



Oneidas bringing several hundred bags of corn to Washington's starving army at Valley Forge, after the colonists had consistently refused to aid them.

# Oneida Tribe of Indians of Wisconsin

Phone: 869-2771



Oneida, WI 54155



UGWA DEMOUM YATENE  
Because of the help of this Oneida Chief in cementing a friendship between the Six Nations and the Colony of Pennsylvania, a new nation, the United States was made possible.

*Approved As  
Read 1-22-85*

FRIDAY, JANUARY 4, 1985

Meeting called to order at 9:00 A.M.

Present: Purcell Powless-Chairman, Richard Hill-Vice Chairman, Kathy Hughes-Treasurer, L. Gordon McLester-Secretary, Lloyd Powless, Lois Powless, David King-Council Members

Excused: Mark Powless, Tony Benson-Council Members

Others: Sharon Cornelius, Carol Silva, Bruce King, John Powless, John Telfer

## AGENDA

Rick moved to adopt the Agenda. Kathy seconded. Motion carried.

### 370-ENROLLMENTS - Carol Silva

Bruce Ninham requested relinquishment from the Oneida Tribal Membership; date of birth: 5-31-55. Rick moved to approve the request. Dave seconded. Motion carried.

### FOOD REGULATIONS - Sharon Cornelius

Sharon had not arrived yet. Lloyd moved to table this item until Sharon arrived. Kathy seconded. Motion carried.

### 060-WISCONSIN ACTION COALITION - Lloyd Powless

On January 19, 1985, the Wisconsin Action Coalition (WAC) is having it's 3rd annual convention in Milwaukee.

The Oneida Tribe has five delegates based on 3000 Tribal members in the local area. Those delegates are: Lloyd Powless, Barbara Hill-Hawkins, Tony Benson, Hurley Parkhurst and Loretta Metoxen. Hurley Parkhurst and Loretta Metoxen's positions need to be reappointed. The Commission on Aging is meeting next Wednesday, January 9, 1985, to choose someone to replace Hurley Parkhurst. Lloyd moved to appoint Rick Hill to replace Loretta Metoxen. Dave seconded. Rick abstained. Motion carried.

WISCONSIN ACTION COALITION (CONTINUED)

The affiliation dues are also up for renewal. Lloyd moved to pay the affiliation dues based on the 3000 local Tribal members.

If the Oneida Tribe would like to seek a position on the Board of Directors, we have to submit a candidate name to the Wisconsin Action Coalition Local Chapter by January 5, 1985 to be reviewed by the Nominating Committee in Milwaukee on January 7, 1985. Rick moved to have Lloyd be the Oneida Tribes candidate for the WAC Board of Directors. Dave seconded. Motion carried.

010-FINANCE & APPROPRIATION RECOMMENDATIONS PER MEMO OF JANUARY 2, 1985

1. 85-030- JOM budget modification to increase by \$29,370.56 for carryover from FY '84. No additional contribution needed. Kathy moved to approve, Rick seconded. Motion carried.
2. 85-031 - Employment Assistance budget modification to increase by \$749.47 for carryover from FY '84. No additional contribution needed. Kathy moved to approve, Dave seconded. Motion carried.
3. 85-032 - Higher Education budget modification to increase by \$5,970.78 for carryover from FY '84. No additional contribution needed. Kathy moved to approve, Lloyd seconded. Lois opposed. Motion carried.
4. 85-033 - Title IV (B) Proposal for Early Childhood. No Contribution needed at this time. Recommend submission of this proposal. Lois moved to approve, Kathy seconded. Motion carried.

FINANCE & APPROPRIATION RECOMMENDATIONS PER MEMO OF JANUARY 2, 1985 #2 (Bruce King Request)

1. Bruce King is requesting \$5,000 from the Capital Improvements account in the General Fund for work which was done at the Sunway Building in the Industrial Park. Finance & Appropriation recommends approval of this request. Dave moved to approve, Lloyd seconded. Motion carried.

180-INDUSTRIAL PARK LEASE - Bruce King & John Powless

The Economic Development Office has been working with a company that sells semi-trailers to major trucking companies. They are interested in leasing a building in the Tribe Industrial Park. They have made a decision to expand their sales office into a parts and service/repairs center.

Bruce requested authorization to negotiate a lease package of six (6) acres of land and approximately a 13,200 square feet building. Dave moved to approve the request. Lloyd seconded. Motion carried.

INFORMATION MANAGEMENT AND PROCESSING SYSTEMS POLICY - John Telfer

John Telfer has already presented the first draft of this Policy. He was asked to revise it and bring a re-draft back to the Business Committee. The following is the second draft:

A. STATEMENT OF POLICY

It shall be the policy of the Oneida Tribe of Indians of Wisconsin that all Tribal programs, enterprises, and departments have access to, and use of, information management and processing systems which serve the best interest of the Tribe and are appropriate to the needs of the users.

