

# Oneida Tribe of Indians of Wisconsin, Inc.



Oneidas bringing several hundred bags of corn to Washington's starving army at Valley Forge, after the colonists had consistently refused to aid them.

ONEIDA



WISCONSIN  
54155



UGWA DEMOLUH YATENE

Because of the help of this Oneida Chief in cementing a friendship between the six nations and the Colony of Pennsylvania, a new nation, the United States was made possible.

## R E S O L U T I O N

3-6-78

WHEREAS, the Oneida Tribal Business Committee is the governing body of the Oneida Tribe of Indians of Wisconsin, and

WHEREAS, the Oneida Business Committee is concerned over the Central Accounting procedures, and

WHEREAS, the Bureau of Indian Affairs has made funds available in the amount of \$8,400 for technical assistance to the Oneida Tribe;

NOW THEREFORE BE IT RESOLVED, that the Oneida Tribal Business Committee hereby makes application for the planning funds available under PL 93-638, and

BE IT FURTHER RESOLVED THAT the Chairman of the Oneida Tribe of Indians of Wisconsin is hereby authorized to sign the necessary application forms to execute this grant.

## C E R T I F I C A T I O N

I, the undersigned, as Secretary of the Oneida Business Committee, hereby certify that the Oneida Business Committee is composed of 9 member of whom 6 members, constituting a quorum, were present at a meeting duly called, noticed and held on the 6th day of March, 1978; that the foregoing resolution was duly adopted at such meeting by a vote of 5 members for, 0 members against, and 0 abstained; and that said resolution has not been rescinded or amended in any way.

  
Secretary, Oneida Business Committee

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15-1-1922



# United States Department of the Interior

## BUREAU OF INDIAN AFFAIRS

MINNEAPOLIS AREA OFFICE  
831 SECOND AVENUE SOUTH  
MINNEAPOLIS, MINNESOTA 55402

IN REPLY REFER TO:

### CONTRACT APPLICATION FORM FOR BUREAU AUTHORIZED PROGRAMS PURSUANT TO P.L. 93-638

The following information is submitted in sufficient detail (each item must be completed) to permit evaluation for the proposed contract as required by 25 CFR 271.14 and in light of the declination criteria set forth in 25 CFR 271.15:

1. The full name, address and telephone number of tribal organization which is applying for the contract. (25 CFR 271.14(a).

~~Oneida Tribe of Indians of Wisconsin, Inc.~~  
full name

Rural Route 4, De Pere, Wisconsin 54155

complete address

414-869-2363

telephone number

2. The full name of the Tribe(s) with which the tribal organization is affiliated if different than from number 1 above: (25 CFR 271.14(b)).

N.A.

3. The name of the Tribe(s) "directly" benefiting or receiving services from the proposed contract if different or additional to Number (2) above: (25 CFR 271.14(c)).

N.A.

4. Attached is/are the required documentation (tribal resolution(s)) requesting and authorizing the contract from each of Tribes listed under Number 3 above: (25 CFR 271.14(d) and 25 CFR 271.18).

Resolution No. 3-6-78

Resolution No. \_\_\_\_\_

5. A. This application was submitted to: (25 CFR 271.14(e)).

Edmund Manydeeds, Superintendent  
(Superintendent, Area Director, Commissioner)

Great Lakes Agency  
(Address)

Ashland, Wisconsin 54806

B. Date application was submitted 3-7-78.

6. The estimated number of Indian people who will receive benefits or services from this contract is \_\_\_\_\_, based on available data including Tribal records. (25 CFR 271.14(g)).

7. The description narrative (name & scope) of the Functions, Bureau programs, or portions of programs requested to contract for is/are: (25 CFR 271.14(h)).

Technical assistance with respect to enhancing tribal government  
as to the centralized financial management component of the Oneida  
Tribe.

8. The tribal plan of operations is as follows: (25 CFR 271.14(i)).

A. Statement of Tribal goals and objectives to be obtained by the contract are:

(1) Scope of Contract: To provide assistance to the Oneida  
Accounting Office to meet increased needs, due to additional  
contracts and grants administered by the tribe.

(2) Purpose of Contract: To provide an overall evaluation of the  
entire Accounting Office by a C.P.A. firm.

(3) Others, Goals & Objectives: To provide a summer intern training position within the centralized accounting office. To provide a equipment to accomodate tribal program expansion, including fire-proof filing equipment to ensure safety of accounting records.

B. The organization, methods and procedures to be used to accomplish Tribal goals and objectives stated above are:

(1) Organization (Chart) Business Committee---Accounting Office Tribal Accountant---Health Services Accountant---Bookkeepers---Clerk.

