendship between the six nations and the colony of Pennsylvania, a new nation, the United States was made possble.

**BC Meeting Materials <u>January 28, 2015</u>**

**Open Session**

**CERTIFICATION**

I, the undersigned, as Secretary of the Oneida Business Committee, hereby certify that the following 144 pages are the Open Session meeting materials presented at a meeting duly called, noticed and held on the 28th day of JANUARY, 2015.

Lisa Summers, Tribal Secretary
Oneida Business Committee

# *Oneida Business Committee*

**Regular Meeting**
**9 a.m. Wednesday, Jan. 28, 2015**
**BC Conference Room, 2nd floor, Norbert Hill Center**

**Agenda**

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**To get a copy of the agenda, go to: http://oneida-nsn.gov/**

## I. Call to Order and Roll Call

## II. Opening

**A. Recognition for Retirement of Deborah Schoengarth – Jon Giguere, Lab Supervisor/Lab**

**B. Special Recognition for Years of Service – Geraldine Danforth, HRD Area Manager**

## III. Adopt the agenda

## IV. Oaths of Office

**A. Oneida Public Safety Pension Board – Sergeant Ron King Jr, Sergeant Nathan Ness, Police School Liaison Officer Lyle Metoxen, and K-9 Officer Leonard Webster**

**B. Oneida Nation Veterans Affair Committee – Nathan Smith**

**C. Anna John Resident Centered Care Community Board – Tracy Smith and Carol Elm**

**D. Oneida Pow Wow Committee – Rosa Laster, Tonya Webster, and Jeremy King**

**E. Southeastern Oneida Tribal Services Advisory Board – Christina Cottrell, Linda Langen and James Flores**

**F. Oneida Personnel Commission – Patricia Powless**

**G. Oneida Library Board – Kitty Melchert and Bridget John**

**H. Pardon and Forgiveness Screening Committee – Nathalie Benton, Patricia Powless, and Jeanette Ninham**

## V. Minutes

**A. Approve January 14, 2015 regular meeting minutes**

## VI. Resolutions

**A. Approve resolution Temporary Assistance for Needy Families (TANF)**
Sponsor: Joanie Buckley, Division Director/Internal Services

**B. Adopt resolution Oneida Tribe of Indians of Wisconsin 2015-2016 Transportation Improvement Plan**
Sponsor: Troy Parr, Asst. Div. Dir./Devel. & Bruce Danforth, Asst. Div. Dir. Devel. Oper.

## VII. Appointments *(No Requested Action)*

## VIII. Continuing Resolution Reports

**A. Continuing Resolution Close out reports and recommendations**
Sponsor: Lisa Summers, Tribal Secretary

## IX. Standing Committees

**A. Legislative Operating Committee**
Sponsor: Councilman Brandon Stevens, Chairman

1. **Accept Legislative Operating Committee meeting minutes of December 3, 2014**
2. **Accept Legislative Operating Committee meeting minutes of December 17, 2014**
3. **Accept Legislative Operating Committee meeting minutes of January 15, 2015**

**B. Finance Committee**
Sponsor: Tribal Treasurer Trish King, Chairwoman

1. **Approve Finance Committee meeting minutes of January 19, 2015**

**C. Community Development Planning Committee**
Sponsor: Tribal Vice-Chairwoman Melinda J. Danforth, Chairwoman

1. **Accept Community Development Planning Committee meeting notes of December 4, 2015**
2. **Accept Community Development Planning Committee meeting notes of January 7, 2015**

**D. Quality of Life** *(No Requested Action)*

## X. General Tribal Council

**A. Petitioner Madelyn Genskow: Request Saturday meeting to address 4 resolutions**
Sponsor: Lisa Summers, Tribal Secretary
***Excerpt from December 10, 2014:*** *Motion by Lisa Summers to accept the verified petition submitted by Madelyn Genskow, to send the petition to the Law, Finance and Legislative Reference offices to begin work on the appropriate analyses, and that a progress report be submitted in 30 days, seconded by Jenny Webster. Motion carried unanimously.*

**B. Petitioner Yvonne Metivier: Raise employee salaries 99 cents for those under $65,000 and no layoffs**
Sponsor: Lisa Summers, Tribal Secretary
***Excerpt from December 10, 2014:*** *Motion by Lisa Summers to accept the verified petition submitted by Yvonne Metivier, to send the petition to the Law, Finance and Legislative Reference offices to begin work on the appropriate analyses, and that a progress report be submitted in 30 days, seconded by Jenny Webster. Motion carried unanimously.*

## XI. Unfinished Business

**A. Approve Oneida Business Committee and Oneida Trust/Enrollment Committee Memorandum of Agreement**

Sponsor: Brandon Stevens, Councilman
***Excerpt from December 10, 2014:*** *Motion by Lisa Summers to defer the Memorandum of Agreement to the Joint Business and Trust/Enrollment Committee meeting scheduled for December 16, 2014, and for the agreement to come back when it is finalized, seconded by Fawn Billie. Motion carried unanimously.*

## XII. Tabled Business *(No Requested Action)*

## XIII. New Business

**A. Approve School Board vacancy reposting**
Sponsor: Fawn Billie, Councilwoman

**B. Accept report on Purchase and Distribution of Packer Play Off Tickets**
Sponsor: Tina Danforth, Tribal Chairwoman

## XIV. Travel

**A. Travel Reports** *(No Requested Action)*

**B. Travel Requests**

1. **Ratify e-poll: Business Committee – MBK Community Challenge National Convening – Washington D.C, January 28, 2015**
   Sponsor: Brandon Stevens, Councilman

2. **Gaming – NIGA Tradeshow & Convention – San Diego, CA, March 29-April 3, 2015**
   Sponsor: Louise Cornelius, Gaming General Manager

## XV. Reports *(This section of the agenda is scheduled to begin at 1:30 p.m.)*

**A. Operational Reports** *(No Requested Action)*

**B. Corporate Reports** *(No Requested Action)*

**C. Boards Committees and Commissions**

1. **Oneida Police Commission** – Bernard John-Stevens, President *(No Reports Submitted)*
   Liaison: Lisa Summers, Tribal Secretary
   **i. FY-2014 4th quarter report**
   ***Excerpt from January 14, 2014:*** *Motion by Lisa Summers to defer the Oneida Police Commission report to the next regular Business Committee meeting, seconded by Jennifer Webster. Motion carried unanimously.*
   **ii. FY-2015 1st quarter report**

2. **Oneida Arts Board** – Nic Reynolds, Chairman
   Liaison: Jennifer Webster, Councilwoman
   ***Excerpt from January 14, 2014:*** *Motion by Lisa Summers to defer the Oneida Arts Board report to the next regular Business Committee meeting, seconded by Tehassi Hill. Motion carried unanimously.*

3. **Anna John Resident Centered Care Community Board** – Carol Elm, Chairwoman
   Liaison: Melinda J. Danforth, Tribal Vice-Chairwoman
   ***Excerpt from January 14, 2014:*** *Motion by Lisa Summers to defer the Anna John Resident Centered Care Community Board report to the next regular Business Committee meeting, seconded by Jennifer Webster. Motion carried unanimously*.

4. **Oneida Child Protective Board –** Lois Strong, Chairwoman *(No Report Submitted)*

Liaison: Lisa Summers, Tribal Secretary
***Excerpt from January 14, 2014:*** *Motion by Lisa Summers to defer the Oneida Child Protective Board report to the next regular Business Committee meeting, seconded by Jennifer Webster. Motion carried unanimously.*

5. **Personnel Commission –** Susan Daniels, Chairwoman
   Liaison: Lisa Summers, Tribal Secretary

6. **Pow Wow Committee –** Lloyd Powless, Chairman
   Liaison: Fawn Billie, Councilwoman

7. **Southeastern Oneida Tribal Services Advisory Board –** Jacquelyn Zalim, Chairwoman
   Liaison: Tina Danforth, Tribal Chairwoman

8. **Oneida Veterans Affairs Committee –** Michael Hill, Chairman
   Liaison: Jennifer Webster, Councilwoman

## XVI. Executive Session

**A. Executive Session meeting minutes of January 27, 2015** ***(No Requested Action)***

**B. Reports**

1. **Gaming General Manager report –** Louise Cornelius, Gaming General Manager

2. **Chief Counsel report** – Jo Anne House, Chief Counsel

3. **Intergovernmental Affairs and Communications** – Nathan King, Legislative Affairs Director

4. **Officers' report** – Melinda J. Danforth, Tribal Vice-Chairwoman ***(No Requested Action)***

**C. Audit Committee**

Sponsor: Councilman Tehassi Hill, Chairman

1. **Lift the Confidentiality of five (5) Audits: Title 31 Audit, Table Games Audit, Gaming Contracts Audit, Drop Count Audit, and Surveillance Audit**

2. **Accept Audit Committee regular meeting minutes of December 11, 2015**

3. **Accept Audit Committee special meeting minutes of December 30, 2015**

4. **Approve the Card Games Audit and Poker Rules of Play Audit and lift the confidentiality requirement allowing Tribal Members to view the audit**

5. **Approve the Cage Vault Audit and lift the confidentiality requirement allowing Tribal Members to view the audit**

6. **Approve the Player Tracking Compliance Audit and lift the confidentiality requirement allowing Tribal Members to view the audit**

7. **Approve the Blackjack Rules of Play Audit and lift the confidentiality requirement allowing Tribal Members to view the audit**

**D. Unfinished Business** ***(No Requested Action)***

**E. Tabled Business** ***(No Requested Action)***

**F. New Business**

1. **Approve Attorney Contract #2014-1491**
   Sponsor: Gerald L. Hill, Chief Appellate Judge and Denice E. Beans, Chief Trial Judge

2. **Review Tribal Member Complaint Re: Child Protective Board**
   Sponsor: Melinda J. Danforth, Tribal Vice-Chairwoman

## XVII. Adjourn

Posted on the Tribe's official website, www.oneida-nsn.gov, at 12:30 p.m. Friday, January 23, 2015, pursuant to the Open Records and Open Meetings Law, section 7.17-1. For additional information, please call the Business Committee Support Office at (920) 869-4364.

The meeting packet of the open session materials for this meeting is available to Tribal members by going to the Members-Only section of the Tribe's official website at: www.oneida-nsn.gov/MembersOnly

For information about this meeting, please call the Business Committee Support Office at (920) 869-4364 or (800) 236-2214.

# Oneida Business Committee Meeting
# Agenda Request Form

**1. Meeting Date Requested:** 01 / 28 / 15

**2. Nature of request**

Session: ☒ Open ☐ Executive - justification required. See instructions for the applicable laws that define what is considered "executive" information, then choose from the list:

Agenda Header (choose one): New Business/Request

Agenda item title (see instructions):

Recognition - Deborah Schoengarth retirement

Action requested (choose one)

☐ Information only

☐ Action - please describe:

**3. Justification**

Why BC action is required (see instructions):

To recognize Debby Schoengarth retirement after 17 years working in the Oneida Health Center's lab.

**4. Supporting Materials**

Instructions

☐ Memo of explanation with required information (see instructions)

☐ Report ☐ Resolution ☐ Contract (check the box below if signature required)

☐ Other - please list (**Note:** multi-media presentations due to Tribal Clerk 2 days prior to meeting)

1. 3.
2. 4.

☐ Business Committee signature required

**5. Submission Authorization**

Authorized sponsor (choose one): Melinda J. Danforth, Tribal Vice Chairwoman

Requestor (if different from above): Jon Giguere, Lab Supervisor/Lab

Name, Title / Dept. or Tribal Member

Additional signature (as needed): Debra J Danforth, Operations Director/Health Center Administration

Name, Title / Dept.

Additional signature (as needed): Dr. Ravi Vir, Medical Director/Health Center-Medical

Name, Title / Dept.

1) Save a copy of this form in a pdf format.
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# Oneida Business Committee Meeting
# Agenda Request Form

1. **Meeting Date Requested:** 01 / 28 / 15

2. **Nature of request**

Session: ☒ Open ☐ Executive - justification required. See instructions for the applicable laws that define what is considered "executive" information, then choose from the list:

Agenda Header (choose one): New Business/Request

Agenda item title (see instructions):

25+ Years of Service Commendations

Action requested (choose one)

☐ Information only

☒ Action - please describe:

Presentation of Years of Service Certificates to seven (7) employees by their immediate supervisor along with the Business Committee.

3. **Justification**

Why BC action is required (see instructions):

Requesting the OBC to provide recognition to seven (7) employees (See attached list) as it relates to the attached Years of Service recognition Work Standard dated 2-17-10. HRD is coordinating efforts with all supervisors and the presentation certificates will be delivered to the meeting by the HR Manager.

4. **Supporting Materials** Instructions

☐ Memo of explanation with required information (see instructions)

☐ Report ☐ Resolution ☐ Contract (check the box below if signature required)

☒ Other - please list (**Note:** multi-media presentations due to Tribal Clerk 2 days prior to meeting)

1. List of employees to be recognized
2. Years of Service Work Standard
3.
4.

☐ Business Committee signature required

5. **Submission Authorization**

Authorized sponsor (choose one): Cristina Danforth, Tribal Chairwoman

Requestor (if different from above): Geraldine R Danforth 1/20/14

Name, Title / Dept. or Tribal Member

Additional signature (as needed):

Name, Title / Dept.

Additional signature (as needed):

Name, Title / Dept.

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## 4TH QUARTER

| Name | Supervisor Name | Adjusted Date of Hire | Years | |
|---|---|---|---|---|
| JOURDAN,DANIEL C | PREVOST,JEFFREY L | Oct 22, 1989 | 25 | Will not attend |
| METOXEN,DARYLE M | PETITJEAN,MICKEY R | Dec 11, 1989 | 25 | Info received |
| CLUCKEY,RICHARD D | BUCKLEY,JOANIE L | Oct 15, 1984 | 30 | Will not attend |
| METOXEN,BARBARA R | LEVERANCE,PRISCILLA M | Oct 16, 1984 | 30 | Info received |
| DANFORTH,BRUCE A | RENTMEESTER,WILBERT | Oct 17, 1984 | 30 | Info received |
| KING,ELLEN | BOYLE,JACQUE | Oct 29, 1984 | 30 | Will not attend |
| YELK-WILBERG,DORIS | ANDERSON,JENNIFER J | Dec 21, 1979 | 35 | Info received |

| ONEIDA TRIBE OF WISCONSIN STANDARD OPERATING PROCEDURE | TITLE: Years of Service Recognition Work Standard and Standard Operating Procedure | ORIGINAL DATE: September 1, 2008 REVISION DATE: 2/17/10 Effective Date Upon final signatures |
|---|---|---|
| ***DIVISION***: All | APPROVED BY: N/A | DATE: N/A |
| ***DEPARTMENT***: All | APPROVED BY: N/A | DATE: N/A |
| Author: BD/BK | APPROVED BY: H.R. Manager Barbara Kolitsch | DATE: 2/17/10 |
| PAGE NO:1 of 2 PRD- 008 | REVIEWED BY: *PRO* Susan K. Dorlator | 2-11-10 |

1.0 PURPOSE

To provide a uniform process when recognizing employees for their continuous years of employment with the Oneida Tribe of Indians of Wisconsin.

2.0 DEFINITIONS:

2.1 Years of Service shall be defined as the time period an employee has continuous years of employment with the Oneida Tribe of Indians of Wisconsin.

2.2 Years of Service list shall be defined as a report created by the Human Resource Department utilizing the H.R. systems

3.0 WORK STANDARDS:

3.1 Employees shall be recognized for continuous years of employment with the Oneida Tribe. The following milestones shall be criteria for recognition in accordance with the Tribal Years of Service program:

3.1.1 3 years
3.1.2 5 years
3.1.3 10 years
3.1.4 15 years
3.1.5 20 years
3.1.6 25 years
3.1.7 30 years
3.18 35 years

3.2 Supervisors are encouraged to recognize their employees at a staff function when an employee reaches the following milestones:

3.2.1 3 - 14 years

3.3 Division Director level positions, in coordination with the employee's supervisor, are encouraged to recognize employees within their respective divisions when an employee reaches the following milestones:

3.3.1 15 – 20 years

3.4 The General Manager, Gaming General Manager, Chief Financial Officer and Chief of Staff, in coordination with the employee's supervisor, are encouraged to

recognize employees within their respective chain of command when an employee reaches the following milestones:

3.4.1 21 – 24 years

3.5 The General Manager, Gaming General Manager, Chief Financial Officer and Chief of Staff, in coordination with the employee's supervisor, shall place recognition of an employee on a duly called Oneida Business Committee agenda when an employee reaches the following milestones:

3.5.1 25 years

3.5.2 30 years

3.5.3 35 years

3.5.4 +5 year increments

3.6 Recognitions and/or awards, in excess of what the Years of Service program provides, shall not be allowed through the departmental budget.

4.0 PROCEDURES

ONEIDA HUMAN RESOURCE DEPARTMENT

4.1 Shall promulgate a list of employees attaining years of service recognition in accordance with criteria outlined in 3.1.

4.2 The years of service list shall be distributed quarterly to each appropriate Division Director

DIVISION DIRECTOR

4.3 Shall distribute the years of service list to the appropriate supervisor

SUPERVISOR

4.4 Shall coordinate the recognition per the years of services list. E.g. Department level recognition, Division level recognition, etc.

GENERAL MANAGER, GAMING GENERAL MANAGER, CHIEF FINANCIAL OFFICER, CHIEF OF STAFF

4.5 Shall coordinate efforts with the appropriate Division Director and supervisor to place on a duly called Oneida Business Committee meeting agenda recognition of an employee for years of service outlined in 3.5

5.0 REFERENCES

5.1 Years of Service program contract

5.2 Tribal Wide Employee Incentives Work Standards and procedures

# Oneida Business Committee Meeting
# Agenda Request Form

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**2. Nature of request**

Session: ☒ Open ☐ Executive - justification required. See instructions for the applicable laws that define what is considered "executive" information, then choose from the list:

Agenda Header (choose one): New Business/Request

Agenda item title (see instructions):

Oath Of Office

Action requested (choose one)

☐ Information only

☒ Action - please describe:

Swearing in of 4 new Pension Board Members

**3. Justification**

Why BC action is required (see instructions):

Oath of Office

**4. Supporting Materials**

Instructions

☒ Memo of explanation with required information (see instructions)

☐ Report ☐ Resolution ☐ Contract (check the box below if signature required)

☐ Other - please list (**Note:** multi-media presentations due to Tribal Clerk 2 days prior to meeting)

1. 
2. 
3. 
4. 

☐ Business Committee signature required

**5. Submission Authorization**

Authorized sponsor (choose one):

Requestor (if different from above): Richard VanBoxtel, Chief of Police

Name, Title / Dept. or Tribal Member

Additional signature (as needed):

Name, Title / Dept.

Additional signature (as needed):

Name, Title / Dept.

1) Save a copy of this form in a pdf format.
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# Oneida Police Department

**Richard G. Van Boxtel, Chief of Police**

**2783 Freedom Road**
**Phone: (920) 869-2239**

**Oneida, WI 54155**
**Fax: (920) 869-1864**

To: Lisa Summers, Tribal Secretary
From: Richard Van Boxtel, Chief of Police
Date: January 9, 2015
RE: Oath of Office

Oath of Office action requested for the Oneida Public Safety Pension Board. Four new board members need to be sworn in for the current two year term. Representatives will be, Sergeant Ron King Jr, Sergeant Nathan Ness, Police School Liaison Officer Lyle Metoxen and K-9 Officer Leonard Webster. The selections were based on interest and age per the Pension Plan requirements to have four Plan eligible employees fill the positons.

# Oneida Business Committee Meeting
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Session: ☒ Open ☐ Executive - justification required. See instructions for the applicable laws that define what is considered "executive" information, then choose from the list:

Agenda Header (choose one):

Agenda item title (see instructions):

Oath of Office for ONVAC

Action requested (choose one)

☐ Information only

☒ Action - please describe:

Administer Oath of Office to Nathan Smith

**3. Justification**

Why BC action is required (see instructions):

Comprehensive Policy Governing Boards, Committees and Commissions requirement Article VI. Appointed Positions 6-3.

**4. Supporting Materials**

Instructions

☒ Memo of explanation with required information (see instructions)

☐ Report ☐ Resolution ☐ Contract (check the box below if signature required)

☐ Other - please list (**Note:** multi-media presentations due to Tribal Clerk 2 days prior to meeting)

1. 3.
2. 4.

☐ Business Committee signature required

**5. Submission Authorization**

Authorized sponsor (choose one): Lisa Summers, Tribal Secretary

Requestor (if different from above):

Name, Title / Dept. or Tribal Member

Additional signature (as needed):

Name, Title / Dept.

Additional signature (as needed):

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Oneidas bringing several hundred bags of corn to Washington's starving army at Valley Forge, after the colonists had consistently refused to aid them.

# Oneida Tribe of Indians of Wisconsin

**BUSINESS COMMITTEE**

UGWA DEMOLUM YATEHE
Because of the help of this Oneida Chief in cementing a friendship between the six nations and the colony of Pennsylvania, a new nation, the United States was made possible.

**P.O. Box 365 • Oneida, WI 54155**
**Telephone: 920-869-4364 • Fax: 920-869-4040**

# Memorandum

**To:** Lisa Summers, Tribal Secretary

**From:** Kathleen M. Metoxen, Executive Tribal Clerk

**Date:** January 20, 2015

**Subject:** Oath of Office for ONVAC

The posting was in the November 26, 2014, 2014 issue of the Kalihwisaks for (1) one vacancy on ONVAC for a 3 year term with the deadline of December 26, 2014. There were 1 applicant for the 1 vacancy on ONVAC. The appointment was made on the January 14th BC Agenda.

# Oneida Business Committee Meeting
# Agenda Request Form

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**2. Nature of request**

Session: ☒ Open ☐ Executive - justification required. See instructions for the applicable laws that define what is considered "executive" information, then choose from the list:

Agenda Header (choose one):

Agenda item title (see instructions):

Oath of Office for Anna John Resident Centered Care Community Board

Action requested (choose one)

☐ Information only

☒ Action - please describe:

Administer Oath of Office to Tracy Smith and Carol Elm

**3. Justification**

Why BC action is required (see instructions):

Comprehensive Policy Governing Boards, Committees and Commissions requirement Article VI. Appointed Positions 6-3.

**4. Supporting Materials**

Instructions

☒ Memo of explanation with required information (see instructions)

☐ Report ☐ Resolution ☐ Contract (check the box below if signature required)

☐ Other - please list (**Note:** multi-media presentations due to Tribal Clerk 2 days prior to meeting)

1. 3.
2. 4.

☐ Business Committee signature required

**5. Submission Authorization**

Authorized sponsor (choose one): Lisa Summers, Tribal Secretary

Requestor (if different from above):

Name, Title / Dept. or Tribal Member

Additional signature (as needed):

Name, Title / Dept.

Additional signature (as needed):

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# Memorandum

**To:** Lisa Summers, Tribal Secretary

**From:** Kathleen M. Metoxen, Executive Tribal Clerk

**Date:** January 20, 2015

**Subject:** Oath of Office for AJRCCC

The posting was in the November 13, 2014, 2014 issue of the Kalihwisaks for (2) two vacancies on AJRCCC for a 3 year term with the deadline of December 12, 2014. There were 3 applicants for the 2 vacancies on the AJRCCC. The appointment was made on the January 14th BC Agenda.

# Oneida Business Committee Meeting
# Agenda Request Form

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**2. Nature of request**

Session: ☒ Open ☐ Executive - justification required. See instructions for the applicable laws that define what is considered "executive" information, then choose from the list:

Agenda Header (choose one):

Agenda item title (see instructions):

Oath of Office for PowWow Committee

Action requested (choose one)

☐ Information only

☒ Action - please describe:

Administer Oath of Office to Rosa Laster, Tonya Webster, and Jeremy King

**3. Justification**

Why BC action is required (see instructions):

Comprehensive Policy Governing Boards, Committees and Commissions requirement Article VI. Appointed Positions 6-3.

**4. Supporting Materials**

Instructions

☒ Memo of explanation with required information (see instructions)

☐ Report ☐ Resolution ☐ Contract (check the box below if signature required)

☐ Other - please list (**Note:** multi-media presentations due to Tribal Clerk 2 days prior to meeting)

1. 3.
2. 4.

☐ Business Committee signature required

**5. Submission Authorization**

Authorized sponsor (choose one): Lisa Summers, Tribal Secretary

Requestor (if different from above):

Name, Title / Dept. or Tribal Member

Additional signature (as needed):

Name, Title / Dept.

Additional signature (as needed):

Name, Title / Dept.

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# Memorandum

**To:** Lisa Summers, Tribal Secretary

**From:** Kathleen M. Metoxen, Executive Tribal Clerk

**Date:** January 20, 2015

**Subject:** Oath of Office for Oneida Pow Wow Committee

The posting was in the December 11, 2014, 2014 issue of the Kalihwisaks for (3) three vacancies on Oneida Pow Wow Committee for a 3 year term with the deadline of December 26, 2014. There were 3 applicants for the 3 vacancies on Oneida Pow Wow Committee. The appointment was made on the January 14th BC Agenda.

# Oneida Business Committee Meeting
# Agenda Request Form

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**2. Nature of request**

Session: ☒ Open ☐ Executive - justification required. See instructions for the applicable laws that define what is considered "executive" information, then choose from the list:

Agenda Header (choose one):

Agenda item title (see instructions):

Oath of Office for SEOTS

Action requested (choose one)

☐ Information only

☒ Action - please describe:

Administer Oath of Office to Christina Cottrell, Linda Langen and James Flores

**3. Justification**

Why BC action is required (see instructions):

Comprehensive Policy Governing Boards, Committees and Commissions requirement Article VI. Appointed Positions 6-3.

