



Oneidas bringing several hundred bags of corn to Washington's starving army at Valley Forge, after the colonists had consistently refused to aid them.

Oneida Tribe of Indians of Wisconsin

Phone: 869-2771



SPECIAL MEETING

Oneida, WI 54155

*Approved As
Read 3-8-85*



UGWA DEMOLUN YATENE
Because of the help of this Oneida Chief in cementing a friendship between the six nations and the Colony of Pennsylvania, a new nation, the United States was made possible.

FRIDAY, MARCH 1, 1985

Meeting called to order at 9:00 A.M.

Present: Purcell Powless-Chairman, Richard Hill-Vice Chairman, Kathy Hughes-Treasurer, L. Gordon McLester-Secretary, Lloyd Powless, Lois Powless, Tony Benson, David King-Council Members

Excused: Mark Powless-Councilman

Others: Don Wilson, Marge Stevens, Bob Frye, Gerald Kurowski, Carl Rasmussen, Dale Wheelock, John Telfer

AGENDA

Lois moved to adopt the Agenda. David seconded. Motion carried.

150-OUTPATIENT PROGRAM AT ONEIDA HEALTH CENTER - Marge Stevens & Bob Frye (Bellin Hospital)

Marge explained that the new Outpatient Program will consist of 3 mornings per week; Monday, Wednesday and Friday for a 4 week period. Wednesday will be family day, spouse or significant other person will be encouraged to attend on this day. The Program will begin March 4, 1985 - 9:00 A.M. through 12:00 noon. The Program's goals are:

1. To provide a continuum of chemical dependency treatment for families of the Oneida Community.
2. To provide a less restrictive, yet most beneficial form of treatment to people of the community desiring chemical dependency treatment on an outpatient basis.
3. Offer the family or significant other person of the chemically-dependent individual an opportunity for both education and personalized treatment through a family program and option of family therapy.
4. To provide the community, schools, an tribal programs a comprehensive educational service to aid in prevention, early intervention, and treatment of the chemically-dependent adult, adolescent and family members.

OUTPATIENT PROGRAM (CONTINUED)

Marge and Bob Frye went into more detail about the Program and if anyone wanted more information, they are to contact Marge.

165-HIP EMERGENCY FUND REPORT - Gerald L. Kurowski

Jerry provided the information requested on the Emergency Fund. He listed the people receiving funds, how much each project cost and when the project is expected to be completed.

Jerry shows a balance of \$9,759.23 as of February 26, 1985.

There was discussion on changing the priority for the Elderly and opening it up for everyone. Rick moved to stay with the priority for the Elderly for this year and review the program again in 1986. Kathy seconded. Motion carried.

020-PLANNING OFFICE ACTIVITIES - Carl Rasmussen

The activities of the Planning Office for the next six months involve:

1. Preparation, submission and follow-up work on WCC proposal. Approval in the last week in April would mean an additional commitment to gear up and implement the program.
2. Development of Tribal Zoning Code by July 30 in conjunction with Land Committee, Land Sub-Committee, Business Committee and Law Office.
3. Supervise operations of current WCC crew until May 17th. Complete closeout procedures of grant by June 15.
4. Complete update of Overall Economic Development Plan by June 30 as required by the Economic Development Plan Administration (EDA).
5. Attend the two monthly meetings of Land Committee updating them on work of Planners and responding to their request for staff assistance.
6. Provide land acquisition review and recommendation assistance to Land Committee (usually about 3 or 4 parcels and/or houses per month amounting to eight hours total time spent.)
7. Continue work on Trailer Park. This is currently on hold until the Land Committee acts on site recommendation. About four weeks remains before turning job over to a site engineer.

PLANNING OFFICE (CONTINUED)

8. Assist Economic Development Office with plan review and construction options for the Industrial Park. This has been averaging four or five hours per week lately.
9. Complete Tribal labor force report update as time allows or is required by B.I.A.
10. Attend by-weekly manager's meeting and monthly director's meeting (4 to 5 hours per month.)

Prepare monthly reports to General Manager; semi-annual report to General Tribal Council and FY 86 Planning budget to Comptroller and Treasurer.

12. Planner Larry Barton is enrolled in a Community Relations course at UWGB requiring 5 hours per week during work hours as allowed by Tribal policies.
13. Fulfill owner's responsibilities and obligation on the Oneida Rodeway Inn pertaining to design, code compliance, bidding, construction management, progress payments, federal grant compliance and contract closeout.
- *14. Assist Jerry Kurowski in H.I.P. housing needs survey to be completed by May 30.

Assist General Manager in development and completion of a Tribal Overall needs assessment by August 30.

* These two represent large commitments of time and may be beyond the current resources available to the Planning Office necessary for completion.

Discussion followed on the Planning Office involvement in construction activities, particularly the Oneida Rodeway Inn. Can the size of the staff handle the needs for the Tribe?

Lloyd made a motion that Don Wilson review these matters with the Planning Office and bring back recommendation on March 15, 1985. Rick seconded. Motion carried.

RESOLUTION TO SUPPORT THE ACTION OF THE TRI STATE MEETING IN EAU CLAIRE AND
SUPPORT LETTERS OF THE PRESIDENTS COMMISSION ON RESERVATION ECONOMIES

Kathy moved to approve the two draft letters on Presidents Commission on Reservation Economies and adopt Resolution #3-1-85-A. Lois seconded. Motion carried.

