

Oneida Business Committee Meeting Agenda Request Form

1. Meeting Date Requested: 10 / 08 / 14

2. Nature of request

Session: Open Executive - justification required. See instructions for the applicable laws that define what is considered "executive" information, then choose from the list:

Agenda Header (choose one):

Agenda item title (see instructions):

Emergency Management Quarterly Report

Action requested (choose one)

Information only

Action - please describe:

3. Justification

Why BC action is required (see instructions):

4. Supporting Materials

[Instructions](#)

Memo of explanation with required information (see instructions)

Report Resolution Contract (check the box below if signature required)

Other - please list (**Note:** multi-media presentations due to Tribal Clerk 2 days prior to meeting)

1. Email Pre-Award 2015 EMPG	3.
2.	4.

Business Committee signature required

5. Submission Authorization

Authorized sponsor (choose one):

Lisa Summers, Tribal Secretary

Requestor (if different from above):

Kaylynn Gresham, Interim Director Emergency Management

Name, Title / Dept. or Tribal Member

Additional signature (as needed): _____
Name, Title / Dept.

Additional signature (as needed): _____
Name, Title / Dept.

- 1) Save a copy of this form in a pdf format.
- 2) Email this form and all supporting materials to: BC_Agenda_Requests@oneidanation.org



Oneida Tribe of Indians of Wisconsin
Office of Emergency Management Homeland Security
2980 E. Service Road Oneida, WI 54155-0365
o-920-869-6650, c-920-366-0411,
kgresham@oneindanation.org

TO: Oneida Business Committee
FM: Emergency Management Homeland Security
REF: Quarter 4 Report/Update
Date: October 1, 2014

General Overview:

The Office of Emergency Management Homeland Security seeks to ensure the Oneida Nation is in a constant state of readiness to respond/react to an emergency or disaster that threatens the life safety of community members, the environment and/or assets of the Oneida Nation.

Working with response agencies/entities of the Oneida Tribe of Indians of Wisconsin it is possible for EMHS to provide coordination for timely responses to large scale emergencies and/or disasters that occur within the Oneida Community. EMHS has the ability to assist responding agencies with a tiered response by providing coordination and cooperation with surrounding jurisdictions and municipalities as needed. Through the use of coordination and cooperation emergency and disaster plans have been developed using shared response initiatives; EMHS is the go-between for response agencies/entities of the Oneida Tribe of Indians of WI and the numerous surrounding jurisdictions when an emergency or disaster that effects the Oneida Nation or the Oneida Community occurs.

Executive Summary:

During the last quarter EMHS has focused on the completion of the agreed upon Emergency Support Functions (ESF's) that accompany the Oneida Nation's Emergency Response Plan. There are 15 ESF's that accompany an ERP, EMHS has completed and has received approval for 4 of these plans to date. There are currently 8 that have been submitted to the East Central Regional Director for approval with the end of the Fiscal Year Close Out Report FY 14. EMHS is continuing to update the Oneida Nation Emergency Response Plan as required to be eligible for the EMPG Grant funding. The update of this document is required yearly and must be completed prior to September 30th of every year.

EMHS provided several community presentations as well as participated in the Elder Expo at the Radisson Conference Center, 20 Weather Radios were given out during the presentation and Expo. EMHS conducted a Table Top exercise with the Oneida Tribe's Head Start Staff, Transit, and Oneida Police Department. The Table Top exercise discussed the current plans at the Three Sisters Head Start, evacuation plans in the event of an emergency as well as the reunification process after an evacuation. EMHS continues to work with numerous departments to update their emergency/disaster plans working with GLIS and the Oneida Police Department. Plan development coordination and cooperation has continued to move forward as

a result of cooperation and collaboration of all departments and areas of the tribe involved in developing evacuation, emergency and disaster plans.

Oneida EMHS prides itself on working with all departments and programs within the tribal structure and the community as requested. EMHS provides assistance in developing and updating evacuation plans, disaster plans, and all emergency plans for organizational departments, buildings and community gathering spaces whenever requested.

I. Planning

Section A – Tribal Emergency Response Plan and Emergency Support Functions

The objective of the ERP is to maintain an all hazards plan which outlines response to any natural or manmade disaster that occurs within the boundaries of the Oneida Reservation. The ERP is nearly completely updated at this time: all phone numbers listed are current; the geographical and population indexes have been updated in line with information provided by our tribal enrollment department; all acronyms have been updated to reflect those listed in the ERP and the ESF's completed. Upon completion of the Emergency Response Plan an approval of the changes made will need to be obtained from the OBC.

Section B – Regional Planning

Oneida EMHS participated in Monthly Regional meetings for Emergency Management where we received updates, coordinate regionally on planning efforts and recommendations from Wisconsin Emergency Management and discussed current issues affecting Emergency Management statewide and nationally.

As the Chairperson for WiTEMA (Wisconsin Tribal Emergency Management Association) the Interim Director of EMHS attended monthly meetings. WiTEMA meets monthly to discuss Emergency Management issues affecting any/all of the 11 Federally recognized tribes throughout the state of WI.