**4. Supporting Materials**

Instructions

☒ Memo of explanation with required information (see instructions)

☐ Report ☐ Resolution ☐ Contract (check the box below if signature required)

☐ Other - please list (**Note:** multi-media presentations due to Tribal Clerk 2 days prior to meeting)

1. 3.

2. 4.

☐ Business Committee signature required

**5. Submission Authorization**

Authorized sponsor (choose one): Lisa Summers, Tribal Secretary

Requestor (if different from above):

Name, Title / Dept. or Tribal Member

Additional signature (as needed):

Name, Title / Dept.

Additional signature (as needed):

Name, Title / Dept.

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**Telephone: 920-869-4364 • Fax: 920-869-4040**

# Memorandum

**To:** Lisa Summers, Tribal Secretary

**From:** Kathleen M. Metoxen, Executive Tribal Clerk

**Date:** January 20, 2015

**Subject:** Oath of Office for SEOTS

The posting was in the November 26, 2014, 2014 issue of the Kalihwisaks for (3) three vacancies on SEOTS for a 3 year term with the deadline of December 26, 2014. There were 5 applicants for the 3 vacancies on the SEOTS. The appointment was made on the January 14th BC Agenda.

# Oneida Business Committee Meeting
# Agenda Request Form

**1. Meeting Date Requested:** 01 / 28 / 15

**2. Nature of request**

Session: ☒ Open ☐ Executive - justification required. See instructions for the applicable laws that define what is considered "executive" information, then choose from the list:

Agenda Header (choose one):

Agenda item title (see instructions):

Oath of Office for Oneida Personnel Commission

Action requested (choose one)

☐ Information only

☒ Action - please describe:

Administer Oath of Office to Patricia Powless

**3. Justification**

Why BC action is required (see instructions):

Comprehensive Policy Governing Boards, Committees and Commissions requirement Article VI. Appointed Positions 6-3.

**4. Supporting Materials**

Instructions

☒ Memo of explanation with required information (see instructions)

☐ Report ☐ Resolution ☐ Contract (check the box below if signature required)

☐ Other - please list (**Note:** multi-media presentations due to Tribal Clerk 2 days prior to meeting)

1. 3.
2. 4.

☐ Business Committee signature required

**5. Submission Authorization**

Authorized sponsor (choose one): Lisa Summers, Tribal Secretary

Requestor (if different from above):

Name, Title / Dept. or Tribal Member

Additional signature (as needed):

Name, Title / Dept.

Additional signature (as needed):

Name, Title / Dept.

1) Save a copy of this form in a pdf format.
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Oneidas bringing several hundred bags of corn to Washington's starving army at Valley Forge, after the colonists had consistently refused to aid them.

**Oneida Tribe of Indians of Wisconsin**
**BUSINESS COMMITTEE**

P.O. Box 365 • Oneida, WI 54155
Telephone: 920-869-4364 • Fax: 920-869-4040

UGWA DEMOLUM YATEHE
Because of the help of this Oneida Chief in cementing a friendship between the six nations and the colony of Pennsylvania, a new nation, the United States was made possible.

# Memorandum

**To:** Lisa Summers, Tribal Secretary

**From:** Kathleen M. Metoxen, Executive Tribal Clerk

**Date:** January 20, 2015

**Subject:** Oath of Office for Personnel Commission

The posting was in the November 26, 2014, 2014 issue of the Kalihwisaks for (1) one vacancy on Oneida Personnel Commission for a finish term until 7/27/16 with the deadline of December 5, 2014. There were 5 applicants for the 1 vacancy on the Oneida personnel Commission. The appointment was made on the January 14th BC Agenda.

# Oneida Business Committee Meeting
# Agenda Request Form

**1. Meeting Date Requested:** 01 / 28 / 15

**2. Nature of request**

Session: ☒ Open ☐ Executive - justification required. See instructions for the applicable laws that define what is considered "executive" information, then choose from the list:

Agenda Header (choose one):

Agenda item title (see instructions):

Oath of Office for Oneida Library Board

Action requested (choose one)

☐ Information only

☒ Action - please describe:

Administer Oath of Office to Kitty Melchert and Bridget John

**3. Justification**

Why BC action is required (see instructions):

Comprehensive Policy Governing Boards, Committees and Commissions requirement Article VI. Appointed Positions 6-3.

**4. Supporting Materials**

Instructions

☒ Memo of explanation with required information (see instructions)

☐ Report ☐ Resolution ☐ Contract (check the box below if signature required)

☐ Other - please list (**Note:** multi-media presentations due to Tribal Clerk 2 days prior to meeting)

1. 3.
2. 4.

☐ Business Committee signature required

**5. Submission Authorization**

Authorized sponsor (choose one): Lisa Summers, Tribal Secretary

Requestor (if different from above):

Name, Title / Dept. or Tribal Member

Additional signature (as needed):

Name, Title / Dept.

Additional signature (as needed):

Name, Title / Dept.

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# Memorandum

**To:** Lisa Summers, Tribal Secretary

**From:** Kathleen M. Metoxen, Executive Tribal Clerk

**Date:** January 20, 2015

**Subject:** Oath of Office for Oneida Library Board

The posting was in the November 13, 2014, 2014 issue of the Kalihwisaks for (1) one vacancy on Oneida Library Board for a 3 year term with the deadline of December 12, 2014. There were 4 applicants for the 1 vacancy on the Oneida Library Board. The appointment was made on the January 14th BC Agenda.

Oneidas bringing several hundred bags of corn to Washington's starving army at Valley Forge, after the colonists had consistently refused to aid them.

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# Memorandum

**To:** Lisa Summers, Tribal Secretary

**From:** Kathleen M. Metoxen, Executive Tribal Clerk

**Date:** January 20, 2015

**Subject:** Oath of Office for Oneida Library Board

The posting was in the December 11, 2014, 2014 issue of the Kalihwisaks for (1) one vacancy on Oneida Library Board for a 3 year term with the deadline of December 26, 2014. There were 1 applicant for the 1 vacancy on the Oneida Library Board. The appointment was made on the January 14th BC Agenda.

# Oneida Business Committee Meeting
# Agenda Request Form

**1. Meeting Date Requested:** 01 / 28 / 15

**2. Nature of request**

Session: ☒ Open ☐ Executive - justification required. See instructions for the applicable laws that define what is considered "executive" information, then choose from the list:

Agenda Header (choose one):

Agenda item title (see instructions):

Oath of Office for the Pardon and Forgiveness Screening Committee

Action requested (choose one)

☐ Information only

☒ Action - please describe:

Administer Oath of Office to Nathalie Benton, Patricia Powless, and Jeanette Ninham

**3. Justification**

Why BC action is required (see instructions):

Comprehensive Policy Governing Boards, Committees and Commissions requirement Article VI. Appointed Positions 6-3.

**4. Supporting Materials**

Instructions

☒ Memo of explanation with required information (see instructions)

☐ Report ☐ Resolution ☐ Contract (check the box below if signature required)

☐ Other - please list (**Note:** multi-media presentations due to Tribal Clerk 2 days prior to meeting)

1. 3.
2. 4.

☐ Business Committee signature required

**5. Submission Authorization**

Authorized sponsor (choose one): Lisa Summers, Tribal Secretary

Requestor (if different from above):

Name, Title / Dept. or Tribal Member

Additional signature (as needed):

Name, Title / Dept.

Additional signature (as needed):

Name, Title / Dept.

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# Memorandum

**To:** Lisa Summers, Tribal Secretary

**From:** Kathleen M. Metoxen, Executive Tribal Clerk

**Date:** January 20, 2015

**Subject:** Oath of Office for Pardon and Forgiveness Screening Committee

The posting was in the December 11, 2014 issue of the Kalihwisaks for (4) four vacancies on the Pardon and Forgiveness Screening Committee for a 3 year term with the deadline of December 5, 2014. There were 3 applicants for the 4 vacancies on the Pardon and Forgiveness Screening Committee. The appointment was made on the January 14th BC Agenda.

# Oneida Business Committee Meeting
# Agenda Request Form

**1. Meeting Date Requested:** 01 / 28 / 15

**2. Nature of request**

Session: ☒ Open ☐ Executive - justification required. See instructions for the applicable laws that define what is considered "executive" information, then choose from the list:

Agenda Header (choose one): New Business/Request

Agenda item title (see instructions):

Approve January 14, 2015 regular meeting minutes

Action requested (choose one)

☐ Information only

☒ Action - please describe:

Approve January 14, 2015 regular meeting minutes

**3. Justification**

Why BC action is required (see instructions):

**4. Supporting Materials**

Instructions

☐ Memo of explanation with required information (see instructions)

☐ Report ☐ Resolution ☐ Contract (check the box below if signature required)

☒ Other - please list (**Note:** multi-media presentations due to Tribal Clerk 2 days prior to meeting)

1. January 14, 2015 regular meeting minutes
2.
3.
4.

☐ Business Committee signature required

**5. Submission Authorization**

Authorized sponsor (choose one): Lisa Summers, Tribal Secretary

Requestor (if different from above):

Name, Title / Dept. or Tribal Member

Additional signature (as needed):

Name, Title / Dept.

Additional signature (as needed):

Name, Title / Dept.

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# *Oneida Business Committee*

**Regular Meeting**
**9 a.m. Wednesday, Jan. 14, 2015**
**BC Conference Room, 2nd floor, Norbert Hill Center**

**Minutes – DRAFT**

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**Present:** Vice-Chairwoman Melinda J. Danforth, Treasurer Trish King, Secretary Lisa Summers, Council members Fawn Billie, Brandon Stevens, Tehassi Hill, Jennifer Webster;
**Not Present:** ;
**Arrived at:** Chairwoman Tina Danforth 9:05 a.m.
**Others present:** Dale P. Wheelock, Brad Graham, Bill Graham, Sandra Reveles, Tonya Laurent, Michelle Mays, Laura Manthe, Chad Wilson, Joanie Buckley, Lauren Hartman, Pat Pelky, Leah Dodge, Troy Parr, Debbie Danforth, Carol A. Cornelius, Michele Doxtator;

## I. Call to Order and Roll Call by Vice-Chairwoman Melinda J. Danforth at 9:00 a.m.

## II. Opening by Councilman Tehassi Hill

*Chairwoman Tina Danforth arrives at 9:05 a.m. and assumes responsibilities of the Chair.*

### A. Presentation of framed Bill from the Seneca and Miccosukee Nations

Sponsor: Brandon Stevens, Councilman

*Special presentation made by Brandon Stevens, Councilman, of a copy of the Tribal General Welfare Exclusion Act signed by President Barack Obama.*

## III. Adopt the agenda

Motion by Melinda J. Danforth to adopt the agenda as presented, seconded by Jennifer Webster. Motion carried unanimously:

Ayes: Trish King, Lisa Summers, Fawn Billie, Melinda J. Danforth, Brandon Stevens, Tehassi Hill, Jennifer Webster

## IV. Oaths of Office

## V. Minutes

### A. Approve December 10, 2014 regular meeting minutes

Motion by Melinda J. Danforth to approve December 10, 2014 regular meeting minutes, seconded by Fawn Billie. Motion carried unanimously:

Ayes: Trish King, Lisa Summers, Fawn Billie, Melinda J. Danforth, Brandon Stevens, Tehassi Hill, Jennifer Webster

### B. Approve December 12, 2014 special meeting minutes

Motion by Lisa Summers to approve December 12, 2014 special meeting minutes, seconded by Jennifer Webster. Motion carried unanimously:

Ayes: Trish King, Lisa Summers, Fawn Billie, Melinda J. Danforth, Brandon Stevens, Tehassi Hill, Jennifer Webster

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**C. Approve December 19, 2014 special meeting minutes**

Motion by Jennifer Webster to approve December 19, 2014 special meeting minutes, seconded by Tehassi Hill. Motion carried unanimously:

Ayes: Trish King, Lisa Summers, Fawn Billie, Melinda J. Danforth, Brandon Stevens, Tehassi Hill, Jennifer Webster

## VI. Resolutions

**A. Adopt resolution Amendment of BC Resolution # BC-9-25-81: Oneida Child Protective Board Ordinance**

Sponsor: Lisa Summers, Tribal Secretary

Motion by Melinda J. Danforth to adopt resolution 01-14-15-A Amendment of BC Resolution # BC-9-25-81: Oneida Child Protective Board Ordinance, seconded by Fawn Billie. Motion carried unanimously:

Ayes: Trish King, Lisa Summers, Fawn Billie, Melinda J. Danforth, Brandon Stevens, Tehassi Hill, Jennifer Webster

## VII. Appointments

**A. Appoint Bridget John to the Oneida Library Board**

Motion by Lisa Summers to accept the recommendation to appoint Bridget John to the Oneida Library Board, seconded by Melinda J. Danforth. Motion carried unanimously:

Ayes: Trish King, Lisa Summers, Fawn Billie, Melinda J. Danforth, Brandon Stevens, Tehassi Hill, Jennifer Webster

**B. Appoint Tracy Smith and Carol Elm to the Anna John Resident Centered Care Community Board**

Motion by Jennifer Webster to accept the recommendation to appoint Tracy Smith and Carol Elm to the Anna John Resident Centered Care Community Board, seconded by Melinda J. Danforth. Motion carried unanimously:

Ayes: Trish King, Lisa Summers, Fawn Billie, Melinda J. Danforth, Brandon Stevens, Tehassi Hill, Jennifer Webster

**C. Appoint Patricia Powless, Nathalie Benton and Jeanette Archiquette-Ninham to the Pardon and Forgiveness Screening Committee**

Motion by Lisa Summers to accept the recommendation to appoint Patricia Powless, Nathalie Benton and Jeanette Archiquette-Ninham to the Pardon and Forgiveness Screening Committee, seconded by Brandon Stevens. Motion carried unanimously:

Ayes: Trish King, Lisa Summers, Fawn Billie, Melinda J. Danforth, Brandon Stevens, Tehassi Hill, Jennifer Webster

Motion by Lisa Summers post the vacancy for the elder community alternate, seconded by Fawn Billie. Motion carried unanimously:

Ayes: Trish King, Lisa Summers, Fawn Billie, Melinda J. Danforth, Brandon Stevens, Tehassi Hill, Jennifer Webster

**D. Appoint Patricia Powless to the Oneida Personnel Commission**

Motion by Fawn Billie to accept the recommendation to appoint Patricia Powless to the Oneida Personnel Commission, seconded by Jennifer Webster. Motion carried unanimously:

Ayes: Trish King, Lisa Summers, Fawn Billie, Melinda J. Danforth, Brandon Stevens, Tehassi Hill, Jennifer Webster

**E. Appoint Nathan Smith to the Oneida Nation Veterans Affairs Committee**

Motion by Melinda J. Danforth to accept the recommendation to appoint Nathan Smith to the Oneida Nation Veterans Affairs Committee, seconded by Lisa Summers. Motion carried unanimously:

Ayes: Trish King, Lisa Summers, Fawn Billie, Melinda J. Danforth, Brandon Stevens, Tehassi Hill, Jennifer Webster

**F. Appoint Rosa Laster, Tonya Webster, and Jeremy King to the Oneida Pow Wow Committee**

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Motion by Fawn Billie to accept the recommendation to appoint Rosa Laster, Tonya Webster, and Jeremy King to the Oneida Pow Wow Committee, seconded by Lisa Summers. Motion carried with on abstention:

Ayes: Trish King, Lisa Summers, Fawn Billie, Melinda J. Danforth, Tehassi Hill, Jennifer Webster

Abstained: Brandon Stevens

**G. Appoint Kitty Melchert to the Oneida Library Board**

Motion by Lisa Summers to accept the recommendation to appoint Kitty Melchert to the Oneida Library Board, seconded by Melinda J. Danforth. Motion carried unanimously:

Ayes: Trish King, Lisa Summers, Fawn Billie, Melinda J. Danforth, Brandon Stevens, Tehassi Hill, Jennifer Webster

**H. Appoint Christina Cottrell, Linda Langen, and James Flores to the SEOTS Advisory Board**

Motion by Melinda J. Danforth to accept the recommendation to appoint Christina Cottrell, Linda Langen, and James Flores to the SEOTS Advisory Board, seconded by Lisa Summers. Motion carried unanimously:

Ayes: Trish King, Lisa Summers, Fawn Billie, Melinda J. Danforth, Brandon Stevens, Tehassi Hill, Jennifer Webster

**I. Rescind motion to appoint to Corinna Charles to the Oneida School Board**

Sponsor: Lisa Summers, Tribal Secretary

Motion by Lisa Summers to rescind the Oneida Business Committee action to appoint Corinna Charles to the Oneida School Board and to continue with the process to bring forward a different selection for the position, seconded by Tehassi Hill. Motion carried unanimously:

Ayes: Trish King, Lisa Summers, Fawn Billie, Melinda J. Danforth, Brandon Stevens, Tehassi Hill, Jennifer Webster

## VIII. Continuing Resolution Reports

**A. Retail Enterprise – November exceptions to 09-24-14-A**

Sponsor: Michele Doxtator, Retail Area Profit Manager

Motion by Lisa Summers to defer this item to 1:30 p.m., seconded by Fawn Billie. Motion carried unanimously:

Ayes: Trish King, Lisa Summers, Fawn Billie, Melinda J. Danforth, Brandon Stevens, Tehassi Hill, Jennifer Webster

Motion by Jennifer Webster to accept the Retail Enterprise report, seconded by Melinda J. Danforth. Motion carried unanimously:

Ayes: Lisa Summers, Fawn Billie, Melinda J. Danforth, Brandon Stevens, Tehassi Hill, Jennifer Webster

Not Present: Trish King

## IX. Standing Committees

**A. <u>Legislative Operating Committee</u>** ***(No Requested Action)***

**B. <u>Finance Committee</u>**

Sponsor: Tribal Treasurer Trish King, Chairwoman

**1. Approve Finance Committee meeting minutes of January 5, 2015**

Motion by Fawn Billie to Approve Finance Committee meeting minutes of January 5, 2015, seconded by Trish King. Motion carried unanimously:

Ayes: Trish King, Lisa Summers, Fawn Billie, Melinda J. Danforth, Brandon Stevens, Tehassi Hill, Jennifer Webster

**C. <u>Community Development Planning Committee</u>** ***(No Requested Action)***

**D. <u>Quality of Life</u>** ***(No Requested Action)***

DRAFT

## X. General Tribal Council

**A. Petitioner Gina Powless: To create a support system of paralegals, advocates and attorneys to assist and advocate for Oneida enrolled Tribal Members that are engaged in any case with Oneida Judiciary.**

Sponsor: Lisa Summers, Tribal Secretary

***Excerpt from December 10, 2014:*** *Motion by Tehassi Hill to accept the update as FYI, seconded by Fawn Billie. Motion carried unanimously.*

***Excerpt from November 26, 2014:*** *Motion by Jenny Webster to accept legislative analysis and to accept financial analysis status report as FYI, seconded by Lisa Summers. Motion carried unanimously.*

***Excerpt from October 8, 2014:*** *Motion by Lisa Summers to direct the Law, Finance and Legislative Reference Offices submit the requested analyses to the Tribal Secretary's office within 45 days, and that a progress report be submitted in 30 days.*

Motion by Jennifer Webster to accept the legal analysis; seconded by Fawn Billie. Motion carried unanimously:

Ayes: Trish King, Lisa Summers, Fawn Billie, Melinda J. Danforth, Brandon Stevens, Tehassi Hill, Jennifer Webster

## XI. Unfinished Business

**A. Approve sponsorship for business purposes**

Sponsor: Joanie Buckley, Division Director/Internal Services

**1.** Green Bay Film Festival

***Excerpt from November 26, 2014:*** *Motion by Brandon Stevens … to defer the Green Bay Film Festival sponsorship to a meeting with Joint Marketing for further discussion, seconded by Lisa Summers. Motion carried unanimously.*

Motion by Jennifer Webster to approve a exception to the continuing resolution 09-24-14-A for the Green Bay Film Festival sponsorship in the amount of $10,000 with $5,000 coming from Joint Marketing and $5,000 coming from Tourism, seconded by Tehassi Hill. Motion carried with one abstention:

Ayes: Trish King, Lisa Summers, Fawn Billie, Melinda J. Danforth, Tehassi Hill, Jennifer Webster

Abstained: Brandon Stevens

Motion by Lisa Summers to direct the Joint Marketing Team to become a formally chartered entity for the operations and with our corporate entities within 90 days and that the Treasurer take the lead for the Business Committee since it has primarily to do with the financial planning aspect and the budgeting purposes, seconded by Jennifer Webster. Motion carried unanimously;

Ayes: Trish King, Lisa Summers, Fawn Billie, Melinda J. Danforth, Brandon Stevens, Tehassi Hill, Jennifer Webster

## XII. Tabled Business *(No Requested Action)*

**A. Approve reorganization of Environmental, Health & Safety Division, Division of Land Management and Housing**

Sponsor: Melinda J. Danforth, Tribal Vice-Chairwoman

***Excerpt from November 26, 2014:*** *Motion by Jenny Webster to table this item, seconded by Brandon Stevens. Motion carried unanimously.*

***Excerpt from September 10, 2014:*** *Motion by Lisa Summers to defer the Update on reorganization of Environmental, Health & Safety Division, Division of Land Management and Housing to a work meeting of the Business Committee scheduled for Thursday, September 25, seconded by Jenny Webster. Motion carried unanimously.*

***Excerpt from August 13, 2014:*** *Motion by Vince DelaRosa to defer update on reorganization of Environmental, Health & Safety Division, Division of Land Management and Housing to the new council for their consideration, seconded by Tina Danforth. Motion carried with one opposed.*

Motion by Melinda J. Danforth to take this item from the table, seconded by Fawn Billie. Motion carried unanimously:

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Ayes: Trish King, Lisa Summers, Fawn Billie, Melinda J. Danforth, Brandon Stevens, Tehassi Hill, Jennifer Webster

Motion by Melinda J. Danforth to defer this request to the Business Committee strategic direction that deals with Reorg and that this should be completed by the end of the third quarter, seconded by Lisa Summers. Motion carried unanimously:

Ayes: Trish King, Lisa Summers, Fawn Billie, Melinda J. Danforth, Brandon Stevens, Tehassi Hill, Jennifer Webster

## XIII. New Business

### A. Approve Gaming Facilities compliance inspections

Sponsor: Troy Parr, Asst. Div. Dir./Development

Motion by Melinda J. Danforth to approve the gaming facilities compliance inspections for the Grand Casino, IMAC, Mason St Casino, Packerland One Stop Casino, Hwy 54 One Stop Casino and Oneida Travel Center, seconded by Trish King. Motion carried unanimously:

Ayes: Trish King, Lisa Summers, Fawn Billie, Melinda J. Danforth, Brandon Stevens, Tehassi Hill, Jennifer Webster

### B. Approve capital expenditure exception for Pit Table Lifecycle

Sponsor: Louise Cornelius, Gaming General Manager

Motion by Jennifer Webster to approve the exception to the continuing resolution BC-09-24-14-A for the Pit Table Lifecycle capital expenditure, seconded by Fawn Billie. Motion carried unanimously:

Ayes: Trish King, Lisa Summers, Fawn Billie, Melinda J. Danforth, Brandon Stevens, Tehassi Hill, Jennifer Webster

### C. Approve Complaint Process for Direct Reports to the Business Committee SOP

Sponsor: Lisa Summers, Tribal Secretary

Motion by Trish King to adopt the Business Committee Standard Operating Procedure titled Complaint Process for Direct Reports to the Business Committee and to direct the Tribal Secretary's Office to communicate this information to the Business Committee's Direct Reports and Human Resources Department, seconded by Tehassi Hill. Motion carried unanimously:

Ayes: Trish King, Lisa Summers, Fawn Billie, Melinda J. Danforth, Brandon Stevens, Tehassi Hill, Jennifer Webster

### D. Approve Discipline Process for Direct Reports to the Business Committee SOP

Sponsor: Lisa Summers, Tribal Secretary

Motion by Jennifer Webster to adopt the Business Committee Standard Operating Procedure titled Descipline Process for Direct Reports to the Business Committee and to direct the Tribal Secretary's Office to communicate this information to the Business Committee's Direct Reports and Human Resources Department, seconded by Lisa Summers. Motion carried unanimously:

Ayes: Trish King, Lisa Summers, Fawn Billie, Melinda J. Danforth, Brandon Stevens, Tehassi Hill, Jennifer Webster

### E. Community Reserve Fund Allocation

Sponsor: Trish King, Tribal Treasurer

Motion by Jennifer Webster to approve the Community Reserve Fund Allocation, seconded by Brandon Stevens. Motion carried unanimously:

Ayes: Trish King, Lisa Summers, Fawn Billie, Melinda J. Danforth, Brandon Stevens, Tehassi Hill, Jennifer Webster

Amendment to the main motion by Tehassi Hill for the report submitted by the Treasurer be amended to identify the unbudgeted Packer Contract obligation of $150,000.00 and the positive variance of $703,448.00 in the report be corrected to $853,448.00, seconded by Fawn Billie. Motion carried unanimously:

Ayes: Trish King, Lisa Summers, Fawn Billie, Melinda J. Danforth, Brandon Stevens, Tehassi Hill, Jennifer Webster

DRAFT

## XIV. Travel

### A. Travel Reports *(No Requested Action)*

### B. Travel Requests

**1. Business Committee – Region 5 HHS Tribal Consultation – Carleton, MN, February 17-19, 2015**

Sponsor: Melinda J. Danforth, Tribal Vice-Chairwoman

Motion by Trish King to approve the travel request for the Vice-Chairwoman, Councilwoman Jennifer Webster, and Debra Danforth, Division Director to attend Region 5 HHS Tribal Consultation – Carleton, MN, February 17-19, 2015, seconded by Brandon Stevens. Motion carried unanimously:

Ayes: Trish King, Lisa Summers, Fawn Billie, Brandon Stevens, Tehassi Hill
Abstained: Melinda J. Danforth, Jennifer Webster

## XV. Reports *(This section of the agenda is scheduled to begin at 1:30 p.m.)*

Called to order at 1:30 p.m. by Chairwoman Tina Danforth.

