

# Oneida Business Committee Meeting Agenda Request Form

1. Meeting Date Requested: 04 / 08 / 14

2. Nature of request

Session:  Open     Executive - justification required. See instructions for the applicable laws that define what is considered "executive" information, then choose from the list:

Agenda Header (choose one): BCC Report

Agenda item title (see instructions):

Accept the Oneida Community Library FY '15 2nd Quarter Report

Action requested (choose one)

Information only

Action - please describe:

Motion to accept the Oneida Community Library FY '15 2nd Quarter Report

3. Justification

Why BC action is required (see instructions):

Mandatory quarterly reporting.

4. Supporting Materials

[Instructions](#)

Memo of explanation with required information (see instructions)

Report     Resolution     Contract (check the box below if signature required)

Other - please list (**Note:** multi-media presentations due to Tribal Clerk 2 days prior to meeting)

1.

3.

2.

4.

Business Committee signature required

5. Submission Authorization

Authorized sponsor (choose one):

Requestor (if different from above): Carol Cornelius, Secretary

Name, Title / Dept. or Tribal Member

Additional signature (as needed): Melinda K. Danforth, Chairwoman

Name, Title / Dept.

Additional signature (as needed): \_\_\_\_\_

Name, Title / Dept.

- 1) Save a copy of this form in a pdf format.
- 2) Email this form and all supporting materials to: [BC\\_Agenda\\_Requests@oneidanation.org](mailto:BC_Agenda_Requests@oneidanation.org)

**ONEIDA COMMUNITY LIBRARY BOARD  
QUARTERLY REPORT Jan. Feb. March 2015**

**MISSION STATEMENT:** Provide for the informational needs of the Oneida Community while building a collection that reflects our unique Oneida heritage. All persons will have access to current, balanced materials, services and programs that will enrich their information, cultural and recreational needs.

**NAME OF BOARD:** Oneida Community Library Board

**CONTACT:** Melinda K. Danforth, Chairperson

**MEMBERS:** Roxanne Anderson, Vice Chairperson  
Dr. Carol Cornelius, Secretary  
Kitty Melchert Member  
Bridget John , Member

**BC LIAISON:** Fawn Billie

**MINUTES:**

The following meeting minutes have been approved by the Oneida Community Library Board and sent to Kathy Metoxen:

Dec. 10, 2014  
January 14, 2015  
Feb. 12, 2015

**ACTION TAKEN:**

The Board meets at the Library, the second Wednesday of the month at 4:30 p.m.

**HIGHLIGHTS OF THE LIBRARY:**

January 2015

The Library staff is in the process of developing the Strategic Plan for the 21st Century.  
A two page listing of Oneida Community Library/Green Earth Branch Library Services was submitted.  
Events were put on Facebook.  
The Library Board held its monthly meeting at Green Earth Branch Library and enjoyed a presentation of all the events held regularly at Green Earth. The monthly Elder day continues to be a successful event as well as many literacy programs and events for children.  
A puppet show event was well attended and children had a lot of fun.  
Patron count: 2,846

February 2015

Update on the Strategic Plan for the 21st Century program outcomes were discussed. A suggestion for those hard to measure outcomes was to link those outcomes with specific events  
A Webinar for staff training included a series of hour programs to update libraries  
Events: Midwinter Music and Tale Telling Time,  
A new incentive program for reading gives \$5.00 move pass for every 5 hours of reading.  
We now have a full library board and elections were held.  
Patron count: 2,549

March 2015

Introduce new library aide funded by grant, Chantelle Kucta  
Health Center free box project going well.

Suessubration held March 7th. Yearly celebration with green eggs and ham was well attended. Green Earth branch library provides an Elder day on the second Tuesday of each month from 1:30-3 pm which the Elders enjoy and it is well attended.  
March meeting minutes will be approved at April 9, meeting  
Discussion on putting the events calendar on the front page of the library web site or have a link.  
Patron count: 2,549/ computer use 751/wireless 226, circulation 874, lending and borrowing 1,262

#### **FINANCIAL:**

The Library will continue to apply for grants and will follow purchasing guidelines to stay within the budget. The Library is taking great care to abide by cost containment guidelines.

#### **SPECIAL EVENTS AND TRAVEL:**

Reference Highlights of the Library above.

#### **UPCOMING EVENTS**

Suessubration on March 7th

#### **PERSONAL COMMENTS:**

The newly remodeled adult area is so much brighter with the paint, shelves, and carpeting. The Board would like to commend the Library Staff for the valuable services they provide to the community. The Oneida Library provides a safe, welcoming, and positive place for our young people and the community.