B. PURPOSE OF POLICY

With the many technological advances occurring in the area of information management and processing, users of these systems may feel that they need new equipment and/or computer software to accomplish their assigned tasks. The acquisition of these items involves many costs to the Tribe, both direct and hidden. To ensure the effective and efficient use of Tribal resources, all requests for new systems or for additions or enhancements to existing systems will be analyzed to determine if certain criteria are met before the requests can be implemented. This policy provides the information which users will need to develop their requests.

C. CRITERIA FOR EVALUATING AND GRANTING REQUESTS

All requests will be evaluated according the following criteria:

1. conformity with Tribal policies and goals;
2. the needs of the Tribe and the user (both long and short-term);
3. uniformity and compatibility with existing systems;
4. the various identifiable alternatives which can accomplish the user's objectives;
5. the costs (both hidden and direct) of the alternatives;
- and 6. anticipated time to realize a payback from the alternative.

Using these criteria and any other appropriate factors, the Tribal General Manager (or designee) will decide if the user's request can be implemented and, if it can, which alternative will be utilized.

D. CAUTIONS AND CONSIDERATIONS

This policy does not authorize users to establish auxiliary information management and processing systems which circumvent, replace, or supplement certain functions provided within the centralized administrative departments. Further, users are still responsible for providing the information required by the centralized administrative departments.

INFORMATION MANAGEMENT AND PROCESSING SYSTEMS (CONTINUED)

E. DEFINITIONS

1. Information management and processing system:  
Any systematic approach to the gathering, processing, and storage of information which may be generated or needed within a program, enterprise, or department. The actual location of the information may be either at the site of the program, enterprise, or department or somewhere else, such as the Accounting Office or Personnel Office. Some examples of these systems include: a Rolodex file for telephone numbers; a file cabinet containing copies of correspondence or reports; a computer file containing payroll information for an employee.
2. Direct costs:  
Those costs which are readily identified and usually a definite amount. These would include the costs of buying equipment or any other items required.
3. Hidden costs:  
Those costs which are not identifiable and quantifiable. Some examples include: training of personnel; maintenance of equipment; modification to existing office space or buildings.

F. PROCEDURES

1. After identifying a need for equipment and/or support within a program, enterprise, or department, the director, manager, or department head will submit an appropriation request to the Purchasing Agent, in accordance with Tribal purchasing policies.
2. The Purchasing Agent will review the appropriation request for completeness and conformity with Tribal purchasing policies. In addition, the Purchasing Agent will determine if the request comes within the guidelines of this policy.
3. If the Purchasing Agent determines that the request comes within the guidelines of this policy, the director, manager, or department head must then develop a proposal for submission to the Data Processing Manager. This proposal will include:
  - a. A definition of the perceived need;
  - b. the long-term and short-term objectives of the program, enterprise, or department;
  - c. the benefits which will result from implementation;
  - d. how implementation will assist the program, enterprise, or department in reaching its long-term and/or short-term objectives;
  - e. a description of at least two means to satisfy the need;
  - f. an assessment of the direct and hidden costs involved (without providing amounts).

PROCEDURES (CONTINUED)

4. The Data Processing Manager will review the proposal for completeness and feasibility and, with the Purchasing Agent, will develop (up to) four alternatives from the proposal, including the amounts for the direct costs and, to the extent possible, the hidden costs. These alternatives may include the use of any existing Tribal resources, such as idle or part-time use equipment.
  5. The Tribal Controller will perform a preliminary evaluation, compute the estimated payback time for each alternative, and determine the sources and availability of funding for the proposal.
  6. The requesting director, manager, or department head will meet with the Program or Business Manager (as appropriate), Tribal Controller, and Data Processing Manager to review the proposal. The group will develop a consensus recommendation which is to be forwarded to the Tribal General Manager.
  7. The Tribal General Manager (or designee) will review the proposal and make a final evaluation. The proposal may be returned for additional information. After completing the review and evaluation and taking the recommendation into consideration, the Tribal General Manager will make the final decision to accept any one of the alternatives or reject the entire proposal.
  8. If the Tribal General Manager accepts one of alternatives in the proposal and the total direct costs and identifiable hidden costs of that alternative exceed \$3,000, that alternative will be forwarded to the Oneida Business Committee for final approval before implementation.
- G. SYSTEMS PROVIDED BY OUTSIDE SOURCES
- An outside source may contact a Tribal program, enterprise, or department about the availability of data processing equipment and/or software or other information management and processing equipment for use within the Tribe. Such proposal may appear to involve only minimal direct cost to the Tribe. However, there are, generally, many hidden costs involved in these projects which could require the commitment of substantial amounts of Tribal resources to initiate, implement, and maintain the items being made available. This policy specifically denies the authority of directors, managers, and department heads to accept these items and, therefore, obligate Tribal resources for these projects. The procedures outlined in F., of this policy must be followed before any such equipment or software can be accepted and use within Tribal operations.