*Treasurer Trish King, Vice-Chairwoman Melinda J. Danforth, and Councilman Brandon Stevens are not present. Treasurer Trish King arrives at 1:34 p.m.*

### A. Operational Reports

**1. Development Division**

Sponsor: Troy Parr, Asst. Div. Dir./Devel. & Bruce Danforth, Asst. Div. Dir./Devel. Oper.

Motion by Jennifer Webster to accept the Development Division report, seconded by Fawn Billie. Motion carried unanimously:

Ayes: Trish King, Lisa Summers, Fawn Billie, Tehassi Hill, Jennifer Webster
Not Present: Melinda J. Danforth, Brandon Stevens

*Councilman Brandon Stevens arrives at 1:37 p.m.*

**2. Division of Land Management**

Sponsor: Patrick Pelky, Division Director/EH&S

Motion by Lisa Summers to accept the Division of Land Management report, seconded by Tehassi Hill. Motion carried unanimously:

Ayes: Trish King, Lisa Summers, Fawn Billie, Brandon Stevens, Tehassi Hill, Jennifer Webster
Not Present: Melinda J. Danforth

**3. Environmental, Health & Safety**

Sponsor: Patrick Pelky, Division Director/EH&S

Motion by Jennifer Webster to accept the Environmental, Health & Safety report, seconded by Brandon Stevens. Motion carried unanimously:

Ayes: Trish King, Lisa Summers, Fawn Billie, Brandon Stevens, Tehassi Hill, Jennifer Webster
Not Present: Melinda J. Danforth

*Vice-Chairwoman Melinda J. Danforth arrives at 2:13 p.m.*

**4. Oneida Housing Authority**

Sponsor: Dale Wheelock, Housing Authority Exec. Director

Motion by Tehassi Hill to accept the Oneida Housing Authority report, seconded by Brandon Stevens. Motion carried unanimously:

Ayes: Trish King, Lisa Summers, Fawn Billie, Melinda J. Danforth, Brandon Stevens, Tehassi Hill, Jennifer Webster

DRAFT

*Councilman Brandon Stevens departs at 2:36 p.m.*
*Treasurer Trish King departs at 2:44 p.m.*
*Councilman Brandon Stevens returns at 2:46 p.m.*

**5. Comprehensive Health Division**
Sponsor: Dr. Ravi Vir, Medical Director & Debra J Danforth, Operations Director

Motion by Lisa Summers to accept the Comprehensive Health Division report, seconded by Tehassi Hill. Motion carried unanimously:

Ayes: Lisa Summers, Fawn Billie, Melinda J. Danforth, Brandon Stevens, Tehassi Hill, Jennifer Webster
Not Present: Trish King

**B. Corporate Reports** ***(No Requested Action)***

**C. Boards Committees and Commissions**

**1. South Eastern Oneida Tribal Services Advisory Board** – Pamela Ninham, Chairwoman
Liaison: Tina Danforth, Tribal Chairwoman

***Excerpt from December 10, 2014:*** *Motion by Jenny Webster that if a report is not submitted by the January 6th deadline next month, then we move forward with the dissolution of this board, seconded by Melinda J. Danforth. Motion carried unanimously.*

***Excerpt from November 26, 2014: (1)*** *Motion by Jenny Webster to continue to halt any and all stipends to the South Eastern Oneida Tribal Services Advisory Board until the delinquent report is submitted to the Business Committee and accepted by the Business Committee and for the Tribal Chairwoman Tina Danforth, liaison to the SEOTS Advisory Board, to notify the SEOTS Advisory Board of their delinquent report again, seconded by Lisa Summers. Motion carried unanimously.* ***(2)*** *Amendment to main motion by Lisa Summers to request the liaison to the SEOTS Advisory Board send written notice to the SEOTS Advisory Board, letting the board know that it fails to be in compliance for the third time, the Business Committee will consider further action, seconded by Trish King. Motion carried unanimously.*

***Excerpt from November 12, 2014:*** *Motion by Jenny Webster to continue to halt any and all stipends to the South Eastern Oneida Tribal Services Advisory Board until the delinquent report is submitted to the Business Committee and accepted by the Business Committee, seconded by Trish King. Motion carried unanimously.*

***Excerpt from October 22, 2014: (1)*** *Motion by Jenny Webster halt any and all stipends to the South Eastern Oneida Tribal Services Advisory Board until the delinquent report is submitted to the Business Committee and accepted by the Business Committee, seconded by Lisa Summers. Motion carried unanimously.* ***(2)*** *Motion by Lisa Summers to direct the Tribal Chairwoman Tina Danforth, liaison to the SEOTS Advisory Board, to notify the SEOTS Advisory Board of their delinquent report and ask that the report is submitted for the next Business Committee agenda, seconded by Tehassi Hill. Motion carried unanimously.*

Motion by Melinda J. Danforth to accept the SEOTS Advisory Board report, seconded by Jennifer Webster. Motion carried unanimously:

Ayes: Lisa Summers, Fawn Billie, Melinda J. Danforth, Brandon Stevens, Tehassi Hill, Jennifer Webster
Not Present: Trish King

**2. Oneida Election Board** – Michele Doxtator, Chairwoman
Liaison: Melinda J. Danforth, Tribal Vice-Chairwoman

Motion by Lisa Summers to accept the Oneida Election Board report, seconded by Fawn Billie. Motion carried unanimously:

Ayes: Lisa Summers, Fawn Billie, Melinda J. Danforth, Brandon Stevens, Tehassi Hill, Jennifer Webster
Not Present: Trish King

**3. Oneida Police Commission** – Bernard John-Stevens, President ***(No Report Submitted)***

DRAFT

Liaison: Lisa Summers, Tribal Secretary
Motion by Lisa Summers to defer the Oneida Police Commission report to the next regular Business Committee meeting, seconded by Jennifer Webster. Motion carried unanimously:
Ayes: Lisa Summers, Fawn Billie, Melinda J. Danforth, Brandon Stevens, Tehassi Hill, Jennifer Webster
Not Present: Trish King

*Chairwoman Tina Danforth departs at 3:35 p.m., Vice-Chairwoman Melinda J. Danforth assumes responsibilities of Chair.*

4. **Oneida Library Board** – Carol Elm, Chairwoman
Liaison: Fawn Billie, Councilwoman
Motion by Jennifer Webster to accept the Oneida Library Board report, seconded by Tehassi Hill. Motion carried unanimously:
Ayes: Lisa Summers, Fawn Billie, Brandon Stevens, Tehassi Hill, Jennifer Webster
Not Present: Trish King, Tina Danforth

5. **Oneida Arts Board** – Nic Reynolds, Chairman ***(No Report Submitted)***
Liaison: Jennifer Webster, Councilwoman
Motion by Lisa Summers to defer the Oneida Arts Board report to the next regular Business Committee meeting, seconded by Tehassi Hill. Motion carried unanimously:
Ayes: Lisa Summers, Fawn Billie, Brandon Stevens, Tehassi Hill, Jennifer Webster
Not Present: Trish King, Tina Danforth

6. **Anna John Resident Centered Care Community Board** – Carol Elm, Chairwoman ***(No Report Submitted)***
Liaison: Melinda J. Danforth, Tribal Vice-Chairwoman
Motion by Lisa Summers to defer the Anna John Resident Centered Care Community Board report to the next regular Business Committee meeting, seconded by Jennifer Webster. Motion carried unanimously:
Ayes: Lisa Summers, Fawn Billie, Brandon Stevens, Tehassi Hill, Jennifer Webster
Not Present: Trish King, Tina Danforth

7. **Oneida Child Protective Board –** Lois Strong, Chairwoman ***(No Report Submitted)***
Liaison: Lisa Summers, Tribal Secretary
Motion by Lisa Summers to defer the Oneida Child Protective Board report to the next regular Business Committee meeting, seconded by Jennifer Webster. Motion carried unanimously:
Ayes: Lisa Summers, Fawn Billie, Brandon Stevens, Tehassi Hill, Jennifer Webster
Not Present: Trish King, Tina Danforth

8. **Environmental Resources Board** – Richard Baird, Chairman
Liaison: Tehassi Hill, Councilman
Motion by Lisa Summers to accept the Environmental Resource Board report, seconded by Tehassi Hill. Motion carried unanimously:
Ayes: Lisa Summers, Fawn Billie, Brandon Stevens, Tehassi Hill, Jennifer Webster
Not Present: Trish King, Tina Danforth

## XVI. Executive Session

### A. Executive Session meeting minutes of January 13, 2015

**Present:** Chairwoman Tina Danforth, Vice-Chairwoman Melinda J. Danforth, Treasurer Trish King, Secretary Lisa Summers, Council members Fawn Billie, Brandon Stevens, Tehassi Hill, Jennifer Webster;
**Others Present:** Jim Bittorf;

1. **Call to order** by Chairwoman Tina Danforth at 9:00 a.m.

2. **Adopt the agenda**

DRAFT

Motion by Melinda J. Danforth to adopt the agenda as presented, seconded by Brandon Stevens. Motion carried unanimously:

Ayes: Trish King, Lisa Summers, Fawn Billie, Melinda J. Danforth, Brandon Stevens, Tehassi Hill, Jennifer Webster

**3. Executive discussion**

Motion by Brandon Stevens to go into executive session at 9:02 a.m., seconded by Tehassi Hill. Motion carried unanimously:

Ayes: Trish King, Lisa Summers, Fawn Billie, Melinda J. Danforth, Brandon Stevens, Tehassi Hill, Jennifer Webster

Consensus to break at 12:01 p.m. and to reconvene at 1:30 p.m.

Executive session called back into order at 1:35 p.m. by Chairwoman Tina Danforth.

Recess at 2:13 p.m.

Executive session called back into order at 3:04 p.m. by Chairwoman Tina Danforth.

**4. Adjourn**

Motion by Trish King to come out of executive session and adjourn at 4:33 p.m., seconded by Jennifer Webster. Motion carried unanimously:

Ayes: Trish King, Lisa Summers, Fawn Billie, Melinda J. Danforth, Brandon Stevens, Tehassi Hill, Jennifer Webster

**B. <u>Reports</u>**

**1. Chief Financial Officer report** – Larry Barton, Chief Financial Officer

Motion by Melinda J. Danforth to accept the Chief Financial Officer report, seconded by Tehassi Hill. Motion carried unanimously:

Ayes: Trish King, Lisa Summers, Fawn Billie, Melinda J. Danforth, Brandon Stevens, Tehassi Hill, Jennifer Webster

Motion by Melinda J. Danforth to direct the Chief Financial Officer to develop a training session for the organization on how to interpret the Treasurer's Report, seconded by Tehassi Hill. Motion carried unanimously:

Ayes: Trish King, Lisa Summers, Fawn Billie, Melinda J. Danforth, Brandon Stevens, Tehassi Hill, Jennifer Webster

**2. Chief Counsel report** – Jo Anne House, Chief Counsel

Motion by Fawn Billie to approve the Chief Counsel report, seconded by Trish King. Motion carried unanimously:

Ayes: Trish King, Lisa Summers, Fawn Billie, Melinda J. Danforth, Brandon Stevens, Tehassi Hill, Jennifer Webster

**3. Officers' report** – Melinda J. Danforth, Tribal Vice-Chairwoman

Motion by Tehassi Hill to approve to the Officers' report, seconded by Jennifer Webster. Motion carried unanimously:

Ayes: Trish King, Lisa Summers, Fawn Billie, Melinda J. Danforth, Brandon Stevens, Tehassi Hill, Jennifer Webster

**4. Intergovernmental Affairs and Communications** – Nathan King, Legislative Affairs Director

Motion by Tehassi Hill to approve the Intergovernmental Affairs and Communications report, seconded by Trish King. Motion carried unanimously:

Ayes: Trish King, Lisa Summers, Fawn Billie, Melinda J. Danforth, Brandon Stevens, Tehassi Hill, Jennifer Webster

**C. <u>Audit Committee</u>**

Sponsor: Councilman Tehassi Hill, Chairman

DRAFT

1. **Approve regular Audit Committee minutes of October 23, 2014**

Motion by Lisa Summers to approve regular Audit Committee minutes of October 23, 2014, seconded by Brandon Stevens. Motion carried unanimously:

Ayes: Trish King, Lisa Summers, Fawn Billie, Melinda J. Danforth, Brandon Stevens, Tehassi Hill, Jennifer Webster

2. **Approve Internal Audit report of October w/attachment A**

Motion by Fawn Billie to approve Internal Audit report of October w/attachment A, seconded by Tehassi Hill. Motion carried unanimously:

Ayes: Trish King, Lisa Summers, Fawn Billie, Melinda J. Danforth, Brandon Stevens, Tehassi Hill, Jennifer Webster

3. **Approve five (5) audits: Title 31, Table Games, Gaming Contracts, Drop & Count, and Surveillance**

Motion by Tehassi Hill to approve five (5) audits: Title 31, Table Games, Gaming Contracts, Drop & Count, and Surveillance, seconded by Jennifer Webster. Motion carried unanimously:

Ayes: Trish King, Lisa Summers, Fawn Billie, Melinda J. Danforth, Brandon Stevens, Tehassi Hill, Jennifer Webster

4. **Approve one (1) closeout report – Oneida Gaming Commission follow up audit**

Motion by Tehassi Hill to approve one (1) closeout report – Oneida Gaming Commission follow up audit, seconded by Lisa Summers. Motion carried unanimously:

Ayes: Trish King, Lisa Summers, Fawn Billie, Melinda J. Danforth, Brandon Stevens, Tehassi Hill, Jennifer Webster

5. **Accept 2014 Q4 High Risk Dash Board report**

Motion by Tehassi Hill to accept 2014 Q4 High Risk Dash Board report, seconded by Fawn Billie. Motion carried unanimously:

Ayes: Trish King, Lisa Summers, Fawn Billie, Melinda J. Danforth, Brandon Stevens, Tehassi Hill, Jennifer Webster

**D. <u>Unfinished Business</u>**

**E. <u>Tabled Business</u>** ***(No Requested Action)***

1. **Compensation Adjustment Issue**

Sponsor: Melinda J. Danforth, Tribal Vice-Chairwoman

***Excerpt from November 26, 2014:*** *Motion by Lisa Summers to table this item, seconded by Tehassi Hill. Motion carried unanimously.*

***Excerpt from November 12, 2014:*** *Motion by Tehassi Hill to defer this item to the next regular Business Committee meeting, seconded by Fawn Billie. Motion carried unanimously.*

Motion by Melinda J. Danforth to take this item from the table, seconded by Lisa Summers. Motion carried unanimously:

Ayes: Trish King, Lisa Summers, Fawn Billie, Melinda J. Danforth, Brandon Stevens, Tehassi Hill, Jennifer Webster

Motion by Melinda J. Danforth to delete this item, seconded by Jennifer Webster. Motion carried unanimously:

Ayes: Trish King, Lisa Summers, Fawn Billie, Melinda J. Danforth, Brandon Stevens, Tehassi Hill, Jennifer Webster

**F. <u>New Business</u>**

1. **Pardon and Forgiveness Recommendation for Ashley Blaker**

Sponsor: Lisa Summers, Tribal Secretary

Motion by Melinda J. Danforth to adopt resolution 01-14-15-B granting the pardon to Ashley Blaker, seconded by Fawn Billie. Motion carried with one abstention:

DRAFT

Ayes: Lisa Summers, Fawn Billie, Melinda J. Danforth, Brandon Stevens, Tehassi Hill, Jennifer Webster
Abstained: Trish King

**2. Pardon and Forgiveness Recommendation for Jerry Adams**
Sponsor: Lisa Summers, Tribal Secretary
Motion by Melinda J. Danforth to adopt resolution 01-14-15-C granting the pardon to Jerry Adams, seconded by Jennifer Webster. Motion carried unanimously:
Ayes: Trish King, Lisa Summers, Fawn Billie, Melinda J. Danforth, Brandon Stevens, Tehassi Hill, Jennifer Webster

**3. Pardon and Forgiveness Recommendation for Todd Hill**
Sponsor: Lisa Summers, Tribal Secretary
Motion by Jennifer Webster to adopt resolution 01-14-15-D granting forgiveness to Todd Hill, seconded by Fawn Billie. Motion carried unanimously:
Ayes: Trish King, Lisa Summers, Fawn Billie, Melinda J. Danforth, Brandon Stevens, Tehassi Hill, Jennifer Webster

**4. Pardon and Forgiveness Recommendation for Victor Reyes**
Sponsor: Lisa Summers, Tribal Secretary
Motion by Jennifer Webster to adopt resolution 01-14-15-E granting the pardon to Victor Reyes, seconded by Fawn Billie. Motion carried unanimously:
Ayes: Trish King, Lisa Summers, Fawn Billie, Melinda J. Danforth, Brandon Stevens, Tehassi Hill, Jennifer Webster

**5. Approve 42 new enrollments**
Sponsor: Brandon Stevens, Councilman
Motion by Jennifer Webster to approve 42 new enrollments, seconded by Tehassi Hill. Motion carried with one abstention:
Ayes: Trish King, Lisa Summers, Fawn Billie, Melinda J. Danforth, Tehassi Hill, Jennifer Webster
Abstained: Brandon Stevens

**6. Status of Housing Investigation**
Sponsor: Melinda J. Danforth, Tribal Vice-Chairwoman
Motion by Melinda J. Danforth to request the Chairwoman to follow up with API to request an update on this issue, seconded by Trish King. Motion carried unanimously:
Ayes: Trish King, Lisa Summers, Fawn Billie, Melinda J. Danforth, Brandon Stevens, Tehassi Hill, Jennifer Webster

**7. Approve the Oneida Tribe's position on Safe Haven Law and Indian Child Welfare Act Conflict**
Sponsor: Melinda J. Danforth, Tribal Vice-Chairwoman
Motion by Melinda J. Danforth to approve the tribe's position regarding the conflicts that exist between the State of Wisconsin Safe Haven Law and the Federal Indian Child Welfare Act, taking into consideration the comments and suggestion that were made by the Business Committee members yesterday, seconded by Trish King. Motion carried unanimously:
Ayes: Trish King, Lisa Summers, Fawn Billie, Melinda J. Danforth, Brandon Stevens, Tehassi Hill, Jennifer Webster

**8. Approve procedural exception for five (5) offers to purchase**
Sponsor: Patrick Pelky, Division Director/EH&S
Motion by Tehassi Hill to approve procedural exception for five (5) offers to purchase referenced in the memorandum dated December 29, 2014, seconded by Trish King. Motion carried unanimously:
Ayes: Trish King, Lisa Summers, Fawn Billie, Melinda J. Danforth, Brandon Stevens, Tehassi Hill, Jennifer Webster

DRAFT

Motion by Lisa Summers for the Community Development Planning Committee to bring back a budget recommendation to the Treasurer by May 1, 2015, for infrastructure for the FY-2016 budget, seconded by Tehassi Hill. Motion carried unanimously:

Ayes: Trish King, Lisa Summers, Fawn Billie, Melinda J. Danforth, Brandon Stevens, Tehassi Hill, Jennifer Webster

Motion by Tehassi Hill to recess at 10:48 a.m. and return at 1:30 p.m., seconded by Lisa Summers. Motion carried unanimously:

Ayes: Trish King, Lisa Summers, Fawn Billie, Melinda J. Danforth, Brandon Stevens, Tehassi Hill, Jennifer Webster

## XVII. Adjourn

Motion by Lisa Summers to adjourn at 3:31 p.m., seconded by Fawn Billie. Motion carried unanimously:

Ayes: Lisa Summers, Fawn Billie, Brandon Stevens, Tehassi Hill, Jennifer Webster

Not Present: Trish King, Tina Danforth

Minutes prepared by Lisa Liggins, Executive Assistant
Minutes approved as presented/corrected on _____.

_____
Lisa Summers, Tribal Secretary
ONEIDA BUSINESS COMMITTEE

DRAFT

# Oneida Business Committee Meeting
# Agenda Request Form

1. **Meeting Date Requested:** 1 / 28 / 15

2. **Nature of request**

Session: ☒ Open ☐ Executive - justification required. See instructions for the applicable laws that define what is considered "executive" information, then choose from the list:

Agenda Header (choose one):

Agenda item title (see instructions):

Resolution

Action requested (choose one)

☐ Information only

☒ Action - please describe:

Approve resolution

3. **Justification**

Why BC action is required (see instructions):

Resolution needed for TANF grant application

4. **Supporting Materials**

Instructions

☐ Memo of explanation with required information (see instructions)

☐ Report ☒ Resolution ☐ Contract (check the box below if signature required)

☐ Other - please list (**Note:** multi-media presentations due to Tribal Clerk 2 days prior to meeting)

1. 3.

2. 4.

☒ Business Committee signature required

5. **Submission Authorization**

Authorized sponsor (choose one): 1/8/15

Requestor (if different from above): Cheryl Stevens, Grants

Name, Title / Dept. or Tribal Member

Additional signature (as needed):

Name, Title / Dept.

Additional signature (as needed):

Name, Title / Dept.

1) Save a copy of this form in a pdf format.
2) Email this form and all supporting materials to: BC_Agenda_Requests@oneidanation.org

# Oneida Tribe of Indians of Wisconsin

Oneidas bringing several hundred bags of corn to Washington' s starving army at Valley Forge, after the colonists had consistently refused to aid them.

UGWA DEMOLUM YATEHE
Because of the help of this Oneida Chief in cementing a friendship between the six nations and the colony of Pennsylvania, a new nation, the United States was made possble.

**BC Resolution _____**
**Temporary Assistance to Needy Families (TANF)**

**WHEREAS,** the Oneida Tribe of Indians of Wisconsin is a federally recognized Indian government and a Treaty Tribe recognized by the laws of the United States, and

**WHEREAS,** the Oneida General Tribal Council is the duly recognized governing body of the Oneida Tribe of Indians of Wisconsin, and

**WHEREAS,** the Oneida Business Committee may be delegated duties & responsibilities by the Oneida General Tribal Council and is at all times subject to the review powers of the Oneida General Tribal Council, and

**WHEREAS,** The Oneida Business Committee recognizes and supports the efforts of the Tribal TANF Program to ensure the primary purposes of the Federal Personal Responsibilities and Work Opportunities Reconciliation Act, and

**WHEREAS,** the Oneida Tribe of Indians of Wisconsin has determined that the overall goal of the Oneida Tribe is to protect, maintain and improve the standard of living and the environment in which the Oneida people live, and

**WHEREAS,** the Oneida Business Committee hereby supports implementation of the proposed Tribal TANF Plan for the period 2015 – 2018.

**NOW, THEREFORE, BE IT RESOLVED:** that upon approval by the Administration for Children and Families, the Oneida Tribe TANF Program be implemented according to provisions set forth within the Plan in the broadest manner possible, while meeting established standards.

**GRANT:** Temporary Assistance to Needy Families

**ROGRAM:** Economic Support Services

**PROGRAM DIRECTOR:** Barb Metoxen

**GRANT AMOUNT:** $835,924.00

**MATCH:** None

**SYNOPSIS:** The purpose of the TANF Program is to promote the Personal Responsibilities and Work Opportunities Reconciliation Act (PRWORA) of 1996 to strengthen and support families so that 1) children can be cared for in their own homes or in the homes of relatives, 2) reduce dependency on public benefits by promoting job preparation and work, 3) prevent and reduce the incidence of out-of-wedlock pregnancies, and 4) to encourage the information and maintenance of two-parent families.

# Oneida Business Committee Meeting
# Agenda Request Form

**1. Meeting Date Requested:** 1 / 28 / 15

**2. Nature of request**

Session: ☒ Open ☐ Executive - justification required. See instructions for the applicable laws that define what is considered "executive" information, then choose from the list:

Agenda Header (choose one): Resolution

Agenda item title (see instructions):

Approval of Resolution and Oneida Transportation Improvement Plan

Action requested (choose one)

☐ Information only

☒ Action - please describe:

Approval of Resolution and Oneida Transportation Improvement Plan for 2015/16

**3. Justification**

Why BC action is required (see instructions):

Per requirement of funding distribution for the Tribal Transportation Program

**4. Supporting Materials**

Instructions

☐ Memo of explanation with required information (see instructions)

☐ Report ☒ Resolution ☐ Contract (check the box below if signature required)

☐ Other - please list (**Note:** multi-media presentations due to Tribal Clerk 2 days prior to meeting)

1. Transportation Improvement Plan
2.
3.
4.

☒ Business Committee signature required

**5. Submission Authorization**

Authorized sponsor (choose one): **Troy Parr, Asst. Div. Dir./Devel. & Bruce Danforth, Asst. Div. Dir. Devel. Oper.**

Requestor (if different from above): Michael Finn, Transportation Planner - Planning

Name, Title / Dept. or Tribal Member

Additional signature (as needed):

Name, Title / Dept.

Additional signature (as needed):

Name, Title / Dept.

