

# Oneida Business Committee Meeting Agenda Request Form

1. Meeting Date Requested: 10 / 08 / 14

2. Nature of request

Session:  Open     Executive - justification required. See instructions for the applicable laws that define what is considered "executive" information, then choose from the list:

Agenda Header (choose one): 

Report

Agenda item title (see instructions):

Oneida Library Board quarterly report

Action requested (choose one)

Information only

Action - please describe:

Approve quarterly report for Oneida library for June, July, August 2014

3. Justification

Why BC action is required (see instructions):

Required board report

4. Supporting Materials

[Instructions](#)

Memo of explanation with required information (see instructions)

Report     Resolution     Contract (check the box below if signature required)

Other - please list (**Note:** multi-media presentations due to Tribal Clerk 2 days prior to meeting)

1.       3.

2.       4.

Business Committee signature required

5. Submission Authorization

Authorized sponsor (choose one): 

Fawn Billie, Council Member

Requestor (if different from above): Carol Elm, Chair  
Name, Title / Dept. or Tribal Member

Additional signature (as needed): Dr. Carol Cornelius, Acting Secretary  
Name, Title / Dept.

Additional signature (as needed): \_\_\_\_\_  
Name, Title / Dept.

- 1) Save a copy of this form in a pdf format.
- 2) Email this form and all supporting materials to: BC\_Agenda\_Requests@oneidanation.org

**ONEIDA COMMUNITY LIBRARY BOARD**  
**QUARTERLY REPORT June, July, August 2014**

**MISSION STATEMENT:** Provide for the informational needs of the Oneida Community while building a collection that reflects our unique Oneida heritage. All persons will have access to current, balanced materials, services and programs that will enrich their information, cultural and recreational needs.

**NAME OF BOARD:** Oneida Community Library Board

**CONTACT:** Carol Elm, Chairperson

**MEMBERS:** Carol Elm, Chairperson  
Dr. Carol Cornelius, Acting Secretary  
Roxanne Anderson, Member  
Malinda K. Danforth, Member  
Heather Denny new needs to take oath of office

**BC LIAISON:** Fawn Billie

**MINUTES:**

The following meeting minutes have been approved by the Oneida Community Library Board and sent to Kathy Metoxen:

June 11, 2014  
July 9, 2014  
Aug. 28, 2014

**ACTION TAKEN:**

The Board meets at the Library, the second Wednesday of the month at 4:30 p.m.

**HIGHLIGHTS OF THE LIBRARY:**

**June, 2014**

The revised Oneida Library Board By-Laws were approved  
The Summer Reading Program began with Jim Lenz Magic Show  
Shelving in adult area determined to be unsafe  
Patron count: 3,553

**July 2014**

Change to library hours to close earlier, 6 p.m., due to vandalism in Site 1  
New shelving ordered through a grant.  
Summer Reading Program in full operation with a chance for the Young person who does the most reading to win a tablet  
Patron count: 4,066

**August 2014**

The adult area was remodeled, with paint, carpeting, and the new shelving,  
Designs were coordinated with Tourism,  
Summer reading Program ends with 11 young people winning a tablet  
Patron count: 3,109

**FINANCIAL:**

The Library will continue to apply for grants and will follow purchasing guidelines to stay within the budget. The Library is taking great care to abide by cost containment guidelines.

**SPECIAL EVENTS AND TRAVEL:**

Reference Highlights of the Library above.

**UPCOMING EVENTS**

November library conference for staff training.

**PERSONAL COMMENTS:**

The newly remodeled adult area is so much brighter with the paint, shelves, and carpeting. The Summer Reading Program offered many activities and the chance to win a tablet for the best reader. The Board would like to commend the Library Staff for the valuable services they provide to the community. The Oneida Library provides a safe, welcoming, and positive place for our young people and the community.