EMHS coordinated with FEMA attending regularly offered webinars discussing the recent consultation policy passed discussing the coordination of FEMA with tribes in regards to response for emergency and/or disasters as well as the current discussion within FEMA related to the Stafford Act which discussed Disaster Declaration Processes.

Oneida coordinates with Brown and Outagamie Counties when providing information to our Communication Department on weather related incidents that have the potential to affect the reservation. During this reporting period minimal weather alerts were distributed. There were no weather events that occurred that required assistance or response from EMHS.

EMHS has been attending Public Health meetings focusing on a local initiative "Do one thing", this initiative focuses on providing the community information that will assist them in taking proactive steps to help themselves be more prepared in the event of an Emergency or Disaster.

Section C – Tribal Hazard Analysis

Tribal Hazard Analyses are performed periodically when EMHS meets with departments throughout the organization when creating and/or updating their emergency management plans. Hazard Analyses are used to identify deficiencies or gaps existent within departments, these deficiencies and/or gaps are then prioritized according to level of significance. The Oneida Tribal Hazard Analysis identifies and records all hazards that impact the Oneida Reservation. This document is updated yearly as part of the agreed upon plan of work for the EMPG.

Section D – Mitigation Plans

The Oneida Tribe's Pre-Disaster Mitigation Plan was approved by FEMA in 2010. The current plan is due for update FY 2015; therefore EMHS has contracted with Bay Lakes Regional Planning to update the plan by securing a grant to update the plan. EMHS has receive email confirmation that the grant application is in its final round of the review process, and will most likely be funded. A soon as the confirmation of funding is received EMHS will begin working with Bay Lake Regional Planning and the necessary departments within the Tribal organization to update the Pre- Disaster Mitigation Plan. The application for the grant is due to FEMA July 25, 2014. Upon completion of the updates to the plan, EMHS will resubmit the Pre-Disaster Mitigation Plan to FEMA for approval.

Section F – Local Plans

EMHS continues to meet with tribal departments throughout the organization to create and update emergency, evacuation and disaster plans. During this reporting period EHMS worked with several departments on the update of their current emergency plans.

EMHS continues to work with the Oneida Three Sisters Head-Start, the Oneida Judiciary and the Skenandoha Complex evaluating their current plans. Coordinating with each building, GLIS, DPW and engineering, updates to the current floor plans are being accomplished. Upon the completion of the plans each area will have traffic plans for emergency response, updated floor plans of their building with identified areas of significance, and aerial view of the building identifying gathering areas in the event of evacuation.

II. Training

The EMHS Director has attended local and state offered training courses during this reporting period, including:

Mitigation for Emergency Managers

WEM

Section F- Conferences

EMHS assisted with the delivery of EPIC Day for the Oneida Nation High School. EMHS offered the time and assistance to the school staff for the youth that were in attendance.

III. Exercising

EMHS provided a Table Top Exercise to the Oneida Head Start supervisors on September 26th, focusing on the evaluation of the current plans for Head Start, this exercise stressed the necessity of delegating a second area for evacuation and reunification in the event of an emergency or disaster.

IV. Outreach

The Director has worked in coordination with several tribal departments during this reporting period to ensure information and warnings are disseminated in a timely manner in reference to any severe weather issues that could occur during the next few months.

EMHS has worked with several departments providing templates for emergency/disaster plans. As a follow up EMHS meets with departments requesting assistance updating their plans. EMHS worked to assist Judicial in the development of their plan.

VI. Other Programs/Grant Requirements

EMHS currently has one active grant that allows for a portion of salary reimbursement. EMHS negotiates a plan of work with Wisconsin Emergency Management to complete designated tasks in relation to Emergency Management initiatives. The second half report was submitted to the Regional Director for approval. EMHS also received a pre-award letter for the FY 2015 EMPG, which is attached for your review.

-----END OF REPORT

Kaylynn Gresham
Oneida Tribe of Indians of WI
Interim Director Emergency Management Homeland Security



STATE OF WISCONSIN
DEPARTMENT OF MILITARY AFFAIRS
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DIVISION OF EMERGENCY MANAGEMENT

Brian M. Satula
Administrator

Scott Walker
Governor

Date: September 24, 2014

To: Tribal Emergency Management Directors

From: Brian M. Satula
Administrator

Subject: **EMERGENCY MANAGEMENT PERFORMANCE GRANT PROJECTED
AWARD AMOUNT FOR FEDERAL FISCAL YEAR 2015**

Wisconsin Emergency Management (WEM) has projected the Federal Fiscal Year 2015 (FFY-15) Emergency Management Performance Grant (EMPG) award amount for ONEIDA is \$20641.78.

WEM remains committed to its grant funding formulas outlined in Fiscal and Grants memorandum 2005.2, EMPG Funding Guidance, dated 2014-09-04. This grant award amount is contingent upon FEMA approving WEM's FFY-15 EMPG application and WEM receiving the same award amount as the 2014 EMPG award amount. If the funding is less, there will be a prorated allocation decrease based on our distribution formula. If the funding is greater, there will be a prorated allocation increase based on our distribution formula.

If you have any questions regarding this grant funding, please contact your Regional Director.