1) Save a copy of this form in a pdf format.
2) Email this form and all supporting materials to: BC_Agenda_Requests@oneidanation.org

Oneida Tribe of Indians of Wisconsin - Transportation Improvement Plan 2015/2016

| Priority | BIA Route # | Project Length | Construction Yr. | Name, Discription | Plng/Eng | Construct | Total | Eng | Arch/Env | Construct |
|---|---|---|---|---|---|---|---|---|---|---|
| 1 | N/A | N/A | N/A | **5% of 2% Transportation Planning Funds** | N/A | N/A | 46,380.00 | N/A | N/A | N/A |
| 2 | N/A | N/A | N/A | **2% Transportation Planning Funds** | N/A | N/A | 35,000.00 | N/A | N/A | N/A |
| 3 | 0012-17 | 1.2 Miles | 2015 | **Site II Subdivision**<br>reclaim existing road surface, construct new bituminous surface | 50,000.00 | 300,000 | 350,00.00 | Tribe | Tribe | Tribe |
| 4 | 008-10 | 1.0 Miles | 2015 | **Site I Subdivision**<br>reclaim existing road surface, construct new bituminous surface | 40,000.00 | 300,000.00 | 340,000.00 | Tribe | Tribe | Tribe |
| 5 | 1032 | .5 miles | 2015 | **Standing Stone Subdivision**<br>reclaim existing road surface, construct new bituminous surface | 20,000.00 | 130,000.00 | 150,000.00 | Tribe | Tribe | Tribe |
| 6 | N/A | N/A | N/A | **TTP Maintenance** | N/A | N/A | 6,224.00 | N/A | N/A | N/A |
| | | | | | **2015 Total** | | **927,604.00** | | | |
| 1 | N/A | N/A | N/A | **5% of 2% Transportation Planning Funds** | N/A | N/A | 46,380.00 | N/A | N/A | N/A |
| 2 | N/A | N/A | N/A | **2% Transportation Planning Funds** | N/A | N/A | 35,000.00 | N/A | N/A | N/A |
| 3 | 1033 | .5 Miles | 2016 | **Oneida Business Park/Water Circle Pl**<br>reclaim existing road surface, construct new bituminous surface | 30,000.00 | 225,000.00 | 255,000.00 | Tribe | Tribe | Tribe |
| 4 | 1043 | .1 Miles | 2016 | **Manders court**<br>reclaim existing road surface, construct new bituminous surface | 20,000.00 | 100,000.00 | 120,000.00 | Tribe | Tribe | Tribe |
| 5 | 1044 | .1 Miles | 2016 | **Joshua Court**<br>reclaim existing road surface, construct new bituminous surface | 20,000.00 | 100,000.00 | 120,000.00 | Tribe | Tribe | Tribe |
| 6 | 0011 | .1 Miles | 2016 | **VandenHeuvel Lane**<br>reclaim existing road surface, construct new bituminous surface | 30,000.00 | 150,000.00 | 180,000.00 | Tribe | Tribe | Tribe |
| 7 | N/A | N/A | N/A | **TTP Maintenance** | N/A | N/A | 171,224.00 | N/A | N/A | N/A |
| | | | | | **2016 Total** | | **927,604.00** | | | |

# ONEIDA LAW OFFICE

***CONFIDENTIAL: ATTORNEY/CLIENT WORK PRODUCT***

TO: Mike Finn
Public Works Department

*Use this number on future correspondence:*

**2015-0029**

FROM: Michelle L. Mays, Staff Attorney

DATE: January 15, 2015

RE: BIA-Midwest Regional Office-2015-2016
Transportation Improvement Plan Resolution

*Purchasing Department Use*
_____ **Contract Approved**
_____ **Contract Not Approved**
*(see attached explanation)*

*If you have any questions or comments regarding this review, please call 869-4327.*

The attached agreement, contract, policy and/or guaranty has been reviewed by the Oneida Law Office for legal content only. Please note the following:

*This contract may be impacted by Resolution #BC-09-24-2014-A entitled Continuing Resolution for FY 2015. This contract should be reviewed for compliance with this resolution prior to signing.*

I have made a few changes to the proposed resolution. Please see attached. Once these changes are made the proposed resolution is approved. Please contact the Legislative Reference Office to find out if a Statement of Effect is necessary. All resolutions require a Statement of Effect from the Legislative Reference Office, though there are a few exceptions. Your contact in the LRO will be Attorney Lynn Franzmeier.

# Oneida Tribe of Indians of Wisconsin

Post Office Box 365

Phone: (920) 869-2214

Oneida, Wi 54155

Oneidas bringing several hundred bags of corn to Washington's starving army at Valley Forge, after the colonists had consistently refused to aid them.

UGWA DEMOLUM YATEHE Because of the help of this Oneida Chief in cementing a friendship between the six nations and the colony of Pennsylvania, a new nation, the United States was made possble.

**BC RESOLUTION # _____**

**Oneida Tribe of Indians of Wisconsin**
**2015 - 2016**
**Transportation Improvement Plan**

WHEREAS, the Oneida Tribe of Indians of Wisconsin is a federally recognized Indian Government and a treaty Tribe recognized by the laws of the United States of America;~~,~~ and

WHEREAS, the Oneida General Tribal Council is the duly recognized governing body of the Oneida Tribe of Indians of Wisconsin;~~,~~ and

WHEREAS, the Oneida Business Committee had been delegated the authority of Article IV, Section I ~~1~~ of the Oneida ~~Tribe~~ Constitution by the Oneida ~~Tribe~~ General Tribal Council;~~,~~ and

WHEREAS, the Moving Ahead for Progress in the 21st Century (MAP 21) has provided funding to the Bureau of Indian Affairs for the purpose of transportation improvements on the Oneida Tribe of Indians of Wisconsin Reservation.~~, and~~

NOW THERFORE BE IT RESOLVED, that the Oneida Tribe of Indians of Wisconsin hereby agrees with the needs and priorities presented in the attached 2015-2016 Oneida Tribe of Indians of Wisconsin Transportation Improvement Plan.

NOW THEREFORE BE IT FURTHER RESOLVED, that the Oneida Tribe of Indians of Wisconsin supports and adopts the attached 2015-2016 Transportation Improvement Plan ~~listed in the attached~~ for the Oneida Tribe of Indians of Wisconsin fair share of the Tribal Transportation Program funding.

CERTIFICATION

I, the undersigned, as secretary of the Oneida Business Committee, hereby certify that the Oneida Business Committee is composed of nine (9) members of whom five (5) members constitute a quorum. ___ members were present at a meeting duly called, noticed and held on the ___ day of ____2015; that the foregoing resolution was duly adopted at such meeting by a vote of ___ members for; ___ members against and ___ members not voting; and that said resolution has not been rescinded or amended in any way.

_____

Lisa Summers, Tribal Secretary
Oneida Business Committee

## Michael A. Finn

**From:** Lynn A. Franzmeier
**Sent:** Friday, January 16, 2015 11:24 AM
**To:** Michael A. Finn
**Subject:** RE: BIA-Midwest Regional Office-2015-2016 Transportation Improvement Plan Resolution; Our File No. 2015-0029

Hi Mike-
A Statement of Effect is not necessary for this Resolution, so you don't need anything from us to proceed with getting this approved.

Thanks!
Lynn

-----Original Message-----
From: Michael A. Finn
Sent: Friday, January 16, 2015 8:06 AM
To: Lynn A. Franzmeier
Subject: FW: BIA-Midwest Regional Office-2015-2016 Transportation Improvement Plan Resolution; Our File No. 2015-0029

Hi Lynn,

Please review changes (see attached), thank you for your time...Mike

-----Original Message-----
From: Oneida Law
Sent: Thursday, January 15, 2015 2:46 PM
To: Michael A. Finn
Subject: BIA-Midwest Regional Office-2015-2016 Transportation Improvement Plan Resolution; Our File No. 2015-0029

Your contract (Resolution) has been reviewed. Please note that pursuant to the legal review of said contract, a review by Central Purchasing is not required. The legal review is attached.

If you have any questions, please feel free to contact the Law Office at any time.

Yaw^ko (Thank you).

Oneida Law Office
N7210 Seminary Road
Post Office Box 109
Oneida, WI 54155

Office: 920-869-4327
Fax: 920-869-4065
e-mail: Oneida_Law@oneidanation.org

CONFIDENTIALITY NOTICE:

# Oneida Tribe of Indians of Wisconsin

Oneidas bringing several hundred bags of corn to Washington' s starving army at Valley Forge, after the colonists had consistently refused to aid them.

UGWA DEMOLUM YATEHE
Because of the help of this Oneida Chief in cementing a friendship between the six nations and the colony of Pennsylvania, a new nation, the United States was made possble.

**BC Resolution _____**

**Oneida Tribe of Indians of Wisconsin**
**2015 - 2016**
**Transportation Improvement Plan**

**WHEREAS,** the Oneida Tribe of Indians of Wisconsin is a federally recognized Indian Government and a treaty Tribe recognized by the laws of the United States of America; and

**WHEREAS,** the Oneida General Tribal Council is the duly recognized governing body of the Oneida Tribe of Indians of Wisconsin; and

**WHEREAS,** the Oneida Business Committee had been delegated the authority of Article IV, Section I of the Oneida Constitution by the Oneida General Tribal Council; and

**WHEREAS,** the Moving Ahead for Progress in the 21st Century (MAP 21) has provided funding to the Bureau of Indian Affairs for the purpose of transportation improvements on the Oneida Tribe of Indians of Wisconsin Reservation;

**NOW THERFORE BE IT RESOLVED,** that the Oneida Tribe of Indians of Wisconsin hereby agrees with the needs and priorities presented in the 2015-2016 Oneida Tribe of Indians of Wisconsin Transportation Improvement Plan.

**NOW THEREFORE BE IT FURTHER RESOLVED,** that the Oneida Tribe of Indians of Wisconsin supports and adopts the 2015-2016 Transportation Improvement Plan for the Oneida Tribe of Indians of Wisconsin fair share of the Tribal Transportation Program funding.

# Oneida Business Committee Meeting
# Agenda Request Form

**1. Meeting Date Requested:** 01 / 28 / 15

**2. Nature of request**

Session: ☒ Open ☐ Executive - justification required. See instructions for the applicable laws that define what is considered "executive" information, then choose from the list:

Agenda Header (choose one): Report

Agenda item title (see instructions):

Continuing Resolution Closeout reports and recommendations

Action requested (choose one)

☐ Information only

☒ Action - please describe:

Motion for direct reports to submit final closeout reports with recommendations.

**3. Justification**

Why BC action is required (see instructions):

**4. Supporting Materials**

Instructions

☒ Memo of explanation with required information (see instructions)

☐ Report ☐ Resolution ☐ Contract (check the box below if signature required)

☐ Other - please list (**Note:** multi-media presentations due to Tribal Clerk 2 days prior to meeting)

1. 3.

2. 4.

☐ Business Committee signature required

**5. Submission Authorization**

Authorized sponsor (choose one): Lisa Summers, Tribal Secretary

Requestor (if different from above):

Name, Title / Dept. or Tribal Member

Additional signature (as needed):

Name, Title / Dept.

Additional signature (as needed):

Name, Title / Dept.

1) Save a copy of this form in a pdf format.
2) Email this form and all supporting materials to: BC_Agenda_Requests@oneidanation.org

# INTEROFFICE MEMORANDUM

**TO:** ONEIDA BUSINESS COMMITTEE
**FROM:** LISA SUMMERS, TRIBAL SECRETARY
**SUBJECT:** FY-2014 CONTINUING RESOLUTION REPORTING CLOSE OUT
**DATE:** JANUARY 22, 2015

This memorandum serves as request to close out FY-2014 Continuing Resolution Reporting.

**Background**

BC Resolution 09-24-14-B required exceptions to the resolution be reported to the Business Committee.

With the approval of the FY-2015 Budget on January 19, 2015, final continuing resolution reports need to be submitted.

**Requested Action**

1. Motion for direct reports to submit final close out reports to the February 11, 2015, regular Business Committee meeting agenda,

2. Motion for final close out reports to include recommendations on the reporting process and to include suggestions for improvement.

# Oneida Business Committee Meeting
# Agenda Request Form

**1. Meeting Date Requested:** 01 / 28 / 15

**2. Nature of request**

Session: ☒ Open ☐ Executive - justification required. See instructions for the applicable laws that define what is considered "executive" information, then choose from the list:

Agenda Header (choose one): Legislative Operating Committee

Agenda item title (see instructions):

Accept LOC Meeting Minutes of December 3, 2014

Action requested (choose one)

☐ Information only

☒ Action - please describe:

Accept LOC Meeting Minutes of December 3, 2014

**3. Justification**

Why BC action is required (see instructions):

**4. Supporting Materials**

Instructions

☐ Memo of explanation with required information (see instructions)

☐ Report ☐ Resolution ☐ Contract (check the box below if signature required)

☒ Other - please list (**Note:** multi-media presentations due to Tribal Clerk 2 days prior to meeting)

1. Minutes
2.
3.
4.

☐ Business Committee signature required

**5. Submission Authorization**

Authorized sponsor (choose one): Brandon Stevens, Council Member

Requestor (if different from above):

Name, Title / Dept. or Tribal Member

Additional signature (as needed):

Name, Title / Dept.

Additional signature (as needed):

Name, Title / Dept.

1) Save a copy of this form in a pdf format.
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# Oneida Tribe of Indians of Wisconsin

**Legislative Reference Office**
P.O. Box 365
Oneida, WI 54155
(920) 869-4376
(800) 236-2214
http://oneida-nsn.gov/LOC

**Committee Members**
Brandon Stevens, Chairperson
Tehassi Hill, Vice Chairperson
Fawn Billie, Councilmember
Jennifer Webster, Councilmember

## LEGISLATIVE OPERATING COMMITTEE MEETING MINUTES

Business Committee Conference Room-2nd Floor Norbert Hill Center
December 3, 2014 9:00 a.m.

**PRESENT:** Jennifer Webster, Fawn Billie, Tehassi Hill
**EXCUSED:** Brandon Stevens
**OTHERS PRESENT:** Lynn Franzmeier, Candice Skenandore, Danelle Wilson, Fawn Cottrell, RC Metoxen, Rae Skenandore, Taniquelle Thurner, Laura Manthe, Matt Denny

### I. Call To Order and Approval of the Agenda

Tehassi Hill called the December 3, 2014 Legislative Operating Committee meeting to order at 8:59 a.m.

Motion by Jennifer Webster to approve the agenda; seconded by Fawn Billie. Motion carried unanimously.

### II. Minutes to be approved

1. **November 19, 2014 LOC Meeting Minutes**
   Motion by Jennifer Webster to approve the November 19, 2014 LOC Meeting Minutes; seconded by Fawn Billie. Motion carried unanimously.

### III. Current Business

1. **Agriculture Law** *(1:02 – 1:46)*
   Motion by Jennifer Webster to accept the Agriculture Law memorandum as FYI; seconded by Fawn Billie. Motion carried unanimously.

2. **Public Use of Tribal Land Amendments** *(1:47-2:36)*
   Motion by Jennifer Webster to forward the Public Use of Tribal Land Amendments to the Oneida Business Committee for consideration of adoption; seconded by Fawn Billie. Motion carried unanimously.

3. **Furlough Policy** *(2:38-4:17)*
   Motion by Jennifer Webster to direct that a fiscal impact statement and a legislative analysis be conducted on the Furlough Policy; seconded by Fawn Billie. Motion carried unanimously.

### IV. New Submissions

**V. Additions**

**VI. Administrative Updates**

**VII. Executive Session**

**VIII. Recess/Adjourn**

Motion by Fawn Billie to adjourn the December 3, 2014 Legislative Operating Committee meeting at 9:03 a.m.; seconded by Jennifer Webster. Motion carried unanimously.

# Oneida Business Committee Meeting
# Agenda Request Form

**1. Meeting Date Requested:** 01 / 28 / 15

**2. Nature of request**

Session: ☒ Open ☐ Executive - justification required. See instructions for the applicable laws that define what is considered "executive" information, then choose from the list:

Agenda Header (choose one): Legislative Operating Committee

Agenda item title (see instructions):

Accept LOC Meeting Minutes of December 17, 2014

Action requested (choose one)

☐ Information only

☒ Action - please describe:

Accept LOC Meeting Minutes of December 17, 2014

**3. Justification**

Why BC action is required (see instructions):

**4. Supporting Materials**

Instructions

☐ Memo of explanation with required information (see instructions)

☐ Report ☐ Resolution ☐ Contract (check the box below if signature required)

☒ Other - please list (**Note:** multi-media presentations due to Tribal Clerk 2 days prior to meeting)

1. Minutes
2.
3.
4.

☐ Business Committee signature required

**5. Submission Authorization**

Authorized sponsor (choose one): Brandon Stevens, Council Member

Requestor (if different from above):

Name, Title / Dept. or Tribal Member

Additional signature (as needed):

Name, Title / Dept.

Additional signature (as needed):

Name, Title / Dept.

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Tehassi Hill, Vice Chairperson
Fawn Billie, Councilmember
Jennifer Webster, Councilmember

## LEGISLATIVE OPERATING COMMITTEE MEETING MINUTES

Business Committee Conference Room-2nd Floor Norbert Hill Center
December 17, 2014 9:00 a.m.

**PRESENT:** Jennifer Webster, Fawn Billie, Tehassi Hill, Brandon Stevens
**OTHERS PRESENT:** Lynn Franzmeier, Candice Skenandore, Danelle Wilson, Rae Skenandore, Taniquelle Thurner, Matt Denny, Norbert Hill Jr., Cheryl Vandenberg, Michelle Mays, Layatalati Hill, Jeff Mears

### I. Call To Order and Approval of the Agenda

Tehassi Hill called the December 17, 2014 Legislative Operating Committee meeting to order at 9:00 a.m.

Motion by Jennifer Webster to approve the agenda; seconded by Fawn Billie. Motion carried unanimously.

### II. Minutes to be approved

1. **December 3, 2014 LOC Meeting Minutes**
   Motion by Jennifer Webster to approve the December 3, 2014 LOC Meeting Minutes; seconded by Fawn Billie. Motion carried unanimously.

### III. Current Business

1. **Higher Education** *(0:33-1:52)*
   Motion by Jennifer Webster to accept the memorandum regarding the status of the Higher Education Law as FYI; seconded by Fawn Billie. Motion carried unanimously.

*Brandon Stevens arrived at 9:05 a.m.*

2. **Rules of Appellate Procedure Amendments** *(1:53-4:50)*
   Motion by Jennifer Webster to ratify the Rules of Appellate Procedure Amendments E-poll results from December 12, 2014, and direct the Legislative Reference Office to prepare the Rules of Appellate Procedure Amendments for public meeting; seconded by Tehassi Hill. Motion carried unanimously.

3. **Pow-wow Committee Bylaws** *(4:59-9:34)*
   Motion by Jennifer Webster to send a memorandum to the Pow-wow Committee asking for clarification on the noted issues and approval of the amended Pow-wow Committee Bylaws; seconded by Fawn Billie. Motion carried unanimously.

4. **Children's Code** *(9:36-20:00)*
   Motion by Jennifer Webster to move forward with requesting a fiscal analysis; seconded by Tehassi Hill.

   Seconder withdraws the second, Motioner withdraws the motion; motion withdrawn.

   Motion by Tehassi Hill to direct the Legislative Operating Committee Chair to work with the appropriate staff to develop a memorandum directing the Governmental Services Division Director to fulfill the Finance Department's request for information regarding the Children's Code in order to prepare the fiscal analysis; seconded by Fawn Billie. Motion carried unanimously.

5. **Leasing Law** *(20:02-21:51)*
   Motion by Jennifer Webster to direct that a legislative analysis and a fiscal impact statement be completed on the Leasing Law; seconded by Tehassi Hill. Motion carried unanimously.

**IV. New Submissions**

1. **Investigative Leave Policy Amendments** *(21:55-23:16)*
   Motion by Jennifer Webster to add the Investigative Leave Policy Amendments to the active files list with herself as the sponsor; seconded by Tehassi Hill. Motion carried unanimously.

2. **Environmental, Health and Safety Law***(23:17-24:12)*
   Motion by Tehassi Hill to add the Environmental, Health and Safety Law to the active files list with himself as the sponsor; seconded by Fawn Billie. Motion carried unanimously.

3. **Removal Law Amendments** *(24:14-27:51)*
   Motion by Fawn Billie to add the Removal Law Amendments to the active files list with herself as the sponsor; seconded by Jennifer Webster. Motion carried unanimously.

**V. Additions**

**VI. Administrative Updates**

**VII. Executive Session**

**VIII. Recess/Adjourn**

Motion by Tehassi Hill to adjourn the December 17, 2014 Legislative Operating Committee meeting at 9:28 a.m.; seconded by Fawn Billie. Motion carried unanimously.

# Oneida Business Committee Meeting
# Agenda Request Form

**1. Meeting Date Requested:** 01 / 28 / 15

**2. Nature of request**

Session: ☒ Open ☐ Executive - justification required. See instructions for the applicable laws that define what is considered "executive" information, then choose from the list:

Agenda Header (choose one): Legislative Operating Committee

Agenda item title (see instructions):

Accept LOC Meeting Minutes of January 15, 2015

Action requested (choose one)

☐ Information only

☒ Action - please describe:

Accept LOC Meeting Minutes of January 15, 2015

**3. Justification**

Why BC action is required (see instructions):

**4. Supporting Materials**

Instructions

☐ Memo of explanation with required information (see instructions)

☐ Report ☐ Resolution ☐ Contract (check the box below if signature required)

☒ Other - please list (**Note:** multi-media presentations due to Tribal Clerk 2 days prior to meeting)

1. Minutes
2.
3.
4.

☐ Business Committee signature required

**5. Submission Authorization**

Authorized sponsor (choose one): Brandon Stevens, Council Member

Requestor (if different from above):

Name, Title / Dept. or Tribal Member

Additional signature (as needed):

Name, Title / Dept.

Additional signature (as needed):

Name, Title / Dept.

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**Committee Members**
Brandon Stevens, Chairperson
Tehassi Hill, Vice Chairperson
Fawn Billie, Councilmember
Jennifer Webster, Councilmember

## LEGISLATIVE OPERATING COMMITTEE MEETING MINUTES

Business Committee Conference Room-2nd Floor Norbert Hill Center
January 15, 2015 9:00 a.m.

**PRESENT:** Jennifer Webster, Fawn Billie, Tehassi Hill, Brandon Stevens
**OTHERS PRESENT:** Candice Skenandore, Danelle Wilson, Taniquelle Thurner, Matt Denny, RC Metoxen, Fawn Cottrell

### I. Call To Order and Approval of the Agenda

Brandon Stevens called the January 15, 2015 Legislative Operating Committee meeting to order at 9:03 a.m.

Motion by Tehassi Hill to approve the agenda; seconded by Jennifer Webster. Motion carried unanimously.

### II. Minutes to be approved

1. **December 17, 2014 LOC Meeting Minutes**
   Motion by Tehassi Hill to approve the December 17, 2014 LOC Meeting Minutes; seconded by Fawn Billie. Motion carried unanimously.

### III. Current Business

1. **Furlough Policy** *(01:41-04:07)*
   Motion by Jennifer Webster to approve the public meeting date of January 29, 2015 regarding the Furlough Policy; seconded by Tehassi Hill. Motion carried unanimously.

2. **Rules of Appellate Procedure Amendments** *(04:08-05:18)*
   Motion by Tehassi Hill to approve the public meeting date of January 29, 2015 regarding the Rules of Appellate Procedure Amendments; seconded by Fawn Billie. Motion carried unanimously.

### IV. New Submissions

None

### V. Additions

None

### VI. Administrative Updates

1. **Quarterly Report** *(05:24-08:05)*

Motion by Jennifer Webster to accept the LOC quarterly report and forward it to the Oneida Business Committee for consideration; seconded by Fawn Billie. Motion carried unanimously.

Motion by Fawn Billie to direct the Legislative Reference Office to schedule an LOC work meeting to discuss strategies regarding staffing; seconded by Jennifer Webster. Motion carried unanimously.

2. **Sponsor List** *(08:06-08:50)*
   Motion by Jennifer Webster to accept the sponsor list as FYI; seconded by Fawn Billie. Motion carried unanimously.

**VII. Executive Session**

**VIII. Recess/Adjourn**

Motion by Fawn Billie to adjourn the January 15, 2015 Legislative Operating Committee meeting at 9:12 a.m.; seconded by Tehassi Hill. Motion carried unanimously.

# Oneida Business Committee Meeting
# Agenda Request Form

**1. Meeting Date Requested:** 01 / 28 / 15

**2. Nature of request**

Session: ☒ Open ☐ Executive - justification required. See instructions for the applicable laws that define what is considered "executive" information, then choose from the list:

Agenda Header (choose one): Finance Committee

Agenda item title (see instructions):

FC Meeting Minutes of 01/19/15 & FC E-Poll Approving Minutes

Action requested (choose one)

☐ Information only

☒ Action - please describe:

OBC Approval of minutes

**3. Justification**

Why BC action is required (see instructions):

The Finance Committee is Standing Committee of the OBC

**4. Supporting Materials**

Instructions

☐ Memo of explanation with required information (see instructions)

☐ Report ☐ Resolution ☐ Contract (check the box below if signature required)

☒ Other - please list (**Note:** multi-media presentations due to Tribal Clerk 2 days prior to meeting)

1. FC Meeting Minutes of 01/19/15
2. FC E-Poll Approving 01/19/15 Minutes
3.
4.

☐ Business Committee signature required

**5. Submission Authorization**

Authorized sponsor (choose one): Trish King, Tribal Treasurer

Requestor (if different from above): _____
Name, Title / Dept. or Tribal Member

Additional signature (as needed): _____
Name, Title / Dept.