Rick moved to approve the Information Management and Processing Systems Policy. Kathy seconded. Motion carried.

010-TABLED PURCHASE OF APPLE COMPUTER

Rick moved to take this item from the table. Kathy seconded. Lois opposed Motion carried.

This item was tabled on December 21, 1984 until a computer policy was in place.

Explanation of need for Apple MacIntosh computer system:

Accounting has been using this tool for the last five months under a training agreement with the Office Tech. During this time, they have developed various routines on the machine which assist them in handling certain month-to-month procedures. This has allowed them to utilize their time and personnel more effectively in completing these routine tasks. The Tribe must now either purchase this equipment or return it to Office Tech.

This machine has saved them time in the completion of various tasks and could save them even more time as they put additional applications on it. It is not intended to replace the IBM 34 but instead gives them additional capabilities. To accomplish the same types of tasks on the 34 would require at least the same amount of expenditures for equipment plus a considerable amount of programmer time, a commodity which is in short supply at this time with all of the projects currently on line.

The cost of the computer and software is \$3,675.40

Rick moved to approve the purchase. Kathy seconded. Lloyd and Lois abstained.

060-TABLED TRAVEL REQUEST - Gordon McLester

American Indian Economies, July 7 - 12, 1985 at Suny Oneonta, New York.

Dave moved to take this item from the table. Rick seconded. Motion carried.

Kathy moved to approve the request, Dave seconded. Gordon abstained. Motion carried.

040-MEGA BUCKS BINGO

Kathy explained that ticket sales have been going slower than usual. A meeting was held to discuss the possible reasons why this is happening and try to avoid these pitfalls on the future Mega Bucks Bingo.

It was felt that right after Christmas and before tax time is not a good time. The safeguard would be stating on the tickets and in advertising, that if adequate sales were not made the session would not take place. Also there could be two different prices with two different payouts. ..

MEGA BUCKS BINGO (CONTINUED)

These suggestions will be reviewed and developed after the upcoming Bingo Bash.

Rick moved to have the Treasurer develop a Sub-Committee to work with the planning of the Mega Bucks Bingo. Dave seconded. Motion carried.

AGENDA FOR THE GENERAL TRIBAL COUNCIL MEETING - JANUARY 7, 1985

Rick moved to approve the agenda. Dave seconded. Motion carried.

010-REVENUE SHARING - Kathy Hughes

\$6,000 of Revenue Sharing for 1984 was allocated to the Farm Project on 5/26/83. On 6/29/83, the Tribe took action to end the Farm Project with Pat and Merlin Cornelius at the end of the fiscal year 1983 and to go with a lease agreement on the land thereafter. \$2,000 of the Revenue Sharing was to be used for capital improvements to the barn. The Business Committee subsequently took action to tear down the barn instead of repairing.

As a result of all this activity, Kathy is requesting authorization from the Business Committee to re-budget the \$6,000 according to Revenue Sharing regulations. This will require a public hearing for the submission of a budget which will then go to the Business Committee for approval.

Lois moved to approve the request. Gordon seconded. Motion carried.

HEALTH BOARD VACANCIES - (TWO) - Tony Benson

On January 30, 1985, the terms of two Board Members will expire. Tony requested approval to advertise these vacancies in the Kalihwisaks. The paper deadline is today.

Lloyd moved to approve advertising for the two vacancies on the Health Board. Kathy seconded. Motion carried.

200-LAND ACQUISITION MEETING OF DECEMBER 18, 1984

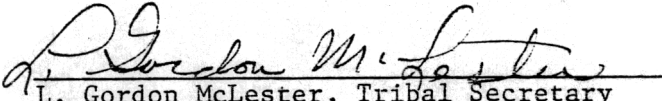
1. Woodcutting - Lois moved that there will be no selling of wood by the Wisconsin Conservation Corps., and all requests for wood are to be referred to the Commission on Aging. Rick seconded. Motion carried.
2. Individual Wood Permits - The Land Committee recommended that there be no individual wood permits allowed and all requests for wood are referred to the Commission on Aging. Gordon moved to refer this matter to the Business Committee Land Acquisition Sub-Committee for review and comment. Kathy seconded. Motion carried.

Oneida Tribe of Indians of Wisconsin  
Special Meeting - January 4, 1985  
Page 8

LAND ACQUISITION MEETING (CONTINUED)

3. George White Property - The Land Committee recommended sending the matter of purchase to the Negotiation Committee. Rick moved to approve the request, Kathy seconded. Motion carried.

11:00 A.M., Kathy moved to recess. Dave seconded. Motion carried.

  
L. Gordon McLester, Tribal Secretary  
Oneida Business Committee