(2) Methods:

(a). Scope of Duties & Responsibilities: The C.P.A. firm will evaluate accounting procedures, appraise job performances of all tribal accounting employees, check internal control and ensure tribal records comply with audits by the following: BIA, CPA, Dep't of Interior Indirect cost audit.  
(If additional space is needed, use another sheet)

(b). Report Requirement: The Tribal Accountant reports to the Business Committee and Program Directors monthly. Assists program directors with quarterly budget reports and is mandated to file yearly reports with all grant agencies.

C. The means to measure progress and accomplishments (Reports - Narrative or Statistical, or minutes of meetings, tests, on-site visits, etc.): The C.P A. firm will provide an evaluation report to the Business Committee.

D. The budget showing the amount and sources of funding and other resources required for the contract:

- (1) Total contract amount required \$8,400.00
- (2) Amount of funding from BIA \$ 8,400.00
- (3) Amount of funding from \$
- (4) Attach estimated budget by line item category.

E. Staffing plan, including extent, if any, that Bureau personnel may be utilized (See 25 CFR 275 for staffing options the applicant may wish to consider.)

(1) Number of employees needed to perform contract \_\_\_\_\_.

(2) List of Titles of each employee in number (1) above by ranking order showing projected salary.

(3) If Inter-Governmental Personnel Act assignment is to be requested, give name, position title and location of the federal employee to be requested. N.A.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(4) Position and Title of BIA positions displaced as a result of this contracting:

- 1. N.A.
- 2. \_\_\_\_\_
- 3. \_\_\_\_\_

(5) Position and Title, and name of BIA individual that will be offered direct employment by the Tribe as a result of this contract:

- 1. N.A.
- 2. \_\_\_\_\_
- 3. \_\_\_\_\_

F. The evaluation criteria and control system the Tribal organization will use to assure that the quality and quantity of actual performance conforms to the requirements of the plan is/are: (e.e. to evaluate the accomplished results in item # 8 C. above)

Internal evaluation-----ongoing  
External evaluation by professional C.P.A. Firm.

9. Statement of tribal organization substantive knowledge of the program, part of a program or function to be contracted: (25 CFR 271.14(j)).

Resolution 3-6-78

10. Description of personnel system and position description for key personnel: (Describe, employee recruiting system, selection criteria, qualification requirements or standards used for selection, promotion, separation policy, tribal appeal system & remedies in case of an appeal, etc.: (25 CFR 271.14(k)). As established within the Oneida Tribal Management System.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

11. a. The following equipment will be required to perform this contract and how they will be obtained (Indicate if on hand or will be procured) from BIA or tribal resources: (25 CFR 271.14(L)).

4 fire-proof, 4-drawer file storage cabinets and a 2-drawer file.

b. The following facilities or buildings will be required to perform this contract and how they will be obtained (  Tribal  BIA):

Tribal Accounting Office

12. Certification by licensed accountant that the bookkeeping and accounting procedures the tribal organization presently uses or will use to perform the contract meets the standards of 25 CFR 276.7 (Check one): (25 CFR 271.14(m)).

is attached.

will obtain and submit required certification before any funds under the contract will be requested for reimbursement.

not attached but will establish a bookkeeping and accounting system that meets 25 CFR 276.7 if permitted to use contract funds which will be requested for reimbursement only after the certification is actually submitted.

has been submitted in connection with contract Number F50C1420, and is the same bookkeeping and accounting system will be used for this contract.

13. a. The tribal organization's system for managing all property and keeping records is as follows: (25 CFR 271.14(n)).

Centralized Accounting Department

b. The tribal organization's system for managing all property and keeping records will be established and submitted on \_\_\_\_\_ (within 90 days of contract effective date).

14. An advance payment in the amount of \$ \_\_\_\_\_ will be required to implement this contract. Attach a completed cash flow analysis to provide a monthly breakdown of estimated costs for the entire contract period.

15. The proposed term of this contract is from 3-15-78 (date)

and ending on 9-30-78 (date).

16. Signature and title of authorized representation of tribal organization (identified in tribal resolution) to negotiate and execute this contract and any amendments thereof:

Michael S. Hill 3-6-78  
(Name) Vice Chairman (Date)

Oneida Tribe of Wisconsin  
(Tribe)



Budget for Training/Technical Assistance Contract

Summer Intern

Wages (\$3.50/hr. X 40 hrs./wk. X 12 weeks)	\$1,680.00
Fringe benefits (15%)	<u>250.00</u>
	\$1,930.00

Equipment

4 Fireproof 4-drawer file cabinets @ \$675	\$2,700
2 calculators @ \$150	300
1 2-drawer file cabinet	90
2 storage cabinets @ \$120	240
1 stenographer's chair	100
Auxiliary equipment for mini-computer	<u>1,040</u>
	4,470.00

Consultants (Evaluation of Tribal accounting system and personnel)	<u>2,000.00</u>
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Total	\$8,400.00
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