Additional signature (as needed): _____
Name, Title / Dept.

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# Oneida Tribe of Indians of Wisconsin

**Finance Administration Office**
**Phone: 920- 869-4325**
FAO@oneidanation.org


## MEMORANDUM

**TO:** Finance Committee

**CC:** Business Committee

**FR:** Denise Vigue, Executive Assistant

**DT:** January 19, 2015

**RE:** **E-Poll Results of: FC Meeting Minutes of January 19, 2015**

An E-Poll vote of the Finance Committee was conducted today, Jan. 19, 2015 to approve the Jan. 19, 2015 Finance Committee meeting minutes. Corrections to the minutes from Committee members have been received and made. The results of the completed E-Poll are as follows:

**E-POLL RESULTS:**

**There was a Majority 5 YES votes from Larry Barton, Patrick Stensloff, Jennifer Webster, Wesley Martin, and Chad Fuss to approve the January 19, 2015 Finance Committee Meeting Minutes.**

The minutes will be placed on the next BC agenda of January 28, 2015 for approval and the next Finance Committee agenda of February 2, 2015 to accept this E-Poll action.

YawΛko

# ONEIDA FINANCE COMMITTEE

**January 19, 2015**

**Business Committee Executive Conference Room**

## REGULAR MEETING MINUTES

**Members Present:**

Trish King, Treasurer/FC Chair
Jenny Webster, BC Council Member
Chad Fuss, Gaming GM
Wesley Martin, Community Elder Member
Larry Barton, CFO/FC Vice-Chair
Fawn Billie, BC Council Member
Patrick Stensloff, Purchasing Director

**Others Present:** Dave Larson, Mary Wasurick, Daniel Skenandore and Denise Vigue, FC Recording Secretary

I. **Call to Order:** The Finance Committee meeting was called to order by the FC Chair at 9:58 a.m.

II. **Approval of the Agenda:** Motion by Fawn Billie to approve the January 19, 2015 Finance Committee agenda with the addition of NB item #4 –Krause Anderson. Seconded by Patrick Stensloff. Motion carried unanimously.

III. **Approval of the Minutes:**

1. **January 5, 2015 (Approved via E-Poll on 1/06/15):**

Motion by Jennifer Webster to ratify the E-poll action of Jan 6, 2015 approving the Finance Committee meeting minutes of Jan. 5, 2015. Seconded by Wesley Martin. Motion carried unanimously.

IV. **Tabled Business:** No tabled business

V. **Capital Expenditures:** No requests submitted

VI. **New Business:**

1. **Cognitive Concepts, Inc. – contract renewal**
Dave Larson, Community Options Program

Dave Larson was present to explain contract renewal request; costs are for 2 clients living in their own home with critical care as needed; contract is same rate as last year; may or may not be effective in June 2015 if Brown County moves to Family Care, in that case will have to find a different provider, will know beforehand and can start search in March; services are billed as service hours are needed; no cost to tribe, funded through State and Federal programs.

Motion by Wesley Martin to approve the contract renewal with Cognitive Concepts, Inc for services with the Community Options Program in the amount of $61,241.00. Seconded by Jennifer Webster. Motion carried unanimously.

2. **RPM Advertising – contract extension**
Brenda Buckley, Gaming Marketing

Mary Wasurick from Gaming Marketing was present to discuss request, this is not an extension it would be a contract addendum for one year to cover remainder of FY15 ($230,000.00) and first quarter of FY16 ($172,000.00); services include radio and TV ads, design and print advertising, services Gaming Marketing does not have equipment for. There was extensive discussion on gap in services and if it would be an addendum or new contract; initiating an RFP, use of Indian Preference and bid process; lack of Return on Investment or value added information in packet or evidence of cost savings; disclosure concerns, lack of leadership with no Marketing Director and timing. Mary discussed need due to the March global promotions and planning and production to take place in a few weeks for

that; this vendor has worked well with Gaming throughout expansion and understands Gaming Marketing strategies. Concern of committee is providing ROI documentation and giving Indian Preference vendors a chance through a bid process; last bid process took about 12-16 weeks; another concern was if they can justify an exception for sole source; discussion of options to move forward without service interruption.

Motion by Larry Barton to conditionally approve the contract amendment with RPM Advertising for advertising services with Gaming Marketing for six months provided 1.) The vendor accepts it and 2.) Provided an ROI analysis and breakdown of all costs is promptly received so it can be reviewed with the BC next week. Seconded by Jennifer Webster. Motion carried unanimously.

Note: FC Chair requested this item is placed on the BC agenda though Finance as separate item for discussion.

**3. Ovations – FY15 Blanket Purchase Order Increase**
Chad Fuss, AGGM-Gaming Administration

Chad Fuss explained the increase is to cover the remainder of the fiscal year for operational expenses on the P&L; when budget submitted did not provide full costs as food and beverage was not included; he provided a financial spreadsheet of expenses to reference associated costs. There was discussion of costs associated with services; what has changed from what was originally forecasts 3 years ago; what is Ovations doing to manage their own expenses, any possibility of renegotiating some of the expenses; lack of inclusion of services with other Marketing advertising; meeting of Gaming Management to review; Chad noted Ovations down 33% in personnel; but concerns with top lines sales which is half of what was predicted; discussion with BC on issues is imminent.

Motion by Larry Barton to approve the FY15 Blanket Purchase Order increase with Ovations in the amount of $275,000.00 and for Gaming Management when meeting with the BC next week to specifically discuss the financial data review associated with this vendor. Seconded by Wesley Martin. Motion carried unanimously.

FOR THE RECORD: Wes Martin commented that this increased amount being requested was already budgeted money by Gaming.

**4. ADD ON: Krause Anderson Construction**
Dan Skenandore, Project Manager, Engineering

Dan Skenandore was present to explain the draw request; multiple reasons for delay in providing and manual corrections done for stated amount; the funding is through bond funds; should be within budget- possibility of slightly over, but nominal to unbudgeted; general discussion of services; repairs; remedies to recoup additional work; and current shower floor drainage in a few rooms. Dan expects there will be one final draw after this.

Motion by Larry Barton to approve draw request #24 from Krause Anderson Construction for costs associated with the Anna John Residential Community Care Center in the amount of $61,446.00. Seconded by Chad Fuss. Motion carried unanimously.

**VII. Executive Session:** No requests submitted

**VIII. Follow Up:** No follow up

**IX. Thank you and/or FYI:**

**1. FYI - IGT (3) Fast Hit Progressives**
Dave Emerson, Gaming Slots Director

Motion by Patrick Stensloff to accept as FYI the IGT (3) Fast Hit Progressives lease agreement. Seconded by Larry Barton. Motion carried unanimously.

**X. Adjourn:** Motion by Jennifer Webster to adjourn. Seconded by Fawn Billie. Motion carried unanimously. Meeting ended at 11:40 a.m. The next Finance Committee meeting is scheduled for Monday, February 2, 2015 at 10:00 a.m. in the BC-Executive Conference Room.

Minutes taken and transcribed by:
Denise Vigue, Executive Assistant in Finance
& Finance Committee Recording Secretary

*Finance Committee E-Poll Minutes Approval Date:* ____January 19, 2015_ _____

*Oneida Business Committee FC Minutes Approval Date:* _____

# Oneida Business Committee Meeting
# Agenda Request Form

**1. Meeting Date Requested:** 1 / 28 / 15

**2. Nature of request**

Session: ☐ Open ☐ Executive - justification required. See instructions for the applicable laws that define what is considered "executive" information, then choose from the list:

Agenda Header (choose one): Community Development Planning Committee

Agenda item title (see instructions):

Standing Committee

Action requested (choose one)

☐ Information only

☒ Action - please describe:

Request for approval of December 4, 2014 CDPC meeting notes

**3. Justification**

Why BC action is required (see instructions):

OBC approves CDPC meeting notes

**4. Supporting Materials**

Instructions

☐ Memo of explanation with required information (see instructions)

☐ Report ☐ Resolution ☐ Contract (check the box below if signature required)

☒ Other - please list (**Note:** multi-media presentations due to Tribal Clerk 2 days prior to meeting)

1. Meeting Notes
2. 
3. 
4. 

☐ Business Committee signature required

**5. Submission Authorization**

Authorized sponsor (choose one): Melinda J. Danforth, Tribal Vice Chairwoman

Requestor (if different from above): _____
Name, Title / Dept. or Tribal Member

Additional signature (as needed): _____
Name, Title / Dept.

Additional signature (as needed): _____
Name, Title / Dept.

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Community Development
Planning Committee

**Regular Meeting**
**9 a.m. Thursday, December 4, 2014**
**BC Conference Room, 2nd floor, Norbert Hill Center**

---

## I. Call to Order and Roll Call at 9:10 a.m.

_A_ Melinda J. Danforth, CDPC Chair
___ Tehassi Hill, CDPC Vice Chair
___ Jennifer Webster, Councilwoman
__A__ Lisa Summers, OBC Secretary
___ Fawn Billie, Councilwoman
(P- present, A- Absent)

**Others present:** Jeff Metoxen, Michele Doxtator, Laura Manthe, Paul Witek, Sheila Huff, Mike Finn, Leanne Doxtator, Elaine Skenandore-Cornelius, Troy D. Parr, Gene Schubert, Joanie Buckley, Jacque Boyle, Dale Wheelock, Scott Denny, Steve Linskens, Danelle Wilson

Tehassi Hill called this first meeting with the new committee to order and gave a brief overview of the new format of CDPC. Introductions were made around the table.

## II. Approve the agenda

**Motion by Jenny Webster to approve the agenda, seconded by Fawn Billie.**
**Motion carried unanimously:**

Ayes: Fawn Billie, Jennifer Webster
Not present: Melinda J. Danforth, Lisa Summers

## III. Minutes to be approved – No minutes to be approved

## IV. Follow-ups/Directives

**1.** One Stop 54 Facility Monthly Report – Michele Doxtator

Oneida retail and planning department presentation by Troy Parr. Past, present and future of One Stop.
Currently trying to assess what the next steps will look like and establish additional funding for the GTC motion that was made at the July 7, 2014 meeting. (To develop a plan to include a casino and food amenity)
What type of food amenities? Hot food business plan. Chicken option-Champs Chicken, pizza, updating the cold case and a beverage island. All of those elements will not go in all stores. Strong desire heard at GTC meeting to have a gathering spot. To date no monies allocated to BP and prepped for future developments. Currently seeking grants. Coincides with the Food Hub initiatives. Over and over it is heard that people are seeking a Kwik trip like model. We do not have the capabilities that Kwik trip does.
We have to make sure all different departments are working together and in the discussion to try and make these different initiatives happen, what the community seeks.
Smoking to non-smoking-changed things.
Likes this format and dialogue to be able to discuss ideas and flush them out. Once the plan is intact, then we can bring more individuals to the table.
Smoking at the new site-will come to BC from gaming.

**Motion by Jenny Webster to accept the One Stop 54 Facility monthly report as FYI, seconded by Fawn Billie. Motion carried unanimously:**

Ayes: Fawn Billie, Jennifer Webster
Not present: Melinda J. Danforth, Lisa Summers

**2.** SEOTS Building Update – Moved under CIP projects

**V. New Business**

**1.** Land Use Directive from OBC - Troy Parr

Land Use presentation given by Troy Parr. In 50 years Oneida should look more rural, more nested. Six listening sessions (5 p.m.) are scheduled and in the next Kali, regarding the Land Use-(was a GTC mandate?)
Next steps-engaging with the community and bring back information to Land Commission.

**Motion by Jenny Webster to accept the Land Use Directive from OBC update as FYI, seconded by Fawn Billie. Motion carried unanimously:**

Ayes: Fawn Billie, Jennifer Webster
Not present: Melinda J. Danforth. Lisa Summers

**2.** Community Recreation Facility Update – Troy Parr

Community Recreation Facility update given by Troy Parr. Leanne Doxtator is heading this project up.
Fitness Center in Central Oneida for accessibility reasons. Fitness Center in town is reaching capacity.
New High School discussions-gym in that HS. Fitness Center approached regarding this idea and they wanted to get to the kids young because of the health of our people/kids.
A Family Rec Center and gym shared in the HS was discussed-7 themes came out of the discussions. 7 schemes were proposed and are in the current CIP package and can be pulled out and looked at separately.

**Motion by Jenny Webster to accept the Community Recreation Facility update, seconded by Fawn Billie. Motion carried unanimously:**

Ayes: Fawn Billie, Jennifer Webster
Not present: Melinda J. Danforth, Lisa Summers

**VI. Reports**

**1.** Facilities Management Team (FMT) Master Plan Update – Jacque Boyle

Jacque met with Melinda on Monday. Likes the new format of CDPC. There was a transition where she became the Chair in Jan. Paul was previously the Chair. Process for people to have additional space. Reports to Senior Management team. Now reports to CDPC, previously reported to the GM. Is it feasible for every move within the Tribe to come to CDPC?
View shared, no not every move should come to CDPC. The team is qualified to make those decisions and then the team (CDPC) supports FMT. But allow CDPC to give

feedback on big moves and provide updates to CDPC. Jacque handed out the charter of FMT. (In CDPC packet)
Old County Building discussion. Currently used for storage. Discussion at Finance Committee level regarding possibly moving Gaming Commission (GC) there? GC emailed Jacque recently.
Every move comes at a cost. These moves, no matter how small, come with a price. High lease cost GC is paying to Seven Gens.
Assess all of the buildings of the tribe and see which are for tribal use and place those under DPW.
Cultural Heritage XXXX paid to land office (lease amount). And these monies rolls into land acquisition but not fixing up the buildings. Examples: HRD was under DOLM. DPW took on all the expenses, but then the expenses went back to DOLM. HRD is not part of DPW. When it was under DOLM that was under a different Division Director.
Print shop, CEC under DOLM.
Everyone needs to work together to fix all the buildings repairs. Where is the money coming from?
FMT budgets for all buildings. Should DOLM receive all the lease payments to roll out into land acquisition? If they are not responsible for the maintenance of it, why should they (DOLM) receive the lease payments?
Keep rolling money into land acquisition so that it can be used-that is where this leasing issue came up.
Building code component called Change of Use. Can't just fix up buildings without knowing the purpose of the building, because of building codes for different needs.
Need a dedicated firm decision for use.
Move this to a work meeting to work on a FMT charter
*Lisa Summers arrived at 10.24 a.m.

**Motion by Jenny Webster to defer FMT charter to a CDPC work meeting, seconded by Fawn Billie.**

| | |
|---|---|
| Ayes: | Fawn Billie, Lisa Summers, Jennifer Webster |
| Not present: | Melinda J. Danforth |

**Motion by Jenny Webster to accept the FMT Master Plan update, seconded by Fawn Billie. Motion carried with one abstention:**

| | |
|---|---|
| Ayes: | Fawn Billie, Jennifer Webster |
| Abstain: | Lisa Summers |
| Not present: | Melinda J. Danforth |

**2.** Oneida Community Integrated Food System (OCIFS) – Bill Ver Voort
What is it that you would like OCIFS to present? Page format? It is project based currently.
Updates on different projects that are being worked on for the first few initial meetings. Working on Farmer's Market. 54 One Stop was the best location so far. Now up to 50 vendors a week. Strong community based entity. First Nations Development institute-youth programs. Entrepreneur class for tribal youth. Trying to find finding to keep this initiative going. Food Hub-sovereignty and agriculture. Trying to work on a balance of everything to help sustain ourselves through agriculture. Growing and processing own food, there are resources to learn this. Strive to still be around here.

Planning…organizing for future. Find out how different entities can work together. Collaboration. OCIFS meets once a month. Looks forward to working with this new group. Bill is the coordinator. Jeff would like to be more involved in these meetings. OCIFS is open to the community/CDPC can encourage community members to attend these meetings. The integrated food systems model is a good model.
Put the dates of the meetings in the Kali. Meeting at the food distribution.
Suggestion: No one comes to the meetings because they are in the mornings, most don't read the kali. The best way to reach community members is through our kids. Connect the dots. A lot of people are doing things here and doing things there, but not connecting the dots-working together.
Menominee has where each child plants their own little forest and that is theirs. We can do something like this white corn. Start it with our kids. They will get to the parents to become more involved. CDPC-Start an initiative to connect the dots-connect with our kids. Have the cannery in Central Oneida. Everything we do revolves around food.
Will send a report with updates-from Jeff M.

**Motion by Jenny Webster to accept the OCIFS update, seconded by Lisa Summers. Motion carried unanimously:**

| | |
|---|---|
| Ayes: | Fawn Billie, Lisa Summers, Jennifer Webster |
| Not present: | Melinda J. Danforth |

**3.** Housing – Scott Denny/Dale Wheelock

Welcomed Dale Wheelock back as of Dec. 1, 2014. Dale asked Scott to give an update. Likes the new format. Very well received. More candid discussion is appreciated.
Format for reports? Gave a handout of where Housing is currently at. Feedback on what CDPC is looking for? Development updates?
Development updates yes and also how improvements are made on systems and processes. Re: inventory.
Bring issues to the table as well.
Scott presented a handout-development summary (will scan in as back up)
Not just building houses with HUD dollars, but trying to build up the community.
What do you project as an increased staffing need, for maintenance? This is something that Housing is on top of and dialoguing around this topic.
What are we looking at solar and geothermal for the houses? Energy efficient units? Homes behind Turtle school are energy efficient. It has been done.
Is there a set standard for energy efficient housing? Radiant heat-first started back in 1993. All of Henry Rd. is radiant heat.
The end goal is quality sustainable properties that are lower maintenance in the future. Good design gets you to energy efficient.
Troy-Housing is no longer part of Development. The former BC was the TDHD is this committee the new HUD TDHD?
Believes it is the tribe that is HUD's TDHD.
The BC is getting Dale caught up with the merger and the committee shared that they are still looking at that and will make a final decision in January.

**Motion by Lisa Summers to accept the Housing update, seconded by Jenny Webster. Motion carried unanimously:**

| | |
|---|---|
| Ayes: | Fawn Billie, Lisa Summers, Jennifer Webster |
| Not present: | Melinda J. Danforth |

**4.** Development Division – Troy Parr

**A.** CIP Projects – Paul Witek

Paul Witek gave the CIP Projects update presentation.
Lisa asked Paul if he could schedule another walk through for the new Judiciary building.
*SEOTS Building Update was included under CIP Project update. Construction is underway. (Scheduled to be completed Feb. 2015)
Mission critical-Main and Mason St. Clean Agent Systems
Paul was wondering about format for reporting?
Paul sends a quarterly report to the Kali.
Likes that the pictures are included in the CIP project updates.
Provide these pictured updates at GTC to reach more community members?
July starting that routine where the agenda is driven by big picture comprehensive reports provided to GTC. (talk about this in the work meeting. How do we drive the GTC agenda to comprehensively show all that is being worked on)
Bringing back tribal pride at GTC.

**Motion by Lisa Summers to accept the CIP Projects update, seconded by Fawn Billie. Motion carried unanimously:**

Ayes: Fawn Billie, Lisa Summers, Jennifer Webster
Not present: Melinda J. Danforth

**B.** Vision Oneida – Troy Parr

Troy Parr presented the Vision Oneida update.

**Motion by Jenny Webster to accept the Vision Oneida update, seconded by Lisa Summers. Motion carried unanimously:**

Ayes: Fawn Billie, Lisa Summers, Jennifer Webster
Not present: Melinda J. Danforth

**C.** Comprehensive Plan – already covered

**D.** Land Use – already covered

Leanne-Can we request time to work with CDPC at Little Bear? Yes.
Have meetings at Little Bear? (Discuss at work meeting)
Handicap accessibility?

## VII. Additions

## VIII. Recess/Adjourn

**Motion by Jenny Webster to adjourn at 11:53 a.m., seconded by Lisa Summers. Motion carried unanimously:**

Ayes: Fawn Billie, Lisa Summers, Jennifer Webster
Not present: Melinda J. Danforth

## IX. Executive Session

Community Development
Planning Committee

**Regular Meeting**
**9 a.m. Thursday, December 4, 2014**
**BC Conference Room, 2nd floor, Norbert Hill Center**

---

**I. Call to Order and Roll Call**

_A_ Melinda J. Danforth, CDPC Chair
___ Tehassi Hill, CDPC Vice Chair
___ Jennifer Webster, Councilwoman
___ Lisa Summers, OBC Secretary
___ Fawn Billie, Councilwoman
(P- present, A- Absent)

**II. Approve the agenda**

**III. Minutes to be approved**

**IV. Follow-ups/Directives**

1. One Stop 54 Facility Monthly Report – Michele Doxtator
2. SEOTS Building Update -

**V. New Business**

1. Land Use Directive from OBC - Troy Parr
2. Community Recreation Facility Update – Paul Witek

**VI. Reports**

1. Facilities Management Team (FMT) Master Plan Update – Jacque Boyle
2. Oneida Community Integrated Food System (OCIFS) – Bill Ver Voort
3. Housing – Scott Denny
4. Development Division – Troy Parr
   - **A.** CIP Projects
   - **B.** Vision Oneida
   - **C.** Comprehensive Plan
   - **D.** Land Use

**VII. Additions**

1.
2.

**VIII. Recess/Adjourn**

**IX. Executive Session**

# CIP Projects Update

Presentation

December 2014

# Prepared By:

## Oneida Engineering Department

# In Conjunction with:

Oneida Planning

# CIP – the process

- History:
  - Originally approved by the Business Committee per Resolution 5-19-93-C.
  - Superseded by Business Committee Resolution 2-9-94-A.
  - Revised / Updated by Business Committee Resolution 3-1-95-B.

- Purpose:
  - The resolution's Whereas state:

    - "the Oneida Tribe is entering into contracts for construction which involve large amounts of money, manpower and other expenses, and"
    - "this new construction and renovation requires technical expertise regarding the construction industry, and"
    - "the Development Division has created a Capital Improvement Process which takes into account the need for new construction and remodeling in an orderly manner,"

# CIP – the process

- Purpose (cont.):
  - The resolution's Now Therefore state:
    - "That the Development Division shall administer and maintain all polices, procedures and guidelines for all capital improvements and construction activity"
    - "That the Development Division be authorized under this resolution to promulgate regulations, procedures, forms and other items necessary to organize and standardize the process of capital improvements and construction activities …"
    - "That all future projects directed by the Oneida General Tribal Council and the Oneida Business Committee be completed according to the attached procedures and policies."

# CIP – the process

- CIP Projects are developed employing the process consisting of four distinct phases:
  - CIP-1 Project Request, Project Concept Paper, and CIP Package phase
  - CIP-2 Project Ranking and Approval phase
  - CIP-3 Design phase
  - CIP-4 Project Bidding & Construction phase

# Project Update:

97-001

**Oneida Judiciary Center**

Paul J. Witek - Project Manager

Raeann Skenandore - Client Rep

Status:

- Construction complete, punch list items remain.
- FF&E items being ordered and installed.
- Move-in scheduled for mid January.

Budget:

Approved and activated.

# Project Update:

06-006

**Oneida Fishery Restoration**

Dan W. Skenandore - Project Manager

Leanne Doxtater - Project Planner

Steve Linskens - Client PM

Status:

- Project Phase 1A is basically complete.
- Phase 1B (Restroom & Piers) design is being finalized and will be released for bidding, with construction spring 2015.

Budget:

Approved and activated.

# Project Update:

07-009

**Building Demolitions**

Sam VanDen Heuvel - Project Manager

Jacque Boyle - Client Rep

*Tribal Building – 12/3/14*

Status:

- Asbestos Abatement completed.
- Tribal Bldg. – DPW starting demolition this week.
- Old Nursing Home & Health Center – DPW will follow demo of Tribal Building.

Budget:

Approved and activated.

# Project Update:

09-011

**OCHC Expansion & Consolidation**

Dan W. Skenandore - Project Manager

Leanne Doxtater – Project Planner

Jeff Carlson - Client Rep

Status:

- Final CIP Concept Paper being reviewed by OCHC.

Budget:

Not funded.

# Project Update:

09-013

**Oneida Community Trails: Safe Routes to Schools**

Wayne Metoxen - Project Manager

Mike Finn - Project Planner

Laura Manthe - Client Rep

Status:

- Design documents being finalized.
- Project will be bid in spring.
- Finalizing property easement documents with BIA.

Budget:

Approved and activated.

# Project Update:

11-002

**SEOTS - Community Center**

Mike Showers - Project Manager

Mark Powless - Client Rep

Status:

- Interior demolition complete.
- Construction underway.
- Scheduled completion Feb. 2015.

Budget:

Approved and activated.

# Project Update:

12-006

**Community Signage**

Sam VanDen Heuvel - Project Manager

Mike Finn - Project Planner

Status:

- Phase I Signs complete.
- Preparing bid package for Phase II signs.
- Phase II signs installed in spring.

Budget:

Approved and activated.

# Project Update:

13-002

**54 One Stop Replacement**

Wayne Metoxen - Project Manager

Leanne Doxtater - Project Planner

Michele Doxtator - Client Rep

Status:

- Project Team finalizing revised CIP Package.
- Revisions include GTC directed amenities: gaming, food.

Budget:

Partial approved and activated.
Additional requested in FY2015 CIP.

# Project Update:

13-004 & 13-005

**Main & Mason Casinos Clean Agent Systems**

Wayne Metoxen - Project Manager

Tim Skenandore - Client Rep

Status:

- Bids received.
- Construction contract in approval process.