HEALTH BOARD MINUTES OF FEBRUARY 18, 1985 - Tony Benson

Rick moved to approve the Health Board minutes with the corrections. Kathy seconded. Motion carried.

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400-REQUEST FROM TRIBAL SCHOOL FOR A SECRETARY

Lloyd moved to table. David seconded. Motion carried. Lloyd will bring this item back when he has everything ready.

PERSONAL DAY

Purcell requests a personal day for March 5, 1985. Rick moved to approve. Kathy seconded. Motion carried.

TRAVEL REQUEST

Tony is requesting approval to attend the Youth and Child Welfare meetings in Madison on March 4 - 7, 1985.

Kathy moved to approve. David seconded. Motion carried.

TRAVEL & PERSONAL DAY REQUEST

Lloyd is requested a personal day on March 4, 1985, and travel approval to attend the Tribal Inter-Government Relations Conference on March 5 - 7, 1985.

Rick moved to approve both requests. Kathy seconded. Motion carried

TRAVEL REQUEST

David is requesting approval to attend the Tribal Inter-Government Relations Conference on March 5 - 7, 1985.

Rick moved to approve, Kathy seconded. Motion carried.

FINANCE REQUEST FOR TUITION FOR DEBRA WEBSTER

Rick moved to refer this request to Finance & Appropriations. Kathy seconded. Gordon opposed. Motion carried.

CONTRACT WITH JO SWAMP AND THE LAW OFFICE

The Law Office did not notify the Business Committee of the consultant agreement they had with Jo Swamp.

Lois moved to have the Secretary notify the Law Office of the Policy of Consultant Agreements. Lloyd seconded. Motion carried.

Lloyd moved to have Don Wilson check into a similar situation happening at the Health Center. Lois seconded. Motion carried.

David moved to approve the Consultant agreement of Jo Swamp. Kathy seconded. Tony opposed. Lois abstained. Motion carried.

PERSONNEL RECOMMENDATION - Dale Wheelock

For Information - Hiring for Small Press Operator at the Oneida Printing Center - Grade 14 - \$6.92/hr. Randolph T. Lambert

POLICY FOR DEALING WITH MEDIA - Gordon McLester

In the past the Tribe has experienced problems in dealing with the media. The following policy has been developed to ease our problems in dealing with the media and also to help keep the Business Committee aware of what is happening with the media in our diverse operations.

This is no way to prevent communication with the media, but to begin to control the information to the media rather than reacting to what the media wants to project about the Tribe.

1. All news releases should be channeled through the Business Committee's representative or his designee. News releases should be drafted and submitted for approval BEFORE mailing. This procedure must allow time for mail and other delays. It is advised that a minimum of three days be allowed.
2. No Oneida Tribal employee shall make statements to the news media without the knowledge of the Business Committee representative or his designee. When "in-person" interviews are scheduled, the Business Committee representative or his designee will be present, not to interfere with you, but to assist you in dealing with the media.
3. requests from media to do filming, taping or photo-taking of our departments or facilities are to be forwarded to the Business Committee representative or his designee for approval.
4. All press conferences will be handled by the Business Committee representative or his designee.
5. Contracts resulting from news releases should be noted to the Business Committee representative in writing. A file of these contracts and resulting stories should be maintained.
6. Always inform your immediate superior of any contact made with the news media.
7. News media should always be treated with caution.

The Business Committee discussed the policy and asked the Public Relations Sub-Committee to give a definition of which media is this referring to.

The Public Relations Sub-Committee will bring back a definition.

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010-ACCOUNTING DEPARTMENT REORGANIZATION - Don Wilson & John Telfer

On February 22, 1985, the Business Committee reviewed the reorganization plan and directed Don Wilson to proceed with the proposed structure change concept and include costs of moving the Accounting Department to the Norbert Hill Center, plus time lines.

After discussion today, Don requested permission for John Telfer to proceed with the reorganization of the Accounting Department effective March 1, 1985, at a cost not to exceed \$21,234.

Kathy moved to approve, David seconded. Tony opposed. Motion carried.

Second, Don requested approval of the four new job description:

Accounting Clerk Supervisor
Project Accountant
Staff Accountant
Data Entry Clerk

Kathy moved to approve, David seconded. Tony opposed. Lois abstained.

Third, Don requested approval to promote internally as proposed while posting the positions of Property Manager, Receiving Clerk, Data Entry Clerk, and Accounting Clerk.

Kathy moved to approve. David seconded.

Kathy, Lloyd, David, Rick voted yes.
Gordon, Tony, Lois voted no. Motion carried.

Lloyd moved to post the Data Entry Clerk and the Accounting Clerk. Kathy seconded. Tony opposed. David abstained. Motion carried.

Lloyd moved to post the Property Manager & Receiving Clerk where funds are received from the B.I.A. Lois seconded. Motion carried.

Lois moved to have the Accounting budget sent to Finance & Appropriations for an update. Rick seconded. Motion carried.

After more discussion, Rick moved to rescind the action taken on the personnel changes and have them go through the proper procedures with the Personnel Office. Lois seconded. Motion carried.

11:00 A.M., Rick moved to recess. David seconded. Motion carried.


L. Gordon McLester, Tribal Secretary
Oneida Business Committee