Budget:

Approved and activated.

# Project Update:

13-012

**Park Upgrades Phase II**

Sam VanDen Heuvel - Project Manager

Stacie Danforth - Project Planner

Arlouine Bain - Client Rep

Status:

- Project Team finalizing RFP for Design-Build services for parks design and construction.
- Construction scheduled for summer.

Budget:

Approved and activated.

# Project Update:

14-001

**Green Earth Trailer Court Enhancements**

Dan W. Skenandore - Project Manager

Mike Finn - Project Planner

Diane Wilson - Client Rep

Status:

- Construction complete.
- Punch list items in spring.

Budget:

TTP funds.

# Project Update:

14-002

**Cemetery Improvements**

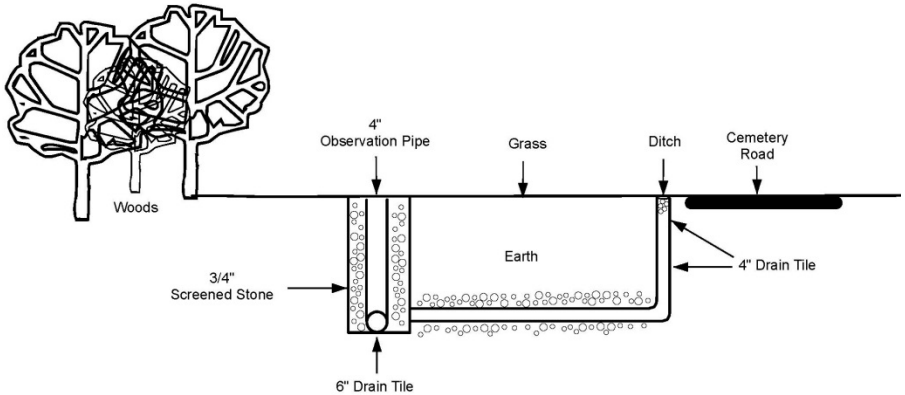
Dan W. Skenandore - Project Manager

Troy Parr - Project Planner

Cheryl Skolaski - Client Rep

Status:

- Initial phase completed.
- Community Wells & Septic is installing additional drain tile and fill.




Budget:

Approved and activated.

Additional funds requested in FY2015 CIP.

# Project Update:

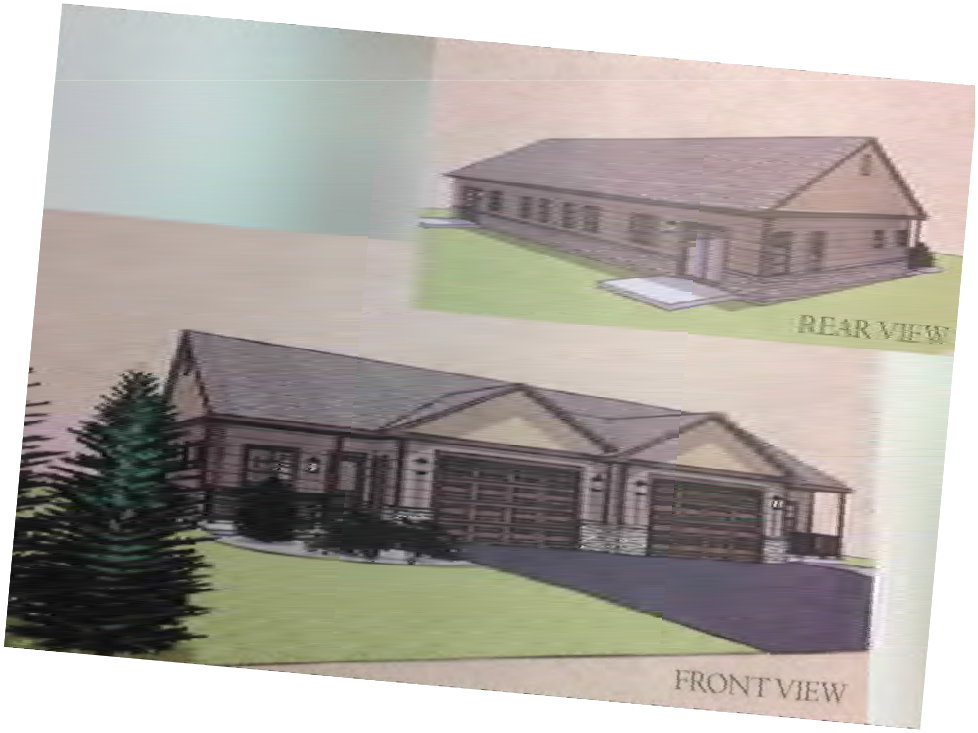
14-004

**OHA Green Valley II Houses**

Mike Showers - Project Manager

Leanne Doxtater - Project Planner

Dale Wheelock - Client Rep




Status:

- Design of duplexes and Split-levels complete.
- Construction contract awarded, materials being ordered.

Budget:

HUD funded.

# Project Update:

14-006

**OHA Elder Village Cottages**

Mike Showers - Project Manager

Leanne Doxtater - Project Planner

Dale Wheelock - Client Rep

Status:

- Design complete.
- Construction contract awarded.
- Spring construction start.

Budget**:**

HUD funded.

# Project Update:

14-008

**Uskah Village Infrastructure**

Mike Showers - Project Manager

Mike Finn - Project Planner

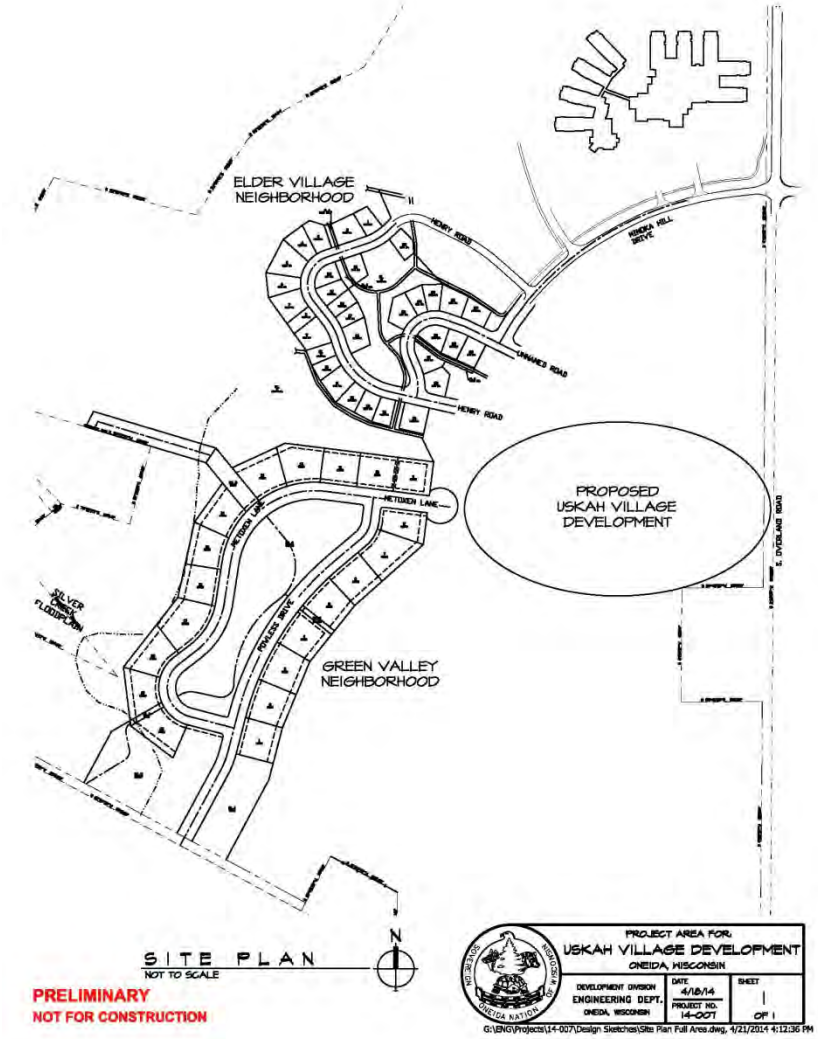
Dale Wheelock - Client Rep

Status:

- Design contract awarded.
- Project Team participating in design charrettes.

Budget:

ICDBG funded.



# Project Update:

14-009

**Uskah Village Apartments**

Mike Showers - Project Manager

Leanne Doxtater - Project Planner

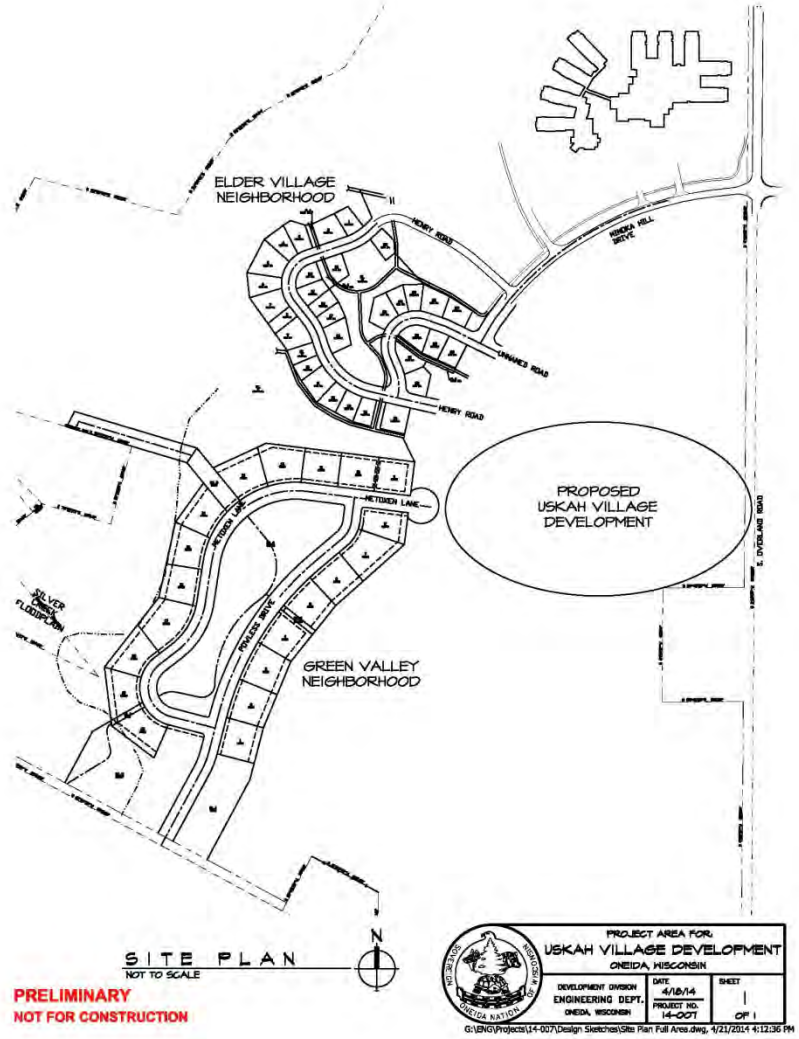
Dale Wheelock - Client Rep

Status:

- Design contract awarded.
- Project Team participating in design charrettes.

Budget:

HUD funded.




CIP Phase III

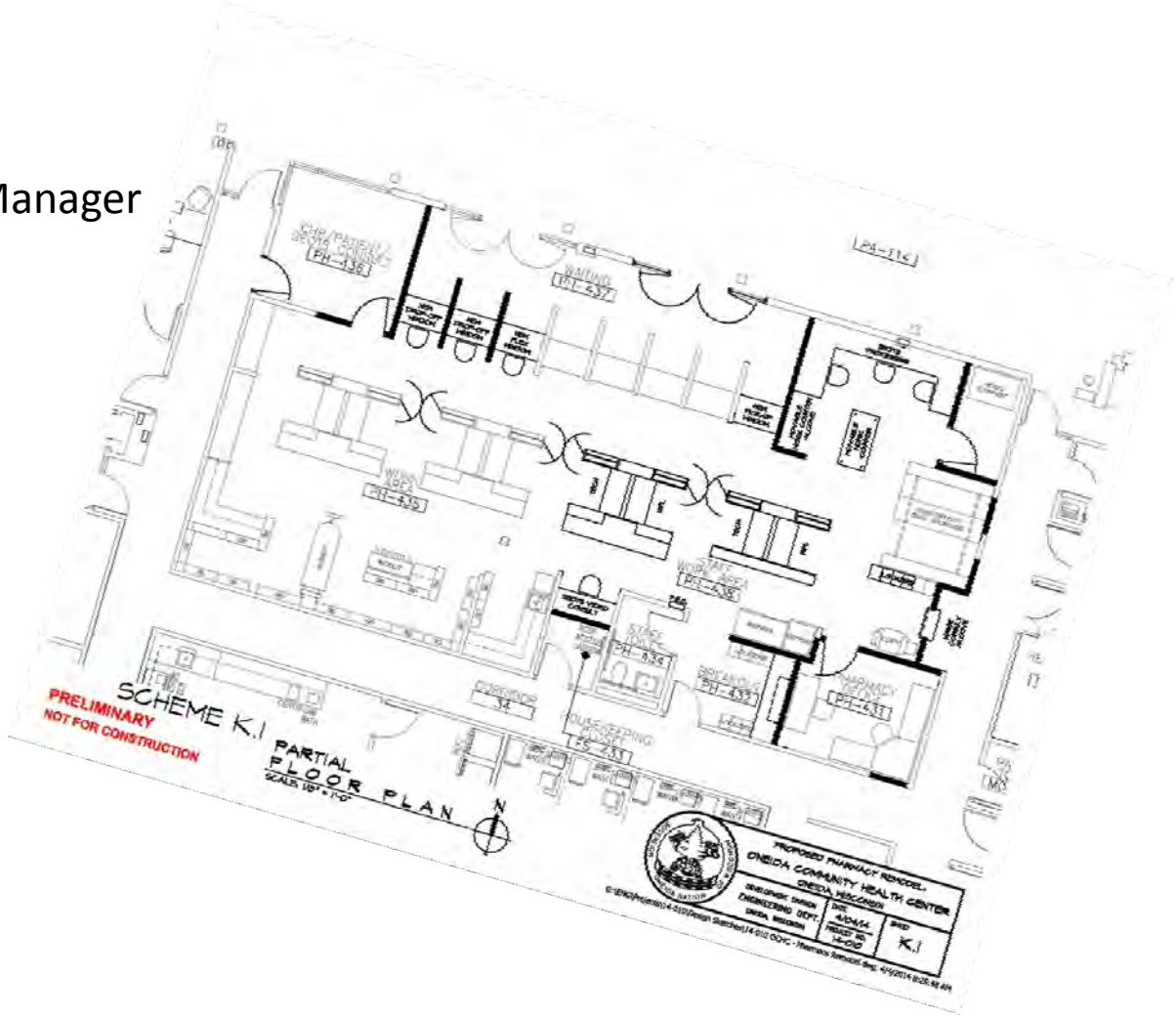
# Project Update:

14-010

**OCHC Pharmacy Remodel**

Dan W. Skenandore - Project Manager

David Larsen - Client Rep




Status:

- Bids received.
- Construction contract in approval process.

Budget:

IHS M&I funded.

# Project Update:

14-013

**Early Head Start Facility**

Dan W. Skenandore - Project Manager

Leanne Doxtater – Project Planner

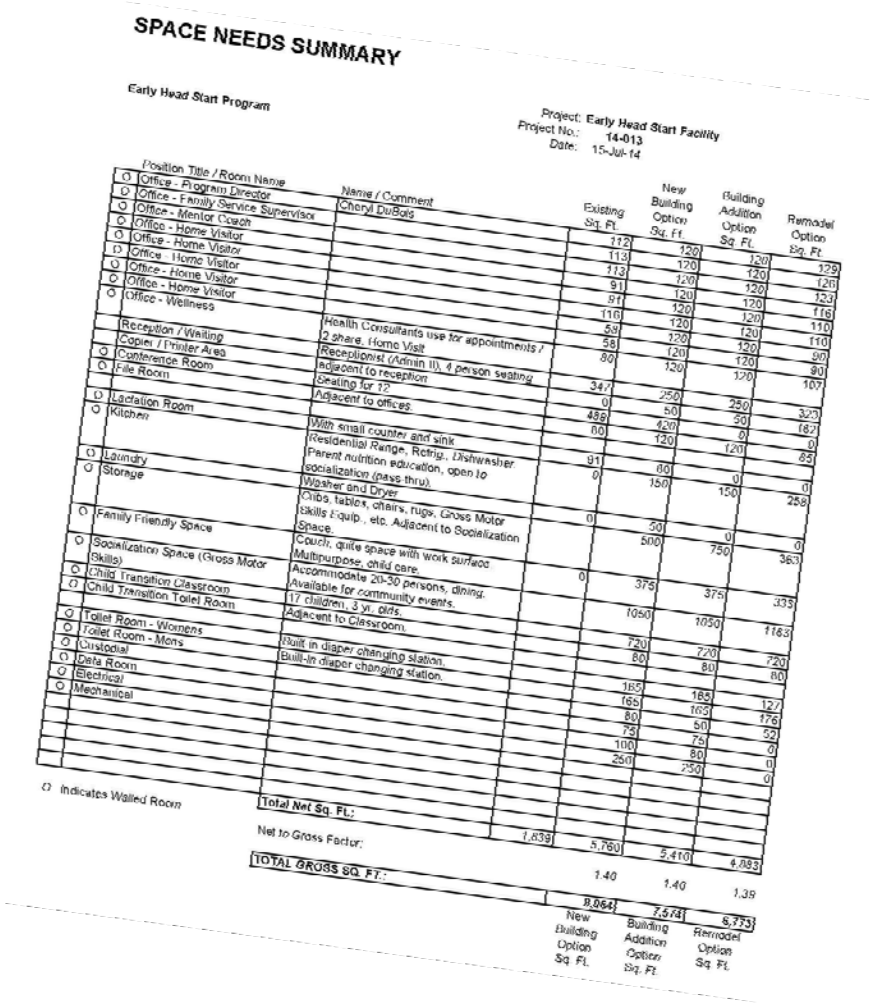
Vicky Deer - Client Rep

Status:

- CIP Concept Paper approved.
- Project Team working on CIP Package.

Budget:

Requested in FY2015 CIP.



SPACE NEEDS SUMMARY

Early Head Start Program

Project: Early Head Start Facility
Project No.: 14-013
Date: 15-Jul-14

| | Position Title / Room Name | Name / Comment | Existing Sq. Ft. | New Building Option Sq. Ft. | Building Addition Option Sq. Ft. | Remodel Option Sq. Ft. |
|---|---|---|---|---|---|---|
| O | Office - Program Director | Cheryl DuBois | 112 | 120 | 120 | 129 |
| O | Office - Family Service Supervisor | | 113 | 120 | 120 | 120 |
| O | Office - Mentor Coach | | 113 | 120 | 120 | 123 |
| O | Office - Home Visitor | | 91 | 120 | 120 | 116 |
| O | Office - Home Visitor | | 91 | 120 | 120 | 110 |
| O | Office - Home Visitor | | 116 | 120 | 120 | 90 |
| O | Office - Home Visitor | | 59 | 120 | 120 | 90 |
| O | Office - Home Visitor | | 58 | 120 | 120 | 107 |
| O | Office - Wellness | Health Consultants use for appointments / 2 share, Home Visit | 80 | 120 | 120 | |
| | Reception / Waiting | Receptionist (Admin II), 4 person seating | 342 | 250 | 250 | 323 |
| | Copier / Printer Area | Adjacent to reception | 0 | 50 | 50 | 183 |
| O | Conference Room | Seating for 12 | 488 | 120 | 0 | 0 |
| O | File Room | Adjacent to offices. | 60 | | 120 | 85 |
| | | | 91 | 60 | | 0 |
| O | Lactation Room | | 0 | 150 | 0 | 258 |
| O | Kitchen | With small counter and sink | | | 150 | |
| | | Residential Range, Refrig., Dishwasher | 0 | 50 | | 0 |
| O | Laundry | Parent nutrition education, open to socialization (pass thru). | | 500 | 0 | 363 |
| O | Storage | Washer and Dryer | 0 | 375 | 750 | |
| | | Cribs, tables, chairs, rugs, Gross Motor Skills Equip., etc. Adjacent to Socialization Space. | | 1050 | 375 | 335 |
| O | Family Friendly Space | Couch, quite space with work surface | | 720 | 1050 | 1183 |
| O | Socialization Space (Gross Motor Skills) | Multipurpose, child care. Accommodate 20-30 persons, dining. | | 80 | 720 | 720 |
| O | Child Transition Classroom | Available for community events. 17 children, 3 yr. olds. | | 185 | 80 | 80 |
| O | Child Transition Toilet Room | Adjacent to Classroom. | | 165 | 185 | 127 |
| O | Toilet Room - Womens | Built in diaper changing station. | | 80 | 165 | 176 |
| O | Toilet Room - Mens | Built-in diaper changing station. | | 75 | 50 | 52 |
| O | Custodial | | | 100 | 75 | 0 |
| O | Data Room | | | 250 | 80 | 0 |
| O | Electrical | | | | 250 | 0 |
| O | Mechanical | | | | | |
| | O Indicates Walled Room | Total Net Sq. Ft.: | 1,839 | 5,760 | 5,410 | 4,883 |
| | | Net to Gross Factor: | | 1.40 | 1.40 | 1.39 |
| | | TOTAL GROSS SQ. FT.: | | 8,064 | 7,574 | 6,773 |
| | | | | New Building Option Sq. Ft. | Building Addition Option Sq. Ft. | Remodel Option Sq. Ft. |

# Project Update:

15-001

**Oneida Harvest, Life Sustenance Center**

Wayne Metoxen - Project Manager

Stacie Danforth - Project Planner

Joanie Buckley - Client Rep

Status:

- Planning Department working on concepts and gathering community input.

Budget:

Not funded.

# Q & A

# Oneida Business Committee Meeting
# Agenda Request Form

**1. Meeting Date Requested:** 1 / 28 / 15

**2. Nature of request**

Session: ☒ Open ☐ Executive - justification required. See instructions for the applicable laws that define what is considered "executive" information, then choose from the list:

Agenda Header (choose one): Community Development Planning Committee

Agenda item title (see instructions):

Report

Action requested (choose one)

☐ Information only

☒ Action - please describe:

Request for approval of January 7, 2015 CDPC Meeting Notes

**3. Justification**

Why BC action is required (see instructions):

OBC approves CDPC meeting notes.

**4. Supporting Materials**

Instructions

☐ Memo of explanation with required information (see instructions)

☐ Report ☐ Resolution ☐ Contract (check the box below if signature required)

☒ Other - please list (**Note:** multi-media presentations due to Tribal Clerk 2 days prior to meeting)

1. Meeting Notes
2. 
3. 
4. 

☐ Business Committee signature required

**5. Submission Authorization**

Authorized sponsor (choose one): Melinda J. Danforth, Tribal Vice Chairwoman

Requestor (if different from above): _____
Name, Title / Dept. or Tribal Member

Additional signature (as needed): _____
Name, Title / Dept.

Additional signature (as needed): _____
Name, Title / Dept.

1) Save a copy of this form in a pdf format.
2) Email this form and all supporting materials to: BC_Agenda_Requests@oneidanation.org

**Regular Meeting**
**1:30p.m. Wednesday, January 7, 2015**
**Little Bear Development Center**

## I. Call to Order and Roll Call at 9:10 a.m.

_P_ Melinda J. Danforth, CDPC Chair
_P_ Tehassi Hill, CDPC Vice Chair
_A_ Jennifer Webster, Councilwoman
__A__ Lisa Summers, OBC Secretary
__P__ Fawn Billie, Councilwoman
(P- present, A- Absent)

**Others present:** Danelle Wilson, Anita Barber, Dennis Johnson, Pat Pelky, Mary Jo Nash, Bill Ver Voort, Michelle Danforth, Jessica Wallenfang, Melissa Nuthals, Jeff Witte, Brian Doxtator, Ralinda Ninham-Lamberies, Jeff Metoxen, Michele Doxtator, Paul Witek, Mike Finn, Leanne Doxtator, Elaine Skenandore-Cornelius, Troy D. Parr, Gene Schubert, Joanie Buckley, Jacque Boyle, and Chaz Wheelock.

Melinda called this second meeting with the new committee to order and gave a brief overview of the new format of CDPC and expectations of how meetings will proceed. The February 5th meeting will be presentations of all the plans and processes – Comprehensive Plan, Vision Oneida, Land Use, CIP process, and the LUTU Process. Understanding these processes and the projects associated with them will help us to determine the 2016 budget. The March 5th meeting agenda will be more project – specific items. Introductions were made around the table.

## II. Approve the agenda

**Motion by Tehassi Hill to approve the agenda, seconded by Fawn Billie. Motion carried unanimously:**

Ayes: Fawn Billie, Tehassi Hill, Melinda Danforth
Not present: Jenny Webster, Lisa Summers

## III. Meeting notes to be approved – December 4, 2014

**Motion by Tehassi Hill to approve the meeting notes, seconded by Fawn Billie. Motion carried unanimously:**

Ayes: Fawn Billie, Tehassi Hill, Melinda Danforth
Not present: Jenny Webster, Lisa Summers

## IV. Follow-ups/Directives

**1.** Judiciary Location Update – Paul Witek

The furniture delivery is expected to be at the end of January. Surveillance will be installed on January 26th. The recording system is what will be holding up the use of the courtrooms due to the system not being ordered timely. There is no definite move-in operational date – that may be determined on the 19th when the meeting on occupancy issues are addressed. It's most likely that the employees can move in by the end of January, however, they would have to travel to Ridgeview for court until the recording system is ready.

**Motion by Tehassi Hill to accept the follow-up, seconded by Fawn Billie. Motion carried unanimously:**

Ayes: Fawn Billie, Tehassi Hill, Melinda Danforth
Not present: Jenny Webster, Lisa Summers

## V. New Business – No agenda items

## VI. Reports

**1.** Facilities Management Team (FMT)– Jacque Boyle
Working on revising the charter and working with Engineering as needed.
Moves being discussed are: Gaming Commission to IMAC and Emergency Management to OPD.

Fawn shared dialogue from the Finance Committee meeting that the rent for OGC was very expensive where their current offices are. To consider moving to IMAC will be a huge cost savings. Dialogue continued that the Gaming Generalists could move to IMAC because they work closely with the Gaming Backgrounds and there would be enough room for them to be there. There may have to be some remodeling, however, there would still be a cost savings in the long run.

The current charter is being revised to be less bureaucratic and more timely on moves. There have been questions about how/who maintains the Tribal buildings and that schedule will be worked out. Jacque will work on options comparing to what is happening now and what the processes could be.

**Motion by Fawn Billie to approve the report, seconded by Tehassi Hill. Motion carried unanimously:**

Ayes: Fawn Billie, Tehassi Hill, Melinda Danforth
Not present: Jenny Webster, Lisa Summers

**2.** Food Hub Initiative – Joanie Buckley
NOTE: There were multiple handouts given at this meeting, see attachments.

- In December 2014, the Farm to School grant was accepted.
- Working on repositioning Tsyunhekwa
- A new boiler was purchased by previous CDPC in 2014.
- Looking at a new $1.5 million birthing barn.
- Agriculture Strategy discussions have been on-goiong to determine how does the farm fit in to the food system. Request for a work meeting in February.

**Motion by Tehassi Hill to accept the report, seconded by Fawn Billie. Motion carried unanimously:**

Ayes: Fawn Billie, Tehassi Hill, Melinda Danforth
Not present: Jenny Webster, Lisa Summers

**3.** Cultural Campus/ Visitor Center – Michelle Danforth-Anderson and Anita Barber
NOTE: There were multiple power point presentations , see attachments.

- This division has three major projects that they are focusing on – The Longhouse, Amphitheater, and Barn project.

- Jacque stated that the museum is in need of a lot of repair and maintenance. The building wasn't built to be a museum, it was a temporary fix, so the building is not meeting the needs and purpose for a museum. It would be important to include the museum in any Culture and Heritage future plans.
- There was an idea that it would be helpful if the compact dollars came back to CDPC.

**Motion by Fawn Billie to accept the report, seconded by Tehassi Hill. Motion carried unanimously:**

Ayes: Fawn Billie, Tehassi Hill, Melinda Danforth
Not present: Jenny Webster, Lisa Summers

**VII. Additions**

1. **Demolitions** – Mary Jo Nash
   - **A.** Provided handout, see attachments
2. **Service Road/Riverdale**- Troy Parr
   - **A.** Complete
3. **Snow Removal/ New Trails** – Pat Pelky
   - **A.** DPW will maintain
4. **BP Site Demolition** – Pat Pelky
   - **A.** Complete, see attached report
5. **HWY 54 One Stop** – Michele Doxtator
   - **A.** Land use options were shared if GTC chooses to include gaming or not to this new retail location.

**VIII. Recess/Adjourn**

**Motion by Fawn Billie to adjourn the meeting, seconded by Tehassi Hill. Motion carried unanimously:**

Ayes: Fawn Billie, Tehassi Hill, Melinda Danforth
Not present: Jenny Webster, Lisa Summers

**IX. Executive Session**

**NOTE: The next meeting will be on February 5, 2015.**

- All meeting notes & handouts will be available on the Oneida-nsn.gov\CDPC webpage.
- The next meeting agenda will be available on the website a week prior to the meeting.

## X. GENERAL TRIBAL COUNCIL

**A. Petitioner Madelyn Genskow: Request Saturday meeting to address 4 resolutions**
Sponsor: Lisa Summers, Tribal Secretary

**B. Petitioner Yvonne Metivier: Raise employee salaries 99 cents for those under $65,000 and no layoffs**
Sponsor: Lisa Summers, Tribal Secretary

*These agenda items contain information for Tribal Members only. Please visit the Business Committee Support Office on the second floor of the Norbert Hill Center with Tribal I.D. to obtain full packet materials. Materials may also be obtained after logging into the Tribal Members only portal at https://oneida-nsn.gov/members-only/gtc-portal/bc-meeting-materials-for-members-only/*

*For any questions, please call the Business Committee Support Office at (920)869-4364 or send an email to TribalSecretary@oneidanation.org. Thank you.*

# Oneida Business Committee Meeting
# Agenda Request Form

Deadlines | Instructions

**1. Meeting Date Requested:** 01 / 28 / 15

**2. Nature of request**

Session: ☒ Open ☐ Executive - justification required (see instructions.) Choose one:

Choose one:

Agenda header (choose one): New Business/Request

Agenda item title (see instructions):

Oneida Business Committee and Oneida Trust/Enrollment Committee Memorandum of Agreement

Action requested (choose one)

☐ Information only

☒ Action - please describe:

To adopt the Oneida Business Committee and Oneida Trust/Enrollment Committee Memorandum of Agreement

**3. Justification**

Why BC action is required (see instructions):

Request approval-Oneida Business Committee and Oneida Trust/Enrollment Committee Memorandum of Agreement. This is our standard Memorandum of Agreement and replaces Agreement date July 25, 2012. Approved by Oneida Trust/Enrollment Committee November 25, 2014 and reaffirmed January 12, 2015.

**4. Supporting Materials** Instructions

☐ Memo of explanation with required information (see instructions)

☐ Resolution ☐ Contract ☐ Report ☒ Other (please list):

1. Excerpt Minutes 11-25-14
2.
3.
4.

☒ Business Committee signature required

**5. Submission Authorization**

Authorized sponsor (choose one): Brandon Stevens, Council Member

Requestor (if different from above): Susan White, Trust Director

Name, Title / Dept. or Tribal Member

Additional signature (as needed):

Name, Title / Dept.

Additional signature (as needed):

Name, Title / Dept.

A copy of this document can be saved in a pdf format. Please e:mail this form and all supporting materials to BC_Agenda_Requests@oneidanation.org. Save and e:mail

**ONEIDA TRUST/ENROLLMENT COMMITTEE**
**ONEIDA BUSINESS COMMITTEE**
**MEMORANDUM OF AGREEMENT**

This Memorandum of Agreement is entered into this _____ day of _____by and between the Oneida Business Committee and the Oneida Trust/Enrollment Committee f/k/a Oneida Trust Committee, and both parties agree to respect and abide by the provisions set forth herein.

WHEREAS, the Oneida General Tribal Council has delegated the authority of Article IV, Section 1 of the Constitution of the Oneida Tribe of Indians of Wisconsin to the Oneida Business Committee; and

WHEREAS, the Oneida General Tribal Council through GTC Resolution #74-4-28 established the Oneida Trust/Enrollment Committee to be responsible for the administration and deposition of the trust monies; and

WHEREAS, the Oneida General Tribal Council, on January 8, 1977, approved the "Emigrant Indian Trust of the Oneida Tribe of Indians of Wisconsin," as established by the Oneida Trust/Enrollment Committee; and

WHEREAS, the "Emigrant Indian Trust of the Oneida Tribe of Indians of Wisconsin," approved March 21, 1977, mandated at least one member of the Oneida Trust/Enrollment Committee shall be from and represent the Oneida Business Committee; and

WHEREAS, the Oneida General Tribal Council, through GTC Resolution #1-8-77-C, delegated administrative authority to the Oneida Trust/Enrollment Committee to implement the areas of Trust; and

WHEREAS, the Oneida General Tribal Council, through the Membership Ordinance adopted on July 2, 1984, further defined the role of the Oneida Trust/Enrollment Committee as the official committee responsible for all aspects of tribal enrollment including the maintenance of the rolls for the Oneida Tribe; and

WHEREAS, the Oneida General Tribal Council, through the Membership Ordinance, has delegated the responsibility for maintaining the official rolls of the Oneida Tribe of Indians of Wisconsin to the Oneida Trust/Enrollment Committee, and directed that all means shall be used to insure the maintenance of an accurate and confidential Oneida tribal roll to be located in the Offices of the Oneida Indian Reservation in Wisconsin; and

WHEREAS, the Oneida General Tribal Council, through GTC Resolution 1-8-90, has authorized the Oneida Trust/Enrollment Committee to hire financial consultants and investment advisors; and

WHEREAS, the Oneida General Tribal Council, through GTC Resolution 6-30-90-A and the Per Capita Trust Fund Distribution Plan, has directed that per capita payments be made to tribal members sixty-five years of age and older, and has authorized the Oneida Trust/Enrollment Committee to manage the distribution of these monies, to collect monies from new tribal revenues, to negotiate with the Oneida Business Committee regarding annual tribal contributions to the trust fund, to veto the invasion of principal of the trust fund, to create additional trust reserves for handicapped, burial and scholarship, and to manage and invest the trust fund; and that no disturbance of this principal shall occur without 2/3 majority vote of all three of the following: Oneida General Tribal Council, Oneida Trust/Enrollment Committee and Oneida Business Committee, and

WHEREAS, the Oneida General Tribal Council, through the Per Capita Trust Agreement of November 9, 1994, transferred authority to the Oneida Trust/Enrollment Committee to manage trust accounts for per capita payments to minors, and directed that disputes between the Oneida Trust/Enrollment Committee and the Oneida Business Committee be resolved by negotiation, or in the event that negotiations fail, by the Oneida General Tribal Council; and

WHEREAS, the Oneida Business Committee, through BC Resolution 5-10-95-D, has authorized the Oneida Trust/Enrollment Committee to monitor funds held in trust by the BIA, and to utilize technological resources available through the BIA; and

WHEREAS, the Oneida Business Committee, through BC Resolution 7-12-00-B and the Per Capita Ordinance, has delegated authority to the Oneida Trust/Enrollment Committee to manage trust accounts, to maintain membership rolls to identify persons eligible for per capita payments, to hold administrative hearings regarding eligibility to receive per capita payments, and to approve Tribal Revenue Allocation Plans; and

WHEREAS, the Oneida Business Committee, through BC Resolution 2-23-05-G delegated exclusive control to the Oneida Trust/Enrollment Committee for managing all Oneida Endowment Funds in accordance with Tribal Law; and

WHEREAS, the Oneida Trust/Enrollment Committee is the official Governing and final authoritative body to carry out all policy and procedures in the operation of the Trust~~-and~~/-Enrollment Department~~s~~; and

WHEREAS, the Oneida Business Committee and the Oneida Trust/Enrollment Committee have each determined that it is in the best interest of the Oneida Tribe that an agreement be reached between the Oneida Business Committee and the Oneida Trust/Enrollment Committee regarding the autonomous administration of the Trust~~-and~~/-Enrollment Department~~s~~ and the exercise of the authority delegated to the Oneida Trust/Enrollment Committee; and

WHEREAS, this Memorandum of Agreement is consistent with existing Tribal laws, policies, and procedures concerning the administrative responsibilities of the Oneida Trust/Enrollment Department~~, the Oneida Trust Department,~~ and the Oneida Trust/Enrollment Committee; and

WHEREAS, the Oneida Business Committee and Oneida Trust/Enrollment Committee have each by resolution approved the terms of this Memorandum of Agreement and have directed both respective Chairpersons to execute this Agreement on behalf of each Committee;

WITNESSETH:

1. The administrative duties and governing activities related to the operation and planning of the Trust~~ and/~~-Enrollment Department~~s~~ will be by sole approval and sign off authority of the Oneida Trust/Enrollment Committee in accordance with existing Tribal Laws and Policies.

2. The Oneida Trust/Enrollment Committee, as delegated by the Oneida General Tribal Council, will receive, review, and approve all enrollment applications pursuant to the Membership Ordinance of July 2, 1984, with final approval of new enrollees by the Oneida Business Committee.

3. All Enrollment information shared with the Oneida Business Committee must be maintained with strictest of confidentiality.

~~3~~4. The Oneida Trust/Enrollment Committee will direct the Trust-/~~and~~ Enrollment Department~~s~~ to expand the data processing base and records located within the Trust~~ and~~ /Enrollment Department~~s~~ to include:

A. The establishment and maintenance of a tribal census on a computerized database and, in the discretion of the Oneida Trust/Enrollment Committee, the distribution of such statistical data to tribal departments upon written request.

B. The planning and implementation of a program to record and maintain the family tree records of the Tribal Membership for the use of the Oneida Tribe and convenience of Tribal Members who may be authorized by the Oneida Trust/Enrollment Committee, pursuant to the Membership Ordinance, to receive a family tree record for an appropriate fee.

C. Enrollment information maintained in a computerized database, notwithstanding of its physical location, shall be subject to the strict confidentiality requirements of the Membership Ordinance. The confidentiality of a computerized enrollment database shall be the responsibility of the Oneida Trust/Enrollment Committee. Access to any computerized enrollment database established pursuant to this provision can only be obtained by written approval of the Oneida Trust/Enrollment Committee. Employees of the tribal department charged with the responsibility of developing and housing the Enrollment database are bound by the confidentiality requirements of the Membership Ordinance in the same manner as the Oneida Trust/Enrollment Committee.

~~D~~. The planning, development and future establishment of a department for official tribal records and vital statistics regarding births, adoptions, marriages, divorces, and deaths.

D or E The Trust/Enrollment Department will be responsible for maintaining the information processing systems for the daily monitoring of the Trust Funds and is authorized to subscribe to technological services to monitor, measure, and report on the trust funds.

~~4~~5. All Trust~~ and~~ /Enrollment Department functions shall be administered in conformity with applicable trust agreements, any other duly approved agreement, ordinance, resolution, by-law, or procedure, as directed by the Oneida General Tribal Council.

~~5~~. ~~The Trust/Enrollment Department will be responsible for maintaining the information processing systems for the daily monitoring of the Trust Funds and is authorized to subscribe to technological services to monitor, measure, and report on the trust funds.~~

~~6.~~6. Grievances of the Trust/Enrollment Director ~~and Trust Director~~ will be processed by the Oneida ~~Appeals Commission~~Tribal Judical System. All other employee grievances will be processed in accordance with the Oneida Tribal Personnel Policy & Procedures.

~~7.~~7. All contracts, grants, and proposals related to the operation or planning for the Trust~~ and~~ /Enrollment Department~~s~~ will be first reviewed and endorsed by the Oneida Trust/Enrollment Committee. Copies will be provided to the Oneida Business Committee as "Information only."

~~8.~~8. The Oneida Trust/Enrollment Committee shall receive 50% of the gross receipts of the Vendors Licensing Revenue collected by the Oneida Tribe's Licensing Department each year upon completion of the Oneida Tribe's organization-wide annual audit. The revenue is designated for deposit only into the Elderly Per Capita Payment Distribution Trust Plan pursuant to GTC Resolution 6-30-90-A Addendum.

~~9.~~9. The Oneida Trust/Enrollment Committee must approve and the Oneida Business Committee may review fiscal year budgets prepared by the Trust~~ and~~ /Enrollment Department~~s~~ prior to submission to Oneida General Tribal Council for final approval.

A. The Oneida Tribe's general fund will provide no less than 75% of the Trust~~ and~~ /Enrollment Department~~s'~~ and the Oneida Trust/Enrollment Committee's annual operating budgets for services rendered. The Oneida Business Committee will support, to the extent feasible and justifiable within the scope of its authority, the allocation of funds needed to carry out directives of the Oneida General Tribal Council's or Oneida Business Committee's unfunded or emergency mandates.

B. In the event the Tribal contribution warrants revision, it will be negotiated between the Oneida Business Committee and Oneida Trust/Enrollment Committee.

C. The Oneida Business Committee will support, to the extent feasible and justifiable within the scope of their authority, the allocation of funds needed to carry out the terms of this Agreement.

~~10.~~10. Long and short-range planning of the Trust~~ and~~ /Enrollment Department~~s~~ and the Oneida Trust/Enrollment Committee will be coordinated with the Oneida Business Committee at the regularly scheduled Quarterly meetings or Special meetings as needed.

A. A quorum of both the Oneida Trust/Enrollment Committee and the Oneida Business Committee is required in order to conduct a meeting.

~~11.~~11. The Oneida Trust/Enrollment Committee will provide written annual and semiannual reports to the Oneida General Tribal Council in accordance with tribal procedures established for all Oneida General Tribal Council reports.

~~12.~~12. The Oneida Trust/Enrollment Committee will submit copies of meeting minutes to the Secretary of the Oneida Business Committee within a reasonable time after approval by the Oneida Trust/Enrollment Committee.

~~13.~~13. Either party may propose amendments to this Agreement by submitting such amendments in writing to the Chairperson of the other party. Notice of the proposed amendments shall thereafter be placed on the agenda for the next regularly scheduled meeting. No amendment shall become effective unless it is agreed to in writing by both parties.

~~14.~~14. This Agreement shall supersede any and all prior Memoranda of Agreement between the Oneida Business Committee and Oneida Trust/Enrollment Committee and shall remain in effect unless terminated by a party or superseded by a subsequent Memorandum of Agreement between the parties.

~~15.~~15. In the event that a provision of this Agreement is determined to be invalid or unenforceable, or is superseded by a directive of the Oneida General Tribal Council, the remaining provisions shall not be affected thereby and shall remain in full force and effect.

~~16.~~16. This Memorandum of Agreement shall be reviewed by both parties on an annual basis at the first quarterly meeting after the annual Oneida Trust/Enrollment Committee election.

~~17.~~17. In the event that there is a dispute between the parties regarding the terms of this agreement or any matter related to this agreement, either party may call for dispute resolution by serving written notice on the Chairperson of the other party. Such notice shall specify the nature of the dispute and shall request a meeting of the parties. Within fifteen (15) business days of service of such notice, the parties shall meet in an attempt to resolve the dispute. Neither party shall be entitled to serve notice of termination of this agreement unless this dispute resolution process has been invoked, the parties have met in an attempt to resolve the dispute which serves as the basis for termination, and thirty (30) calendar days have elapsed from the date of such meeting.

~~18.~~18. Upon satisfaction of the provisions of paragraph 19 above, either party may terminate this agreement by serving ninety (90) calendar days prior written notice of termination on the other party.

~~19.~~19. Any notice which a party is required or permitted to serve on the other party under this agreement shall be served on that party by first-class mail, return receipt requested, certified inter-office mail, or personal delivery, and shall be addressed to the Chairperson of such party at the address listed below. Service shall be effective upon receipt by the party.

| | |
|---|---|
| Chair | Chair |
| Oneida Business Committee | Oneida Trust/Enrollment Committee |
| P O Box 365 | P O Box 365 |
| Oneida WI 54155-0365 | Oneida WI 54155-0365 |

IN WITNESS WHEREOF the authorized representatives of the parties have hereunto set their hands on the dates set forth below.

_____ _____

Carole Liggins, Chair Date

Oneida Trust/Enrollment Committee

_____ _____

~~Ed Delgado~~, Chair Date

Oneida Business Committee

*Approved 07-25-2012*
*Approved 06-23-2010*
*Approved 07-05-2006*
*Approved 01-12-2005*
*Approved 04-16-2003*
*Approved 03-13-2002*
*Approved 12-31-1992*
*Approved 2-22-1988*

C. Enrollment Membership Report – Cheryl Skolaski - Needs Approval
Discussion: Trust/Enrollment Director to contact the Secretarial Election Committee and request that the Enrollment Director become an official member of the Committee. In addition, request information on the public relations for Secretarial Election.
Lois Strong motioned to approve report. Seconded Debra Danforth. Motion carried unanimously.

D. Travel Report: SRI-Colorado Springs, Nov 9-12, 2014– Susan White - Needs Approval
Debra Danforth motioned to approve the Travel Report. Seconded Elaine Skenandore-Cornelius. Motion carried unanimously.

E. Strategic Action Planning - Susan White & Elaine Skenandore-Cornelius
9-21-14 Trust Director will collaborate with Elaine Skenandore-Cornelius before sending out draft templates. The Committee Governance and Operations templates are to be on the regular October agenda for approval. 10-28-14 Discussion: On Bylaws for absences of the members. Attorney Mays to provide an opinion on what the Committee's options. Put Bylaws item and Election of Officers on November 25, 2014 agenda. Suggestion for all Committee members to sign Expectations of the Committee. Motion approve the Committee Governance Action Plan: Members know their roles, duties and responsibilities and to approve the Committee Operations Action Plan: Build Capacity of Members and Staff. Trust/Enrollment Director will draft an expectation list and email to all members.
11-25-14 Status Update - Norbert Hill Jr. motioned to defer to December's meeting. Seconded Lois Strong. Motion carried unanimously.

F. Joint Agenda December 16, 2014 – Needs Approval
Add: IV. Recent Events/Highlights (B) replace OLIPP report with Enrollment Membership Report – Cheryl Skolaski
Add (H). Names of Relinquished members to the Oneida Business Committee.
Debra Danforth motioned to approve draft agenda with changes. Seconded Lois Strong. Motion carried unanimously.

G. MOA Revised Amendments – Needs Approval
Page 4 of 6 discussion on 75% tribal contribution for 2015. Norbert Hill Jr. motioned to move MOA forward with signatures as presented in light of Business Committee request to reduce tribal contribution. Seconded Lois Strong. Motion carried unanimously.

H. FY2015 Budget – Revised – Needs Approval
Norbert Hill Jr. motioned to disapprove 2015 budget with the 50% trust fund income contribution and to approve the 5% cut. Seconded Lois Strong. Motion carried unanimously.

**VIII. Other Business**

A. 4th Quarterly Joint BC/TC Meeting – 16 December 2014 BCCR/NHC 3:00-4:30PM
B. Regular Trust/Enrollment Committee Meeting – 16 December 2014 BCCR/NHC 5:00PM
C. FYI - Trust 2014 Budget and Enrollment 2014 Budget – Year End

**IX. Adjourn**

Elaine Skenandore-Cornelius motioned to adjourn. Seconded Debra Danforth. Motion carried unanimously. Meeting adjourned at 7:25 PM
Respectfully submitted,

_____ _____
Elaine Skenandore-Cornelius, Secretary Carol Silva, Recording Secretary

Minutes approved as written/corrected on:_____

# Oneida Business Committee Meeting
# Agenda Request Form

**1. Meeting Date Requested:** 1 / 28 / 15

**2. Nature of request**

Session: ☒ Open ☐ Executive - justification required. See instructions for the applicable laws that define what is considered "executive" information, then choose from the list:

Agenda Header (choose one): New Business/Request

Agenda item title (see instructions):

School Board Request to Repost One Vacancy

Action requested (choose one)

☐ Information only

☒ Action - please describe:

Motion to approve reposting of one School Board Vacancy.

**3. Justification**

Why BC action is required (see instructions):

BC approves posting of vacancies.
On 1/12/15 the School Board made the following motion under VIII.B.: Motion by Priscilla Dessart to accept the application and repost for a larger pool, seconded by Rhiannon Metoxen. Motion carried unanimously.

**4. Supporting Materials** Instructions

☐ Memo of explanation with required information (see instructions)

☐ Report ☐ Resolution ☐ Contract (check the box below if signature required)

☒ Other - please list (**Note:** multi-media presentations due to Tribal Clerk 2 days prior to meeting)

1. School Board 1/12/15 Minutes
2.
3.
4.

☐ Business Committee signature required

**5. Submission Authorization**

Authorized sponsor (choose one): Fawn Billie, Council Member

Requestor (if different from above): Debbie Danforth, School Board Chair
Name, Title / Dept. or Tribal Member

Additional signature (as needed):
Name, Title / Dept.

Additional signature (as needed):
Name, Title / Dept.

1) Save a copy of this form in a pdf format.
2) Email this form and all supporting materials to: BC_Agenda_Requests@oneidanation.org

**Oneida Nation School Board**
**Regular Meeting Minutes - DRAFT**

**DATE:** Monday, January 12, 2015 **TIME:** 5:00 p.m.
**PLACE:** ONES Library

The Oneida Nation School Board is committed and accountable to students, parents, families, staff, and community members to provide regulatory oversight for a safe, positive, culturally diverse, holistic, learning atmosphere based on Onʌyoté a·ka values. We will provide the expectations, resources, and educational opportunities to encourage students to be productive.

**PRESENT:** Debbie Danforth, Dewain Danforth, Dellora Cornelius, Sylvia Cornelius, Priscilla Dessart, Rhiannon Metoxen

**EXCUSED:** Apache Danforth

**OTHERS:** Sharon Mousseau, Yvette Peguero, Tracy Christensen, Linda Jenkins, John Bestul, Fay Lemense, Artley Skenandore, Roberto Webster, Geronimo Pocan, Georgia FoolBull, Tina Webster, Denis Gullickson, Cathy Bachhuber

**OPENING:** Dellora Cornelius

**CALL TO ORDER:** Debbie Danforth **TIME:** 5:03PM

**I: Approval of Agenda**

Motion by Sylvia Cornelius to approve the agenda with additions, seconded by Dewain Danforth. Motion carried unanimously.

Noted Additions: (1) New Business VI.C. Website Contact: Human Growth & Development Curriculum (2) Executive Session VIII.A. Educational Leave Extension Request (3) Executive Session VIII.B. School Board Vacancy – 1 Applicant.

**II: Special Presentation** – Art Skenandore
A: ONHS – Short Program Graduates

No action.

**III. Minutes**
A: Regular Meeting- December 1, 2014

Motion by Priscilla Dessart to approve, seconded by Dellora Cornelius. Motion carried unanimously.

B: Ratification of Board Polls – *None*

C: Special Meetings – *None*

**IV: Tabled Business**

**V: Old Business**

A: Follow-up

B: Standing Agenda Items:

1. CIP – High School – Planning Department

   Motion Rhiannon Metoxen to accept the update, seconded by Priscilla Dessart. Motion carried unanimously.

2. Language Program

   Motion by Dellora Cornelius to accept the update, seconded by Sylvia Cornelius Motion carried unanimously.

3. Staff Recognition program

   No action.

**VI: New Business**

A: Hymn Singing Elective

Motion by Priscilla Dessart to accept the update, seconded by Sylvia Cornelius. Motion carried unanimously.

B: FYI: Lʌnunhatényehse? - Culturally Appropriate Human Growth and Development Curriculum for ONSS

Motion by Rhiannon Metoxen to accept the update, seconded by Priscilla Dessart. Motion carried unanimously.

C: Website Contact: Human Growth & Development Curriculum

No action.

**VII: Reports**

A: Superintendent's Report

Motion by Dellora Cornelius to approve the Superintendent's Report, seconded by Priscilla Dessart. Motion carried unanimously.

B: Administrative Staff Reports

1. Business Manager
2. K-8 Principal
   a. Assistant Principal
   b. Gifted and Talented
3. 9-12 School Principal
4. Special Education
5. Technology
6. FACE

Motion by Dellora Cornelius to accept the Administrative Staff Reports, seconded by

Dewain Danforth. Motion carried unanimously.

**VIII: Executive Session**

Motion by Dellora Cornelius to go into Executive Session [at 5:54 p.m.], seconded by Sylvia Cornelius. Motion carried unanimously.

Motion by Rhiannon Metoxen to come out of Executive Session [at 6:06 p.m.] seconded by Dellora Cornelius. Motion carried unanimously.

A. Educational Leave Extension Request

Motion by Sylvia Cornelius to approve the extension, seconded by Priscilla Dessart. Motion carried unanimously.

B. School Board Vacancy – 1 Applicant.

Motion by Priscilla Dessart to accept the application and repost for a larger pool, seconded by Rhiannon Metoxen. Motion carried unanimously.

**IX: Recess/Adjourn**

Motion by Priscilla Dessart to adjourn, seconded by Dellora Cornelius. Motion carried unanimously.

# Oneida Business Committee Meeting
# Agenda Request Form

**1. Meeting Date Requested:** 01 / 28 / 15

**2. Nature of request**

Session: ☒ Open ☐ Executive - justification required. See instructions for the applicable laws that define what is considered "executive" information, then choose from the list:

Agenda Header (choose one): Follow Up

Agenda item title (see instructions):

Purchase and Distribution of Packer Play Off Tickets

Action requested (choose one)

☐ Information only

☒ Action - please describe:

BC approval of the Chairwoman's report

**3. Justification**

Why BC action is required (see instructions):

In a memo dated January 10, 2015 the OBC requested a follow up report.

**4. Supporting Materials** Report will be a hand out

Instructions

☒ Memo of explanation with required information (see instructions)

☐ Report ☐ Resolution ☐ Contract (check the box below if signature required)

☐ Other - please list (**Note:** multi-media presentations due to Tribal Clerk 2 days prior to meeting)

1. 3.

2. 4.

☐ Business Committee signature required

**5. Submission Authorization**

Authorized sponsor (choose one): Cristina Danforth, Tribal Chairwoman

Requestor (if different from above): _____

Name, Title / Dept. or Tribal Member

Additional signature (as needed): _____

Name, Title / Dept.

Additional signature (as needed): _____

Name, Title / Dept.

1) Save a copy of this form in a pdf format.
2) Email this form and all supporting materials to: BC_Agenda_Requests@oneidanation.org

# Oneida Business Committee Meeting
# Agenda Request Form

1. **Meeting Date Requested:** 01 / 28 / 15

2. **Nature of request**

Session: ☒ Open ☐ Executive - justification required. See instructions for the applicable laws that define what is considered "executive" information, then choose from the list:

Agenda Header (choose one): Travel Request

Agenda item title (see instructions):

Ratification of Travel Request Epoll for BYS and FB to DC on 01/28/2015

Action requested (choose one)

☐ Information only

☒ Action - please describe:

Ratify the Epoll for both Councilwoman Billie and Councilman Stevens

3. **Justification**

Why BC action is required (see instructions):

4. **Supporting Materials**

Instructions

☒ Memo of explanation with required information (see instructions)

☐ Report ☐ Resolution ☐ Contract (check the box below if signature required)

☐ Other - please list (**Note:** multi-media presentations due to Tribal Clerk 2 days prior to meeting)

1. 3.

2. 4.

☐ Business Committee signature required

5. **Submission Authorization**

Authorized sponsor (choose one): Brandon Stevens, Council Member

Requestor (if different from above):

Name, Title / Dept. or ~~Tribal Member~~

Additional signature (as needed):

Name, Title / Dept.

Additional signature (as needed):

Name, Title / Dept.

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## Rhiannon R. Metoxen

**From:** Rhiannon R. Metoxen on behalf of Brandon L. Yellowbird-Stevens
**Sent:** Tuesday, January 20, 2015 4:17 PM
**To:** Brandon L. Yellowbird-Stevens; Cristina S. Danforth; Fawn J. Billie; Jennifer A. Webster; Lisa M. Summers; Melinda J. Danforth; Patricia M. King; Ronald W. Hill
**Cc:** April Skenandore; Brian A. Doxtator; Danelle A. Wilson; Debbie J. Melchert; Fawn L. Cottrell; Jacob S. Metoxen; Jessica L. Wallenfang; Kathleen M. Metoxen; Lisa A. Liggins; Mary C. Graves; Paula M. King Dessart
**Subject:** EPOLL Follow-up BYS

Councilman Stevens Epoll travel request has also been approved with support from MJD, LS, TH, TK, and FB. This item will be on the next BC meeting agenda for ratification. If you have any questions or need any back up information please contact our office and we will assist.

Yaw^ko,

RC

**From:** Rhiannon R. Metoxen
**Sent:** Tuesday, January 20, 2015 4:09 PM
**To:** Brandon L. Yellowbird-Stevens; Cristina S. Danforth; Fawn J. Billie; Jennifer A. Webster; Lisa M. Summers; Melinda J. Danforth; Patricia M. King; Ronald W. Hill
**Cc:** April Skenandore; Brian A. Doxtator; Danelle A. Wilson; Debbie J. Melchert; Fawn L. Cottrell; Jacob S. Metoxen; Jessica L. Wallenfang; Kathleen M. Metoxen; Lisa A. Liggins; Mary C. Graves; Paula M. King Dessart
**Subject:** EPOLL Follow-up FB

Good Afternoon,

This is a follow up regarding the recent Epoll travel request for Councilman Stevens and Councilwoman Fawn Billie. Epoll Travel has been approved for Fawn Billie with support from MJD, LS, TH, TK, and BYS.

Yaw^ko,

*Rhiannon "RC" Metoxen, B.S.*
Legislative Assistant
Office of Councilman Stevens
Oneida Business Committee
(920) 869-4469
Rmetoxe2@oneidanation.org

## Rhiannon R. Metoxen

**From:** Rhiannon R. Metoxen
**Sent:** Tuesday, January 20, 2015 4:08 PM
**To:** Brandon L. Yellowbird-Stevens; Cristina S. Danforth; Fawn J. Billie; Jennifer A. Webster; Lisa M. Summers; Melinda J. Danforth; Patricia M. King; Ronald W. Hill
**Cc:** April Skenandore; Brian A. Doxtator; Danelle A. Wilson; Debbie J. Melchert; Fawn L. Cottrell; Jacob S. Metoxen; Jessica L. Wallenfang; Kathleen M. Metoxen; Lisa A. Liggins; Mary C. Graves; Paula M. King Dessart
**Subject:** EPOLL Follow-up FB

Good Afternoon,

This is a follow up regarding the recent Epoll travel request for Councilman Stevens and Councilwoman Fawn Billie. Epoll Travel has been approved for Fawn Billie with support from MJD, LS, TH, TK, and BYS.

Yaw^ko,

*Rhiannon "RC" Metoxen, B.S.*
Legislative Assistant
Office of Councilman Stevens
Oneida Business Committee
(920) 869-4469
Rmetoxe2@oneidanation.org

ONEIDA TRIBE OF INDIANS OF WISCONSIN
PO BOX 365 ONEIDA, WI 54155
THE OFFICE OF: COUNCILMAN STEVENS
OFFICE: 920-869-4378
EMAIL: BSTEVENS@ONEIDANATION.ORG
RMETOXE2@ONEIDANATION.ORG

# MEMO

TO: **ONEIDA BUSINESS COMMITTEE**

FROM: **COUNCILMAN BRANDON STEVENS**

**COUNCILWOMAN FAWN BILLIE**

SUBJECT: **EPOLL TRAVEL REQUEST**

-MBK COMMUNITY CHALLENGE NATIONAL CONVENING, WASHINGTON DC, JANUARY 28, 2015

DATE: **JANUARY 15, 2015**

---

**EPOLL TRAVEL REQUEST FOR BYS AND FB**

This memo serves as an Epoll request for Councilman Brandon Stevens and Councilwoman Fawn Billie for travel to Washington DC on January 28th, 2015. Due to limited space, The White House has invited two Oneida representatives to attend an event regarding the My Brother's Keeper (MBK) Challenge, our community has been selected because we were an early acceptor of the challenge and we have already hosted a kick-off event. The two Committee members will be in workshops all day on January 28th, 2015 if approved. Councilman Stevens will be attending a meeting on January 27th, 2015 for the National Convening Council.

Since inception of the challenge we hosted the MBK Kick-off in November at Thornberry Creek at Oneida, we have also sat in on numerous conference calls including one hosted by President Barack Obama. Most recently we have been invited to be a part of a series of six webinars hosted by the White House and were only offered to the early acceptors.

This request will be on the January 28th, 2015 regular BC agenda for ratification. Back up information such as agenda's will be provided upon request, the invitation email from the White House and a message from the National Convening Council is attached for your immediate reference. Please refer to RC Metoxen at rmetoxe2@oneidanation.org or (920) 869-4469, our office will provide you with any information pertinent to travel.

**Rhiannon R. Metoxen**

**From:** White House Office of Intergovernmental Affairs <LocalGovernment@who.eop.gov>
**Sent:** Wednesday, January 14, 2015 5:57 PM
**To:** White House Office of Intergovernmental Affairs
**Cc:** Patel, Rohan; Alcantara, Elias; Jordan Metoyer
**Subject:** INVITATION: MBK Community Challenge National Convening - 1/28 at 8 AM

Dear MBK Community Challenge Acceptors,

The White House invites and welcomes you to the **MBK Community Challenge National Convening, on Wednesday, January 28, 2015.** Your community has been selected to attend because you have either hosted your local action summit or provided us a date for when it will occur. During this National Convening, we will share and discuss leading practices for the MBK Community Challenge, and provide opportunities for you to further your planning as you engage in the third and fourth steps of the Challenge. This will be a working session. We anticipate a full day of events, so please plan to attend all day, starting with registration at 8 a.m.

There will be workshops from 9:00 a.m. to 4:40 p.m. and an optional, off-site networking reception starting at 5:30 p.m.

Due to space restrictions, we will only be able to accommodate two representatives per community. We encourage challenge acceptors to bring an ally, business, non-profit, or faith or youth leader that has worked with you on this effort locally. **To register for the convening please visit: https://whitehouse.secure.force.com/eventrsvp?cid=701t0000000HLda and enter your information by close of business on Wednesday, January 21, 2015.**

For those that have held their local action summits, well done! For those that are hosting their local action summits soon, we look forward to hearing about your work. As you continue this work, please submit information on your areas of focus, local action summits, and next steps by visiting www.mbkchallenge.org/executive-survey.

Thank you for your continued leadership on this issue. **We look forward to hosting you at the White House on January 28, 2015!**

Sincerely,

**Elias Alcantara**
**Associate Director**
**Office of Intergovernmental Affairs| The White House**
**O: 202-456-3963 C: 202-596-4137| ealcantara@who.eop.gov**

National Convening Council

My Brother's Keeper Messaging

Last February, President Obama introduced his My Brother's Keeper (MBK) initiative to provide young Americans more of the support they need to be resilient, overcome obstacles, and achieve their dreams.

To advance this goal, the White House, in partnership with the U.S. Department of Education and the National Convening Council (NCC) launched the My Brother's Keeper Community Challenge (MBKCC), to challenge cities, Tribal Nations, towns, and counties to build and execute robust action plans to ensure that young men and boys of color can achieve their full potential—no matter who they are, where they come from, or the circumstances into which they are born.

Over the next several months, leaders from business, state and local governments, philanthropy and the faith, youth and nonprofit communities will come together at a series of MBKCC events around the country in order to;

- Counter the pervasive and negative narrative about young men and boys of color
- Highlight community-centered best practices to combat persistent opportunity gaps
- Assemble the stakeholders required to foster place-based, cross-sector action plans consistent with MBK
- Catalyze new resources into existing programs with proven effectiveness

The message framework below is designed for use during this time period by members of the NCC and other high-profile supporters of the MBK and MBKCC, in order to raise the profile of these initiatives. Due to the "cross sector" nature of the MBKCC, it is particularly important for "outside" ambassadors like NCC members promote a vision aligned with the foundational objectives of MBK in order to demonstrate robust support from individuals outside of the Obama administration for these important efforts.

**MBK Core Message**

***The My Brother's Keeper initiative was created so that people who want to make a difference can come together and commit to taking concrete steps that we know can help young men and boys of color make good choices, learn to be resilient in the face of challenges, and most importantly, achieve their dreams. The My Brother's Keeper Community Challenge is designed to ground the work of My Brother's Keeper through commitments from more than 100 specific communities across the country to help their kids succeed by following the research and investing resources in what works.***

**MBK NARRATIVE:**

- Our communities are full of people whose lives prove that if you work hard and take responsibility, you can make it in this country. At the same time, there's no denying that young men and boys of color in this country face unique obstacles.

National Convening Council

My Brother's Keeper Messaging

- The President's MBK initiative recognizes that these are obstacles – not excuses. At the same time, no one should have to navigate life's challenges alone. That's why My Brother's Keeper exists, so that individuals, businesses, the faith community and others who want to make a positive difference can join forces with like-minded people to taking concrete steps that we know can help young men and boys of color make good choices, learn to be resilient in the face of challenges, and most importantly – achieve their dreams.

- My Brother's Keeper isn't about rhetoric. It's about taking action - by enlisting the help of the whole community, from elected officials to local businesses, to civic and religious groups, educators, philanthropists and everyday citizens. My Brother's Keeper is designed to focus the contributions of all of these sectors by following the research and investing resources in what we know works.

- In a given community, that can mean boosting investment in quality PreK programs. It may mean developing a program to boost school attendance and completion, or creating mentoring programs that pair boys and young men of color with entrepreneurs or industry so they can learn about business. It may mean working to improve relations with law enforcement and other efforts to reduce the number of young men of color in the criminal justice system.

- Or it may be a group of neighbors who agree to stop just shaking their heads at the sight of young men who need guidance, and commit to reaching out their hands to help instead.

- Every action we take to help young men and boys of color navigate the very real challenges they face will make a difference. And it won't just help people individually – it will help us all, in terms of closer communities, healthier families, and a stronger economy.

- That's why My Brother's Keeper community challenge exists, because if you're someone who has faced and overcome challenges in your life, there's something you can do, or something you can share, that will help boys and young men of color make good choices, learn to be resilient in the face of challenges, and most importantly, achieve their dreams.

# Oneida Business Committee Meeting
# Agenda Request Form

1. **Meeting Date Requested:** 01 / 27 / 15

2. **Nature of request**

Session: ☐ Open ☒ Executive - justification required. See instructions for the applicable laws that define what is considered "executive" information, then choose from the list:

Gaming General Manager - Executive Report

Agenda Header (choose one): Travel Request

Agenda item title (see instructions):

30th NIGA TRADESHOW & CONFERENCE - March 29 - April 3, 2015 and Procedural Exception

Action requested (choose one)

☐ Information only

☒ Action - please describe:

Approve Gaming General Managers Travel Request & 2 Additional Gaming Managers = 3 travelers

Approve Procedural Exception

3. **Justification**

Why BC action is required (see instructions):

Gaming General Manager reports to the Oneida Business Committee

4. **Supporting Materials** Instructions

☒ Memo of explanation with required information (see instructions)

☐ Report ☐ Resolution ☐ Contract (check the box below if signature required)

☐ Other - please list (**Note:** multi-media presentations due to Tribal Clerk 2 days prior to meeting)

1. Agenda Request Form
2. Request for 3 Travelers to 30th NIGA Conf
3. Procedural Exception
4.

☐ Business Committee signature required

5. **Submission Authorization**

Authorized sponsor (choose one): Louise Cornelius, Gaming General Manager

Requestor (if different from above): Jessalyn Harvath, Executive Assistant, Gaming Administration

Name, Title / Dept. or Tribal Member

Additional signature (as needed):

Name, Title / Dept.

Additional signature (as needed):

Name, Title / Dept.

1) Save a copy of this form in a pdf format.
2) Email this form and all supporting materials to: BC_Agenda_Requests@oneidanation.org

# BC ACTION REQUIRED

# NIGA TRAVEL REQUEST

# ONEIDA TRIBE OF INDIANS OF WISCONSIN
## TRAVEL AUTHORIZATION REQUEST

**General Travel Information**

| | | | | |
|---|---|---|---|---|
| Name of Traveler | Louise Cornelius | | | |
| Please list name as it appears on Travelers Driver's License or WI State ID | | | | |
| | Employee # | 5459 | Date of Birth | 11-15-55 |
| Destination | San Diego, California | | | |
| Departure date | March 29, 2015 | | Return date | April 3, 2015 |
| Purpose of travel | NIGA | | | |
| Charged GL Account | 001.1205010.000.701000.000 | | | |

**GSA Rate Information for the destination**

| | | | |
|---|---|---|---|
| Per Diem rate per day | $ 71.00 | Lodging rate per day | $ 99.00 |

**Cost Estimate Information**

| Description | Rate | Factor | Days/ Miles | Total |
|---|---|---|---|---|
| Per Diem initial travel date | $ 53.25 | 75 % | 1 | $ 53.25 |
| Per Diem full day at destination | $ 71.00 | 100 % | 4 | $ 284.00 |
| Per Diem return travel date | $ 53.25 | 75 % | 1 | $ 53.25 |
| Subtract included meals | | | | $ |
| Lodging including room rate plus taxes | $ 315.00 | | 5 | $ 1,575.00 |
| Airfare | $ 750.00 | | | $ 750.00 |
| Private Car Mileage | $ | | | $ |
| Taxi or car rental | $ 350.00 | | | $ 350.00 |
| Luggage Fees | $ 75.00 | | | $ 75.00 |
| Registration – accept VISA? Yes / No | $ 800.00 | | | $ 800.00 |
| Allowable price adjustment **If travel arrangements exceed the Total Cost Estimate re-approval is required** | | | | $ 200.00 |
| | | | **Total Cost Estimate** | $ 4,140.50 |

I understand this advance will be deducted from my claim for reimbursement of actual travel expenses. I also understand that if this advance in not cleared within 10 calendar days after my travel return date, I shall be held responsible for the full amount advanced and that I may be reprimanded in accordance with the Personal Policies and Procedures for my failure to clear this matter within the time so allotted. Further, in the event that the advance payment is not cleared within 10 calendar days of my return, and I have not filed a formal written dispute as to the amount due, by signing below, I am hereby making a knowing and voluntary wage deduction for the entire amount outstanding.

**Signatures / Approvals**

| | Signature | Date | Contact Phone # |
|---|---|---|---|
| Traveler | Louise Cornelius #5459 | 1-20-15 | |
| Program Director | | | Not needed |
| General Manager | | | Not needed |

**To:** Oneida Business Committee
**From:** Louise Cornelius, Gaming General Manager
**Date:** January 12, 2015
**Subject:** NIGA- GGM Request for Travel & 2 Gaming Associates (3 total)

NIGA is the premier Conference & Trade Show event worldwide for Indian gaming professionals. This event provides numerous opportunities to increase our competitive edge by evaluating the most creative and innovative technology, marketing and gaming trends in the casino industry.

At the 2015 NIGA conference two prominent leaders of the Oneida Tribe of Indians of Wisconsin, Ernie Stevens Jr and Richard Hill, will be honored and acknowledged for their contributions to Indian country. Event coordinators have personally requested my attendance to unveil a canvas portrait of the leaders and provide a brief statement reflecting on Mr. Stevens and Mr. Hill's historical success, dedication and commitment to Indian country.

With that in mind, I am respectfully requesting approval for myself and two gaming individuals to attend the 2015 NIGA Tradeshow and Conference. The FY2015 gaming budget includes expenses for five gaming associates to attend the NIGA event as it is one of the casino industries larger scale events directly focused on benchmarks and trends within Indian country.

The Tradeshow presents an exceptional line up of the latest in regards to the current economic conditions surrounding gaming, new gaming developments, and leadership trends within the Indian Gaming Industry. The Trade Show is scheduled March 30- APRIL 2, 2015 and is being held in San Diego, California. The approximate cost associated with my travel request is approximately $4500.

With the existing competition and economic conditions it is critical that we continue to identify opportunities for our facility. In an effort to stay up-to-date, we must take full advantage of the networking opportunities, product demonstrations, observation of the newest technology and participation in conference offerings.

Thank you in advance for your consideration and support of the Gaming Divisions travel requests. Attached for your endorsement is my Travel Authorization Request.

Welcome
Exhibitor Info
Exhibitor Login
Speaker Info
My Speaker Account
Sessions

# INDIAN GAMING SAN DIEGO 2015 TRADESHOW & CONVENTION

**March 30 - April 2, 2015**

**San Diego Convention Center**
111 W. Harbor Drive
San Diego, CA 92101

Questions? Contact Urban Expositions:

(800) 318-2238 or (678) 831-4585

## SHOW HOURS

| Date | Trade Show | Arts & Crafts |
|---|---|---|
| Tuesday, March 31, 2015 | | 8:00 AM - 5:00 PM |
| Wednesday, April 1, 2015 | 10:00 AM - 5:00 PM | 8:00 AM - 5:00 PM |
| Thursday, April 2, 2015 | 10:00 AM - 3:00 PM | 8:00 AM - 4:00 PM |

## CONFERENCE & TRADE SHOW AT A GLANCE

### Monday, March 30, 2015

- Exhibitor Set-up
- Golf Tournaments
- Chairman's Welcome Reception

### Tuesday, March 31, 2015

- Exhibitor Set-up
- Arts and Crafts Booths Open
- Plenary Session: **NIGC Update**
- Conference Program: ***Leadership in the Tribal Casino***
- Conference Program: ***What's Hot, What's Not - Hot Trends in Indian Gaming***
- Chairman's Leadership Awards Luncheon
- Cultural Reception

### Wednesday, April 1, 2015

- Inspirational Keynote Addres (speaker TBA)
- Trade Show Ribbon Cutting
- Trade Show Open
- Arts and Crafts Booths Open
- Annual Membership Meeting & Officer Elections
- Workshops
- AIBN Reception
- Wendell Chino Humanitarian Award Banquet & Concert

### Thursday, April 2, 2015

- CEO Panel Keynote (speakers TBA)

# BC ACTION REQUIRED

# Procedural Exception Request

**To:** Oneida Business Committee
**From:** Louise Cornelius, Gaming General Manager
**Date:** January 12, 2015
**Subject:** 2015 NIGA - Procedural Travel Exception

In anticipation of the Oneida Business Committee receiving numerous travel submissions for the 2015 NIGA Tradeshow, I am respectfully requesting a procedural exception to the Oneida Nation's Travel Policy Article XVI.16.1. Department Travel.

This is a premier Conference & Trade Show geared toward the gaming industry. The Gaming Division requests to take full advantage of the networking opportunities, product demonstrations, state of the art technologies and conference events.

Therefore, we seek your support and approval for a procedural travel exception for the attendance of three gaming participants in addition to approved Oneida Nation personnel that will be in attendance at the event. I will ensure each individual gaming departmental budget can support the Gaming Divisions travel expenditures.

Thank you in advance for consideration regarding this request. I look forward to hearing your decision. Registration discounts are applicable to those who register by February 2015.

**Business Committee Meeting**
9:00 a.m. Jan. 28, 2015
**Thank you for printing clearly**

BRAD GRAHAM
BILL GRAHAM
Eric Krawczyk
[illegible]
[illegible]
PAT POWLESS
Jan Gignere
Debby Schoengarth
Matthew [illegible]
Matthew Smith
[illegible]
Carol Elm
Tonya Webster
Rosa Laster
Matt J. Denny Sr.
Mickey Petitjean
Barbara Metoxen
NATHAN NESS
Leonard Webster
Doris Yellowbird Wilberg

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Doreen Bento
Sandra Reveles
Tonya Lawrence
[illegible]
Darryle Metoxen
MIKE FINN
Rolinda Winham-Lamberies
Larae Gower
CAROLE HIGGINS
TIM NIMTHW
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Lloyd E. Powless Jr.
G. Buenrostro